



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 1, 2020 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call:

The meeting was called to order by Rich Heidel at 6:00pm. Roll call: Rich Heidel, David Dillenburg, Ed Kazik, Tim Carpenter, and Debbie Schumacher were present.

2. Certification of the open meeting law agenda requirements and approval of the agenda:

Motion made by Rich Heidel, second by Ed Kazik, to approve the agenda as presented. The motion passed unanimously.

3. Pledge of Allegiance:

Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

There were no public hearings.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices

B. VILLAGE BOARD: Minutes of September 1, 2020

C. PLANNING & ZONING COMMISSION: Minutes of June 10, 2020

D. LIQUOR LICENSE: D2's of Hobart – 530 Larsen Orchard Parkway (Agent: Howard Johnston – 2743 Saint Ann Drive, Green Bay)

Motion by Rich Heidel, second by Debbie Schumacher, to approve the items listed on the consent agenda as presented. The motion passed unanimously.

6. ITEMS REMOVED FROM CONSENT AGENDA

No items were removed.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

Bill Schwenke – 1492 Geneva Road – Concern with stormwater drainage on his property. Bill is looking for some guidance on how to help alleviate the issue as the situation is worsening. The board will direct the Public Works Director to visit the property to evaluate the situation.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. UPDATE – Alternate of the Public Works and Utility Committee

Kyle Schmitz has resigned from the position due to moving from Hobart.

B. UPDATE – FY 2020 Budget Report

The budget year passed the 2/3 mark at the end of August. Staff will present the proposed amendments at the first meeting in October.

C. UPDATE – Routes to Recovery Submittal

The village submitted its first request for refunds for the Routes to Recovery funds. Of the available \$156,000, we have submitted a request for \$8,163.69. There will be a second submittal during the next open period to submit expensed incurred between now and November 6th.

D. UPDATE - Highway 29/VV Interchange

Bids for the interchange were opened today and the project is \$2.1 million under budget so far.

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION - Consider Final Plat for Southwind Estates First Addition Planned Unit Development, HB-2892, HB-359-1, & HB-359

Lexington Homes, Inc. is proposing plat for an addition to the recently approved Southwind Estates Subdivision plat that will consist of 14 new single-family lots and 1 smaller out lot along the south boundary of the plat. This plat addition is very similar to what was originally submitted as part of the preliminary plat for the entire subdivision prior to the developer removing these 14 lots from the original subdivision plat while they worked out a few details. During the final plat approval back in June 2020, this area was labeled as an outlot with the anticipation that this plat addition would be submitted at a later date. That time has arrived and the developer is requesting review of this 14 lot (1 outlot) plat addition with the one modification that now includes the right-of-way being extended to the south to allow for future expansion of any such residential development. (Planning and Zoning Commission). Motion by Ed Kazik, second by Tim Carpenter, to approve the final plat for Southwind Estates First Additions Planned Unit Development contingent upon no subsequent changes being made. The motion passed unanimously.

B. DISCUSSION AND ACTION – Certified Survey Map, N. Overland Rd. & Oak Ridge Dr., HB-640-1 & HB-640-11

The property owner currently has two lots and is proposing a three lot CSM that would create a third lot along with slightly altering the existing property lines between the two current parcels. This proposed CSM will create three separate parcels of 2.69 acres, 5.66 acres, and 3.42 acres. Lot 3 is currently developed with a single-family dwelling and an accessory building while Lots 2 and 3 are largely undeveloped except for the existing accessory building located in the corner of Lot 2. Both Lots 2 and 3 will remain under the same ownership so the use and operation of these three buildings will remain the same. Lot 1 is proposed to be sold and for the future development of a single-family residential dwelling. With the acreage for Lot 1 being reduced to under 5 acres, this particular lot will need to be rezoned to a residential district and any approval of this CSM will need to be conditioned with the rezoning being approved. (Planning and Zoning Commission). Motion by Ed Kazik, second by Tim Carpenter, to approve the certified survey map for HB-640-1 and HB-640-11 as presented contingent upon the proposed lot 1 being rezoned to ER: Estate Residential and payment of the \$300.00 park fee. The motion passed unanimously.

10. OLD BUSINESS

None.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Storm Water Improvement Ordinance (2020-07)

The Village is periodically approached by private property owners to make storm water improvements. At present, there is no ordinance or policy which defines the Village’s role in dealing with such requests, including who pays for the improvements, if needed. This ordinance addresses the need for a policy to regulate such requests. The board directed staff to move forward with finalizing the ordinance for readings at future board meetings.

