



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday December 19th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Tammy Zittlow, Melissa Tanke, and Vanya Koepke were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda MOTION: Heidel SECOND: Koepke VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices. Discussion. ACTION: To approve the payment of Invoices. MOTION: Heidel SECOND: Zittlow VOTE: 5-0; **B. VILLAGE BOARD: Minutes of December 5th 2023 (Regular)** ACTION: To approve the Minutes of December 5, 2023. MOTION: Heidel SECOND Dillenburg VOTE 5-0; **C. APPOINTMENT – Board members and Committee assignments.** Discussion. Item postponed; **D. APPROVAL – 2024-25 Election Inspector Appointments;** ACTION: To approve the Election Inspector Appointments. MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0. **E. APPOINTMENT – Larry Potter to the Hobart-Lawrence Police Commission, replacing Melissa Tanke (for a term ending May 1st 2027).** ACTION: To appoint Larry Potter to the Hobart-Lawrence Police Commission. MOTION: Heidel SECOND: Koepke VOTE 5-0. **F. APPOINTMENT – David Charles Bainbridge to the Ethics Committee, replacing Jim Goral (for a term ending May 1st 2025).** ACTION: To appoint David Bainbridge to the Ethics Committee. MOTION: Heidel SECOND: Zittlow VOTE: 5-0. **G. APPOINTMENT – Vanya Koepke to the Bay Area Room Tax Commission -** ACTION: To appoint Vanya Koepke to the Bay Area Room Tax Commission. MOTION Heidel SECOND: Tanke VOTE: 4-0-1, Koepke abstained.

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) – No one addressed the Board.

A. DISCUSSION AND ACTION – Resolution 2023-16 (A RESOLUTION ESTABLISHING VILLAGE FEE SCHEDULES)

Staff is recommending no increase in the Village fee schedule. ACTION: To approve Resolution 2023-16 MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

- A. INFORMATIONAL – 2024 Mill Rates** Administrator Kramer presented the 2024 Mill Rates. No action was taken.
- B. INFORMATIONAL – S&P Water Bond Rating** Administrator Kramer reviewed the S&P Water Bond Rating. No action was taken.
- C. INFORMATIONAL – American Rescue Plan (ARPA) Expenditure Update** Administrator Kramer reviewed the ARPA Expenditures. No action was taken.

Administrator Kramer informed the Board that the auditors were here for their interim audit. He also advised that the front office remodel is complete. And the town of Hobart flag in the board room has been replaced by the Village of Hobart flag. No action was taken.

9. COMMITTEE REPORTS AND ACTIONS - None

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – 2024 Non-General Fund Budgets

1. Water Fund
2. Sanitary Sewer Fund
3. Storm Water Fund
4. TID #1 Fund
5. TID #2 Fund

ACTION: To approve all 2024 Non-General Fund Budgets. MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0.

B. DISCUSSION AND ACTION – Disposal of Village Property Staff is recommending disposal of the old flail mower in exchange for a brine pre-wet system. Director Lancelle explained the equipment swap. ACTION: To approve the exchange of the flail mower for a brine pre-wet system. MOTION: Dillenburg SECOND: Tanke VOTE: 5-0.

*** C. DISCUSSION AND ACTION – Statement of Work and Master Services Agreement between Village and Amplitel**

These agreements are related to the Village's IT need and services, which will be provided by Amplitel starting in 2024. ACTION: To approve the Village Agreement with Amplitel. MOTION: Heidel SECOND: Koepke VOTE: 5-0.

D. DISCUSSION - Items for future agenda consideration or Committee assignment – Administrator Kramer will not be attending the January 2 Village Board Meeting; Clerk Vanden Heuvel will be running that meeting. We will be swearing in two new police officers at the next meeting. Streetlight heads in the Centennial Centre area will be discussed at the next meeting.

ACTION: To go into a five-minute recess before the closed session commences MOTION: Heidel SECOND: Koepke VOTE: 5-0

E. ADJOURN to CLOSED SESSION (7:30 PM): ACTION: To go into closed session.

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. MOTION: Heidel SECOND: Koepke VOTE: 5-0.

F. CONVENE into open session (8:35 PM) – MOTION: Koepke SECOND: Zittlow VOTE: 5-0

G. ACTION from closed session - None

12. ADJOURN (8:36 PM) – MOTION: Heidel SECOND: Zittlow VOTE: 5-0

Respectfully submitted by Lisa Vanden Heuvel, Clerk