



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday September 17th 2024 at 6:00 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted this 13th day of September, 2024 at the Hobart Village Office and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 17th 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices (Page 3); B. VILLAGE BOARD: Minutes of September 3rd 2024 (Regular) (Page 7); C. POLICE COMMISSION – Minutes of April 25th 2024 (Page 9); D. PLANNING AND ZONING COMMISSION – Minutes of May 15th (Page 10) and July 17th 2024 (Page 12)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – September 2024 Budget and Investment Update (Page 13)

B. INFORMATION – 2025 Budget Schedule (Page 29)

9. COMMITTEE REPORTS AND ACTIONS

A. INFORMATIONAL – Recent Committee Meetings

1. HALO (September 17th 2024)
2. Planning and Zoning Commission (September 11th 2024)
3. Police Commission (September 10th 2024)

10. OLD BUSINESS

11. NEW BUSINESS

A. DISCUSSION AND ACTION - Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2025 (Page 30)

In order to remain eligible for the WDNR's Wisconsin Recycling Consolidation Grant, Hobart must enter into this cooperative agreement before October 1st. This is an annual occurrence.

B. DISCUSSION AND ACTION – Wood Harvest Permit (Page 32)

This permit grants limited permission to access Village property to cut and remove wood from fallen trees (Wood Harvesting) subject to certain conditions and restrictions, including a Hold Harmless Indemnification and Waiver Agreement. The Public Works and Utilities Advisory Committee has recommended amending the permit to expand the area where wood could be removed.

C. DISCUSSION AND ACTION – Policy 2024-02 (EMPLOYEE SICK LEAVE) (Page 34)

The purpose of this policy is to amend the current sick leave for employees to allow them to carry over two (2) unused sick days to the following year, with a limit of thirty (30) unused sick days being accumulated.

D. DISCUSSION AND ACTION - Proposed Changes to the Special Events Ordinance (Chapter 250) (Page 38)

Staff has been reviewing and discussing possible changes to the current ordinance. The changes being proposed are as follows: (1) Better clarifications on definitions, (2) Outlining various activities that would not be required to have a permit, and (3) Incorporating the Village Board into the process depending on the Class of the permit being requested. This would be the first of several discussions and reviews of the possible changes, which have not been placed into Ordinance form at this time.

E. DISCUSSION AND ACTION – Recommendation on Financial Advisor for Village

Following a Request for Proposal process and interviews, the Village Administrator and Village Treasurer will make a recommendation to the Board for the role of Financial Advisor.

F. DISCUSSION AND ACTION – Establish a Public Hearing to Consider Ordinance 2024-08 (AN ORDINANCE TO REPEAL AND RECREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY A PORTION OF SECTION 8 (DEFINITIONS) OF ARTICLE III (TERMINOLOGY) AND SECTION 15 (FENCES, WALLS, HEDGES AND BERMS) OF ARTICLE IV (GENERAL PROVISIONS) OF CHAPTER 295 (ZONING)) (Page 50)

The purpose of this Ordinance is to change the definition of “earthen berm” and establish new regulations for the construction of berms in the Village. Staff is requesting the Public Hearing be held at the October 15th Board meeting.

G. DISCUSSION - Items for future agenda consideration or Committee assignment

H. ADJOURN to CLOSED SESSION:

1. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
2. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation
3. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Public Works Position)

I. CONVENE into open session

J. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

UPCOMING BOARD MEETINGS

Tuesday October 1st 2024 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

Tuesday October 15th 2024 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

* Wednesday November 6th 2024 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

* - Moved from Tuesday November 5th due to the General Election.

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of their disability, requires special accommodations, should contact the Village Clerk's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

9/11/2024 10:42 AM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/17/2024

From Account:

Thru: 9/17/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
59844	9/17/2024	4M BUILDING SOLUTIONS INC CLEANING SERVICE ALL BUILDINGS	1,378.00
59845	9/17/2024	ASHWAUBENON AUTO REPAIR LLC MULTIPLE INVOICES -4 OIL CHANGES SQUADS	205.50
59846	9/17/2024	BADGER METER INC. BEACON MBL HOSTING SERV UNIT AUGUST	192.69
59847	9/17/2024	BAYSIDE PRINTING LLC MULTIPLE INVOICES COURT ENVELOPES	172.40
59848	9/17/2024	BELSON CO. BUILDING SUPPLIES - ALL BUILDINGS	415.36
59849	9/17/2024	BONNIE PLATTEN REFUND OVERPAYMENT UTILITY	42.60
59850	9/17/2024	CINTAS CORP MATS AT OFFICE	25.00
59851	9/17/2024	CONWAY SHIELD INC. LAKELAND SHSORT BLACK-OPS SUSPENDERS	63.50
59852	9/17/2024	CREATIVE SIGN COMPANY INC. CUT VINYL NUMBER DECALS - MAGNETS - INST	566.00
59853	9/17/2024	DIVERSIFIED BENEFIT SERVICES INC. 105-HRA SEPTEMBER - ADMIN SERVICES	104.65
59854	9/17/2024	ERC INC MONTHLY SERVICE	258.33
59855	9/17/2024	FIRE CATT LLC FIRE HOSE TESTING 9.025	3,610.00
59856	9/17/2024	GENE WONDRA REFUND BURN PERMIT FEE	15.00
59857	9/17/2024	GREEN BAY WATER UTILITY PURCHASED WATER	42,767.47
59858	9/17/2024	HANAWAY ROSS LAW FIRM MUNICIPAL PROSECUTION AUGUST	1,404.06
59859	9/17/2024	IRON MOUNTAIN SHREDDING SERVICE	113.78
59860	9/17/2024	KIMPS ACE HARDWARE MULTIPLE INVOICES - DEPARTMENTS	215.92
59861	9/17/2024	LISA VANDEN HEUVEL REIMBURSEMENT-ELECTION & CONFERENCE	229.14
59862	9/17/2024	MARCO TECHNOLOGIES LLC MUTIPLE INVOICES	289.35

