



**Village of Hobart**

Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday October 6<sup>th</sup> 2020 at 6:00 P.M. at the Hobart Village Office. **NOTICE OF POSTING:** Posted this 2nd day of October, 2020 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

**MEETING NOTICE – VILLAGE BOARD (Regular)**

Date/Time: Tuesday October 6th 2020 (6:00 P.M.)  
Location: Village Office, 2990 South Pine Tree Road

*NOTE: Based on Federal and State guidance during the COVID-19 crises, anyone attending the Board meeting is asked to practice social distancing, which means maintaining a distance of at least 6 feet (2 meters) from others. Due to the Governor's recent Executive Order, all those present must wear a face mask at the meeting. Thank you for your cooperation.*

**ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

**4. PUBLIC HEARINGS**

**A. PUBLIC HEARING – Consider a request to have a portion of parcel HB-640-11 (noted as “Lot 1” on the approved CSM) rezoned from A-1: Agricultural District to ER: Estate Residential District**

The property owner has recently submitted a three lot CSM which created a new parcel that is less than the 5 acre minimum to remain in the A-1: Agricultural zoning district. Therefore, the property owner is requesting to have a portion of parcel HB-640-11 (noted as “Lot 1” on the proposed CSM) rezoned from A-1: Agricultural District to ER: Estate Residential District to allow for the future development of a single-family residential dwelling. The proposed Lot 1 meets the Village requirements for both lot with and lot square footage to be zoned ER. (Page 5)

**B. ACTION on aforesaid agenda item – Ordinance 2020-07 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) (Page 10)**

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

- A. Payment of Invoices (Page 12)
- B. VILLAGE BOARD: Minutes of September 15th 2020 (Regular) (Page 29)
- C. SITE REVIEW COMMITTEE: Minutes of July 7<sup>th</sup> 2020 (Page 33)
- D. APPOINTMENT: Kevin Gannon to serve on the Public Works & Utilities Advisory Committee (alternate), replacing Kyle Schmitz to complete a three-year term, expiring April 30<sup>th</sup> 2022.

**6. ITEMS REMOVED FROM CONSENT AGENDA**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

- A. UPDATE – Capital Projects Update

This information item will provide an update on the current Capital and Storm Water projects the Village is doing in 2020. (Page 36)

## **9. COMMITTEE REPORTS AND ACTIONS**

### **A. UPDATE – Proposed 32 Square Foot Freestanding Monument Sign (Rivers of Life Ministries, 522 Orlando Drive, HB-314)**

Rivers of Life Ministries is proposing to remove their existing non-illuminated freestanding sign along Orlando Dr. and replace it with an internally illuminated monument sign to be constructed in the same location as the existing sign. The proposed sign will be an internally illuminated cabinet mounted within a new brick structure to provide a much greater appearance than the existing post and panel style sign. The proposed sign with structure will have an overall height of 8' with an overall width of 10' and a sign area of 32 square feet per side. These measurements comply with the Village code for religious establishments which permits a maximum of 50 square feet per side of sign and a maximum of 10' in overall height. (Site Review Committee) (Page 38)

### **B. UPDATE - Proposed Wall and Freestanding Monument Sign (LaserForms LLC, 3750 Packerland Drive, HB-950-6)**

Laser Forms, LLC is currently in the process of having a new 72,800 square foot manufacturing facility constructed at 3750 Packerland Dr. (northwest corner of Packerland Dr. and Camber Ct.). During the site plan approval for the overall site back on August 21, 2019, signage was not included in that review at that time and was required to come back to the committee at a later date. The owner and sign company have now finalized the plans for both a freestanding monument sign to be located along Packerland Dr. along with a wall sign to be mounted on the front (east) elevation of the building. (Site Review Committee) (Page 42)

### **C. UPDATE - Proposed Wall and Freestanding Directional Signs (Exclusive Use Express, 3794 Packerland Drive, HB-950)**

Exclusive Use Express is currently in the process of having a new 125,000 square foot warehouse facility constructed at 3794 Packerland Dr. (southwest corner of Packerland Dr. and Camber Ct.). During the site plan approval for the overall site back on December 18, 2019, signage was not included in that review at that time and was required to come back to the committee at a later date. The owner and sign company have now finalized the plans for both three freestanding directional signs to be located along Packerland Dr. and Camber Ct. (1 adjacent to each driveway and 1 near the intersection) along with a wall sign to be mounted on the front (east) elevation of the building. (Site Review Committee) (Page 52)

### **D. UPDATE - Discussion and action on proposed new 14,965 sf, Sports Training Facility, and associated site improvements (Team 1848 Development)**

