

Notice is hereby given according to State Statutes that the HOBART/LAWRENCE POLICE COMMISSION of the Village of Hobart and the Town of Lawrence will meet on Thursday June 22nd 2023 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 13th day of June, 2023 at the Hobart Village Office, 2990 S. Pine Tree Rd, the Lawrence Town Office at 2400 Shady Court, and the village's and town's websites.

MEETING NOTICE – HOBART/LAWRENCE POLICE COMMISSION

Date/Time: Thursday June 22nd 2023 (6:00 P.M.)

Location: Hobart Village Office at 2990 South Pine Tree Road, Hobart, WI

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Approval of minutes of April 12th 2023

ACTION ITEMS

4. **DISCUSSION AND ACTION – Rules and Regulations for the Joint Police Commission of the Village of Hobart and Town of Lawrence**

5. **DISCUSSION AND ACTION – Police Commission Officer Elections**

This will be the annual elections for President, Vice President, and Secretary.

6. **DISCUSSION – Hiring Process**

This will be a discussion on qualification of applicants, application forms, examination procedures, and appointment procedures.

7. **ADJOURN to CLOSED SESSION:** Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Probationary Status of Employee

8. **CONVENE into open session**

9. **ACTION from closed session if any**

10. ADJOURN

Aaron Kramer, Hobart Village Administrator

NOTE: THERE MAY BE A QUORUM OF BOTH THE VILLAGE OF HOBART AND TOWN OF LAWRENCE BOARD AT THIS MEETING.

Any person wishing to attend, who, because of disability requires special accommodations, should contact the Hobart Village Clerk-Treasurer at 920-869-1011 or the Lawrence Town Clerk at 920-347-3719 with as much advanced notice as possible. Notice is hereby given that action by the Committee may be considered and taken on any of the items described or listed in this agenda. There may be Committee members attending this meeting by telephone if necessary.

Village of Hobart-Town of Lawrence Police Commission
Meeting Minutes – Wednesday, April 12, 2023 @ 6:00 PM
Village of Hobart Office
2990 S. Pine Tree Rd.
Hobart, WI 54155

Call to Order

The meeting was called to order by John Shimek @ 6:00 PM.

Roll Call

Commissioners Melissa Tanke, John Shimek, Ron Jaeger, Don Hedrick, and Gary Pieschek were present. Chief Renkas was in attendance.

Approval of the Agenda and Certification of the Open Meeting Law Agenda Requirements

A motion to confirm certification of the open meeting law agenda requirements and approval of the agenda was made by Don Hedrick and seconded by Gary Pieschek. All in favor; motion carried.

Approval of Meeting Minutes

A motion was made to approve the minutes of the January 30th meeting. Motion made by Melissa Tanke; seconded by Gary Pieschek. All in favor, motion carried.

Discussion and Action: Rules & Regulations for the Joint Police Commission of the Village of Hobart and Town of Lawrence

The reasons for creating the Rules & Regulations document, the origins of its' creation, and the details contained within were discussed. The commission read and discussed each line of the document. Commissioners suggested changes, asked questions, and offered critiques throughout the reading and document discussion. A motion was made by Melissa Tanke and seconded by John Shimek that Chief Renkas make corrections and alterations to the document and provide commissioners with an updated/corrected version of the *Rules and Regulations for the Joint Police Commission of the Village of Hobart and Town of Lawrence* at the next HLPC meeting. All in favor; motion carried.

Discussion and Action: Police Department Policy for Code of Conduct

The Code of Conduct Policy was discussed and commissioners were given the opportunity to ask questions regarding this policy. The primary focus of the discussion was given to areas of the *Code of Conduct Policy* to which minor alterations were made from previous version(s). A motion was made by John Shimek and seconded by Ron Jaeger that the *Police Department Policy for Code of Conduct* be adopted with the following change: the effective date of the document and the guideline approval date be altered to reflect the date of April 12, 2023. All in favor; motion carried.

Adjourn to Closed Session

Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Probationary Status of Employee.

Meeting was adjourned to closed session at 8:17PM to address the probationary status of an employee whose probationary period ends on July 5th, 2023. Motion by John Shimek, seconded by Ron Jaeger. All in favor; motion carried.

Convene to Open Session

Meeting convened to open session at 8:40 PM.

Action from Closed Session

A motion was made by Melissa Tanke and seconded by John Shimek that: should no incidents occur between now and July 4th and unless the commission is alerted by Chief Renkas and the commissioners determine otherwise, Officer Starry's probationary status will be removed and he will become a full time officer with the HLPD effective July 5th, 2023. All in favor; motion carried.

A date and time for the next HLPC meeting was set by the commission. This meeting date and time is Tuesday, June 6th, 2023 at 6:00 PM with elections for the HLPC officers as an agenda item. A discussion regarding the appointment terms and contract(s) between the individual commissioners and the municipalities they represent took place with the conclusion being that this responsibility will be that of the municipality clerks and will not be an agenda item for the June 6th meeting.

Adjournment

Motion to adjourn the meeting at 8:40 PM was made by Ron Jeager, seconded by Gary Pieschek. All in favor; motion carried.

Meeting Minutes submitted by:
Melissa Tanke
HLPC – Meeting Minutes – 04-12-23