9/11/2024 10:42 AM

Check Register - Quick Report - ALL

Page: 2

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/17/2024 From Account:
 Thru: 9/17/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
59863	9/17/2024	MCALLISTER LANDSCAPE SUPPLIES MULTIPLE INVOICES	1,028.50
59864	9/17/2024	METRO SALES INC RICOH IM C4510 COLOR MFP	8,398.00
59865	9/17/2024	NORTHEAST ASPHALT INC. MULTIPLE INVOICES	7,263.31
59866	9/17/2024	NSIGHT TELSVCES PHONE LINES ALL BUILDINGS	872.01
59867	9/17/2024	SECURIAN FINANCIAL GROUP INC LIFE INSURANCE PREMIUMS OCTOBER	789.66
59868	9/17/2024	SORENSEN FAMILY TRUST CENTENNIAL BUSINESS PARK LAND PAYMENT	628,568.26
59869	9/17/2024	STACY BELL MILEAGE - BANKING - ELECTIONS	51.26
59870	9/17/2024	STATE OF WISCONSIN COURT FINES & SURCHARGES AUGUST COURT FINES & SURCHARGES	3,208.11
59871	9/17/2024	STORDEUR SANITATION INC. PUMP HOLDING TANK 2703 S PINE TREE	160.00
59872	9/17/2024	THE POLICE AND SHERIFFS PRESS ID CARD TREMEL	17.60
59873	9/17/2024	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU BACKGROUND CHECKS -6	42.00
59874	9/17/2024	WPS UTILITIES ALL BUILDINGS	12,559.27
CULLIGAN	9/17/2024	CULLIGAN GREEN BAY Manual Check WATER TREATMENT	50.20
ENTFLEET	9/17/2024	ENTERPRISE-FLEET MANAGEMENT Manual Check FLEET LEASE	10,110.32
OLSONVISA	9/17/2024	ELAN Manual Check OLSON VISA - AUGUST	1,207.06
KRAMER-VISA	9/17/2024	ELAN Manual Check KRAMER - VISA AUGUST	792.74
LANCELLEVISA	9/17/2024	ELAN Manual Check LANCELLE VISA - AUGUST	3,889.73
RENKAS - VIS	9/17/2024	ELAN Manual Check RENKAS - VISA AUGUST	241.50
UNITEDHEALTH	9/17/2024	UNITED HEALTHCARE Manual Check PREMIUM OCTOBER	33,526.29

9/11/2024 10:42 AM

Check Register - Quick Report - ALL

Page: 3

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/17/2024

From Account:

Thru: 9/17/2024

Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			764,844.57

9/11/2024 10:42 AM

Check Register - Quick Report - ALL

Page: 4

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/17/2024

From Account:

Thru: 9/17/2024

Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	69,810.15
Total Expenditure from Fund # 002 - Water Fund	44,912.18
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	532.16
Total Expenditure from Fund # 004 - Capital Projects Fund	5,388.36
Total Expenditure from Fund # 006 - K-9 Fund	2,360.98
Total Expenditure from Fund # 007 - Storm Water Fund	1,668.00
Total Expenditure from Fund # 008 - TID #1 Fund	628,568.26
Total Expenditure from Fund # 011 - ARPA	9,243.50
Total Expenditure from Fund # 013 - Police Department	2,360.98
Total Expenditure from all Funds	764,844.57



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday September 3rd 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke(attending via telephone), Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Koepke SECOND: Dillenburg VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of August 20th 2024 (Regular) - ACTION: To approve the consent agenda as presented. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) -No one spoke.

A. DISCUSSION AND ACTION – Resolution 2024-10 (A RESOLUTION CREATING SPECIAL REVENUE FUND 14 FOR THE PURPOSE OF ACCOUNTING FOR REVENUES AND EXPENDITURES FOR THE VILLAGE'S GARBAGE AND RECYCLING PROGRAM) ACTION: To approve Resolution 2024-10 as presented. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – August Budget Report was presented by Administrator Kramer.

B. INFORMATION – June and July 2024 Hobart-Lawrence Police Department Monthly Reports- These reports were discussed by the Village Board and Police Chief Renkas.

Police Commission will be held on Tuesday, September 9.

Planning & Zoning will be held on Wednesday, September 11.

Site Review – It is likely there will be no meeting.

Public Works- No meeting.

The Budget Board meeting will be scheduled for the end of October and will be held at Fire Station 1 due to In Person Absentee Voting being held in the Board Room at the Village Hall.

9. COMMITTEE REPORTS AND ACTIONS

Hobart is hosting the next HALOs meeting on September 17, 2024. It will be held at Fire Station 1.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – 2025-2029 Capital Projects Plan

The final draft of the proposed plan calls for an estimated \$1.07 million in Capital projects in 2025. The plan also includes a 10-year road improvement plan. This is the second and final reading for the proposal. ACTION: To approve 2025-2029 Capital Projects Plan as presented. MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

B. DISCUSSION AND ACTION – Proposed Cost of Living Adjustment (COLA) and Performance Pay Adjustment (PPA)

Under the new compensation policy, an annual COLA will be established by the Village Board, at its first meeting in September, following a recommendation from the Village Administrator. This recommendation will consider such factors as the Village's financial condition, the Consumer Price Index, and comparable wage increases of other municipalities and the State of Wisconsin. The Board will also establish the PPA for the 2025 compensation determination. ACTION: To approve Proposed Cost of Living Adjustment (COLA) of 3.5% and Performance Pay Adjustment (PPA) of 1% as presented. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

C. DISCUSSION AND ACTION – Proposal for Pickleball Courts at Four Seasons Park

The Village received one (1) proposal from Northeast Asphalt for installation of the courts. ACTION: To approve staff to proceed in discussions with Northeast Asphalt to define the actual costs and design for two (2) and four (4) Pickleball Courts at Four Seasons Park for submittal to the Park and Recreation Committee. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.

D. DISCUSSION AND ACTION – Proposal for Creation of Dog Park on Riverdale Drive

The Village received one (1) proposal from Northeast Asphalt for installation of the park. ACTION: To reject the Proposal for Creation of a Dog Park on Riverdale Drive and direct the Park and Recreation Committee to design this area as a green space in conjunction with a future trail to include using the current driveway permit. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

E. DISCUSSION - Items for future agenda consideration or Committee assignment

Budget.