This proposed development is for a new 14,965 square foot building to function as an indoor sports training facility to be constructed along Centerline Dr. on a newly created parcel adjacent to the Village Water Tower. This project came before the committee back in July 2020 for review of the site layout as a conceptual only along with the building architecture so the building could be ordered as there was a several week delay on receiving the building once it was ordered. During that several week timeframe, the developer and their agents were able to complete the final details for the full development and submit for final review. (Site Review Committee) (Page 62)

## **10. OLD BUSINESS**

### **11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

#### **A. DISCUSSION AND ACTION – Allocation of Unused CARES Act funding to local school districts**

School districts and municipalities have each been allotted CARES funds. There are a number of municipalities around the state who have funds they cannot use and have the ability to direct that to the school districts. A representative from the West De Pere School District will be present to discuss their interest in receiving a portion of Hobart's unexpended CARES Act allocation. (Page 76)

#### **B. DISCUSSION AND ACTION – Brown County Electronics Record Program Software Sub-License and Service Agreement**

This agreement is between Brown County and several area municipalities for the shared-use of the records program for the Police Department. The annual cost to the Hobart-Lawrence Police Department is \$11,638. (Page 79)

**C. DISCUSSION AND ACTION – FY2021 Budget Discussions**

The Village Administrator will present his initial FY2021 budget proposals. (Page 84)

**D. DISCUSSION AND ACTION – Amended 2020 General Fund Budget**

The amended General Fund budget, as well as the public notice which would be printed if adopted, is included in the packet. (Page 88)

**E. DISCUSSION AND ACTION - Review and discuss proposed reorganization of police department to include supervision with a Captain's position (Second in charge) and a Sergeant (Road) position**

The Police Chief recommends approval of this Captain position to fulfill a necessary police structure (2nd in charge) management position and a work /probationary period that could form the natural progression to chief of police in the future. The Sergeant position would be a position as a first line supervisor and promoted from within the department. This position would alleviate the huge strain on the officers, having their own supervisor, go to person for the day to day calls and questions associated with the patrol officers' duties. (Page 97)

**F. DISCUSSION AND ACTION – Continuity of Election Operations Plan (Brown County), Memorandum of Understanding**

The Clerks from several Brown County municipalities have agreed to assist each other in preparation for the Election and on Election Day in the event that one or more of these Clerks is unable to perform the statutory duties of his or her office due to exposure or infection of COVID-19 or mandated quarantine. (Page 99)

**G. DISCUSSION AND ACTION – Ordinance 2020-09 (AN ORDINANCE TO CREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN , SPECIFICALLY SECTION 38 (VILLAGE PARTICIPATION IN IMPROVEMENTS ON PRIVATE PROPERTY) OF ARTICLE III (STORMWATER MANAGEMENT UTILITY) OF CHAPTER 150 (EROSION CONTROL AND STORMWATER MANAGEMENT)**

The purpose of this Ordinance is to create a procedure to govern the possible participation of the Village's Stormwater Fund in stormwater improvements on private property within the Village. (Page 102)

**H. DISCUSSION AND ACTION – Amending Previous Motion to Bury Overhead Power Lines on North Overland Road**

On August 4th, the Board approved the following motion: To approve the Village's payment of \$81,000 to Wisconsin Public Service for the burial of the 3-phase overhead line along North Overland Road, with the funds to come from the TID # 29-VV Interchange escrow account. The actual cost for the project is \$102,855.49. This is \$21,855.49 above the approved amount of the August 4th Board action. Staff would recommend amending the previous motion to pay for the additional project costs. (Page 106)

**I. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Conditional Use Permit allowing excavation of a rear yard pond (HB-291-2, 422 Orlando Drive)**

Staff would recommend the public hearing be held at the November 4<sup>th</sup> Board meeting.

**J. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Conditional Use Permit (HB-556-4, 4625 Crooked Creek Lane) for a second accessory building of an additional 240 square feet on property**

Staff would recommend the public hearing be held at the November 4<sup>th</sup> Board meeting.

**K. DISCUSSION - Items for future agenda consideration or Committee assignment**

**L. ADJOURN to CLOSED SESSION:**

1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Tribal Affairs and Oneida Nation v. Village of Hobart litigation; Highway 29-County VV Interchange

2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

3) Under Wisconsin Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel

**M. CONVENE into open session**

**N. ACTION from closed session**

**12. ADJOURN**

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Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Ed Kazik, Debbie Schumacher

**UPCOMING BOARD MEETINGS**

Tuesday October 20<sup>th</sup> (6:00 PM) – Regular Board Meeting at Village Office

\* Wednesday November 4<sup>th</sup> (6:00 PM) – Regular Board Meeting at Village Office

Tuesday November 17<sup>th</sup> (6:00 PM) – Regular Board Meeting at Village Office

\* - Moved due to the November General Election

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.