



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday October 3rd 2023 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 29th day of September, 2023 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday October 3rd 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Ordinance 2023-15 (AN ORDINANCE TO CREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY ARTICLE IV (HOTELS, MOTELS AND ROOM TAX ORDINANCE) OF CHAPTER 40 (FINANCE AND TAXATION)) (Page 3)

The purpose of this Ordinance is to create a room tax in the Village of Hobart, and establish the collection process, use of funds by the Village and the penalties for evading the tax.

B. ACTION of aforesaid agenda item

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices (Page 9); B. VILLAGE BOARD: Minutes of September 19th 2023 (Regular) (Page 23) and September 25th 2023 (Page 26); C. SITE REVIEW COMMITTEE: Minutes of August 16th 2023 (Page 27)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – August 2023 Hobart-Lawrence Police Department Report (Page 29)

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION – Request for a 14,000 sf., building addition to the contractor shop building and associated site improvements (1113 Orlando Dr., HB-348) (Site Review Committee)

This property, located at 1113 Orlando Dr., is currently developed and utilized as a contractor shop and storage yard. The property owner is proposing a 14,000 square foot addition to the existing building along with minimal site improvements to serve the building expansion. (Developer: TC Bodart Investments, LLC; Applicant: Alliance Construction and Design, Inc.)

B. DISCUSSION AND ACTION – Request for a 14,437 sf., building addition for shop/storage and associated site improvements (3168 S. Pine Tree Rd., HB-859-2) (Site Review Committee)

This property, located at 3168 S. Pine Tree Rd., is currently developed and utilized as a commercial/manufacturing facility. The property owner is proposing a 14,437 square foot addition to one of the existing buildings along with the site improvements to serve the building expansion. (Developer: B S K Holdings, LLP; Applicant: Vierbicher)

10. OLD BUSINESS

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Contract with MuniCRM (Municipal Citizen Relationship Management) (Page 45)

MuniCRM (Municipal Citizen Relationship Management) is a multi-function web-based software product that allows municipalities to more effectively track interactions with citizens. Todd Gerbers (Director of Planning and Code Compliance) will explain the benefits of adding this platform.

B. DISCUSSION AND ACTION – Proposed Change to the Hobart-Lawrence Police Department Salary Schedule (Page 48)

To attract more experienced candidates for existing and current open positions in the Hobart-Lawrence Police Department, staff is proposing changes in the starting wage policy currently in place.

C. DISCUSSION AND ACTION – Establishing a public hearing to consider a Conditional Use Permit (CUP) on parcel HB- HB-550-3, 4758 Forest Rd. for the final plan for the Planned Development Overlay District

Staff would recommend the public hearing be held at the November 7th Board meeting.

D. DISCUSSION - Items for future agenda consideration or Committee assignment

E. ADJOURN to CLOSED SESSION:

1. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
2. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

F. CONVENE into open session

G. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Vanya Koepke, Tammy Zittlow

UPCOMING BOARD MEETINGS

Tuesday October 17th 2023 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday November 7th 2023 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday November 21st 2023 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



VILLAGE OF HOBART - NOTICE OF PUBLIC HEARINGS

October 3, 2023 (6:00 PM)

2990 S. Pine Tree Road, Hobart WI 54155

The Hobart Village Board will hold the following Public Hearing on October 3rd 2023 at 6:00 p.m. for the purpose of gathering input on the following:

1. Ordinance 2023-15 (AN ORDINANCE TO CREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY ARTICLE IV (HOTELS, MOTELS AND ROOM TAX ORDINANCE) OF CHAPTER 40 (FINANCE AND TAXATION) - The purpose of this Ordinance is to create a room tax in the Village of Hobart, and establish the collection process, use of funds by the Village and the penalties for evading the tax.

The materials for the hearing will be available on the Village website at www.hobart-wi.org/village-board and at the Village office for public inspection starting September 18, 2023 through October 3, 2023 during regular office hours. Office hours are Monday through Friday from 7:30 a.m. to 4:00 p.m. The Village Board will take comments from the public and act on the proposed items at the board meeting immediately following the public hearing.

Erica Berger, Hobart Clerk / Treasurer

Published September 15, 2023 and September 22, 2023



ORDINANCE 2023-15

AN ORDINANCE TO CREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY ARTICLE IV (HOTELS, MOTELS AND ROOM TAX ORDINANCE) OF CHAPTER 40 (FINANCE AND TAXATION)

Purpose: The purpose of this Ordinance is to create a room tax in the Village of Hobart, and establish the collection process, use of funds by the Village and the penalties for evading the tax.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

Section 1: Article IV (Hotels, Motels and Room Tax Ordinance) of Chapter 40 (Finance and Taxation) of the Municipal Code of the Village of Hobart, is hereby created to read as follows:

§ 40-13 Definitions.

For the purpose of this section the following words, terms and phrases shall have the following meanings ascribed to them in this section:

- A. "Customer" means any person residing for a continuous period of time less than one month in a hotel, motel or furnished accommodation available to the public.
- B. "Gross receipts" means, insofar as applicable, as defined in Wis. Stats. § 77.51(4)(a), (b) and (c).
- C. "Hotel or motel" means a building or group of buildings in which the public may obtain accommodations for a consideration including, without limitation, inns, motels, hotels, tourist rooms, tourist houses or courts, lodging houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins and any other building in which accommodations are available to the public, except accommodations including mobile homes as defined in Wis. Stats. § 66.0435(1)(d), rented for a continuous period of more than one month and accommodations furnished by hospitals, sanitariums or nursing homes or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes, provided no part of the net earnings of such corporations and associations inure to the benefit of any private shareholder or individual.
- D. "One month" means a calendar month or 30 days, whichever is less, counting the first day of the rental and not counting the last day of the rental.
- E. "Person responsible" means the sole owner of the business subject to this article; the partners if a partnership owns the business subject to this article, the corporate president or designated general manager or agent if a corporation owns the business subject to this article.
- F. "Tourism" means travel for recreational, business or educational purposes.

G. "Tourism promotion and tourism development" means any of the following that are significantly used by transient tourists and reasonably likely to generate paid overnight stays at more than one establishment on which a tax under this section may be impose.

1. Marketing projects, including advertising media buys, creation and distribution of printed or electronic promotional tourist materials, or efforts to recruit conventions, sporting events, or motor coach groups.
2. Tourist informational services.
3. Tangible municipal development, including a convention center.

H." Transient" means any person, firm, corporation, or entity residing for a continuous period of less than one (1) month in a hotel, motel, or other furnished accommodations available to the public. Excluding from the definition of transient shall be all state employees or officials, employees of any state agency, officials or employees of any political subdivision of the state, and officials or employees of any municipal corporation provided, however, said individual(s) is/are acting within his/her/their employment or official capacity.

§ 40-14 Tax Imposed, Allocation and Disposition

A. Tax Imposed. Pursuant to Wis. Stats. § 66.0615 (1m) (a), a tax is imposed on the privilege of furnishing at retail rooms or lodging to customers by hotelkeepers, motel operators, and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodation. Such tax shall be at the rate of eight percent of the gross receipts from such retail furnishing of rooms or lodging. Such tax shall be collected from the customer when the customer's bill is paid, and shall be paid by the person responsible to the Financial Custodian as directed by the Village Board on a monthly basis. Such tax shall not be subject to the selective sales tax imposed by Wis. Stats. § 77.52(2). The proceeds of such tax shall be remitted to and received by the Financial Custodian monthly on or before the 20th day of the following month.

B. Allocation and Disposition of the Room Tax.

1. The proceeds of the room tax shall be apportioned 75 percent to the Bay Area Room Tax Commission for tourism promotion and tourism development within the municipal limits of and outside the municipal limits of the Village of Hobart.
2. The remaining 25 percent of the proceeds shall remain with the Village, with one-half of said proceeds to be allocated to the Village's Debt Service Fund, to be applied to the payment of current and future debt obligations, and one-half of said proceeds to be allocated to the Park and Recreation Fund, to finance improvements and initiatives to address and improve the quality of life for the residents of the Village.

§ 40-15 Permit.

Every person furnishing rooms or lodging under § 40-14 shall file with the Village Treasurer an application for each place of business. Every application shall be made upon a form prescribed by the Village Treasurer and shall set forth the name under which the applicant intends to transact business, location of the place of business and such other information as the Village Treasurer requires. The

application shall be signed by the owner, if a sole proprietor, or, if not a sole proprietor, by the person responsible who is authorized to act on behalf of the business.

§ 40-16 Tax Number.

The Village Treasurer shall issue to each applicant a separate number for each place of business within the Village. Such a number is not assignable and is valid only for the person in whose name it is issued and for the collection of the room tax at the place designated therein.

§ 40-17 Records Retention.

Every person liable for the tax imposed by this article shall keep or cause to be kept such records, receipts, invoices and other pertinent papers in such form as required by the Village Treasurer and the State of Wisconsin.

§ 40-18 Filing Returns.

A. Returns to be filed. Returns shall be filed with the Village Treasurer by persons subject to § 40-14 on or before the day such tax is due and payable. The return shall show the gross receipts from such retail furnishing of rooms or lodging of the preceding calendar month, the amount of tax imposed and such other information as the treasurer deems necessary for administrative purposes. An annual return shall be filed within 90 days of the close of each calendar or fiscal year and shall contain such information as the Village Treasurer requires to administer this section. Each return shall be signed by the person required to file a return or an authorized agent, but need not be verified by oath. The Village Treasurer may for good cause extend the time of filing any return, but not longer than 30 days from the filing date.

B. Failure to file. If any person required to make a return fails, neglects or refuses to do so for the amount and in the manner, form and time prescribed herein, the Village Treasurer, according to their best judgment, shall determine the amount of the tax due the Village and make a doomsday assessment upon the person who fails to file and pay on a timely basis. Each person whose tax is determined by the Village Treasurer shall pay the amount determined plus interest at the rate of one percent per month on the unpaid balance. No refund or modification of the payment as determined by the Village Treasurer may be granted until the person files a correct room tax return and permits the clerk-treasurer or an authorized agent to inspect and audit the records of the business required to be kept in section § 40-17.

C. Late filing fee. In addition to any other forfeiture provided herein, whether imposed or not, a forfeiture of \$100.00 shall be imposed upon and collected from any person each time such person fails to file the return required in subsection (A) of this section on a timely basis.

§ 40-19 Village Treasurer's Right of Inspection, Audit, and Cure.

A. Whenever the Village Treasurer has probable cause to believe that the correct amount of room tax has not been assessed upon and collected from customers or that the tax return is not correct, the Village Treasurer may cause an inspection and audit of the financial records of any person subject to § 40-14 to determine whether or not the correct amount of room tax is assessed, collected and paid according to sections § 40-14 and § 40-18.

B. If any person subject to § 40-14 fails to comply with a request by the Village Treasurer or an authorized agent to inspect and audit the person's financial records as in subsection (a) of this section, such person

shall be subject to a forfeiture in the amount of five percent of the tax due the Village at the time of the audit.

C. If any person subject to § 40-14 fails to comply with a request by the Village Treasurer or an authorized agent to inspect and audit the person's financial records as in subsections (a) or (b) of this section, such person shall be subject to any other forms of cure identified below and as permitted under Wisconsin statutes applicable at that time.

§ 40-20 Confidentiality.

A. Information obtained under this article shall be confidential, except the Village Treasurer may provide information to persons using the information in the discharge of duties imposed by law, the duties of their office, or by order of a court. The Village Treasurer may publish statistics classified so as not to disclose the identity of particular returns.

B. Any person who violates any provision of this section shall forfeit not less than \$100.00 nor more than \$500.00.

§ 40-21 Administration and Payment of Taxes.

This section shall be administered by the Village Treasurer and the Village Administrator. The tax imposed for the month is due and payable on the 20th day of the month following the collection of the tax from the customer under § 40-14.

§ 40-22 Liability on Sale of Business.

A. If any person, firm, corporation, or entity liable for any amount of tax under this Ordinance sells out his/her business or stock of goods or quits the business, his/her successors or assigns shall withhold a sufficient portion of the purchase price to cover such amount until the former owner produces a receipt from the Village Treasurer for the Village that he/she has paid all tax due hereunder or a certificate stating that no amount is due has been obtained.

B. Any person, firm, corporation, or entity who by said purchase becomes subject to the tax imposed by this Ordinance fails to withhold such amount of tax from the purchase price as required, he/she shall become personally liable for payment of the amount required to be withheld by him/her to the extent of the price of the accommodations valued in money.