Wood Permit to allow for removal in the right of way.

ACTION: To recess prior to going into closed session (7:39 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE:5-0.

F. ADJOURN to CLOSED SESSION (7:53 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale-Transfer of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

NOTE: Tanke left the meeting prior to the closed session and did not attend.

G. CONVENE into open session (9:48 PM): MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 4-0.

H. ACTION from closed session – ACTION: To approve the attachment of the following Village property to adjacent tax parcel HB-537 for the purpose of development: Part of the Grantor's property located in part of Lot 1 of Certified Survey Map Number 9008, Document Number 2849609, being part of the Southeast 1/4 of the Northwest 1/4, Section 11, Township 24 North, Range 19 East, Village of Hobart, Brown County, Wisconsin, described as follows: Commencing at the Center 1/16 Corner on the North 1/2 line of Section 11; thence N89°43'21"W, 652.87 feet on the north line of said Southeast 1/4 of the Northwest 1/4 to the northwest corner of said Lot 1; thence S01°10'48"E, 22.23 feet on the west line of said Lot 1 to the south right of way of Centerline Drive, the POINT OF BEGINNING; thence S64°40'00"E, 91.35 feet on said south right of way; thence S00°00'00"E, 227.00 feet on a line that is 270.00 feet east of and parallel with the east right of way Larsen Orchard Parkway; thence N90°00'00"W, 77.08 feet to the said west line of said Lot 1; thence N01°10'48"W, 266.14 feet on said west line to the Point of Beginning. As shown and dimensioned on the attached Exhibit A. Said described lands contain 19,626 sq.ft. or 0.451 acres more or less. MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 4-0.

12. ADJOURN (9:49 PM): MOTION: Koepke SECOND: Dillenburg VOICE VOTE: 4-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk

Village of Hobart-Town of Lawrence Police Commission
Meeting Minutes – Thursday, April 25, 2024 @ 6:00 PM
Village of Hobart Office
2990 S. Pine Tree Rd.
Hobart, WI 54155

Call to Order

The meeting was called to order by John Shimek @ 6:05 PM.

Roll Call

Commissioners Ron Jaeger, Don Hedrick, John Shimek and Larry Potter were present. Gary Pieschek was absent (excused). Chief Renkas was in attendance.

Approval of the Agenda and Certification of the Open Meeting Law Agenda Requirements

A motion to confirm certification of the open meeting law agenda requirements and approval of the agenda was made by Don Hedrick and seconded by Ron Jaeger after action item #6 was deleted. All in favor; motion carried.

Approval of Meeting Minutes

A motion was made to approve the minutes of the October 4th, 2023 meeting. Motion made by Larry Potter; seconded by Donn Hedrick. All in favor, motion carried.

Discussion and Action: Police Commission Officer Elections

After discussion, John Shimek was selected to be president. Gary Pieschek will serve as vice President and Larry Potter as secretary. All in favor; motion carried.

Discussion: Police Department Update

Chief Renkas provided the commisiion on a new IT provider that is in place. All commissioners will be provided email information and communicate through this system. The HLPD has a wellness committee to support our officers. Each officer will have a mandatory session per year. Our therapy dog Arlo is fully trained and certified. There was discussion on accrediatation and training requirements for our officers and department.

Adjournment

Motion to adjourn the meeting at 7: PM was made by Don Hedrick, seconded by Ron Jaeger. All in favor; motion carried.

Meeting Minutes submitted by:
John Shimek
HLPC – Meeting Minutes – 06-05-2024-



Village of Hobart Planning & Zoning Commission Minutes
 Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
 Wednesday, May 15, 2024 – 5:30 pm

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call - The meeting was called to order by Rich Heidel at 5:30 pm. Jeff Ambrosius, Dave Dillenburg, David Johnson, John Rather, Bob Ross, Rich Heidel were present. Tom Dennee was excused.

2. Certification of the open meeting law agenda requirements and approval of the agenda – ACTION: To certify the open meeting law agenda requirements and approve the agenda as presented MOTION: Ross SECOND: Johnson VOTE: 6-0

3. Approval of Minutes of the April 10th 2024 meeting – MOTION: Johnson SECOND: Ross VOTE: 6-0

4. Public Comment on Non-Agenda Items - None

ACTION ITEMS

5. DISCUSSION AND ACTION – Election of Commission Chairperson and Vice-Chairperson – Village Ordinance requires that the Village President (Heidel) serve as chairperson of the Planning and Zoning Committee. ACTION: To nominate Dave Dillenburg as Vice-Chairperson MOTION: Heidel SECOND: Ambrosius VOTE: 5-0-1 (Dillenburg abstained)

6. DISCUSSION AND ACTION - Consider Preliminary Plat for Sanctuary Estates Subdivision, Parcel HB-353, 1300 Block of S. Pine Tree Road - Lexington Homes, Inc. is proposing a 23-lot subdivision in the 1300 Block of S. Pine Tree Rd. (parcel HB-353). Todd Gerbers (Director of Planning and Code Compliance) presented an overview of the proposal. An email from Ben Manders (1439 Lear Lane), questioning the connectivity and sidewalks in the subdivision, was presented to the Commission and entered into the record. ACTION: To approve the preliminary plat MOTION: Johnson SECOND: Ambrosius VOTE: 6-0

7. DISCUSSION AND ACTION - Modifications/Amendments to the Zoning Ordinance, Chapter 295, Sections 295-30 (R-1: Residential District), 295-42 (R-2: Residential District), 295-55 (R-3: Residential District), 295-68 (R-4: Single and Two-Family Residential District), 295-174 (ER: Estate Residential District), and 295-187 (R-2-R: Rural Residential District) of Chapter 295 (Zoning) relating to conditional uses - Village Staff has recently received an inquiry to locate a Community Living Arrangement facility within the Village. Wisconsin State Statutes require that a municipality shall make a procedure available to enable such facilities to request permission to be located within residential zoning districts. When reviewing the state statutes and the Village's existing zoning code, it was noticed that the Village is not in compliance with state statutes relating to potential placements of "community living arrangement" facilities. Gerbers reviewed the proposed changes, which will go to the Village Board for a Public Hearing on June 4th. ACTION: To recommend the modifications and amendments be approved by the Board MOTION: Ross SECOND: Johnson VOTE: 6-0

