



Village of Hobart – [www.hobartwi.gov](http://www.hobartwi.gov)  
Village Office - 2990 South Pine Tree Road, Hobart, WI

Notice is hereby given according to State Statutes that the PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE of the Village of Hobart will meet on Monday February 10<sup>th</sup> 2025 at 5:00 P.M. at the Village Office (2990 South Pine Tree Road).  
NOTICE OF POSTING: Posted this 7th day of February, 2025 at the Hobart Village Office and on the village website.

## **MEETING NOTICE – PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE**

**Date/Time:** Monday February 10<sup>th</sup> 2025 (5:00 P.M.)

**Location:** Village Office, 2990 South Pine Tree Road

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
3. Approval of the Minutes – January 13<sup>th</sup>, 2024
4. Public comments on non-agenda items.

### **ACTION ITEMS**

#### **5. DISCUSSION AND ACTION – 1322 Copilot Way**

Review resident request to extend yard and fencing into Village owned retention pond area.

#### **6. DISCUSSION AND COMMENT – On-Duty Public Works Work Truck Use**

Discuss and comments allowing the on-duty public works crewmember taking a Village truck home to provide more timely emergency responses within the Village.

#### **7. UPDATE – Director and Activity Reports**

The activity report agenda item allows Village Staff to inform the Committee and Public of any new or time-sensitive information. Activity Reports may be given verbally and/or in writing.

#### **8. ADJOURNMENT**

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Aaron Kramer, Village Administrator

MEMBERS: Vanya Koepke (Village Board), Dave Dillenburg (Village Board), Dave Baranczyk, Dan Deruyter, Don Dahlstrom, Kevin Gannon, Ron Hieronimczak, James Kubalak

NOTE: Page numbers refer to the meeting packet. All agenda and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer at 920-869-1011 with as much advanced notice as possible. There may be a quorum of the Village Board of Trustees in attendance at this meeting, although no official Board action or discussion will take place.

Date/Time: Monday, January 13<sup>th</sup>, 2025 (5:00 P.M.)

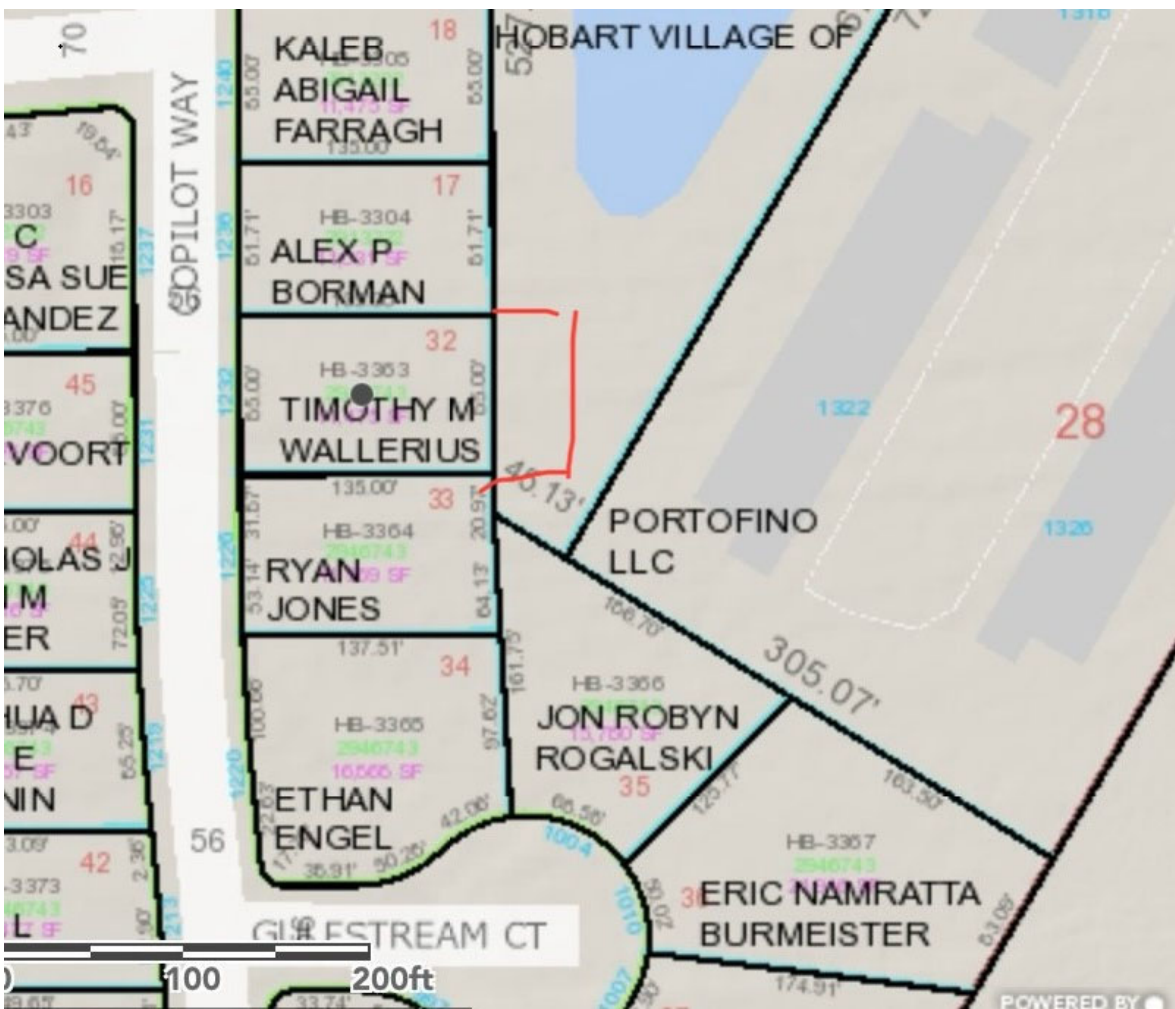
Location: Village Office, 2990 South Pine Tree Road

**ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
  - a. **The meeting was called to order by Dave Dillenburg at 5:01pm. Roll Call: Dave Dillenburg, Dave Baranczyk, Kevin Gannon, Don Dahlstrom, James Kubalak, Dan DeRuyter present.**
  - b. **Vanya Koepke and Ron Hieronimczak were excused.**
2. Approval of the Minutes – November 11<sup>th</sup>, 2024
  - a. **Motion by Dan DeRuyter, second by Dave Baranczyk All in Favor, Motion Carried.**
3. Public comments on non-agenda items.
  - a. **No Comments**

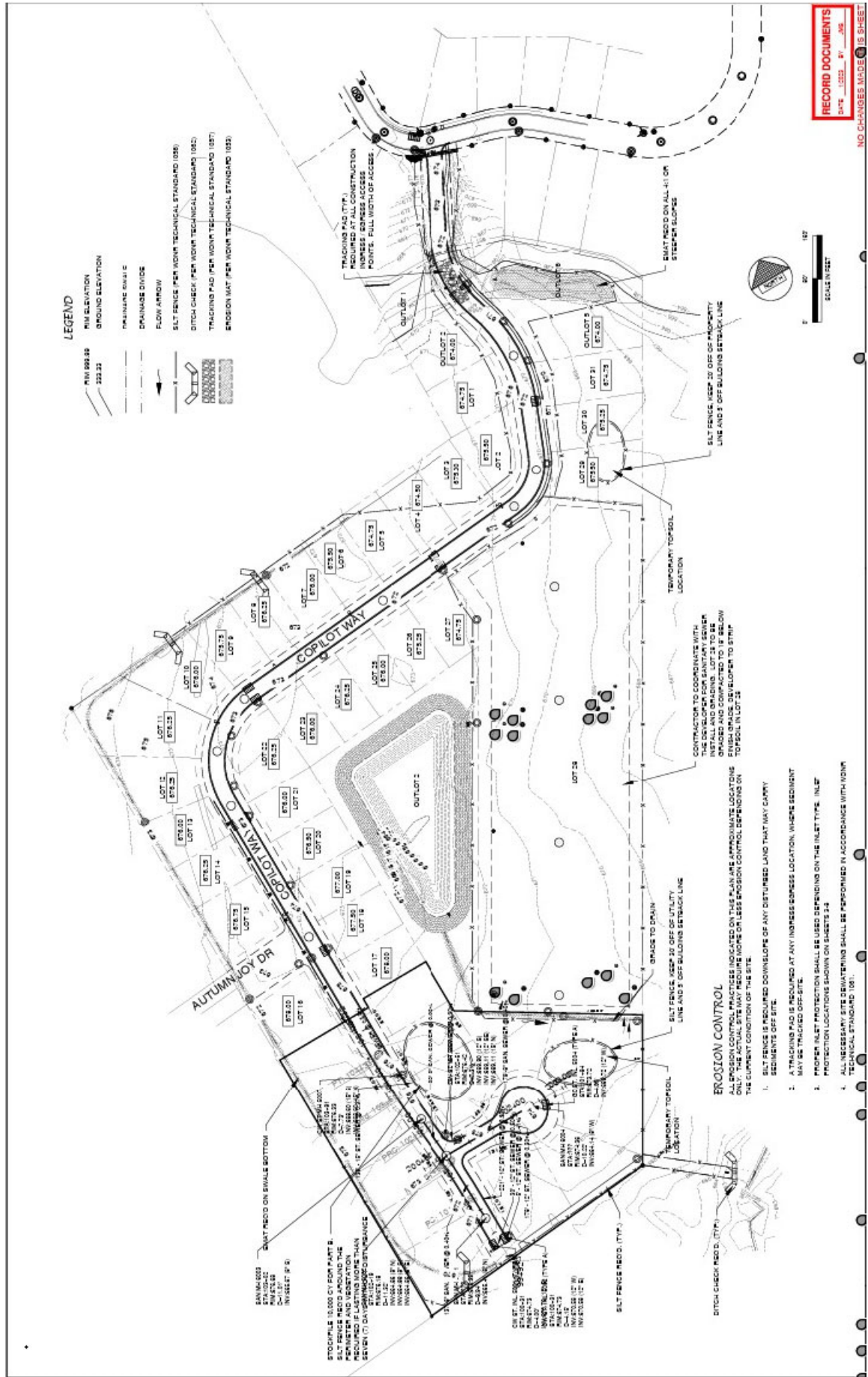
**ACTION ITEMS**

4. DISCUSSION AND ACTION – Emergency Responders Policy
  - a. **Committee reviewed a draft of the proposed Emergency Responders Policy, discussion was held on what the state statute allowed and how the Village will handle pay for employees responding to an emergency.**
  - b. **Motion to approve the draft with minor changes to draft wording by Don Dahlstrom, second by Dave Baranczyk, all in favor. Motion carried.**
5. DISCUSSION AND ACTION – 2025 Public Works Task Lists
  - a. **Committee was shown the current tasks and projects for 2025, discussion was held on various projects, timelines, and various additional small projects.**
  - b. **No Action**
6. UPDATE – Director and Activity Reports
  - c. **Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations.**
  - d. **No Action**
7. ADJOURNMENT
  - a. **Motion by Don Dahlstrom, second by Dave Baranczyk, all in favor. Motion carried. Meeting adjourned at 6:05pm.**



**LEGEND**

- FIN ELEVATION
- GROUND ELEVATION
- PERMANENT ROW LINE
- DRAINAGE DIVIDE
- FLOW ARROW
- SILT FENCE (PER WDMV TECHNICAL STANDARD 1035)
- DITCH CHECK (PER WDMV TECHNICAL STANDARD 1032)
- TRACKING PAD (PER WDMV TECHNICAL STANDARD 1037)