§ 40-23 Failure to Pay Tax When Due.

A. Forfeitures. In addition to the forfeitures provided in this chapter and the tax due under this article, a forfeiture of 25 percent of the room tax due for the previous year under § 40-14 or \$5,000.00, whichever is less, shall be imposed upon any person or business that allows the monthly tax imposed to be delinquent under this article.

B. Delinquent taxes. The tax imposed by this article shall become delinquent if not paid within 30 days after the due date of the return or within 30 days after the expiration of an extension prior if one has been granted. If a return is filed late or there is no return filed, the due date for the taxes imposed is the due date of the return.

C. Security may be required. In order to protect the revenue of the Village, the Village Treasurer shall require any person liable for the tax imposed by this section, who fails to pay the tax as herein required, to file with the Village Treasurer before or after the permit is issued such security not in excess of \$5,000.00 cash or a surety bond equal to the prior months tax as the Village Treasurer may refuse or revoke its permit. If any taxpayer is delinquent in the payment of the taxes imposed by this section, the Village Treasurer may, upon ten day's notice and after giving the taxpayer an opportunity to confer, recover the taxes, interest and penalties from the security or surety placed with the Village Treasurer by such taxpayer. No interest shall be paid or allowed by the Village to any person for the deposit of such security.

Section 2: Any Ordinance or parts thereof, inconsistent herewith, are hereby repealed.

Section 3. This Ordinance shall be effective from and after its passage by the Village Board and publication as required by law.

Passed and approved this day of , 2023.

Richard Heidel, Village President

Attest:

Aaron Kramer, Village Administrator

I, Baili Schreiber, Village Clerk of the Village of Hobart, Brown County, Wisconsin, do hereby certify that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on 2023.

(Seal)

Baili Schreiber, Village Clerk

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

ALL BANK ACCOUNTS

Dated From: 10/03/2023

From Account:

Thru: 10/03/2023

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
10/03/2023 AARON KRAMER			
HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023	
		9/26/2023	
Total			1,258.01
10/03/2023 ADVANCE AUTO PARTS			
TIRE & FILTERS			
001-00-53100-021-000		DPW - Vehicle Maint.	214.82
		TIRE & FILTER PACKETS	
		508319 & 108992	
Total			214.82
10/03/2023 AMANDA WANGERIN			
REIMBURSEMENT JULY - SEPT TRAINING			
001-00-51200-011-000		Municipal Court - Ed/Conf/Trav	107.42
		MILEATE TRAINING ST. POINT	
		9252023	
001-00-51200-006-000		Municipal Court - Supplies	24.62
		DELIVERY OF PRE TRIAL DOCS JULY & SEPT	
		9252023	
Total			132.04
10/03/2023 APEX SERVICES LLC			
FALL INSECT INTERIOR TREATMENT			
001-00-51600-039-000		Building / Plant - Maintenance	300.00
		FALL INSECT INTERIOR TREATMENT	
		008797	
Total			300.00
10/03/2023 ASTRO HYDRAULICS INC			
HIGH PRESSURE HOSE - 10 FEET			
001-00-53100-050-000		DPW - Equipment Repair	378.40
		HIGH PRESSURE HOSE - 10 FEET	
		76473	
Total			378.40
10/03/2023 AT&T			
WATER BOOSTER STATION PHONE LINE			
002-00-60000-043-000		Water - Power/Utilities/Phone	354.50
		WATER BOOSTER PHONE LINE	
		9204941519-09	
Total			354.50
10/03/2023 ATKINS BUILDING GROUP INC.			
INCENTIVE PAYMENTS 2023			

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ALL Checks by Payee

ACCT

ALL BANK ACCOUNTS

Dated From: 10/03/2023

From Account:

Thru: 10/03/2023

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
008-00-68000-053-000		TID #1 Increment Payment	152,958.76
		Woodfield Prairie	
		09272023	
		Total	152,958.76

10/03/2023 BADGER LABORATORIES & ENGINEERING CO. INC.

MULTIPLE INVOICES

002-00-60000-014-000		Water - Outside Services	1,034.00
		COLIFORM TESTING & LEAD & COPPER	
		23-53025245	
002-00-60000-014-000		Water - Outside Services	2,029.00
		COLIFORM LEAD & COPPER	
		23-53028815	
		Total	3,063.00

10/03/2023 BELSUG INVESTMENTS LLC

INCENTIVE PAYMENTS 2023

008-00-68000-053-000		TID #1 Increment Payment	108,282.53
		Polo Point-1st Addition	
		09272023	
		Total	108,282.53

10/03/2023 BLOCK IRON & SUPPLY CO. INC

OFFICE LOCKS

011-00-51422-000-000		General Office Expenses	201.60
		OFFICE KEYS	
		780901	
		Total	201.60

10/03/2023 BRENDA FIELDS

PARK DEPOSIT REFUND 9-24-2023

010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		PARK DEPOSIT REFUND 9-26-2023	
		9262023	
		Total	175.00

10/03/2023 BRIAN RUECHEL

SEPTEMBER / AUGUST ACCOUNTING PAYA RECON

001-00-51420-014-000		Clerk-Treasur Outside Services	677.25
		ACCOUNTING	
		09312023	
002-00-60000-014-000		Water - Outside Services	677.25
		ACCOUNTING	
		09312023	
003-00-62000-014-000		San Sew - Outside Services	677.25
		ACCOUNTING	
		09312023	
007-00-64000-014-000		Storm Wat - Outside Services	677.25
		ACCOUNTING	
		09312023	

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ALL Checks by Payee

ACCT

ALL BANK ACCOUNTS

Dated From: 10/03/2023

From Account:

Thru: 10/03/2023

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
008-00-68000-014-000		TID #1 Outside Services	677.25
		ACCOUNTING	09312023
009-00-69000-014-000		TID #2 Outside Services	677.25
		ACCOUNTING	09312023
Total			4,063.50
10/03/2023 BROWN COUNTY PORT & RESOURCE RECOVERY REFUSE & RECYCLING AUGUST			
001-00-53100-103-000		DPW - Landfill Tipping Fees	11,939.26
		AUGUST REFUSE & RECYCLING FEES	55456
Total			11,939.26
10/03/2023 CASEY BRIETZMAN HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	407.09
		HEALTH PREMIUM REFUND 2023	9/26/2023
Total			407.09
10/03/2023 CENTENNIAL CENTRE DEVELOPMENT PARTNERS LLC INCENTIVE PAYMENT 2023 HOBART CROSSING			
008-00-68000-053-000		TID #1 Increment Payment	228,758.23
		Hobart Crossing Apartments	09272023
Total			228,758.23
10/03/2023 CENTENNIAL CENTRE LLC INCENTIVE PAYMENT 2023			
008-00-68000-053-000		TID #1 Increment Payment	305,449.81
		Centennial Centre-Isabella	09272023
Total			305,449.81
10/03/2023 CHARTER COMMUNICATIONS / SPECTRUM SERVICE 8/30/23-9/29/23			
001-00-51422-041-000		Info / Tech Internet Charges	615.00
		8/30/23-9/28/2023 SERVICE	0073783083023
Total			615.00
10/03/2023 CHRIS TREMEL HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023	09262023

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ALL Checks by Payee

ACCT

ALL BANK ACCOUNTS

Dated From: 10/03/2023

From Account:

Thru: 10/03/2023

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			1,258.01
10/03/2023 CINTAS CORP BUILDING MATS MULTIPLE INVOICES			
001-00-51600-006-000		Building / Plant - Supplies ACCOUNT # 22195750	34.55
		4167232835	
001-00-51600-006-000		Building / Plant - Supplies FLOOR MATS 9/22/2023	34.55
		4168633717	
Total			69.10
10/03/2023 DAN VANLANEN HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse HEALTH PREMIUM REFUND 2023	407.09
		09262023	
Total			407.09
10/03/2023 DELTA DENTAL OF WISCONSIN DENTAL AND VISION - OCTOBER			
001-00-21531-000-000		Dental Ins - Payable DENTAL PREMIUM	1,866.45
		2021963	
001-00-21535-000-000		Vision - Deductions Payable VISION PREMIUM	195.30
		2027963	
Total			2,061.75
10/03/2023 DIVERSIFIED BENEFIT SERVICES INC. 125-FASA ADMINISTRATIVE SERVICES			
001-00-51930-033-000		Insurance - Health Reimburse SEPTEMBER 125-FSA ADMIN SERVICES	32.00
		391045	
001-00-52100-033-000		Police - Health Reimbursement SEPTEMBER 125-FSA ADMIN SERVICES	63.00
		391045	
Total			95.00
10/03/2023 EMERGENCY SERVICES EMERGENCY COMM SYSTEMS INC 2-SIGNAL SIRENS 4-SEAS & FIRE DEPT BLDG			
011-00-52200-000-000		Fire Dept Expenses 2- SIGNAL SIRENS 4-SEAS & FIRE DEPT 1 BL 4069	22,738.00
Total			22,738.00
10/03/2023 ERICA BERGER HEALTH PREMIUM REFUND 2023			

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ACCTDated From: 10/03/2023 From Account:
Thru: 10/03/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023	
		9/26/2023	
		Total	1,258.01
10/03/2023 ES&S			
SERVICE EXPRESS VOTE - 4 ANNUAL MAINT			
001-00-51440-006-000		Elections - Supplies	221.67
		ANNUAL MAINTENANCE FOR 4- EXPRESS VOTES	
		CD2067387	
		Total	221.67
10/03/2023 FAIR MARKET ASSESSMENTS			
ASSESSMENT SERVICES OCTOBER 2023			
001-00-51530-014-000		Assessor - Outside Services	2,910.00
		OCTOBER 2023 ASSESSOR SERVICES	
		10012023	
		Total	2,910.00
10/03/2023 FEAKER & SONS COMPANY INC.			
PAY REQUEST #2 GATEWAY ESTATES 2320-02			
009-00-69000-047-232		Gateway (Volante) 2320-23-02	765,336.15
		2023 GATEWAY 2320-23-02 PAY REQUEST #2	
		PAY#2	
		Total	765,336.15
10/03/2023 FERGUSON WATERWORKS			
VLV BX RSR 6850			
002-00-60000-006-000		Water - Supplies	44.00
		VLV BX RSR 6850	
		0399133	
		Total	44.00
10/03/2023 FIELDSTONE INVESTMENTS LLC			
INCENTIVE PAYMENT 2023			
008-00-68000-053-000		TID #1 Increment Payment	54,793.32
		Madeira Place	
		09272023	
		Total	54,793.32
10/03/2023 FIELDSTONE INVESTMENTS LLC			
INCENTIVE PAYMENT 2023 PEBBLESTONE			
008-00-68000-053-000		TID #1 Increment Payment	161,219.60
		Pebblestone	
		09272023	
		Total	161,219.60

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Voucher Nbr	Check Date	Payee	Amount
10/03/2023 FIELDSTONE INVESTMENTS LLC INCENTIVE PAYMENT - RAVELLO			
008-00-68000-053-000		TID #1 Increment Payment Ravello Townhomes	36,367.97
		09272023	
			Total 36,367.97
10/03/2023 FIELDSTONE INVESTMENTS LLC INCENTIVE PAYMENT 2023 ENCORE			
008-00-68000-053-000		TID #1 Increment Payment Encore Apartments	87,828.44
		09272023	
			Total 87,828.44
10/03/2023 FIELDSTONE INVESTMENTS LLC INCENTIVE PAYMENT ARIA 2023			
008-00-68000-053-000		TID #1 Increment Payment Aria Place	98,393.05
		09272023	
			Total 98,393.05
10/03/2023 FIELDSTONE INVESTMENTS LLC INCENTIVE PAYMENTS RIVA 2023			
008-00-68000-053-000		TID #1 Increment Payment Riva Place	30,000.00
		09272023	
			Total 30,000.00
10/03/2023 FIELDSTONE INVESTMENTS LLC INCENTIVE PAYMENT 2023 MULLINER			
008-00-68000-053-000		TID #1 Increment Payment Mulliner Crossing	44,960.40
		09272023	
			Total 44,960.40
10/03/2023 GAT SUPPLY INC. MULTIPLE INVOICES			
001-00-53100-006-000		DPW - Supplies STRIPING PAINTS	179.94
		419836-1	
001-00-53100-006-000		DPW - Supplies PARTICULATE RESPIRATORS N95	33.66
		420466-1	
			Total 213.60
10/03/2023 GAVIN HENN HEALTH PREMIUM REFUND 2023			