8. DISCUSSION AND ACTION - Consider a Conditional Use Permit for a residential based wellness facility for substance and alcohol addiction residents located at 4735 Fonda Fields Ct., HB-2485 & HB-2492 - Summit Behavioral Health, LLC (Green Bay Recovery Center) is proposing to purchase the property located at 4735 Fonda Fields Ct., (HB-2485, HB-2492, & HB-2493) and operate a residential based wellness facility for substance and alcohol addiction residents at this location. The parcels HB-2485 & HB-2492 are currently zoned R-1: Residential and parcel HB-2493 is currently zoned B-1: Community Business District. Such a facility is only allowed in the R-1: Residential zoning district as a Conditional Use Permit (CUP). The Village Board will hold a Public Hearing on the proposal at its June 4th meeting. ACTION: To suspend the rules

and allow public comment MOTION: Heidel SECOND: Dillenburg VOTE: 6-0. John Flangan (Summit VP of Development) addressed the Commission on the proposal. Members of the audience had several questions and comments directed to Flanagan and the Commission. ACTION: To return to regular order MOTION: Heidel SECOND: Dillenburg VOTE: 6-0. ACTION: To recommend the Village Board deny the CUP application MOTION: Rather. Motion died for lack of a second. ACTION: To recommend the Board approve the CUP with a number of modifications to the Permit relating to the sale of the property and the vehicular and pedestrian traffic MOTION: Heidel SECOND: Dillenburg VOTE: 2 in favor (Heidel, Dillenburg), 1 opposed (Rather), 3 abstained (Ross, Ambrosius, Johnson). Motion failed ACTION: To make no recommendation on the proposal to the Board with a number of modifications to the Permit relating to the sale of the property and the vehicular and pedestrian traffic MOTION: Heidel SECOND: Ross VOTE: 5-1 (Rather opposed).

9. ADJOURN (7:43 PM) – MOTION: Heidel SECOND: Ambrosius VOTE: 6-0

Respectfully submitted by Aaron Kramer, Village Administrator



Village of Hobart Planning & Zoning Commission Minutes
 Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
 Wednesday, July 17, 2024 – 5:30 pm

ROUTINE ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call** - The meeting was called to order by Rich Heidel at 5:32 pm. Jeff Ambrosius, Tom Dennee, David Johnson, John Rather, and Rich Heidel were present. Dave Dillenburg and Bob Ross were excused.
2. **Certification of the open meeting law agenda requirements and approval of the agenda** – ACTION: To certify the open meeting law agenda requirements and approve the agenda MOTION: Heidel SECOND: Dennee VOTE: 5-0.
3. **Approval of Minutes of the May 15th, 2024 meeting** – ACTION: To approve the Minutes of the May 15th, 2024 meeting with the addition of Jeff Ambrosius to Item 1, Call to order/Roll Call. MOTION: Heidel SECOND: Ambrosius VOICE VOTE: 5-0.
4. **Public Comment on Non-Agenda Items** – None.

ACTION ITEMS

5. DISCUSSION AND ACTION – Consider Revisions to Existing Conditional Use Permit For Alterations to Pond, HB-291-2, 422 Orlando Drive

The current property owner Jeremy Horst received Village approval back October 2020 to construct a pond towards the rear portion of their property. The pond was originally installed and built according to the previously approved plans. An alteration to the overflow discharge point was made after the original construction was complete. Section 295-342 L. Conditional Use Permits requires that the Village Board shall review any complaint or modification to previously approved Conditional Use Permits

Appearing before the Commission:

Michael Biemeret, 442-444 Orlando Dr.
 Jeremy Horst, 422 Orlando Dr.
 Nicole Haese, 432 Orlando Dr.
 Shelly Brennen, Stiles, WI

The flow of the water in this and the neighboring lots was discussed. Staff will reach out to the owner of HB-291 to see if the water flow can be addressed on their parcel to assist the neighboring parcels.

Commission asked Staff to add a future agenda item to discuss what should be done if a CUP is not followed.

ACTION: To postpone action on the CUP until staff comes back to the commission recommended action or solutions to the water flow issue on these parcels. MOTION: Heidel SECOND: Ambrosius VOICE VOTE: 5-0.

6. ADJOURN(7:38 PM) – MOTION: Ambrosius SECOND: Johnson VOICE VOTE: 5-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk

9/11/2024

1:38 PM

Budget Comparison - Detail

Page: 1
ACCT

Fund: 001 - General Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
001-00-41110-000-000	Gen Prop Tax Real Estate Coll	1,870,872.22	2,029,876.82	2,029,674.51	202.31	100.01
001-00-41150-000-000	Managed Forest Crop	73.65	80.97	0.00	80.97	0.00
001-00-41700-000-000	Ag Use Penalty	0.00	0.00	0.00	0.00	0.00
001-00-41800-000-000	Interest on Taxes	3,730.54	1,859.59	2,200.00	-340.41	84.53
001-00-41901-000-000	Payment in Lieu of Taxes - Wtr	72,245.00	48,163.36	62,674.00	-14,510.64	76.85
TAXES		1,946,921.41	2,079,980.74	2,094,548.51	-14,567.77	99.30
001-00-42001-000-000	Pass Through Payments	0.00	180.00	0.00	180.00	0.00
SPECIAL ASSESSMENTS		0.00	180.00	0.00	180.00	0.00
001-00-43210-000-000	Police Department Grant	51,771.08	7,863.56	0.00	7,863.56	0.00
001-00-43211-000-000	Fire Department Grant	0.00	0.00	0.00	0.00	0.00
001-00-43400-000-000	State Shared Revenue	63,058.59	48,897.74	325,984.94	-277,087.20	15.00
001-00-43410-000-000	Pers. Prop State Aid	10,854.58	10,854.58	10,854.58	0.00	100.00
001-00-43420-000-000	2% Fire Dues	54,501.92	64,345.25	54,501.92	9,843.33	118.06
001-00-43430-000-000	Exempt Computer Aid	1,730.37	1,730.37	1,730.37	0.00	100.00
001-00-43440-000-000	Video Service Provider Aid	19,153.48	19,153.48	19,153.48	0.00	100.00
001-00-43530-000-000	State LRIP Grant	0.00	0.00	0.00	0.00	0.00
001-00-43531-000-000	State Transportation Aids	464,759.39	400,854.96	534,473.30	-133,618.34	75.00
001-00-43536-000-000	State Disaster Funds	62,865.06	0.00	0.00	0.00	0.00
001-00-43545-000-000	DNR Recycling Grant - Received	18,582.64	18,851.06	18,602.79	248.27	101.33
001-00-43690-000-000	Other State Payments	1,014.41	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		748,291.52	572,551.00	965,301.38	-392,750.38	59.31
001-00-44000-000-000	Licenses & Permits	4,851.14	1,435.45	5,000.00	-3,564.55	28.71
001-00-44110-000-000	Liquor Licenses	2,510.00	3,200.00	3,000.00	200.00	106.67
001-00-44111-000-000	Liquor License Legal Ad	750.00	175.00	25.00	150.00	700.00
001-00-44120-000-000	Cigarette Licenses	200.00	100.00	100.00	0.00	100.00
001-00-44121-000-000	Franchise Fees / Cable Televis	39,659.07	27,672.70	37,880.00	-10,207.30	73.05
001-00-44130-000-000	Operators & Background Checks	546.00	861.00	1,000.00	-139.00	86.10
001-00-44140-000-000	Short Term Rental License	0.00	500.00	0.00	500.00	0.00
001-00-44200-000-000	Dog License & County Refund	4,550.84	4,850.00	4,750.00	100.00	102.11
001-00-44300-000-000	Building Permits & Insp Fees	96,606.00	44,115.00	60,000.00	-15,885.00	73.53
001-00-44301-000-000	State Seals Collected	289.14	635.00	500.00	135.00	127.00
001-00-44302-000-000	Administrative Fee for Permits	6,250.00	2,690.00	5,000.00	-2,310.00	53.80
001-00-44304-000-000	Erosion Control Fee	3,701.00	1,985.00	3,000.00	-1,015.00	66.17
001-00-44305-000-000	Security Deposit - Bldg Permit	-2,000.00	1,000.00	2,500.00	-1,500.00	40.00
001-00-44400-000-000	Zone - Cond Use - Variance Fee	1,575.00	0.00	1,000.00	-1,000.00	0.00
001-00-44402-000-000	CSM & Plat Fees	2,150.00	950.00	1,000.00	-50.00	95.00
001-00-44900-000-000	Site Review Permit & Fees	900.00	525.00	500.00	25.00	105.00
001-00-44940-000-000	Reimbursements paid to Village	6,611.26	4,140.38	0.00	4,140.38	0.00
001-00-44950-000-000	Quarry & Other Permits & Fees	7,095.00	4,600.00	5,000.00	-400.00	92.00
001-00-44960-000-000	GIS Permits	14,335.00	0.00	0.00	0.00	0.00
LICENSES & PERMITS		190,579.45	99,434.53	130,255.00	-30,820.47	76.34
001-00-45100-000-000	Dog license Late Fees	240.00	0.00	200.00	-200.00	0.00
FINES, FORFEITS AND PENALTIES		240.00	0.00	200.00	-200.00	0.00
001-00-46100-000-000	Gen Govt Charge for Service	24,835.60	4,435.53	5,000.00	-564.47	88.71
001-00-46210-000-000	Hobart portion Court Fees	64,552.03	46,383.71	74,109.14	-27,725.43	62.59

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Fund: 001 - General Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
001-00-46211-000-000	Reimbursement from Lawrence	688,553.58	444,819.92	753,140.05	-308,320.13	59.06
001-00-46212-000-000	W DeP & Pul Sch Liason Pmnts	71,419.16	81,192.59	104,715.30	-23,522.71	77.54
001-00-46213-000-000	Hobart Portion Parking Tickets	3,950.00	1,632.33	2,435.00	-802.67	67.04
001-00-46214-000-000	Police Reimbursements	0.00	1,619.48	0.00	1,619.48	0.00
001-00-46220-000-000	Fire Calls on Roads	1,639.00	0.00	0.00	0.00	0.00
001-00-46420-000-000	Garb/Recyc Special Chg - Admin	431,299.52	441,636.32	440,989.52	646.80	100.15
001-00-46744-000-000	Tower & Land Rental Fees	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		1,286,248.89	1,021,719.88	1,380,389.01	-358,669.13	74.02
001-00-48110-000-000	Interest on Accounts	263,234.51	130,746.90	100,000.00	30,746.90	130.75
001-00-48300-000-000	Land Sales	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES		263,234.51	130,746.90	100,000.00	30,746.90	130.75
001-00-49003-000-000	Transfer from Sewer Fund	40,000.00	19,739.14	19,739.14	0.00	100.00
001-00-49020-000-000	Street Lighting	70,461.00	72,759.36	70,000.00	2,759.36	103.94
001-00-49027-000-000	Lighting Admin Fee	3,708.47	3,829.44	3,750.00	79.44	102.12
OTHER FINANCING SOURCES		114,169.47	96,327.94	93,489.14	2,838.80	103.04
Total Revenues		4,549,685.25	4,000,940.99	4,764,183.04	-763,242.05	83.98

