



**Village of Hobart**

Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday January 15<sup>th</sup> 2019 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 11<sup>th</sup> day of January, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

**MEETING NOTICE – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday January 15th 2019 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

**ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. Meeting called to order by Rich Heidel at 6:00pm. Roll call: David Dillenburg, Rich Heidel, Ed Kazik and Debbie Schumacher were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion made by Rich Heidel second by Ed Kazik, to approve the agenda as presented. The motion passed unanimously.
3. Pledge of Allegiance: Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS:** None

**5. CONSENT AGENDA:** Motion made by Ed Kazik second by Debbie Schumacher, to approve the items on the consent agenda. The motion passed unanimously.

**A. Payment of Invoices**

**B. VILLAGE BOARD: Minutes of January 2<sup>nd</sup> 2019**

**C. COMMUNITY DEVELOPMENT AUTHORITY: Minutes of December 4<sup>th</sup> 2018**

**D. PLANNING AND ZONING COMMISSION: Minutes of November 14<sup>th</sup> 2019**

**E. ETHICS COMMITTEE: Minutes of June 23<sup>rd</sup> 2015**

**F. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of December 10<sup>th</sup> 2018**

**G. ALCOHOL AND OPERATORS LICENSES (none)**

**6. ITEMS REMOVED FROM CONSENT AGENDA:** None.

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS:**

Mrs. L. Hieronimck asked the Board to improve the address signage for the Aria Place. It seems people are not finding it which causes them to stop on the roundabout to figure it out. The construction is taking place at the N. Overland side of the property and is causing confusion as to finding the addresses. Staff will talk to the owners and see if they are planning on placing entrance signs/ building address signs on the property.

## **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

**A. UPDATE – Brown County Village Mill Rate Comparison:** Aaron Kramer, Administrator spoke with those present regarding the Mill Rate Comparisons.

The Village did not increase its mill rate in 2018, which remained \$4.41 per \$1,000 of equalized valuation. This continued a recent trend of a stable Village mill rate for Village taxpayers. Currently, the Village's portion of the net tax rate comprises slightly less than one-quarter of the overall net tax rate. Hobart's mill rate has consistently remained below the average mill rate for the nine (9) Villages in Brown County. Randy Bani, Police Chief spoke with the Board regarding the hiring of a new officer. Testing and Interviews have been completed and now the second step of background checks and other checks is being completed for the candidates. Chief Bani also reported that the two new squad cars were delivered this week and will be road ready shortly.

**B. DISCUSSION AND ACTION: – 2019 Administration Goals.** Mr. Kramer reviewed the goals submitted for the Board and asked if there were any other projects the Board would like to add to the listing. He has 5 stated goals for 2019. Review and update of the Current Personnel Policy Handbook; Establishing a long-term debt plan to include the Village's building needs; Conducting a wage analysis of the Public Works and Police departments; Conducting a technology assessment of the Village; and Develop a 5-year budget plan. Departmental Goals stated for Planning and Zoning are the creation of a Home Occupation Ordinance and revisions to the Zoning Code to address institutional, conservancy and governmental land uses within the Village. Park and Recreation goals will be the implementation of the Village Comprehensive Pedestrian Trail Plan and planning for the long-term use of Four Seasons Park. The Board accepted the goals and said that it is a pretty aggressive plan.

**C. UPDATE: – Wisconsin League of Municipalities 2019-2020 Municipal Agenda:** The League document was included in the packet for Board review.

## **9. COMMITTEE REPORTS AND ACTIONS**

**A. DISCUSSION AND ACTION – Amending the Weapons Discharge Map (Planning and Zoning Commission):** Todd Gerbers, Director of Planning and Code Compliance presented the updated map for the Board. There are some "slivers" of property that have been created by updated GIS surveying that need to be cleared up with the county. Mr. Gerbers will be addressing the pieces to resolve the issue. The changes to the map were discussed. Planning and Zoning recommended approval of the amendments.

Staff is recommending the following changes: 1) Woodfield Prairie Park Shelter (from D2 to D3), 2) Fontaine Family Park (from D2 to D3), 3) Private Park within Polo Pointe (from D2 to D3), and 4) Rear parcel of Fernando Storage Condos (1490 Fernando Dr.) (from D1 to D2 to match other portion of development). The related District definitions are as follows: District One (D1): Discharging firearms or any other lawful weapons shall be allowed, District Two (D2): Discharging Firearms Prohibited Except Bow and Arrow, BB Gun, Pellet Gun, .22 with birdshot, and Slingshots, District Three (D3): No Discharging of a Projectile of Any Kind.