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001-00-51930-033-000		Insurance - Health Reimburse	407.09
		HEALTH PREMIUM REFUND 2023	
	9/26/2023		
		Total	407.09
10/03/2023 GBCRE IV LLC INCENTIVE PAYMENT			
009-00-69000-053-000		TID #2 Increment Payment	150,856.11
		Green Bay Converting	
	09272023		
		Total	150,856.11
10/03/2023 GEORGE PETERSON HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,220.93
		HEALTH PREMIUM REFUND 2023	
	09262023		
		Total	1,220.93
10/03/2023 GFL - GFL SOLID WASTE MIDWEST LLC REFUSE & RECYCLING SEPT			
001-00-53100-095-000		DPW - Garbage & Recycg Collect	24,992.30
		SEPTEMBER REFUSE & RECYCLING COLLECTIONS U60000173613	
		Total	24,992.30
10/03/2023 GREEN BAY METROPOLITAN SEWERAGE DISTRICT TREATMENT FEES AUGUST			
003-00-62000-080-000		San Sew - GBMSD Treatment	67,257.57
		AUGUST TREATMENT FEE	
	2003		
		Total	67,257.57
10/03/2023 GREGG E. SCHREIBER REIMBURSEMENT EDUCATION 9-14-2023			
001-00-51200-011-000		Municipal Court - Ed/Conf/Trav	238.80
		REIMBURSEMENT TRAINING EXPENSE	
	9212023		
		Total	238.80
10/03/2023 HANAWAY ROSS LAW FIRM MUNICIPAL PROSECUTION AUGUST			
001-00-51200-059-000		Municipal Court Atty	2,773.37
		MUNICIPAL PROSECUTION AUGUST	
	97		
		Total	2,773.37

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10/03/2023 HAWKINS INC. CHEMICALS WATER TREATMENT			
002-00-60000-062-000		Water - Chemicals	40.00
		4-CHLORINE CYLINDERS	6578696
			Total 40.00
10/03/2023 IAN SCHIEFELBEIN HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,270.06
		HEALTH PREMIUM REFUND 2023	09262023
			Total 1,270.06
10/03/2023 INTEGRITY WAREHOUSING LLC INCENTIVE PAYMENT 2023			
009-00-69000-053-000		TID #2 Increment Payment	58,000.00
		Integrity Warehousing	09272023
			Total 58,000.00
10/03/2023 JEFF KOLA HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023	9/26/2023
			Total 1,258.01
10/03/2023 JERRY LANCELLE HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,270.06
		HEALTH PREMIUM REFUND 2023	9/26/2023
			Total 1,270.06
10/03/2023 JODY PERIEN & AMY CROEL-PERRIEN REFUND CLOSED UTILITY ACCT#000-0695-00			
002-00-46101-000-000		Metered Sales Residential	67.98
		CLOSED UTILITY 000-0695-00	9142023
003-00-46101-000-000		Metered Sales Residential	135.51
		CLOSED UTILITY 000-0695-00	9142023
			Total 203.49
10/03/2023 JON RADKE HEALTH PREMIUM REFUND 2023			

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001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023	
		09262023	
		Total	1,258.01
10/03/2023 KDMJG LLC			
INCENTIVE PAYMENT 2023			
009-00-69000-053-000		TID #2 Increment Payment	14,231.41
		INCENTIVE PAYMENT 2023	
		09272023	
		Total	14,231.41
10/03/2023 KYLE AMBROSIUS			
HEALTH REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	195.25
		HEALTH PREMIUM REFUND 2023	
		9/26/2023	
		Total	195.25
10/03/2023 KYLE SIERACKI			
TRANSFORMER ST810131			
007-00-64000-006-000		Storm Wat - Supplies	309.83
		REPLACE TRANSFORMER ST810131	
		4807413	
		Total	309.83
10/03/2023 LINDE GAS & EQUIPMENT (PRAXAIR) INC.			
LINDE GAS & EQUIPMENT			
001-00-53100-006-000		DPW - Supplies	120.21
		LINDE GAS & EQUIPMENT	
		38039499	
		Total	120.21
10/03/2023 MARCO TECHNOLOGIES LLC			
SHARP CONTRACT MAINT FEE			
001-00-52100-006-000		Police - Supplies	87.42
		POLICE - 3	
		INV 11588514	
001-00-51200-006-000		Municipal Court - Supplies	29.14
		COURT - 1	
		INV 11588514	
001-00-53100-006-000		DPW - Supplies	29.14
		PUBLIC WORKS - 1	
		INV 11588514	
001-00-51422-006-000		Gen Office Supply	58.29
		GENERAL - 2	
		INV 11588514	
		Total	203.99

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10/03/2023 MARK STARY			
HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	178.51
		HEALTH PREMIUM REFUND 2023 09262023	
Total			178.51
10/03/2023 MATT ROSE			
REFUND PARK DEPOSIT 9-14-2023			
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		REFUND PARK DEPOSIT 9-14-2023 92023	
Total			175.00
10/03/2023 MICHAEL RENKAS			
HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	861.60
		HEALTH PREMIUM REFUND 2023 09262023	
Total			861.60
10/03/2023 NICOLE OLIVO			
REFUND PARK DEPOSIT 9-17-2023			
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		REFUND PARK DEPOSIT 9-17-2023 9-20-23	
Total			175.00
10/03/2023 OCC HEALTH CENTERS OF THE SOUTHWEST P.A.			
FIREFIGHTER BASELINE - K. AMBROSIUS			
001-00-52200-020-000		Fire - Physicals	1,278.00
		FIREFIGHTER PHYSICAL BASELINE 103842560	
Total			1,278.00
10/03/2023 PDK INVESTMENTS LLC			
INCENTIVE PAYMENT 2023 ARVADA			
009-00-69000-053-000		TID #2 Increment Payment	115,697.60
		Arvada Apartments 09272023	
Total			115,697.60
10/03/2023 PDK INVESTMENTS LLC			
INCENTIVE PAYMENT (ARVADA 2021) 2023			
009-00-69000-053-000		TID #2 Increment Payment	18,877.68
		Arvada Apartments 09272023 (2021)	

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Total			18,877.68

10/03/2023 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC

LEASE CONTRACT

001-00-52100-006-000	Police - Supplies		44.41
	LEASE INVOICE	3317988927	
001-00-51200-006-000	Municipal Court - Supplies		44.41
	LEASE INVOICE	3317988927	
001-00-51422-006-000	Gen Office Supply		44.42
	LEASE INVOICE	3317988927	
001-00-51440-006-000	Elections - Supplies		44.41
	LEASE INVOICE	3317988927	
001-00-53100-006-000	DPW - Supplies		44.41
	LEASE INVOICE	3317988927	
Total			222.06

10/03/2023 RANDY RADLOFF

HEALTH PREMIUM REFUND 2023

001-00-51930-033-000	Insurance - Health Reimburse		1,258.01
	HEALTH PREMIUM REFUND 2023	09262023	
Total			1,258.01

10/03/2023 RYAN BIESE

HEALTH PREMIUM REFUND 2023

001-00-51930-033-000	Insurance - Health Reimburse		1,258.01
	HEALTH PREMIUM REFUND 2023	9/26/2023	
Total			1,258.01

10/03/2023 SAM SCHROEDER

HEALTH PREMIUM REFUND 2023

001-00-51930-033-000	Insurance - Health Reimburse		1,258.01
	HEALTH PREMIUM REFUND 2023	09262023	
Total			1,258.01

10/03/2023 SARAH MANNING

HEALTH PREMIUM REFUND 2023

001-00-51930-033-000	Insurance - Health Reimburse		407.09
	HEALTH PREMIUM REFUND 2023	9/26/2023	
Total			407.09

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10/03/2023 SCOTT RUETTEN			
PARTIAL REFUND 6-17 & 9/16/23 DEPOSIT			
010-00-44930-000-000		Rentals Park / Shelter / Hall	125.00
		PARTIAL REFUND DEPOSIT 6-17 & 9/16/23 09202023	
Total			125.00
10/03/2023 SHARON DIEDRICK			
HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	1,258.01
		HEALTH PREMIUM REFUND 2023 9/26/2023	
Total			1,258.01
10/03/2023 STATE OF WI - ENVIRONMENTAL IMPROVEMENT FUND			
DNR PROJ. ID 5461-01			
002-00-58222-012-000		DEBT PAY-SAFE DRINK WTR INT	5,446.35
		DNR PROJ. ID 5461-01 19833	
Total			5,446.35
10/03/2023 STEVE REYNEN			
HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse	407.09
		HEALTH PREMIUM REFUND 2023 09262023	
Total			407.09
10/03/2023 TAILWIND CROSSING LLC			
INCENTIVE PAYMENTS TAILWINDS ADDITION			
009-00-69000-053-000		TID #2 Increment Payment	361,134.16
		Tailwinds Crossing 09272023	
Total			361,134.16
10/03/2023 TECHNOLOGY ARCHITECTS INC.			
MULTIPLE INVOICES			
001-00-51422-042-000		Info / Tech - Computer Support	81.65
		DUO MULTI-FACTOR AUTHENTICATION (10) 10912038	
001-00-52100-007-000		Police - Phone & Tech Support	9.07
		DUO MULTI-FACTOR AUTHENTICATION (10) 10912038	
Total			90.72
10/03/2023 THARIO BUILDING SERVICES INC			
CLEANING SERVICE - Correction Needed			

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Voucher Nbr	Check Date	Payee	Amount
001-00-51600-014-000		Building / Plant - Out. Serv. MONTHLY CLEANING no #1 Fire Station 5178	878.00
Total			878.00
10/03/2023 TODD GERBERS HEALTH PREMIUM REFUND 2023			
001-00-51930-033-000		Insurance - Health Reimburse HEALTH PREMIUM REFUND 2023 9/26/2023	1,258.01
Total			1,258.01
10/03/2023 TRI-HB, LLC INCENTIVE PAYMENT 2023			
009-00-69000-053-000		TID #2 Increment Payment Transport Refrigeration 09272023	1,624.15
Total			1,624.15
10/03/2023 WEYERS EQUIPMENT INC. FLAIL KNIFE; BOLTS; LOCKNUTS.			
001-00-53100-050-000		DPW - Equipment Repair FLAIL KNIFE; BOLTS & LOCKNUTS 01-198988	228.03
Total			228.03
10/03/2023 WYLD BERRY CONDOMINIUMS LLC INCENTIVE PAYMENTS 2023			
008-00-68000-053-000		TID #1 Increment Payment Wyld Berry Condominiums 09272023	35,038.70
Total			35,038.70
Grand Total			3,003,967.99

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	Amount
Total Expenditure from Fund # 001 - General Fund	70,465.33
Total Expenditure from Fund # 002 - Water Fund	9,693.08
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	68,070.33
Total Expenditure from Fund # 007 - Storm Water Fund	987.08
Total Expenditure from Fund # 008 - TID #1 Fund	1,344,728.06
Total Expenditure from Fund # 009 - TID #2 Fund	1,486,434.51
Total Expenditure from Fund # 010 - Parks & Recreation	650.00
Total Expenditure from Fund # 011 - ARPA	22,939.60
Total Expenditure from all Funds	3,003,967.99



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 19th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Tammy Zittlow, Vanya Koepke and Tim Carpenter were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda, with the removal of item 11-E MOTION: Heidel SECOND: Koepke VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING – To consider a request to rezone parcels HB-712 and HB-735 from C-1: Residential District to PI: Public/Institutional District – Heidel opened the public hearing at 6:03 PM. Todd Gerbers (Director of Planning and Code Compliance) explained that the property owner of parcels HB-712 and HB-735 (located at 4193 Hillcrest Dr. and 4200 Hillcrest Dr. Blk. Respectively) is requesting to rezone these two parcels from R-1: Residential District to PI: Public/Institutional District. Both parcels are currently utilized for public school purposes and the PI zoning district was established for such land uses. Both existing parcels would be compliant with all zoning requirements for lot area, lot width, and setbacks for the proposed zoning district. Donna Severson (362 Cross Pointe Court) had a question and comment on the PI Zoning designation. Heidel closed the public hearing at 6:06 PM.