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Fund: 001 - General Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
001-00-51100-001-000	Village Board Salary / Wage	45,576.92	30,288.30	45,009.00	14,720.70	67.29
001-00-51100-004-000	Village Board Fica / Med	3,419.86	2,382.84	3,441.92	1,059.08	69.23
001-00-51100-006-000	Village Board Supplies	281.91	264.90	600.00	335.10	44.15
001-00-51100-011-000	Village board Ed / Conf / Trav	5,277.22	559.00	2,000.00	1,441.00	27.95
001-00-51200-001-001	Judge Salary / Wage	8,400.00	5,600.00	8,400.00	2,800.00	66.67
001-00-51200-001-002	Court Clerk Salary / Wage	31,621.83	21,664.62	37,386.00	15,721.38	57.95
001-00-51200-003-002	Municipal Court - Clerk WRS	2,152.99	1,537.43	2,579.63	1,042.20	59.60
001-00-51200-004-001	Municipal Ct - Judge Fica/Med	642.60	428.40	642.60	214.20	66.67
001-00-51200-004-002	Municipal Ct - Clerk Fica/Med	2,422.10	1,704.86	2,860.04	1,155.18	59.61
001-00-51200-005-002	Municipal Court - Fringe Bene	42.50	27.80	0.00	-27.80	0.00
001-00-51200-006-000	Municipal Court - Supplies	8,586.32	1,878.17	2,500.00	621.83	75.13
001-00-51200-007-000	Municipal Court - Tech	2,856.47	10,642.20	10,000.00	-642.20	106.42
001-00-51200-011-000	Municipal Court - Ed/Conf/Trav	2,251.33	1,569.00	2,600.00	1,031.00	60.35
001-00-51200-018-000	Municipal Ct - Detention Fees	160.00	40.00	500.00	460.00	8.00
001-00-51200-059-000	Municipal Court Atty	33,360.22	15,336.98	35,000.00	19,663.02	43.82
001-00-51300-059-000	General Legal Expenses	103,257.11	105,081.01	100,000.00	-5,081.01	105.08
001-00-51410-001-000	Administrator Salary / Wage	47,646.21	34,702.63	44,905.00	10,202.37	77.28
001-00-51410-003-000	Administrator - WRS	3,176.85	2,039.66	3,098.45	1,058.79	65.83
001-00-51410-004-000	Administrator - Fica / Med	3,355.59	2,582.78	3,435.23	852.45	75.19
001-00-51410-005-000	Administrator Fringe Bene	10,399.82	8,061.01	11,194.11	3,133.10	72.01
001-00-51410-006-000	Administrator - Supplies	241.86	399.70	500.00	100.30	79.94
001-00-51410-011-000	Administrator - Ed/Conf/Trav	253.76	298.18	500.00	201.82	59.64
001-00-51415-006-000	Econ. Dev - Marketing Supply	5,283.49	4,874.34	6,000.00	1,125.66	81.24
001-00-51415-082-000	Economic Dev - Plan & Engineer	4,567.64	697.61	10,000.00	9,302.39	6.98
001-00-51420-001-000	Clerk-Treasur Off - Sal / Wage	78,754.80	75,869.65	111,888.50	36,018.85	67.81
001-00-51420-003-000	Clerk-Treasurer - WRS	4,712.73	5,187.88	6,672.44	1,484.56	77.75
001-00-51420-004-000	Clerk-Treasurer - FICA / MED	5,777.66	6,211.23	8,559.47	2,348.24	72.57
001-00-51420-005-000	Clerk-Treasure Fringe Benefits	5,092.27	3,780.96	3,780.00	-0.96	100.03
001-00-51420-006-000	Clerk-Treasurer Supplies	10,128.18	6,934.72	9,000.00	2,065.28	77.05
001-00-51420-008-000	Clerk-Treasurer - Legal Ads	3,056.52	1,610.03	2,500.00	889.97	64.40
001-00-51420-011-000	Clerk-Treasur Ed / Conf / Trav	1,331.71	593.00	1,500.00	907.00	39.53
001-00-51420-014-000	Clerk-Treasur Outside Services	19,654.23	8,060.00	14,000.00	5,940.00	57.57
001-00-51420-037-000	Gen Office Unemployment	3,169.36	5,184.95	0.00	-5,184.95	0.00
001-00-51422-006-000	Gen Office Supply	12,967.13	8,846.86	17,500.00	8,653.14	50.55
001-00-51422-007-000	All Phones	8,574.90	4,578.59	15,000.00	10,421.41	30.52
001-00-51422-041-000	Info / Tech Internet Charges	7,736.43	5,859.00	9,000.00	3,141.00	65.10
001-00-51422-042-000	Info / Tech - Computer Support	19,556.10	42,334.26	20,000.00	-22,334.26	211.67
001-00-51423-049-000	GIS Maintenance	0.00	1,873.43	0.00	-1,873.43	0.00
001-00-51425-014-000	Tribal Affairs Outside Service	11,000.00	9,000.00	12,000.00	3,000.00	75.00
001-00-51440-001-000	Elections Pollworkers Wage	4,123.62	7,383.26	8,500.00	1,116.74	86.86
001-00-51440-006-000	Elections - Supplies	10,829.91	12,799.55	10,000.00	-2,799.55	128.00
001-00-51440-011-000	Elections - Ed / Conf / Travel	63.25	243.21	250.00	6.79	97.28
001-00-51510-009-000	Audit	10,158.35	9,355.50	11,000.00	1,644.50	85.05
001-00-51530-014-000	Assessor - Outside Services	41,774.87	27,765.00	39,000.00	11,235.00	71.19
001-00-51600-006-000	Building / Plant - Supplies	4,124.39	1,291.26	2,000.00	708.74	64.56
001-00-51600-014-000	Building / Plant - Out. Serv.	6,052.00	9,480.00	13,000.00	3,520.00	72.92
001-00-51600-039-000	Building / Plant - Maintenance	6,430.07	6,175.99	8,000.00	1,824.01	77.20
001-00-51600-040-000	Building / Plant - Utilities	35,295.03	23,533.36	37,500.00	13,966.64	62.76
001-00-51910-096-000	Tax Adjustments	5,877.13	-1,313.90	1,000.00	2,313.90	-131.39
001-00-51930-026-000	Insurance - Work Comp	3,827.81	3,725.41	4,210.00	484.59	88.49
001-00-51930-030-000	Insurance - Liability	9,000.00	9,600.00	9,900.00	300.00	96.97
001-00-51930-031-000	Insurance - Property	2,944.00	4,117.96	3,238.00	-879.96	127.18