Motion made by Rich Heidel second by Ed Kazik, to approve the amendments to the Weapons Discharge Map as presented. The motion passed unanimously.

**B. DISCUSSION AND ACTION – Proposed Deduct Meter Policy – Policy 2018-01 (Public Works and Utilities Advisory Committee):**

The purpose of this policy is to establish procedures and policies for the installation of second (deduct) water meters with the intent of more accurately determining water usage. With the use of a second meter, utility customers will know exactly how much water they are using for outside purposes. Once this policy is adopted, the “summer credit” will not be used. Staff will prepare information for all water customers and place the information in the PRESS, on the Website and in the Headlines so everyone has access to the new policy. Costs for the deduct meters will be \$50.00 for the installation of the meter and there will be a quarterly charge for the deduct meters. The user will need to hire a plumber to update the plumbing in the home in order to have the meter installed by the village. Although there are upfront costs for the user, the meter will provide the resident and the Village a true and accurate charge for water used for outside uses. The meters will be owned by the Water Utility; all revenue related to the deduct meters will be credited to the Water Utility; If a user does not install a deduct meter, they will be billed the total water usage; Upon adoption of this policy, the current “Summer Sewer” credit shall be discontinued immediately and the deduct policy will be applicable to both commercial and residential accounts.

Motion made by Ed Kazik, second by Debbie Schumacher, to adopt the Deduct Meter Policy # 2018-01. The motion passed unanimously.

**C. DISCUSSION AND ACTION: – Build in Hobart Website Design Proposal (Community Development Authority):**

Ms. E. Berger presented the new Build in Hobart site for the Board. The new site will include a color-coded approach for the users to distinguish the two TID districts. The site features a more of a scroll and read rather than a point and click type of site. It will stress the point that developers need to call or email Mr. Kramer to discuss their ideas for development. The next step will be to have the BRING representatives build the pages for the site. We will contribute the text for all pages. The Community Development Authority has been working with Erica and BRING on the site and at their last meeting, they requested that the Marketplace District be combined with the Centennial Centre section. The modification will be incorporated in the updated site. Motion made by Ed Kazik second by David Dillenburg, to move forward with the website design as presented.

The motion passed unanimously.

**10. OLD BUSINESS:** None.

**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Preferred Southern Access Road Plan for the Highway VV-29 Interchange.** Aaron Kramer, Administrator spoke with the Board regarding the plans for the interchange. The current proposed Option #1 access road on the Hobart side creates undevelopable land located between the access road and the land to the north, whereas Option #2 would open up additional property for development in the future. Option #2 aligns with the major population and commercial areas. The Village will “modernize” North Overland Road from the roundabout at Larson Orchard Parkway and Centennial Centre Boulevard with a

wider road surface, as well as water and sewer service during or immediately following the Interchange project. Motion made by Rich Heidel second by EK, to approve Option #2 and direct staff to work with R. E. Lee n the modernization of North Overland Road. The motion passed unanimously.

**B. DISCUSSION AND ACTION – Authorization to Bid Out 2019 Village Road Improvement Projects.** The roadwork listing was discussed by the Board. North Overland Road and Plane Park are on the listing for the 2019 projects. Motion made by Ed Kazik, second by Debbie Schumacher, to authorize staff to go out for bids for the 2019 road projects. The motion passed unanimously.

**C. DISCUSSION AND ACTION: – Establish Process for Sale of Public Property**  
Staff recommended that for uniformity, a process for the sale of public lands be enacted before proceeding with the proposed sale of HB-550-3 (4758 Forest Road). For consistence, a policy will be created that can be used for any disposal of public property other than for development purposes, which have their own agreements. This will come back to the Board for the February 5, 2019 meeting for action.

**D. DISCUSSION - Items for future agenda consideration or Committee assignment.** None.  
The Board took a short break at this time, prior to moving into Closed Session. Staff not needed for closed session discussion was excused.

**E. ADJOURN to CLOSED SESSION:** Motion made by Rich Heidel second by Ed Kazik to move into closed session pursuant to the following.

- 1) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Fee-to-trust issues, Abandoned railroad R-O-W, and Special event permit litigation
- 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements.

Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. The Board moved into closed session at 7:29pm.

**F. CONVENE into open session:** Motion made by Rich Heidel second by Ed Kazik to return to open session. Roll call vote: David Dillenburg, aye, Rich Heidel, aye, Ed Kazik, aye, and Debbie Schumacher, aye. Board returned to open session at 8:38pm.

**G. ACTION from closed session:** None.

**12. ADJOURN:** Motion made by David Dillenburg second by Ed Kazik to adjourn. The motion passed unanimously. Meeting adjourned at 8:39pm.