B. DISCUSSION AND ACTION – Job Posting (Police Administrative Assistant)

Staff would recommend approval of the job posting, with the goal of filling the position in mid-November. Motion by Tim Carpenter, second by Ed Kazik, to approve the job posting for Police Administrative Assistant. The motion passed unanimously.

C. DISCUSSION AND ACTION – Proposed Land Trade with Austin Straubel Airport

The Village and Austin Straubel Airport have held discussions over the past decade on the possibility of trading land parcels, but those discussions have not resulted in action. The Village retains road right-of-ways on Airport property, though there are no actual roads constructed. The Village is desiring to acquire several parcels of land, owned by the Airport, adjacent to the Village Office, which may be utilized in the future for future building needs. Staff is presenting a proposal for the Village to forward to the Airport. Motion by Ed Kazik, second by Debbie Schumacher, To direct the Village Administrator to draft and submit to Marty Piette (Airport Director – Green Bay Austin Straubel International Airport) a proposal under which the Airport would trade the following parcels: HB 64-2, HB 68-4, and HB 68-11 (total of 4.162 acres) in exchange for the Village vacating the right-of-way on parts of the following parcels, either part of or affecting: HB-169, HB-169-1, HB-171, HB-164-1-1, HB-164, HB-186, HB-172, HB-173-2, HB-172-1, HB-173-1, HB173-3, HB-176, HB-207, HB-187-1, HB-187, HB-190, HB-190-2 (Total acreage – 4.598 acres), which would be transferred to the Airport following the vacation and to indicate village’s desire to also take possession of HB-68-6 and HB-68-7. The motion passed unanimously.

D. DISCUSSION AND ACTION – Establishing a Public Hearing to Consider a Rezoning Request

Staff would recommend the public hearing be set for October 6th Board meeting to consider the rezoning related to Agenda Item 9-B above. Motion by Ed Kazik, second by Rich Heidel, to set a public hearing for the rezoning of a portion of HB-640-1 on October 6, 2020.

E. DISCUSSION AND ACTION – Approval of Road Pavement Marking Projects

Staff is proposing the bid being awarded to Century Fence Company for pavement marking on North Overland (22,097 linear feet - \$13,258.20) and Trout Creek Road (28,479 linear feet - \$15,663.45), with funds coming from the FY2020 Capital Project Fund. The proposed work on Centennial Centre Boulevard will be delayed until 2021 (\$22,685). The total bid price for the 2020 work is \$28,921.65. Motion by Ed Kazik, second by Debbie Schumacher, to approve the bid for road pavement marking projects on N. Overland Rd, Trout Creek Rd, and Centennial Centre Blvd to Century Fence Company for an amount not to exceed \$51,606.65. The motion passed unanimously.

F. Awarding of Bid for 2020 Blackberry Estates Utility and Street Construction (Contract 2320-20-07)

Bids were opened on September 11th for the project, and bids were received from 11 contractors, ranging in cost from \$956,105.00 to \$1,156,685.00 for the base bid. The low bidder was Carl Bower & Sons, Kaukauna, WI, with a bid of \$956,105.00. Staff would recommend awarding the contract to Carl Bowers & Sons. Funding will come from a borrowing done previously this year, with proceeds from the sale of the lots paying the majority of the bond. Motion by Ed Kazik, second by Rich Heidel, to approve the Blackberry Estates Utility and Street Construction bid to Carl Bower & Sons for \$956,105.00. The motion passed unanimously.

G. DISCUSSION - Items for future agenda consideration or Committee assignment

None.

H. ADJOURN to CLOSED SESSION:

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, Tribal Affairs and Oneida Nation v. Village of Hobart litigation; Highway 29-County VV Interchange
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
- 3) Under Wisconsin Statute 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel

Motion by Rich Heidel, second by Ed Kazik, to go into closed session at 7:07pm. Motion approved unanimously.

I. CONVENE into open session

Motion by Rich Heidel, second by Ed Kazik, to convene into open session at 7:35pm. Motion approved unanimously.

J. ACTION from closed session

None.

12. ADJOURN

Motion by Rich Heidel, second by Tim Carpenter, to adjourn at 7:35pm. Motion approved unanimously.