



**MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday, December 6, 2022 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

**ROUTINE ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call:**

The meeting was called to order by Tim Carpenter at 6:04pm. David Dillenburg, Tim Carpenter, Vanya Koepke, and Tammy Zittlow were present. Rich Heidel was excused.

**2. Certification of the open meeting law agenda requirements and approval of the agenda:**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the agenda as presented. The motion passed unanimously.

**3. Pledge of Allegiance:**

Those present recited the Pledge of Allegiance.

The board held a moment of silence for the memory of Ken Jerabek and William Lancelle.

**4. PUBLIC HEARINGS:**

None.

**5. CONSENT AGENDA:**

**A. Payment of Invoices**

**B. Village Board: Minutes of November 15, 2022**

**C. Police Commission: Minutes of October 20, 2022**

**D. Board of Zoning Appeals: Minutes of February 3, 2020**

**E. Cigarette License: Thornberry Creek at Oneida (Oneida Golf Enterprise)**

Motion by Dave Dillenburg, second by Vanya Kopeke, to approve the consent agenda as presented. The motion passed unanimously.

**6. ITEMS REMOVED FROM CONSENT AGENDA:**

None.

**7. CITIZEN COMMENTS, RESOLUTIONS, AND PRESENTATIONS:**

The following resident made comments:

- Leroy Schlorf Jr – 1416 Riverdale Drive
- Jody Hake – 1674 Seminole Trail
- Donna Severson – 462 Crosse Point Court

Motion by Dave Dillenburg, second by Tammy Zittlow, to suspend the rules and open the meeting to the public at 6:12pm. The motion passed unanimously.

**A. Presentation – Recent Equipment Upgrades to the Hobart-Lawrence Police Department:**

Captain Mike Renkas gave a presentation on the new tasers as well as the new body and squad camera equipment. He also updated the board on the department's drone program.

Motion by Vanya Koepke, second by Dave Dillenburg, to return to normal order at 6:41pm. The motion passed unanimously.

**B. Resolution 2022-17:**

Motion by Dave Dillenburg, second by Vanya Koepke, to approve Resolution 2022-17 (A Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway VV (Triangle Road), in the Village of Hobart, Brown County) as presented. The motion passed unanimously.

**C. Resolution 2022-18:**

Motion by Tim Carpenter, second by Tammy Zittlow, to approve Resolution 2022-18 (A Resolution Adopting the 2023 Village Operating Budget, the Property Tax Levy, the 2023 Refuse and Recycling Special Charges, and the 2023 Stormwater Management Utility Charges) as presented. The motion passed unanimously.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

**A. August, September, and October 2022 Hobart-Lawrence Police Department Summary Reports:**

The village board was provided with the department's summary report of activity for the months of August, September, and October.

Motion by Dave Dillenburg, second by Vanya Koepke, to suspend the rules and open the meeting to the public at 6:46pm. The motion passed unanimously.

**B. Presentation - 2023 Tax Bills:**

Village Administrator, Aaron Kramer, gave an informational presentation explaining how tax bills are calculated and how the mill rate is affected by the assessment ratio applied by the state.

Motion by Dave Dillenburg, second by Tammy Zittlow, to return to normal order at 7:07pm. The motion passed unanimously.

**9. COMMITTEE REPORTS AND ACTIONS:**

None.

**10. OLD BUSINESS:**

None.

**11. NEW BUSINESS:**

**A. Approval of Surveillance Camera Installation (ARPA Funding):**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the purchase and installation of security cameras from Technology Architects for the amount of \$6,995.30 + Installation Costs with the funding to come from the ARPA funds. The motion passed unanimously.

**B. Approval of Bid to Remove Park Shelter at South Pine Tree Park:**

Motion by Tim Carpenter, second by Dave Dillenburg, to award the bid for the removal of the park shelter at Pine Tree Park to Kocken Brothers Construction for the amount of \$6,778 with the funding to come from the Fire Station Funds (Fund 12). The motion passed unanimously.

**C. Memorandum of Understanding with Brown County for Siren Maintenance:**

Motion by Dave Dillenburg, second by Vanya Koepke, to approve the Memorandum of Understanding between the Village of Hobart and Brown County for emergency siren maintenance as presented. The motion passed unanimously.

**D. K-9 Purchase and Indemnification Agreement:**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the K-9 Purchase and Indemnification Agreement to transfer the ownership of Officer Bax to Officer Tremel at the time of Bax's retirement. The motion passed unanimously.

**E. Municipal Online Access Agreement with Brown County Register of Deeds:**

Motion by Tim Carpenter, second by Vanya Koepke, to approve the Municipal Online Access Agreement between the Village of Hobart and the Brown County Register of Deeds as presented. The motion passed unanimously.

**F. Items for future agenda consideration or committee assignment:**

None.

Motion by Vanya Koepke, second by Tammy Zittlow, to recess at 7:17pm.

The Board reconvened at 7:31pm.

**G. ADJOURN TO CLOSED SESSION:**

- i. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
- ii. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
- iii. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

Motion by Tim Carpenter, second by Dave Dillenburg, to adjourn to closed session at 7:32pm. Roll call vote. The motion passed unanimously.

**H. CONVENE INTO OPEN SESSION:**

Motion by Tim Carpenter, second by Dave Dillenburg, to convene into open session at 8:51pm. Roll call vote. The motion passed unanimously.

**I. ACTION FROM CLOSED SESSION:**

Motion by Dave Dillenburg, second by Vanya Koepke, to approve a 5-year employment agreement with Michael Renkas, to serve as the new Police Chief of the Hobart-Lawrence Police Department, with concurrent approval to come from the Lawrence Town Board. The motion passed unanimously.

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the final draft of the Part-Time Employment Agreement with current Police Chief Randy Bani, to take effect upon his retirement next month, with concurrent approval to come from the Lawrence Town Board. The motion passed unanimously.

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the amended organizational chart for the Village staff. The motion passed unanimously.

**12. ADJOURN**

Motion by Tim Carpenter, second by Vanya Koepke, to adjourn at 8:52pm. The motion passed unanimously.