



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday March 5th 2019 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 1st day of March, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday March 5th 2019 (6:00 P.M.)
Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00pm. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter attended by telephone.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by David Dillenburg second by Debbie Schumacher, to approve the agenda as presented. The motion passed unanimously.
3. Pledge of Allegiance. Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS: None

5. CONSENT AGENDA: Motion made by David Dillenburg second by Debbie Schumacher to approve the items listed on the consent agenda. The motion passed unanimously.

A. Payment of Invoices

B. VILLAGE BOARD: Minutes of February 20th 2019

C. ALCOHOL AND OPERATORS LICENSES (none were presented).

6. ITEMS REMOVED FROM CONSENT AGENDA: None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS: None.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:

A. ACTION – Swearing in of two (2) new Hobart-Lawrence Police officers. Chief Bani introduced the officers, The Oath of Office was taken by both Officer Peterson and Officer Manning. Rich Heidel welcomed them to the HLPD and the Village of Hobart.

B. UPDATE – Highway 29-VV Interchange: Aaron Kramer, Administrator, spoke with the Board about the second planning meeting for Highway 29-VV interchange. Mr. Kramer and Mr. Lancelle were able to reduce some of the cost for the work by reducing the community sensitive design element as well as removing a boulevard and reducing the size of the walkway to a normal sidewalk. Hobart and Howard will each have 11.54% of the cost of the project. The Board asked who was going to review the project and keep it within costs. Mr. Kramer said that the WISDOT would be the project manager. The Board wants to stress the importance of keeping the contingencies low and bringing the project in at the bid pricing. The timeline for the project has been moved up, starting in Spring of 2019 and construction will be undertaken during the 2021-2022 building seasons. Hobart will postpone the work on North Overland in the area of the interchange construction to allow for a minimal impact

on the traffic in the area. North Overland will have to be closed during the utility construction due to the depth needed to install the sanitary sewer.

9. COMMITTEE REPORTS AND ACTIONS: Mr. Kramer reported on the upcoming meetings. Ethics Board March 11th, Public Works & Utilities March 11th, Planning & Zoning March 13th, Site Review will meet March 20th and CDA will meet March 27.

10. OLD BUSINESS: None

11. NEW BUSINESS:

A. DISCUSSION AND ACTION – Awarding of 2019 Capital and Storm Water Projects

Staff recommended the Board award the bid to Martell Construction for the 2019 Storm Water projects, at a total bid award of \$152,573.75, and award the bid to MCC Inc. for the 2019 Capital Improvement projects, at a total bid award of \$392,438.25.

The major projects include:

- (1) North Overland Repaving (Hickory to Centennial Centre Boulevard),
- (2) Plane Site Boulevard Reconstruction (Packerland to Plane Park),
- (3) Lear Lane Final Surfacing (Navigator to Packerland),
- (4) Curb and Gutter Improvements at various locations in Indian Trails, North Overland intersections,
- (5) Fernando Road Culvert Replacement,
- (6) Fourteen (14) inlet repairs in Polo Point and Thornberry Creek subdivisions, and
- (7) Miscellaneous Curb and Gutter Repairs (Various locations around Village).

Motion made by Debbie Schumacher second by David Dillenburg, to award the 2019 storm Water projects to Martell Construction at a total bid award of \$152,573.75. and to award the 2019 Capital Improvements project to MCC Inc. for the total bid award of \$392,438.25. The motion passed unanimously.

B. DISCUSSION AND ACTION – Ordinance 2019-02 (Snow and Parking Emergency)

At times, due to anticipated weather conditions, the Village may desire to issue an order prohibiting parking on all Village streets and roadways as part of a Snow Emergency Declaration. The main purposes of such declaration are twofold; (1) to maximize the ability of plowing crews to clear roadways for travel, and (2) to prevent residents from having to dig their vehicles out of large walls of snow created by the plows as they move around vehicles left on the street. The Village may also wish to issue a Parking Emergency in the event of (1) non-winter weather event (flood, tornado, etc.) to maximize the ability of emergency relief efforts, and (2) man-made events (plane crash, mass casualty incident, etc.) This Ordinance will accommodate all of those types of events. Motion made by David Dillenburg second by Debbie Schumacher, to approve Ordinance 2019-02 Snow and Parking Emergency. The motion passed unanimously.

C. DISCUSSION AND ACTION – Ordinance 2019-03 (Continuity of Government)

The intent of this proposed Ordinance is to provide a procedure and policies to ensure the continued functioning of the Village government, and the delivery of services, in the event of a man-made or natural disaster. Motion made by David Dillenburg second by Rich Heidel to approve Ordinance 2019-03 Continuity of Government. The motion passed unanimously.

D. DISCUSSION AND ACTION – Ordinance 2019-04 (Presiding Officer)

At present, the Village does not have a clear procedure for continuing day-to-day municipal operations in the absence of the Village President. In addition, when the President has been unavailable to sign legal documents, bills and invoices, a Board member has done so in the past, without clear municipal code or statutory authority. The proposed changes to the existing Ordinance address these issues, and formally codifies the procedures.

Motion made by Debbie Schumacher second by David Dillenburg, to approve Ordinance 2019-04 Presiding Officer. The motion passed unanimously.

E. DISCUSSION AND ACTION – Approval of Polling Place Agreement with St. Joseph’s Church: This renewal is for one year. Cost to the Village for the use of the building in 2019 for each election is \$250.00. We set up on Monday, hold the Election, and then Wednesday following the election DPW crews pick up all of our election equipment. We are actually using the room for 3-days. The Parish Council may be asking for a different payment agreement for 2020 to help to defray some of the loss of use of the room for the 3-days. Motion made by Rich Heidel second by Debbie Schumacher, to approve the agreement. The motion passed unanimously.

F. DISCUSSION AND ACTION – Proposed Changes to Employee Assistance Program (EAP): The Original EAP program began in 2009, and is no longer being offered. Our current EAP provides three (3) sessions per employee/family member to address personal, professional and mental health issues. Any additional sessions can be purchased at \$150 per event per employee/family member. In reviewing the program, and trying to promote a positive, proactive and responsive work environment, we asked for a proposal to enhance the current EAP program. The proposal would more than double the current number of sessions available per employee, as well as implement an educational effort to inform the employees what services are available. Staff would recommend the Village purchase the seven (7)-session model (\$2,975) with the funds to come from the 2019 General Fund contingency account, as this was an unbudgeted expense. It would be included in the 2020 General Fund budget, and in future years, with reviews of its use and efficiency to determine continuation of the program. Motion made by Rich Heidel, second by David Dillenburg, to approve the proposed EAP. Vote was 3-for 1-opposed. Motion carried.

G. DISCUSSION - Items for future agenda consideration or Committee assignment. Mr. Kramer will bring forward the Budget Report for 2018 and there are 3-hearings scheduled for March 19, 2019.

NOTE: Mr. Kramer told the Board that there was no need to hold a closed session this evening. Rich Heidel called for a motion to adjourn the meeting. At this time, the phone connection with T. Carpenter was disconnected, per ordinance.

H. ADJOURN to CLOSED SESSION: No closed session was held.

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

I. CONVENE into open session:

J. ACTION from closed session:

12. ADJOURN: Motion made by Debbie Schumacher second by Rich Heidel, to adjourn. The motion passed unanimously. The meeting adjourned at 7:18pm.