B. ACTION on aforesaid agenda item – Ordinance 2023-16 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) – ACTION: To approve Ordinance 2023-16 MOTION: Dillenburg SECOND: Carpenter VOTE: 5-0

C. PUBLIC HEARING – To consider a request to rezone multiple parcels under Village of Hobart ownership from A-1: Agricultural District, ER: Estate Residential District, B-1: Community Business District, PDD#2: Orlando/Packerland Planned Development District, and PDD#1: Centennial Centre at Hobart District to PI: Public/Institutional District - Heidel opened the public hearing at 6:08 PM. Gerbers explained that the property owner is proposing to rezone the following parcels (HB-L159-3, HB-83-1, HB-46, HB-657-3, HB-624, HB-627, HB-614-8, HB-572-1, HB-582-4, HB-723-4, HB-2683-1, and HB-2681) from A-1: Agricultural District, ER: Estate Residential District, B-1: Community Business District, PDD#2: Orlando/Packerland Planned Development District, and PDD#1: Centennial Centre at Hobart District to PI: Public/Institutional District. All identified parcels are currently utilized for public parks, or government facilities (Fire Station, Village Office, or Municipal water infrastructure) and the PI zoning district was established for such land uses. All existing parcels would be compliant with all zoning requirements for lot area, lot width, and setbacks for the proposed zoning district. No one from the public spoke. Heidel closed the public hearing at 6:11 PM.

D. ACTION on aforesaid agenda item – Ordinance 2023-17 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) – ACTION: To approve Ordinance 2023-17 MOTION: Carpenter SECOND: Zittlow VOTE: 5-0

5. CONSENT AGENDA - A. Payment of Invoices; B. VILLAGE BOARD: Minutes of September 5th 2023 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of August 9th 2023 – ACTION: To approve the consent agenda MOTION: Koepke SECOND: Dillenburg VOTE: 5-0

6. ITEMS REMOVED FROM CONSENT AGENDA – None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) – Jen DeNoble (225 Shady Drive) addressed the Board with concerns about speeding and pedestrian safety on Shady Drive. Mark Watermolen (673 South Overland Road) asked that the Village look at safety improvements for the intersection of Nathan Drive and South Overland Road.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Administrator Kramer informed the Board that the Site Review Committee would be meeting on Wednesday September 20th.

A. INFORMATION – 2024 Budget Schedule – Kramer outlined the FY2024 budget schedule. No action was taken.

B. INFORMATION – August Investment Report – No action was taken.

9. COMMITTEE REPORTS

A. DISCUSSION AND ACTION – Certified Survey Map (CSM), 1231 Centennial Centre Blvd., HB-2488 & Fonda Fields Ct., HB-2486 (Planning and Zoning Commission) - ACTION: To approve the CSM MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

B. DISCUSSION AND ACTION – Certified Survey Map (CSM), 1241 Centennial Centre Blvd., HB-2487 (Planning and Zoning Commission) - ACTION: To approve the CSM MOTION: Carpenter SECOND: Koepke VOTE: 5-0

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Agreement for Community School Resources Officers Between the Hobart-Lawrence Police Department and the Village of Pulaski Police Department - The agreement is in anticipation of an HLPD officer providing SRO services to Hillcrest and Lannoye Elementary Schools ACTION: To approve the agreement MOTION: Carpenter SECOND: Zittlow VOTE: 5-0

B. DISCUSSION AND ACTION – Authorizing Issuing of Request for Proposals (RFP) for Village IT services – ACTION: To approve authorizing the issuance of the RFP, with a review committee made up of Police Captain Brent Olson, Village Administrator Aaron Kramer and the Village Clerk MOTION: Heidel SECOND: Koepke VOTE: 5-0

C. DISCUSSION AND ACTION - Simplified Rate Case Application to Public Service Commission (PSC) - Upon PSC approval, the 8 percent rate increase for water will be \$0.55 per 1,000 gallons of water (current rate of \$4.35 to \$4.90). The 8 percent will increase the quarterly cost for residential meters using an average of 12,000 gallons of water by \$6.60. This increase will not affect the base meter charges or sewer rate charges. The increased rate will take effect on January 1st, 2024. Residents will notice the increase on the 2024 1st quarter utility invoicing. ACTION: To approve the submission of the simplified rate case application MOTION: Heidel SECOND: Zittlow VOTE: 5-0

D. DISCUSSION AND ACTION – Establishing a public hearing to consider a Conditional Use Permit for increase in square footage of accessory building, HB-1491-K-9, 3969 Valley Stream Circle – ACTION: To schedule the public hearing for the October 17th Board meeting MOTION: Heidel SECOND: Dillenburg VOTE: 5-0

E. DISCUSSION AND ACTION – Establishing a public hearing to consider a Conditional Use Permit (CUP) on parcel HB- HB-550-3, 4758 Forest Rd. for the final plan for the Planned Development Overlay District – This item was removed from the agenda earlier in the meeting.

F. DISCUSSION - Items for future agenda consideration or Committee assignment - None

ACTION: To recess for ten minutes (7:12 PM) MOTION: Heidel SECOND: Koepke VOTE: 5-0

NOTE: Carpenter did not participate in the closed session.

G. ADJOURN to CLOSED SESSION (7:22 PM) – ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Village Treasurer), 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

H. CONVENE into open session (9:32 PM) – MOTION: Heidel SECOND: Koepke VOTE: 4-0

I. ACTION from closed session – ACTION: To approve the hiring of Anastasia Bell as Village Treasurer, effective November 6th 2023, at the starting annual salary of \$70,000, with a probationary period through May 1st 2024, at which time, upon the successful completion of the probationary period, the annual salary shall be increased to \$75,000 for the remainder of 2024. In addition, she will receive one (1) week of vacation through the remainder of 2023, and two (2) weeks of vacation in both 2024 and 2025. **MOTION: Heidel SECOND: Zittlow VOTE: 4-0**

12. ADJOURN (9:34 PM) – MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator



MEETING MINUTES – VILLAGE BOARD (Special)

Date/Time: Monday September 25th 2023 (5:15 P.M.)

Location: Lawrence Town Hall, 2400 Shady Court

NOTE: This was a meeting held jointly with the Lawrence Town Board.

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 5:15 pm. Rich Heidel, David Dillenburg, Vanya Koepke and Tammy Zittlow were present. Tim Carpenter was excused.
2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approval of the agenda MOTION: Heidel SECOND: Zittlow VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed 2024 Hobart-Lawrence Police Department and Municipal Court Budget – Village Administrator Aaron Kramer, Police Chief Michael Renkas and Police Captain Brent Olson presented the proposed 2024 Hobart-Lawrence Police budget, while Kramer also presented the proposed FY2024 Municipal Court budget. The consensus of both elected bodies was that the proposed budgets, while not entirely complete due to the lack of such information as the 2024 health insurance rates, were acceptable. No formal action was taken.

B. DISCUSSION AND ACTION – Proposed changes to the funding formula for the Hobart-Lawrence Police Department – Kramer said he was recommending the two elected bodies meet in early 2024 to discuss the basic agreement between Hobart and Lawrence governing the HLPD, the funding formula and the future police station, which he said is being targeted for construction in 2028.

5. ADJOURN (6:10 PM) – MOTION: Heidel SECOND: Koepke VOTE: 4-0

Submitted by Aaron Kramer, Village Administrator



Village of Hobart Site Review Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, August 16, 2023 – 5:30 pm

1. Call to Order, Roll Call:

The meeting was called to order by Dave Dillenburg at 5:30 pm. Roll call: Dave Dillenburg, aye; Tammy Zittlow, aye; Steve Riley, aye; Dave Baranczyk, aye; Tom Tengowski, excused; Peter Zobro, excused; Rick Nuetzel, aye.

2. Verify/Modify/Approve Agenda:

Motion by Rick Nuetzel, seconded by Dave Baranczyk, to approve the agenda as presented. All in favor. Motion carried.

3. Approval of Site Review Minutes:

Motion by Dave Baranczyk, seconded by Tammy Zittlow, to approve the (March 15, 2023) minutes as presented. All in favor. Motion carried.

Motion by Dave Dillenburg, seconded by Steve Riley, to approve the (June 28, 2023) minutes as presented. All in favor. Motion carried.

4. Public Comment on Non-Agenda Items:

None.

5. DISCUSSION AND ACTION - Request for a 58,047 sf., school addition and associated site improvements (4193 Hillcrest Dr., HB-712):

Director of Planning & Code Compliance, Todd Gerbers, presented the committee with the addition/remodeling request.

The committee discussed.

Motion by Rick Nuetzel, seconded by Steve Riley, to approve the proposed project as presented subject to the following conditions:

1. Storm water plan shall be approved by the Village Engineer;
2. Screening of any proposed roof mounted HVAC equipment with materials similar to those utilized for the principal building, or landscaping if such equipment is located on the ground;
3. Coordinate with Village Fire Chief regarding the number and location of lock box(s);
4. Any new signage (other than the shown 24" aluminum lettering on the front elevation and any site directional signage) that may be proposed, shall come back to the Committee for approval;
5. Property owner is responsible and shall receive approval and permits on any alterations or relocations to any of the driveway access points along Hillcrest Dr. from Brown County;
6. Property owner is responsible and shall receive approval from American Transmission Company (ATC) for any structure or land disturbing activity within the easement for the overhead transmission lines.

7. Approval of final landscape plan by Village Staff including the number and location of trees planted along Hillcrest Dr. prior to implementation.
8. Approval of vehicular barriers by Village Police Chief for safety reasons between drive/parking areas and both the school and play/gathering areas.
9. Approval of fire lane access/location by Village Fire Chief.

All in favor. Motion carried.

6. DISCUSSION AND ACTION - Request for new ground mount monument sign (2703 S. Pine Tree Rd., HB-83-1; Village of Hobart Fire Department):

Director of Planning & Code Compliance, Todd Gerbers, presented the committee with the signage request.

The committee discussed.

Motion by Tammy Zittlow, seconded by Dave Dillenburg, to approve the proposed project as presented.

All in favor. Motion carried.

7. Adjourn:

Motion by Tammy Zittlow, seconded by Steve Riley, to adjourn. All in favor. Motion carried.

Adjourned at 6:01 pm.

Monthly Report August 2023



Introduction

September 19th, 2023

Village of Hobart Board - Town of Lawrence Board - Police Commission

RE: Monthly Report - August 2023

Dear Members:

Please review the monthly report for August.

This was a great month of community involvement and support! We started great with National Night Out. We were at three locations between Hobart and Lawrence! From there, we were fortunate enough to enjoy a beautiful golf day during the 2nd Annual Golf Outing, with proceeds benefiting our department and the Hobart Fire Department. We are humbled by the number of people who worked tirelessly to make that event happen and are beyond appreciative of the support from our community. We ended the month with another community event at the 2nd Annual Hobart Summer Celebration! Events like these remind us of the incredible community we are privileged to serve!

Additionally, we participated in the annual Drive Sober or Get Pulled Over Campaign from August 18th to September 4th, 2023. The goal of the campaign is not just to arrest impaired drivers but to enhance public safety and prevent needless tragedies by discouraging people from making the dangerous decision to get behind the wheel while intoxicated.

If you have any questions, please feel free to contact me.

