



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart,
WI

www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE of the Village of Hobart will meet on Monday June 10th 2019 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 5th day of June, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING MINUTES – PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE

Date/Time: Monday June 10th 2019 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call:** Meeting called to order by Ed Kazik at 6:01pm.
Roll call: Ed Kazik, aye; Dave Baranczyk, aye; Dan Deruyter, aye; David Smith, aye; Kyle Schmitz (Alternate, aye).
- 2. Certification of the open meeting law agenda requirements and approval of the agenda:**
Motion made by Ed Kazik second by Dave Baranczyk, to approve the agenda as presented. The motion passed unanimously.
- 3. Approval of Minutes – May 13th 2019:** Motion made by Ed Kazik second by David Smith to approve the May 13, 2019 Minutes as amended. The motion passed unanimously. The amendment was to correct the name of the committee minutes that were reviewed to the Public Works & Utilities Committee.

ACTION ITEMS

- 4. DISCUSSION AND ACTION – Explore operational, costs and opportunities for roadside leaf pickup in Hobart:** Jerry Lancelle, Public Works Coordinator led the discussion regarding the roadside leaf collection. At the last meeting it was the Committee recommendation to not pursue the collection at this time. The suggestion was to revisit the issue in 3-4 years or when the possible county wide compost site is available for the additional materials expected for this service. Additional concerns are space requirements, current site restrictions, limited space for additional equipment. Recommendation by committee is to send memo to the Village Board to NOT pursue the collection at this time, showing the concerns from the discussion. Motion made by Ed Kazik, second by Dan Deruyter to NOT pursue leaf collection for the village. The motion passed unanimously.
- 5. DISCUSSION AND ACTION - Hillcrest Elementary School Pedestrian Safety Improvements:**
Staff recommended a three-phase approach to addressing the safety issue, and is asking the PWUAC to review these proposals, and make a recommendation to the Board for their consideration later this summer.
Phase One 2019: Funding to be from the Contingency or Capital Projects funds of the Village. The school district will be asked to handle the storage, as well as the placement and removal of the signs each day. In addition, staff would ask the Hillcrest PTO to cover the replacement cost of any damaged signs in the future.
 - Installation of school crossing signs. The recommendation is to use the portable in-Street sign, this type of sign seems to alert drivers better than a sign located to the side of the roadway.

- Increased targeted enforcement of the School Zone speed limits (15 mph when students are present).

Considerations for any work for a crosswalk:

- Will need approval by Brown County to install the Center of Roadway Portable In-Street Sign.
- Will need agreement by School District for the placement of the sign prior to any purchase.
- Will need agreement by PTO for covering the replacement cost of future signs.

The committee discussed the types of signs presented by Jerry Lancelle, Public Works Coordinator. There was no representative from the Pulaski School District present for discussions. Committee members were divided on the placement of crosswalk due to costs.

Questions that need answers are:

- How much would it be used for after school hours
- Commitment from the school to allow kids to walk to school
- Commitment from school for funding for more than just the sidewalk
- Is it possible to do a 1-school year experiment with the in-street signs?

Motion by Ed Kazik, second by Dave Baranczyk to table until the July meeting. The motion passed unanimously.

Phase Two 2020: Funding to be a cost-share agreement with the School District. Village portion to come from the 2020 Capital Projects Fund. Estimated cost is \$54,950 at this time.

- Installation of a crosswalk on Hillcrest Drive, including a sidewalk connecting the crosswalk to the front of the Hillcrest School parking lot. This will include new signage on Hillcrest Drive, with approval from Brown County.
 - Standard Cross Walk with a RFB (Rapid Flash Beacon).

Phase Three (Date to be determined): Funding has not been determined for this phase as it has not yet been recommended.

- Estimated cost of the improvement at this time is \$53,813.
- Redundancy – The improvements in Phases 1 and 2 may resolve the majority of the safety issues, making Phase 3 ineffective from a cost benefit analysis.
- Future School Expansion – Depending upon student population at Hillcrest, the access points to the school may be altered, making a turn lane obsolete. There are no current plans to expand the school, but this factor cannot be dismissed.

Phase 2 and 3 were tabled along with Phase 1 until the July meeting.

6. DISCUSSION AND ACTION – Extension of Northern Pipe contract for televising and cleaning for the proposed 3 years at current contract rates: Continuing the 3-year program for televising and cleaning the sanitary sewer lines, this is the last year of the program. Each year the village has cleaned and televised approximately one fourth of the system. Northern Pipe was the successful bidder for the project and they have proposed to extend the current contract for an additional three years at the current pricing of .30 cents per foot for both televising and cleaning (.60 cents total per foot). The new contract quote #92 would cover 2020-2023.

Northern Pipe has performed well during the contract with no issues noted since 2013. Staff recommended approving the extended contract quote #92 by Northern Pipe Inc.

Motion made by Ed Kazik second by David Smith, to recommend approval of a 3-year contract with Northern Pipe Inc for the televising and cleaning of the sanitary sewer lines. The motion passed unanimously.

7. UPDATE – Director and Activity Reports:

The activity report agenda item allows Village Staff to apprise the Committee and Public of any new or time-sensitive information. Activity Reports may be given verbally and/or in writing.

8. ADJOURNMENT: Motion made by Ed Kazik second by David Baranczyk to adjourn. The motion passed unanimously. Meeting adjourned at 7:32pm.