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Fund: 001 - General Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
001-00-51930-032-000	Insurance - Auto	474.00	3,028.00	521.00	-2,507.00	581.19
001-00-51930-033-000	Insurance - Health Reimburse	7,501.42	3,336.31	14,500.00	11,163.69	23.01
001-00-51930-049-000	Insurance - Life	945.83	779.70	990.00	210.30	78.76
GENERAL GOVERNMENT		666,168.30	559,886.59	728,161.39	168,274.80	76.89
001-00-52100-001-000	Police - Salary / Wage	1,258,642.25	879,011.23	1,298,439.18	419,427.95	67.70
001-00-52100-001-001	Police - Overtime	8,517.19	35,651.35	35,000.00	-651.35	101.86
001-00-52100-001-002	PT -Salary / Wage	12,216.02	8,125.29	24,000.00	15,874.71	33.86
001-00-52100-003-000	Police - WRS	160,050.81	131,881.85	184,452.69	52,570.84	71.50
001-00-52100-004-000	Police - FICA / MED	93,948.06	70,905.61	105,000.00	34,094.39	67.53
001-00-52100-005-000	Police - Fringe Bene	230,567.31	158,367.27	235,050.00	76,682.73	67.38
001-00-52100-006-000	Police - Supplies	11,018.41	8,484.24	15,000.00	6,515.76	56.56
001-00-52100-007-000	Police - Phone & Tech Support	56,804.41	32,786.30	70,000.00	37,213.70	46.84
001-00-52100-008-000	Police - Blood Draws	1,211.71	1,196.94	2,000.00	803.06	59.85
001-00-52100-011-000	Police - Ed / Conf / Travel	7,633.56	8,423.28	10,000.00	1,576.72	84.23
001-00-52100-015-000	Police - New Equipment	2,093.56	1,664.29	2,000.00	335.71	83.21
001-00-52100-016-000	Police - Fuel	50,654.59	31,879.28	47,000.00	15,120.72	67.83
001-00-52100-021-000	Police - Vehicle Maint	15,652.13	8,584.17	25,000.00	16,415.83	34.34
001-00-52100-026-000	Police - Workers Comp	46,327.82	44,244.80	50,000.00	5,755.20	88.49
001-00-52100-028-000	Police - Uniform Expense	10,495.10	3,475.94	10,000.00	6,524.06	34.76
001-00-52100-030-000	Police - Liability Ins	6,137.00	6,200.00	6,600.00	400.00	93.94
001-00-52100-031-000	Police - Property Ins	600.00	935.90	660.00	-275.90	141.80
001-00-52100-032-000	Police - Auto Insurance	2,500.00	2,450.00	2,750.00	300.00	89.09
001-00-52100-033-000	Police - Health Reimbursement	20,371.43	11,247.81	28,000.00	16,752.19	40.17
001-00-52100-066-000	Police - Ammunition / Weapons	2,957.90	0.00	4,500.00	4,500.00	0.00
001-00-52100-076-000	Police - Crime Prevention	645.19	543.50	1,500.00	956.50	36.23
001-00-52200-001-000	Fire - Salary / Wage	76,656.54	44,852.43	90,000.00	45,147.57	49.84
001-00-52200-004-000	Fire - FICA / MED	5,344.99	5,382.94	6,250.00	867.06	86.13
001-00-52200-006-000	Fire - Supplies	4,980.89	3,613.03	7,000.00	3,386.97	51.61
001-00-52200-007-000	Fire - Phone & Tech Support	4,593.02	5,044.80	1,000.00	-4,044.80	504.48
001-00-52200-011-000	Fire - Ed / Conf / Travel	6,809.58	2,313.13	3,000.00	686.87	77.10
001-00-52200-013-000	Fire - Lunch	1,589.83	528.88	5,000.00	4,471.12	10.58
001-00-52200-015-000	Fire - New Equipment	9,215.01	2,169.57	9,000.00	6,830.43	24.11
001-00-52200-016-000	Fire - Fuel	8,060.70	5,257.45	10,000.00	4,742.55	52.57
001-00-52200-020-000	Fire - Physicals	7,928.00	3,057.00	4,000.00	943.00	76.43
001-00-52200-021-000	Fire - Vehicle Maint	8,625.00	6,794.94	17,500.00	10,705.06	38.83
001-00-52200-026-000	Fire - Workers Comp	6,848.37	6,194.28	7,000.00	805.72	88.49
001-00-52200-028-000	Fire - Uniform Expense	2,941.07	1,105.49	4,500.00	3,394.51	24.57
001-00-52200-030-000	Fire - Liability Ins	3,000.00	3,000.00	3,300.00	300.00	90.91
001-00-52200-031-000	Fire - Property Ins	1,500.00	2,058.98	1,650.00	-408.98	124.79
001-00-52200-032-000	Fire - Automobile Ins	8,000.00	8,500.00	8,800.00	300.00	96.59
001-00-52200-038-000	Fire - Hydrant Rental	223,034.00	160,584.64	223,034.00	62,449.36	72.00
001-00-52200-039-000	Fire - Station Maintenance	8,924.17	8,591.27	7,000.00	-1,591.27	122.73
001-00-52200-050-000	Fire - Equipment Repair	4,950.83	3,672.71	8,000.00	4,327.29	45.91
001-00-52200-067-000	Fire - 2% Fire Expenses	60,567.88	14,568.54	54,901.52	40,332.98	26.54
001-00-52300-023-000	Ambulance	136,400.00	126,230.00	126,230.00	0.00	100.00
001-00-52400-001-000	Plan & Code - Salary / Wage	73,753.84	52,184.28	76,946.54	24,762.26	67.82
001-00-52400-003-000	Plan & Code - WRS	5,080.14	3,675.60	5,232.37	1,556.77	70.25
001-00-52400-004-000	Plan & Code - FICA / MED	5,284.76	3,748.86	5,886.42	2,137.56	63.69
001-00-52400-005-000	Plan & Code - Fringe Bene	24,356.15	18,327.31	26,711.23	8,383.92	68.61
001-00-52400-006-000	Plan & Code - Supplies	428.35	909.19	7,000.00	6,090.81	12.99
001-00-52400-011-000	Plan & Code - Ed / Conf / Tra	730.00	690.00	1,000.00	310.00	69.00