Sincerely,

Michael Renkas
Chief of Police

Hobart-Lawrence Police Department
Monthly Report - August 2023

MONTHLY REPORT

AUGUST 2023 - SNAPSHOT



	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents	847	794	7%	7306	6173	18%
Requests for Service	315	306	3%	2406	2360	2%
Officer Initiated	532	488	9%	4600	3813	21%
Citizen Contacts/ Warnings	128	101	27%	611	556	10%
Traffic Citations	141	161	-12%	1048	1033	1%
Speeding	35	31	13%	190	299	-36%
OWI	2	3	-33%	22	26	-15%
Ordinance Summons	3	8	-63%	35	48	-27%
Parking Tickets	3	0	300%	74	20	270%
Warrant Pick Ups	4	1	300%	19	21	-10%
Accidents (TRAcS)	23	23	0%	173	167	4%
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
District Attorney Referrals/ In-Custody	24	22	9%	159	201	-21%
Juvenile Criminal Referrals	0	0	0%	0	3	-100%
Emergency Detentions	2	1	100%	5	11	-55%
Alcohol Holds	0	0	0%	0	0	0%
Animal Bite	0	1	-100%	11	7	57%

HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2022	12	4	11	14	6	15	12	6					80	-
	2023	14	12	6	11	10	16	9	8					86	7.5%
911 HANG UP	2022	17	8	19	24	10	7	9	11					105	-
	2023	6	13	14	16	13	29	11	10					112	6.7%
ABANDONED VEHICLE	2022	2	0	0	0	1	1	4	2					10	-
	2023	0	0	1	0	1	0	1	3					6	-40.0%
ACCIDENT CALL	2022	8	15	13	6	11	8	10	13					84	-
	2023	12	13	10	8	19	11	13	9					95	13.1%
ACCIDENT WITH INJURY	2022	0	1	2	0	2	1	1	1					8	-
	2023	2	0	3	1	0	1	0	1					8	0.0%
AIRPORT ALERT FIRE CALL	2022	0	1	0	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
ALARM CALL	2022	7	3	6	9	3	4	5	5					42	-
	2023	4	4	3	6	3	7	11	9					47	11.9%
ALCOHOL CALL	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	1	0	0	0	0	0					1	N/A
ANIMAL CALL	2022	4	6	14	18	26	25	17	15					125	-
	2023	7	9	8	21	17	11	10	4					87	-30.4%
ASSIST MOTORIST	2022	27	13	18	19	16	28	10	18					149	-
	2023	19	37	37	7	8	22	16	14					160	7.4%
ASSIST OTHER LEO AGENCY	2022	7	6	7	9	14	9	14	8					74	-
	2023	10	13	3	5	7	10	6	17					71	-4.1%
AUTO THEFT	2022	1	1	1	0	0	1	0	1					5	-
	2023	1	0	0	2	2	1	0	0					6	20.0%
BOMB THREAT	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
BUILDING SECURITY	2022	15	40	43	16	15	15	18	5					167	-
	2023	70	62	37	16	22	17	22	26					272	62.9%
BURGLARY IN PROGRESS	2022	1	0	0	1	0	1	0	0					3	-
	2023	0	0	0	0	1	0	0	0					1	-66.7%
BURGLARY OVERWITH	2022	0	0	1	2	1	0	0	1					5	-
	2023	0	1	0	0	0	0	1	1					3	-40.0%
CARBON MONOXIDE FIRE	2022	0	0	1	1	1	0	1	0					4	-
	2023	0	1	0	0	2	2	1	0					6	50.0%
CARBON MONOXIDE POLICE	2022	0	1	1	0	0	0	0	0					2	-
	2023	0	0	1	0	0	0	1	1					3	50.0%
CIVIL MATTER	2022	2	0	1	1	2	0	0	0					6	-
	2023	0	0	0	0	0	1	0	0					1	-83.3%
CIVIL PROCESS	2022	0	0	1	1	1	0	0	0					3	-
	2023	1	0	1	0	1	0	0	0					3	0.0%
COURT CALL	2022	0	0	0	1	2	0	1	0					4	-
	2023	0	0	0	1	0	0	0	0					1	-75.0%
CRIME PREVENTION	2022	161	96	83	65	66	82	81	84					718	-
	2023	264	186	194	186	133	141	118	108					1330	85.2%
DAMAGE TO PROPERTY/CRIMINAL	2022	3	1	2	1	4	6	4	1					22	-
	2023	2	1	1	2	3	3	1	0					13	-40.9%
DISTURBANCE	2022	5	6	7	5	6	8	8	11					56	-
	2023	5	4	4	6	5	4	13	11					52	-7.1%
DRUGS CALL	2022	0	1	1	0	1	0	1	0					4	-
	2023	0	1	0	1	2	0	2	1					7	75.0%
EMERGENCY COMMITTAL EM-1	2022	0	0	0	1	0	0	0	0					1	-
	2023	0	0	0	0	1	0	0	0					1	0.0%
ENGINE CALL	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
EXTRICATION RESCUE	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	1	0	0	0					1	N/A

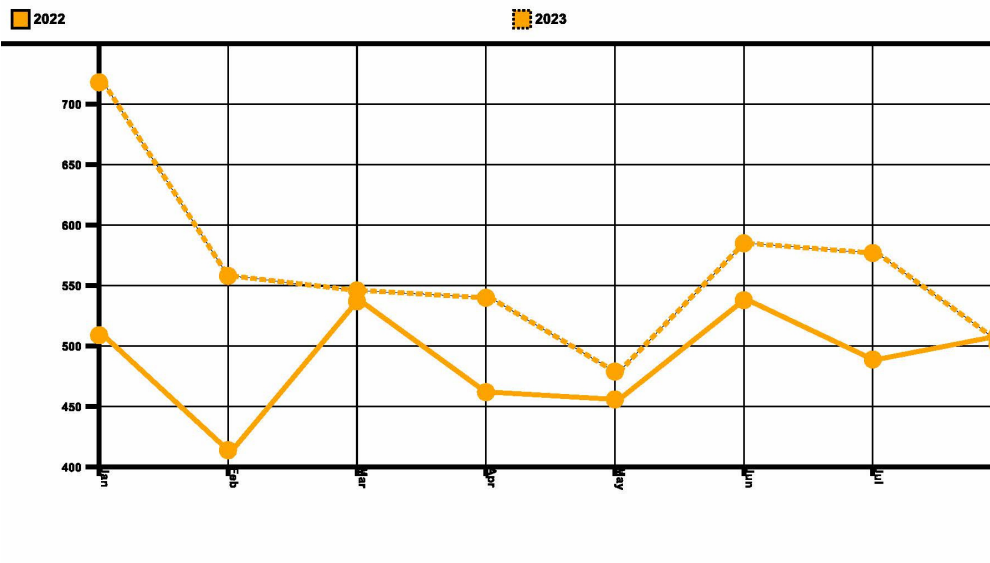
HOBART

FIRE ALARM	2022	5	3	2	3	6	6	1	9					35	-
	2023	3	4	1	2	0	6	3	3					22	-37.1%
FIRE ALARM POLICE	2022	0	0	0	0	0	0	0	1					1	-
	2023	0	0	0	1	0	0	0	0					1	0.0%
FIREWORKS COMPLAINT	2022	0	0	0	0	0	1	6	2					9	-
	2023	0	0	0	0	0	0	1	0					1	-88.9%
FLAMIBLE SPILLS/LEAKS	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	1	0	0	0	0	0	0					1	N/A
FRAUD CALL	2022	1	1	1	2	5	3	4	2					19	-
	2023	4	2	4	3	0	5	1	3					22	15.8%
GAS LEAK FIRE CALL	2022	0	0	1	0	0	0	0	0					1	-
	2023	0	0	1	0	0	0	1	2					4	300.0%
HARASSMENT COMPLAINT	2022	2	0	3	4	3	2	1	2					17	-
	2023	6	3	3	4	3	5	4	2					30	76.5%
HAZARD CALL	2022	11	5	16	17	15	29	15	6					114	-
	2023	5	9	8	16	12	14	11	13					88	-22.8%
ILLEGAL/UNAUTHORIZED BURNING	2022	0	1	0	1	0	0	1	0					3	-
	2023	0	0	1	2	1	0	0	0					4	33.3%
JUVENILE CALL	2022	1	1	1	0	2	1	0	0					6	-
	2023	0	0	1	1	1	1	1	2					7	16.7%
LOCK-OUT FIRE CALL	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	1	0	0	0	0	0	0					1	N/A
LOST AND FOUND CALL	2022	0	0	0	0	1	0	2	0					3	-
	2023	1	1	0	0	2	1	1	1					7	133.3%
MEDICAL CALL LAW	2022	1	0	0	0	0	0	0	1					2	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
MEDICAL/LIFT ASSIST CALL	2022	0	1	1	0	1	0	2	1					6	-
	2023	1	2	0	2	1	1	0	1					8	33.3%
MISSING PERSON	2022	1	0	0	0	0	0	1	1					3	-
	2023	1	0	0	0	3	0	0	1					5	66.7%
MUTUAL AID ANOTHER FIRE DEPT	2022	0	0	0	1	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
NOISE COMPLAINT	2022	3	1	0	1	2	1	2	2					12	-
	2023	4	3	0	0	2	2	3	3					17	41.7%
ODOR OF SMOKE OR GAS	2022	0	0	0	0	1	0	0	0					1	-
	2023	0	0	0	0	0	0	0	1					1	0.0%
ONLY IF NO OTHER INCIDENT TYPE	2022	4	3	6	3	6	17	8	10					57	-
	2023	8	3	3	9	9	13	11	12					68	19.3%
OPEN DOOR CALL	2022	0	0	0	1	0	2	0	1					4	-
	2023	0	0	0	0	1	0	0	0					1	-75.0%
ORDINANCE VIOLATION	2022	0	1	1	2	1	7	2	3					17	-
	2023	0	1	2	1	1	10	13	5					33	94.1%
PARKING VIOLATION	2022	8	2	2	2	1	1	0	1					17	-
	2023	34	17	12	2	1	1	5	6					78	358.8%
PRE-ALERT MEDICAL	2022	54	51	61	51	33	60	44	39					393	-
	2023	58	30	43	63	37	39	52	40					362	-7.9%
PUBLIC RELATIONS FIRE	2022	0	0	0	0	0	10	1	0					11	-
	2023	0	1	0	0	3	1	0	0					5	-54.5%
RECKLESS DRIVING COMPLAINT	2022	6	10	9	17	12	11	14	18					97	-
	2023	9	7	14	14	14	13	11	13					95	-2.1%
RESCUE ALS CALL	2022	7	7	7	6	7	9	6	7					56	-
	2023	5	8	3	5	8	6	9	7					51	-8.9%
RESCUE BLS	2022	0	0	0	0	1	0	0	0					1	-
	2023	0	0	1	1	0	0	0	0					2	100.0%
RESCUE CALL	2022	0	0	1	0	0	0	1	1					3	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
RUNAWAY CALL	2022	0	0	0	0	1	0	0	0					1	-
	2023	0	0	1	0	0	0	0	0					1	0.0%
SCAM CALL	2022	0	2	0	2	2	2	3	0					11	-
	2023	0	0	2	0	0	2	0	1					5	-54.5%

HOBART

SEX OFFENSES	2022	3	0	0	2	3	1	3	3					15	-
	2023	4	1	2	1	1	0	0	1					10	-33.3%
STRUCTURE FIRE	2022	1	2	1	3	0	2	1	0					10	-
	2023	1	0	0	0	1	3	1	0					6	-40.0%
SUSPICIOUS PERSON	2022	2	2	3	0	3	5	1	6					22	-
	2023	3	0	1	3	2	4	6	6					25	13.6%
SUSPICIOUS SITUATIONS	2022	5	4	3	9	7	6	4	7					45	-
	2023	6	8	2	9	11	7	6	3					52	15.6%
SUSPICIOUS VEHICLE	2022	6	3	6	7	8	7	9	7					53	-
	2023	8	3	0	10	10	12	11	13					67	26.4%
TEST CALL	2022	3	0	0	2	1	0	0	0					6	-
	2023	0	0	1	0	0	0	0	0					1	-83.3%
THEFT CALL	2022	3	6	1	4	1	4	2	2					23	-
	2023	1	2	3	9	3	3	7	2					30	30.4%
TRAFFIC STOP	2022	76	54	98	65	88	78	91	124					674	-
	2023	67	49	66	54	79	134	160	118					727	7.9%
TRESPASS CALL	2022	1	0	0	0	2	1	1	2					7	-
	2023	1	1	0	0	0	0	0	0					2	-71.4%
TRUANCY CALL	2022	0	0	0	1	0	0	0	0					1	-
	2023	0	0	1	0	0	0	0	0					1	0.0%
Traffic Complaint	2022	25	36	63	44	38	28	50	46					330	-
	2023	56	32	21	20	0	1	1	5					136	-58.8%
VEGETATION FIRE	2022	0	0	4	1	2	0	1	0					8	-
	2023	0	0	0	0	3	1	0	0					4	-50.0%
VEHICLE ACCIDENT WITH INJURY	2022	0	0	2	0	0	2	0	2					6	-
	2023	0	2	1	0	1	0	2	0					6	0.0%
VEHICLE FIRE	2022	0	1	0	0	1	1	0	2					5	-
	2023	1	0	1	0	1	3	0	0					6	20.0%
VIOLATION OF COURT ORDER	2022	0	1	1	5	1	0	1	0					9	-
	2023	0	0	0	0	0	0	1	1					2	-77.8%
WARRANT PICKUP/SERVICE	2022	1	0	1	1	1	1	1	0					6	-
	2023	2	1	1	2	2	2	0	2					12	100.0%
WATER PROBLEMS	2022	0	0	1	0	0	0	1	0					2	-
	2023	0	0	0	1	0	1	0	0					2	0.0%
WEAPONS CALL	2022	0	2	1	0	0	0	0	0					3	-
	2023	0	0	0	1	0	0	1	0					2	-33.3%
WELFARE CHECK	2022	7	11	8	11	9	10	10	19					85	-
	2023	11	8	22	15	15	17	18	11					117	37.6%
WIRE DOWN CALL	2022	0	0	0	0	3	17	3	0					23	-
	2023	1	1	0	0	0	1	0	1					4	-82.6%
Monthly Totals:		1227	972	1083	1002	935	1123	1066	1011					8419	