- EROSION MAT (PER WDMV TECHNICAL STANDARD 1033)



**EROSION CONTROL**

ALL EROSION CONTROL PRACTICES INDICATED ON THIS PLAN ARE APPROXIMATE LOCATIONS ONLY. THE ACTUAL SITE MAY REQUIRE MORE OR LESS EROSION CONTROL DEPENDING ON THE CURRENT CONDITION OF THE SITE.

1. SILT FENCE IS REQUIRED DOWNLOPE OF ANY DISTURBED LAND THAT MAY CARRY SEDIMENTS OFF SITE.
2. A TRACKING PAD IS REQUIRED AT ANY INGRESS/EGRESS LOCATION, WHERE SEDIMENT MAY BE TRACKED OFF-SITE.
3. PROPER INLET PROTECTION SHALL BE USED DEPENDING ON THE INLET TYPE. INLET PROTECTION LOCATIONS SHOWN ON SHEETS 2-4.
4. ALL NECESSARY SITE DISTURBANCES SHALL BE PERFORMED IN ACCORDANCE WITH WDMV TECHNICAL STANDARD 1001.



**RECORD DOCUMENTS**  
DATE: 02/23 BY: JAC

NO CHANGES MADE TO THIS SHEET

| <u>Municipality</u>     | <u>Municipal Vehicle to Take Home</u>                                      |
|-------------------------|--|
| Allouez                 | None   |
| Ashwaubenon             | On-Call Only (One Utility / One Streets)                                   |
| Bellevue                | Street Supt during Winter Months   |
| DePere                  | Director, Managers living within 15 miles of corporate limits, and On-call |
| Denmark                 | None   |
| Hobart                  | Director   |
| Howard                  | None   |
| Lawrence                | Director and On-Call   |
| Ledgeview               | On-Call Person   |
| Green Bay               | On Call, Operations manager, Superintendents, Director                     |
| Pulaski                 | None   |
| Suamico                 | Director and On-Call   |
| Wrightstown             | Director and On-Call   |
| BC Port and Solid Waste | None   |
| BC Highway              | Commissioner to Foreman  |