Monthly CAD Calls Received Jan-Aug 2022 to 2023



LAWRENCE

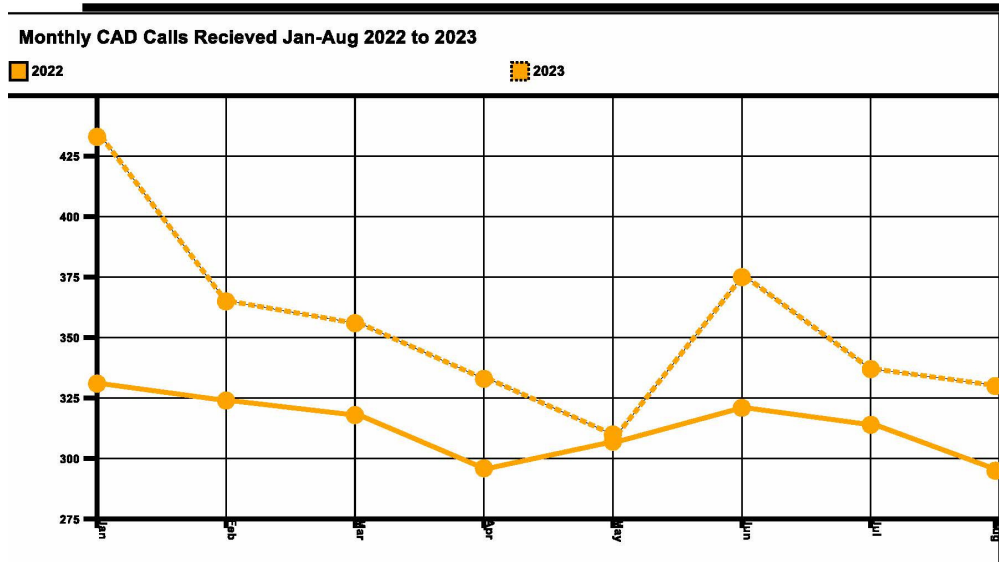
Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2022	10	10	6	1	2	5	9	5					48	-
	2023	4	7	9	11	15	13	7	5					71	47.9%
911 HANG UP	2022	3	7	7	5	5	6	4	8					45	-
	2023	8	8	7	6	17	22	20	7					95	111.1%
ABANDONED VEHICLE	2022	0	0	0	0	0	1	1	0					2	-
	2023	0	0	0	2	0	0	0	1					3	50.0%
ACCIDENT CALL	2022	20	20	11	9	9	18	9	13					109	-
	2023	16	22	13	7	18	17	10	20					123	12.8%
ACCIDENT WITH INJURY	2022	1	1	1	1	1	0	1	1					7	-
	2023	1	0	0	1	0	1	0	0					3	-57.1%
ALARM CALL	2022	4	7	3	7	6	4	3	4					38	-
	2023	6	6	4	10	3	3	9	3					44	15.8%
ANIMAL CALL	2022	2	2	3	3	3	8	7	6					34	-
	2023	3	5	3	7	7	8	5	10					48	41.2%
ASSIST MOTORIST	2022	28	15	15	23	27	20	16	20					164	-
	2023	16	28	38	13	24	24	19	23					185	12.8%
ASSIST OTHER LEO AGENCY	2022	0	0	3	2	0	3	1	0					9	-
	2023	4	2	0	1	0	0	1	1					9	0.0%
AUTO THEFT	2022	1	1	0	1	0	0	3	1					7	-
	2023	0	0	1	0	0	1	0	0					2	-71.4%
BUILDING SECURITY	2022	18	19	19	22	17	13	10	4					122	-
	2023	64	43	17	8	7	6	11	11					167	36.9%
BURGLARY IN PROGRESS	2022	0	0	0	1	1	0	0	0					2	-
	2023	0	0	0	1	0	0	0	0					1	-50.0%
BURGLARY OVERWITH	2022	0	1	0	2	1	0	0	0					4	-
	2023	1	0	2	0	0	0	0	0					3	-25.0%
CARBON MONOXIDE FIRE	2022	1	0	0	0	0	0	1	0					2	-
	2023	0	1	0	0	0	0	1	0					2	0.0%
CARBON MONOXIDE POLICE	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	0	0	0	1					1	N/A
CIVIL MATTER	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	1	0	0	2					3	N/A
CIVIL PROCESS	2022	0	4	0	0	0	0	0	0					4	-
	2023	1	0	0	1	0	0	0	0					2	-50.0%
COURT CALL	2022	0	2	0	0	0	0	0	1					3	-
	2023	1	0	0	1	0	0	0	0					2	-33.3%
CRIME PREVENTION	2022	89	90	50	50	47	51	41	45					463	-
	2023	128	95	98	80	62	87	54	46					650	40.4%
DAMAGE TO PROPERTY/CRIMINAL	2022	2	1	1	2	1	1	1	3					12	-
	2023	0	0	4	4	1	1	0	1					11	-8.3%
DEATH CALL	2022	0	1	0	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
DISTURBANCE	2022	1	3	3	1	2	2	5	6					23	-
	2023	7	0	5	1	2	6	2	5					28	21.7%
DRUGS CALL	2022	0	0	0	1	0	0	2	1					4	-
	2023	0	0	1	0	0	0	2	2					5	25.0%
EMERGENCY COMMITTAL EM-1	2022	0	0	0	0	0	0	1	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
FIRE ALARM	2022	1	1	0	1	3	3	3	0					12	-
	2023	0	2	2	1	3	0	1	4					13	8.3%
FIREWORKS COMPLAINT	2022	0	0	0	0	0	0	4	1					5	-
	2023	0	0	0	0	0	1	2	2					5	0.0%
FLOODING (LAW)	2022	0	0	1	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
FRAUD CALL	2022	1	0	1	8	1	2	2	3					18	-
	2023	3	2	2	4	2	1	3	2					19	5.6%

LAWRENCE

GAS LEAK FIRE CALL	2022	0	0	1	0	0	1	0	0					2	-
	2023	0	0	1	0	0	0	0	1					2	0.0%
HARASSMENT COMPLAINT	2022	0	0	1	5	0	1	1	1					9	-
	2023	1	2	2	1	2	3	0	4					15	66.7%
HAZARD CALL	2022	9	2	5	9	8	5	11	10					59	-
	2023	3	6	7	15	13	9	13	8					74	25.4%
ILLEGAL/UNAUTHORIZED BURNING	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	1	0	1	0					2	N/A
JUVENILE CALL	2022	0	0	0	1	0	0	0	1					2	-
	2023	1	0	0	0	1	1	0	0					3	50.0%
LOCK-OUT FIRE CALL	2022	0	0	0	0	0	0	0	1					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
LOST AND FOUND CALL	2022	0	1	0	0	1	1	2	1					6	-
	2023	0	0	1	1	0	1	1	1					5	-16.7%
MEDICAL CALL LAW	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	1	0	0	1	1	0	0					3	N/A
MEDICAL/LIFT ASSIST CALL	2022	0	0	2	0	0	1	1	0					4	-
	2023	4	1	0	0	0	1	1	0					7	75.0%
MISSING PERSON	2022	0	0	0	0	0	0	0	1					1	-
	2023	0	0	0	0	1	0	0	0					1	0.0%
NOISE COMPLAINT	2022	0	0	1	0	0	0	1	1					3	-
	2023	1	0	1	1	1	0	1	0					5	66.7%
ODOR OF SMOKE OR GAS	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
ONLY IF NO OTHER INCIDENT TYPE	2022	2	3	3	2	4	4	6	3					27	-
	2023	2	3	2	5	3	12	2	3					32	18.5%
OPEN DOOR CALL	2022	0	0	0	0	0	1	1	0					2	-
	2023	1	0	0	0	0	0	0	0					1	-50.0%
ORDINANCE VIOLATION	2022	1	0	1	0	3	1	3	1					10	-
	2023	2	1	3	0	2	5	2	2					17	70.0%
OTHER VEH FIRE -SEMI,TRAIN,ETC	2022	0	0	0	1	0	0	0	0					1	-
	2023	0	0	0	1	0	0	0	0					1	0.0%
PARKING VIOLATION	2022	0	0	0	0	0	0	1	0					1	-
	2023	9	4	4	0	0	2	2	2					23	2200.0%
PRE-ALERT MEDICAL	2022	36	22	19	14	19	19	23	9					161	-
	2023	26	20	16	17	25	20	29	32					185	14.9%
PUBLIC RELATIONS FIRE	2022	0	0	0	0	0	0	1	0					1	-
	2023	0	0	0	0	0	0	1	1					2	100.0%
RECKLESS DRIVING COMPLAINT	2022	14	15	23	17	24	15	24	34					166	-
	2023	14	21	30	32	32	22	33	24					208	25.3%
RESCUE ALS CALL	2022	0	3	0	1	1	2	0	2					9	-
	2023	2	1	1	1	3	1	1	1					11	22.2%
RETAIL THEFT COMPLAINT	2022	0	0	0	0	0	0	0	1					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
RUNAWAY CALL	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
Retail Theft Overwith	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	1	0	0	0	0	0					1	N/A
SCAM CALL	2022	1	1	2	0	2	0	0	1					7	-
	2023	3	0	1	0	1	0	0	0					5	-28.6%
SEX OFFENSES	2022	1	0	0	1	0	1	1	1					5	-
	2023	0	0	0	0	1	1	1	0					3	-40.0%
SICK CHARLES RESPONSE	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	1	0	0	0					1	N/A
SMOKE/ODOR REMOVAL	2022	0	0	1	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
STRUCTURE FIRE	2022	1	1	0	0	1	1	2	0					6	-
	2023	1	0	1	1	0	0	1	0					4	-33.3%
SUSPICIOUS PERSON	2022	1	0	1	3	3	1	2	1					12	-
	2023	2	0	0	1	1	4	0	2					10	-16.7%

LAWRENCE

SUSPICIOUS SITUATIONS	2022	2	3	1	6	3	2	3	3					23	-
	2023	2	6	2	5	3	10	7	5					40	73.9%
SUSPICIOUS VEHICLE	2022	7	3	9	9	7	6	1	7					49	-
	2023	3	3	3	3	2	3	2	10					29	-40.8%
TEST CALL	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	1	1	0	0	0	0	0					2	100.0%
THEFT CALL	2022	3	2	1	0	0	1	1	2					10	-
	2023	4	0	2	1	3	2	1	1					14	40.0%
TRAFFIC STOP	2022	47	56	80	53	65	83	67	59					510	-
	2023	48	45	47	54	40	68	77	74					453	-11.2%
TRESPASS CALL	2022	1	0	0	0	1	1	0	1					4	-
	2023	1	0	0	0	0	0	0	2					3	-25.0%
TRUANCY CALL	2022	0	1	0	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
Traffic Complaint	2022	15	20	36	24	25	25	25	24					194	-
	2023	28	18	16	16	1	1	2	1					83	-57.2%
VEGETATION FIRE	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	1	1	1	1	1					5	N/A
VEHICLE ACCIDENT WITH INJURY	2022	0	0	0	0	0	0	1	1					2	-
	2023	0	0	0	2	0	0	1	2					5	150.0%
VEHICLE FIRE	2022	2	0	0	0	0	1	0	2					5	-
	2023	2	0	1	0	0	1	0	0					4	-20.0%
VIOLATION OF COURT ORDER	2022	1	0	0	0	0	2	1	0					4	-
	2023	0	1	0	0	0	1	0	0					2	-50.0%
WARRANT PICKUP/SERVICE	2022	0	0	0	0	0	0	0	0					0	-
	2023	0	0	0	0	0	5	0	1					6	N/A
WATER PROBLEMS	2022	0	0	1	0	0	0	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
WATER RESCUE FOR FIRE	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	1	0	0	0					1	0.0%
WEAPONS CALL	2022	0	0	0	0	1	0	0	0					1	-
	2023	2	0	0	0	0	0	0	0					2	100.0%
WELFARE CHECK	2022	5	6	6	10	13	4	11	5					60	-
	2023	8	10	7	16	8	9	10	6					74	23.3%
WIRE DOWN CALL	2022	0	0	0	0	0	1	0	0					1	-
	2023	0	0	0	0	0	0	0	0					0	-100.0%
Monthly Totals:		764	689	674	629	617	696	651	625					5345	



COMMITMENT ★ INTEGRITY ★ DIGNITY ★ COMPASSION



MONTHLY REPORT

AUGUST 2023 - CRASH DATA



Crash Date	Municipality	Type
8/1/2023	Lawrence	Injury
8/1/2023	Lawrence	Property
8/2/2023	Lawrence	Injury
8/3/2023	Lawrence	Property
8/4/2023	Lawrence	Property
8/10/2023	Lawrence	Property
8/11/2023	Lawrence	Property
8/12/2023	Hobart	Property
8/13/2023	Hobart	Property
8/13/2023	Lawrence	Property
8/14/2023	Lawrence	Property
8/16/2023	Lawrence	Property
8/16/2023	Lawrence	Property
8/18/2023	Lawrence	Property
8/18/2023	Hobart	Property
8/19/2023	Hobart	Property
8/20/2023	Lawrence	Property
8/21/2023	Hobart	Property
8/24/2023	Lawrence	Property
8/25/2023	Hobart	Property
8/29/2023	Lawrence	Property
8/29/2023	Hobart	Property
8/30/2023	Lawrence	Property

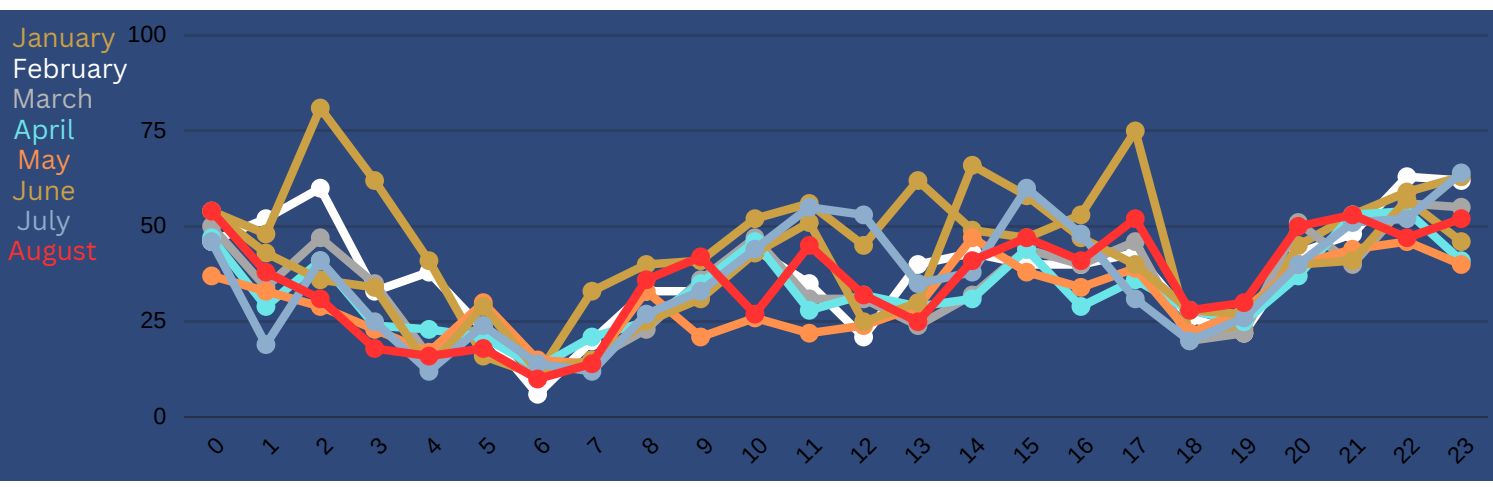
MONTHLY REPORT

AUGUST 2023 - CALLS BY DAY & TIME



To ensure the department has the proper resources necessary for the delivery of high quality police services to the residents of both Hobart and Lawrence, we carefully analyze a variety of workload factors for planning purposes. This includes tracking and reviewing the number of police incidents as well as when they are occurring. Calls for service can be initiated by a variety of means to include, but not limited to, officer observed, being dispatched by 911, approached in person, email correspondence, and/or social media notifications. Calls for service can vary in nature, severity, and level of resources needed to address the issue.

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	4	9	7	13	8	9	4	54
01:00-01:59	4	7	3	10	5	4	5	38
02:00-02:59	1	4	9	6	5	4	2	31
03:00-03:59	3	2	6	4	1	1	1	18
04:00-04:59	1	3	0	5	3	1	3	16
05:00-05:59	2	5	3	2	2	1	3	18
06:00-06:59	3	1	2	1	2	0	1	10
07:00-07:59	1	2	9	1	0	0	1	14
08:00-08:59	3	9	11	5	2	3	3	36
09:00-09:59	4	9	4	11	5	3	6	42
10:00-10:59	1	7	5	6	3	3	2	27
11:00-11:59	4	4	10	13	7	1	6	45
12:00-12:59	3	3	7	8	5	1	5	32
13:00-13:59	4	2	6	5	2	3	3	25
14:00-14:59	3	9	6	9	4	3	7	41
15:00-15:59	3	8	6	11	3	9	7	47
16:00-16:59	3	5	5	9	8	6	5	41
17:00-17:59	7	9	10	11	5	4	6	52
18:00-18:59	7	3	4	6	4	3	1	28
19:00-19:59	4	5	4	6	4	2	5	30
20:00-20:59	9	6	10	9	6	5	5	50
21:00-21:59	5	6	8	9	4	10	11	53
22:00-22:59	7	6	4	11	6	8	5	47
23:00-23:59	9	3	9	9	5	10	7	52
Total by Day	95	127	148	180	99	94	104	847



MONTHLY REPORT

AUGUST 2023 - INVESTIGATIONS



CASE TYPE	DETAILS
Theft	23-506170
Fraud	23-506327
Fraud	23-506331
Trespassing	23-506410
Drug Activity	23-506624
Fraud	23-506646
Drug Activity	23-506656
Assist - ICAC	23-506722
Fraud	23-506753
Fraud	23-506774
Fraud	23-506923

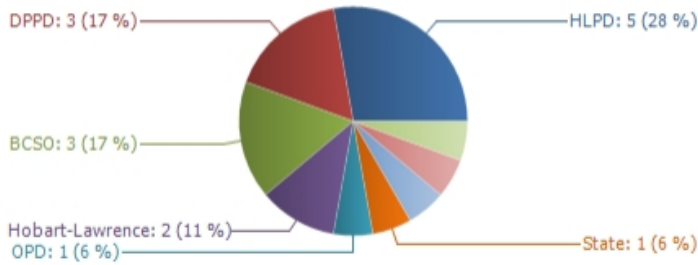
MONTHLY REPORT

AUGUST 2023 - CANINE TEAM



Officer Name & Duty Assignment	DETECTION				PATROL			
	Deployments	Search Areas	Alerts / Indications	Seizure Incidents	Deployments	Arrests With Bites	People Found	Bite Ratio
Chris Tremel	8	8	7	3	8	0	4	0%
Sarah Manning	0	0	0	0	3	0	0	0%

Top 25 Requesting Agencies



- HLPD: 5 (28 %)
- DPPD: 3 (17 %)
- BCSO: 3 (17 %)
- Hobart-Lawrence: 2 (11 %)
- OPD: 1 (6 %)
- State: 1 (6 %)
- STATE PATROL: 1 (6 %)
- APS: 1 (6 %)
- DTF: 1 (6 %)

Patrol Types



Detection Statistics



Drug Indications



Packaging Around Drugs

Plastic: 3 (100%)

MONTHLY REPORT

AUGUST 2023 - ADMINISTRATIVE



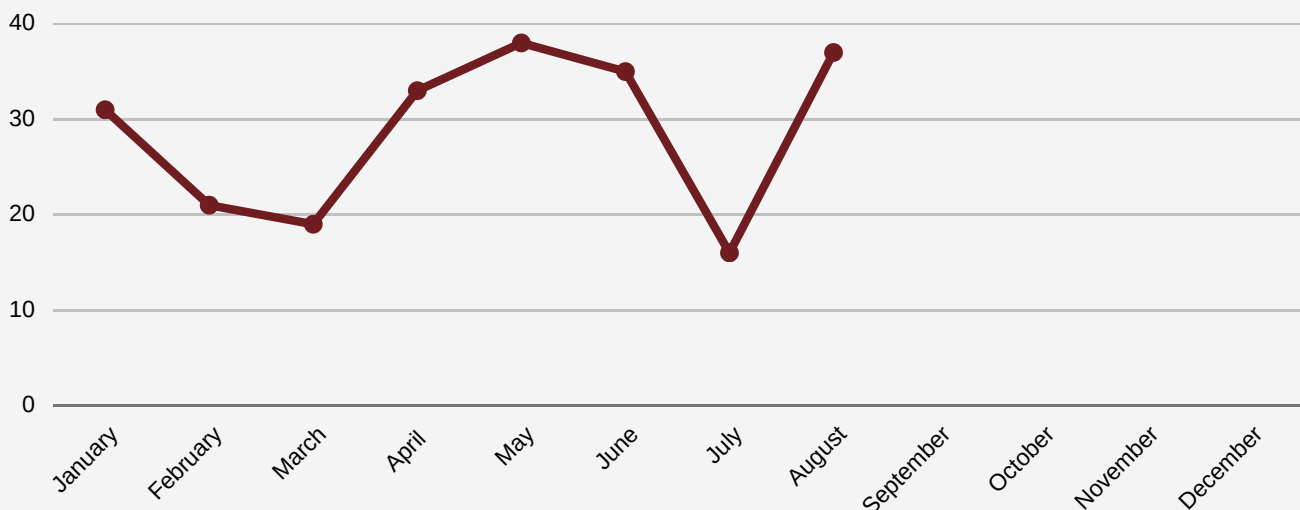
The administrative division of the police department consists of the Chief of Police, Captain, and Administrative Assistant.

Managing the department budget, schedule, officer training, and writing policies and procedures are just a few of the tasks that the Chief of Police and Captain conduct.

Our Administrative Assistant is typically our first point of contact with our citizens either in the lobby or by phone. One of her primary tasks include fulfilling records request, ensuring quality reports, and distributing reports as needed. Abiding to State of Wisconsin records laws, we disperse reports to those who request copies. These again are just a few of the tasks that are required of her.

AMOUNT	ACTIVITY
37	• Open Record Requests
5	• Bartender Applications
0	• Other Background Checks
1	• Special Event

OPEN RECORDS REQUEST



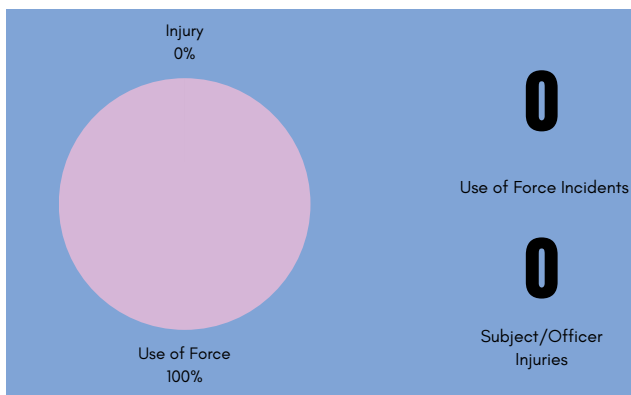
MONTHLY REPORT

AUGUST 2023 - ACCOUNTABILITY



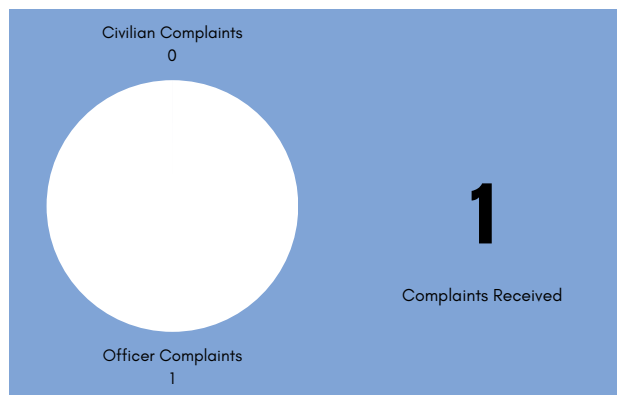
The use of force by law enforcement personnel is a matter of critical concern, both to the public and to the law enforcement community. Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their legitimate duties. The Hobart-Lawrence Police Department recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests. Our Use of Force Policy is available online - <https://www.hobart-wi.org/police-resources>.

USE OF FORCE



There were no use of force incidents during the month of August.

COMPLAINTS



HLPD is committed to transparency and accountability while improving community confidence. Tracking and reporting complaints is a measure to meet those goals.

This chart will track any allegation of serious and/or minor misconduct that is reported against any employee - either civilian or sworn - reported from individual(s) outside the police department.

During the month of August an Internal Investigation was conducted concerning an allegation against an officer. The complainant alleged that the officer sexually assaulted them on a traffic stop. Body worn camera footage from two sources, as well as in-car camera were immediately reviewed for this incident - showing what was being reported did not occur. At the conclusion of the internal investigation the officer was exonerated of any wrong doing.

Additionally, the internal investigation concerning the report of an officer committing perjury from June was resolved. The officer was exonerated of any wrong doing after consultation with the District Attorney's Office.

MONTHLY REPORT

AUGUST 2023 - TRAINING



TRAINING ACTIVITY

- In-Service Training - Firearms Qualification / Staccato Transition Course
- Officer Manning - West DePere School District In-Service
- Sergeant Tremel - K9 Training
- Officer Cambray - Sexual Assault Response Team (SART)

MONTHLY REPORT

AUGUST 2023 - CONCLUSION

The Hobart-Lawrence Police Department is committed to providing high quality, professional police services to the residents, business owners, and visitors to both the Village of Hobart and the Town of Lawrence. Hopefully, the information contained in this report demonstrates we are achieving that goal. Should this report generate any questions or concerns, we would be happy to answer them.



A Product of Harbor Technologies, LLC

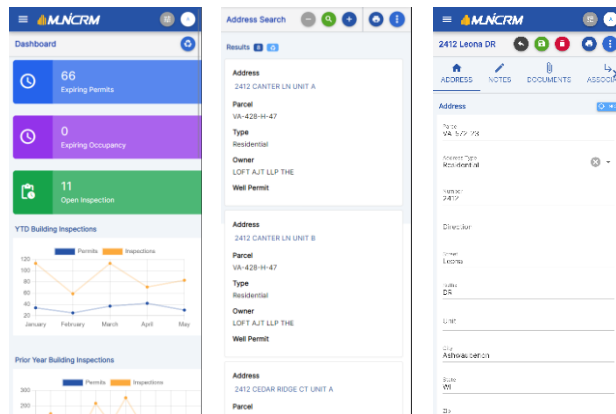
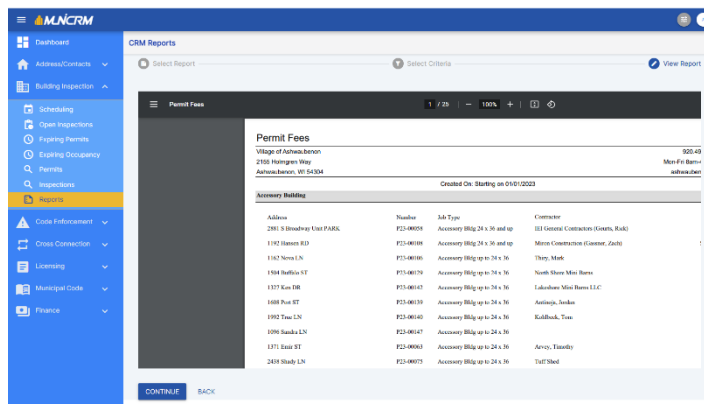
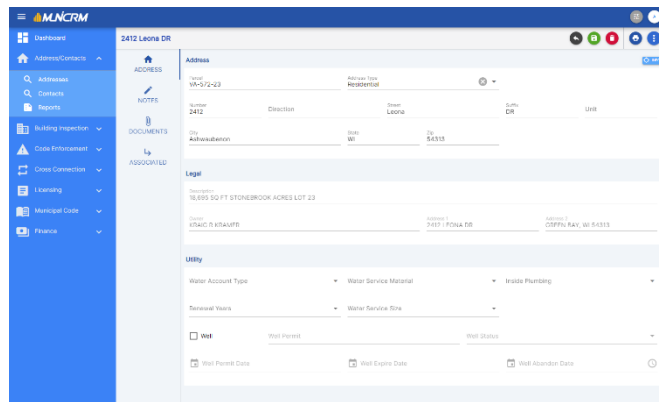
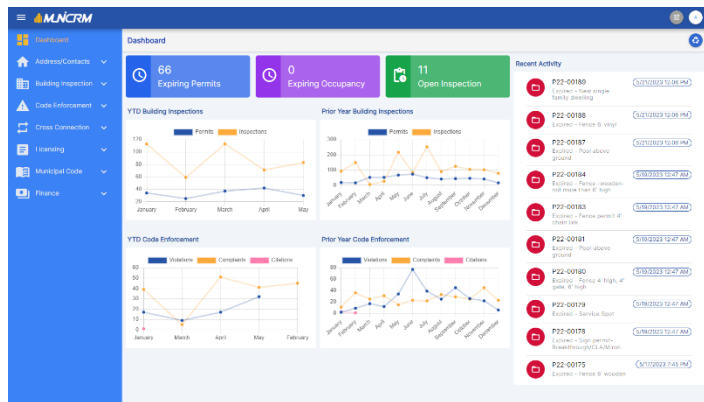
MuniCRM (Municipal Citizen Relationship Management) is a multi-function web-based software product that allows municipalities to more effectively track interactions with citizens. Easily create and track records based on addresses and contacts to more effectively get the information that matters the most.

Modules

- Addresses & Contacts
- Building Inspection
 - Permits
 - Inspections
- Code Enforcement
 - Complaints
 - Violations
- Cross Connection
- Licensing
- Municipal Code
- Finance
 - Payments

Features

- Office 365 Email & Calendar Integration
- All features available from a desktop computer, tablet or mobile phone
- Easily add or take photos from your mobile phone to add as documents
- View all data for an address or contact in one place
- Role based security with view only access for all users
- Active Directory user authentication (Self-Hosted only)
- Export payments to accounting





License Quotation

Licensee: Village of Hobart

Provider: Harbor Technologies, LLC

1 SUMMARY

MuniCRM is currently in beta and as such fees quoted herein represent introductory pricing for Licensee only.

2 LICENSE FEES

2.1 SOFTWARE LICENSE

MuniCRM (beta) will be licensed on an annual basis at a rate of \$5500 for all features of the software with a 10% annual increase guaranteed for 5 years. Additional approved features requested by Licensee will be included in the annual fee. Features requested by and developed for general release for other customers will also be included. Unapproved features specific to the needs of the Licensee may be added for an additional fee to be determined based on the request. Software installation is included in annual fee.

5 Year Cost Projection		
	Rate Increase	Fee
Year 1		\$5,500
Year 2	10%	\$6,050
Year 3	10%	\$6,655
Year 4	10%	\$7,320
Year 5	10%	\$8,052

2.2 CONVERSION

Conversion of existing data will be billed at \$95/hour. Address and Contact data may not incur a charge based on the ability of Licensee to provide data in an approved format.

2.3 HOSTING

MuniCRM (beta) is a web-based software that requires a central server accessible to the users. Licensee may choose to self-host the server at no cost provided it meets the requirements in section 2.3.2. Licensee may also elect to have Provider host the server as a service (see 2.3.1).

2.3.1 Provider Hosted

- Billed at a rate of \$2400/year.
- Daily backups of database and documents retained for a period of 2 weeks.
- SSL Provided.

2.3.2 Self Hosting Requirements

- Server – One of the following
 - Dedicated server running Windows Server 2019 or later (Preferred).
 - Shared server without other web software (not a domain controller or exchange server).

- Shared server running IIS (not a domain controller or exchange server).
- Networking
 - Inbound access to application server based on customer network setup. Must include access for Provider.
 - Remote control provided by Provider's software. Can be permanent or on-demand.
 - DNS entries both internal and external pointing to application server.
- SSL
 - Licensee may optionally purchase an SSL certificate for the application. This is strongly recommended if the application is generally available on the internet.
- Storage
 - A sufficient amount of document storage either on server or accessible via network share from server based on Licensee's expectations.
- SQL Server – One of the following
 - Existing SQL Server (Standard or Express (free)).
 - SQL Server installed on MuniCRM application server (Standard or Express (free)).
- Backup
 - Provide reasonable backup of documents and SQL database.

3 LICENSEE RESPONSIBILITIES

As part of the beta program Licensee agrees to provide the following.

- Bug reports
- Recommendations for future enhancements
- Access to installation and data for customer support and analytics
- Marketing assistance
 - Customer reference
 - Use of Municipality name, logo.

4 PROVIDER RESPONSIBILITIES

The Provider agrees to the following.

- Provide bug fixes in timely manner according to their severity.
- Approve or Reject Licensee enhancement requests and optionally provide quotes for Licensee specific enhancements.
- Keep confidential sensitive Licensee information shared with Provider.

5 LIABILITY

Provider accepts no liability for costs related to bugs, omissions, or errors in data. Licensee is responsible for reasonable backups of data in the Self Hosted environment.

VILLAGE OF
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Hobart Village Board
FROM: Aaron Kramer, Village Administrator/Michael Renkas, Police Chief
RE: Police Department Salary Adjustments (Lateral Entry)
DATE: October 3rd 2023

BACKGROUND

To attract more experienced candidates for existing and current open positions in the Hobart-Lawrence Police Department, we are proposing the following change in the starting wage policy currently in place.

CURRENT SALARY POLICY (Effective January 1st 2024)

TERM OF EMPLOYMENT

Starting Salary
 After One Year
 After Two Years
 After Three Years

Salary Terms

\$29.65 (\$64,755.60 annually)
 \$31.92 (\$69,713.28 annually)
 \$35.38 (\$77,278.66 annually)
 Current Top Salary for Patrol Officer (\$37.45 – 81,790.80 annually)

NOTE: These salary numbers are adjusted annually to match the increase in the overall department salary schedule. For example, if the raise in 2025 is three (3) percent, the new starting salary would be adjusted to \$30.54 per hour.

Lateral Transfer Defined

The Hobart-Lawrence Police Department accepts lateral transfers from qualified law enforcement agencies. “Qualified law enforcement agencies” refers to municipal, county and state police agencies. Corrections, reserve officer, security officer, and federal officer experience does not fulfill the Department’s requirement for certified police experience needed as a lateral applicant.

Lateral Entry Transfer Requirements

- Employed as a full time and active law enforcement officer within the State of Wisconsin.
- Must be continuously employed as a full-time law enforcement officer for a police agency spanning a minimum of 12 months (excluding Military Service).
- Successful completion of ALL stages of the hiring process as defined by the Hobart-Lawrence Joint Police Commission.

Lateral Entry Compensation & Benefits

- Factors considered by the Chief of Police within the Police Department in determining a lateral applicant's initial wage and vacation benefits may include the length of full-time law enforcement service, level of certification, agency size, specialized training and assignments, and other job-related factors that would help the officer be successful in our agency.

- Lateral transfers will progress through the compensation and benefits steps contained within the Village of Hobart Personnel Manual in effect on the lateral transfers annual anniversary from their date of hire with the Department.
 - A. Starting salary consistent with years of experience (rounded down to a whole number). Example: An officer with two years and four months of service lateralling would receive a starting wage of an officers with two years' experience.
 - B. Vacation time consistent with years of experience (rounded down to a whole number). Same as above; however, to be consistent with other contracts we would only allow up to three weeks of vacation at time of hire.
- All lateral candidates must successfully complete all steps and conditions of the Field Training Program (FTO).
- Successful lateral candidate's seniority rights, including shift and vacation selection, are determined by their length of service with the Hobart-Lawrence Police Department.

Proposed Salary Structure (Effective January 1st 2024)

TERM OF EMPLOYMENT

Salary Terms

Starting Salary	\$29.65 (\$64,755.60 annually)
After completion of FTO Program and one year experience	\$31.92 (\$69,713.28 annually)
After completion of FTO Program and two years' experience	\$35.38 (\$77,278.66 annually)
After completion of FTO Program and three years' experience	Current Top Salary for Patrol Officer (\$37.45 – 81,790.80 annually)

EXAMPLE:

Officer Smith is hired with two years' experience at another agency. He would be paid \$29.65 per hour at the start of his career with the HLPD. Upon successful completion of the FTO program, he would have his salary increased to \$35.38 per hour.

Annual Salary Adjustment

The Hobart Village Board, with concurrent approval from the Lawrence Town Board, will approve the new salary structure for new employees for the HLPD in December of each calendar year.

SUBSEQUENT ACTION

If the Board is in agreement with the proposal above, I would recommend we forward the proposal to the Lawrence Town Board. At the same time, staff will convert the proposal into an official policy for Board action.