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Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
001-00-52400-014-000	Plan & Code Outside Services	5,435.00	6,374.00	6,374.00	0.00	100.00
001-00-52400-016-000	Plan & Code - Fuel	562.67	365.05	1,000.00	634.95	36.51
001-00-52400-021-000	Plan & Code - Vehicle Maint	1,220.78	414.18	500.00	85.82	82.84
PUBLIC SAFETY		2,705,866.02	1,946,267.60	2,884,767.95	938,500.35	67.47
001-00-53100-001-001	DPW - Overtime	21,064.78	12,634.94	20,000.00	7,365.06	63.17
001-00-53100-001-003	DPW - Admin Salary Wage	23,345.66	16,650.00	24,050.00	7,400.00	69.23
001-00-53100-001-004	DPW - Labor Salary / Wage	104,756.33	68,427.49	111,712.40	43,284.91	61.25
001-00-53100-001-009	DPW - PT-Seasonal	32,330.82	28,371.43	32,000.00	3,628.57	88.66
001-00-53100-003-003	DPW - Admin WRS	1,587.31	1,148.58	1,635.40	486.82	70.23
001-00-53100-003-004	DPW - Labor WRS	8,399.18	5,346.93	7,596.44	2,249.51	70.39
001-00-53100-004-003	DPW - Admin Fica / Med	1,700.82	1,216.35	1,839.83	623.48	66.11
001-00-53100-004-004	DPW - Labor Fica / Med	12,221.82	8,515.33	11,900.00	3,384.67	71.56
001-00-53100-005-003	DPW - Admin Fringe Bene	6,605.35	6,187.63	7,367.12	1,179.49	83.99
001-00-53100-005-004	DPW - Labor Fringe Bene	18,122.03	14,547.68	17,397.51	2,849.83	83.62
001-00-53100-006-000	DPW - Supplies	9,323.21	6,831.48	9,000.00	2,168.52	75.91
001-00-53100-007-000	DPW - Phone & Tech Support	989.60	1,435.45	1,000.00	-435.45	143.55
001-00-53100-011-000	DPW - ED / Conf / Travel	957.59	414.53	800.00	385.47	51.82
001-00-53100-015-000	DPW - New Equipment	1,993.45	2,083.31	2,500.00	416.69	83.33
001-00-53100-016-000	DPW - Fuel	13,320.74	8,947.23	20,000.00	11,052.77	44.74
001-00-53100-021-000	DPW - Vehicle Maint.	14,097.22	3,772.38	12,000.00	8,227.62	31.44
001-00-53100-026-000	DPW - Worker's Comp	10,000.00	9,733.85	11,000.00	1,266.15	88.49
001-00-53100-030-000	DPW - Liability Ins	900.00	690.00	990.00	300.00	69.70
001-00-53100-031-000	DPW - Property Ins	1,955.00	2,807.70	2,100.00	-707.70	133.70
001-00-53100-032-000	DPW - Automobile Ins	3,500.00	3,550.00	3,850.00	300.00	92.21
001-00-53100-050-000	DPW - Equipment Repair	8,469.63	2,127.57	8,000.00	5,872.43	26.59
001-00-53100-060-000	DPW - Snow Removal	0.00	0.00	400.00	400.00	0.00
001-00-53100-084-000	DPW - Stone	14,545.84	4,434.55	20,000.00	15,565.45	22.17
001-00-53100-086-000	DPW - Signage Repair / Replace	20,906.27	7,114.68	30,000.00	22,885.32	23.72
001-00-53100-088-000	DPW - Repair/ Preventive Maint	28,516.20	7,127.40	60,000.00	52,872.60	11.88
001-00-53100-090-000	DPW - Salt / Sand	61,432.58	47,075.14	69,615.00	22,539.86	67.62
001-00-53100-091-000	DPW-ROW Maint/Yard Waste/Maint	9,406.76	1,057.23	25,000.00	23,942.77	4.23
001-00-53100-093-000	DPW - Equip/ Lab/Bridge Match	0.00	0.00	0.00	0.00	0.00
001-00-53100-094-000	DPW - Street Lights	99,545.26	61,948.29	95,000.00	33,051.71	65.21
001-00-53100-095-000	DPW - Garbage & Recycg Collect	300,863.97	202,715.51	300,000.00	97,284.49	67.57
001-00-53100-103-000	DPW - Landfill Tipping Fees	110,844.50	63,318.16	90,000.00	26,681.84	70.35
001-00-53100-104-000	DPW - Recycling/ Events/Pgms	3,175.00	0.00	1,000.00	1,000.00	0.00
PUBLIC WORKS		944,876.92	600,230.82	997,753.70	397,522.88	60.16
001-00-54110-071-000	Humane Off - Animal Control	1,291.41	3,214.55	2,000.00	-1,214.55	160.73
CONSTABLE SERVICES		1,291.41	3,214.55	2,000.00	-1,214.55	160.73
001-00-56300-001-000	Planning & Zoning - Meetings	1,075.00	0.00	1,000.00	1,000.00	0.00
001-00-56300-011-000	P & Z - ED / Conf / Travel	0.00	20.00	0.00	-20.00	0.00
001-00-56402-001-000	Site Review Meetings - Meeting	475.00	0.00	500.00	500.00	0.00
PLANNING & DEVELOPMENT		1,550.00	20.00	1,500.00	1,480.00	1.33
001-00-59999-000-000	GEN FUND CONTINGENCY	84,960.58	44,997.38	150,000.00	105,002.62	30.00
OTHER FINANCING USES		84,960.58	44,997.38	150,000.00	105,002.62	30.00

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Budget Comparison - Detail

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Fund: 001 - General Fund

Account Number	2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
Total Expenses	4,404,713.23	3,154,616.94	4,764,183.04	1,609,566.10	66.22
Net Totals	144,972.02	846,324.05	0.00	-846,324.05	

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Fund: 005 - Debt Service Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
005-00-41110-000-000	General Prop Tax R/E Collected	950,370.00	619,370.00	619,370.00	0.00	100.00
005-00-41950-000-000	Room Tax	0.00	136.14	0.00	136.14	0.00
TAXES		950,370.00	619,506.14	619,370.00	136.14	100.02
005-00-43533-000-000	Stadium Tax Refund	3,192.20	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		3,192.20	0.00	0.00	0.00	0.00
005-00-48110-000-000	Interest on Accounts	6,586.44	13,896.30	0.00	13,896.30	0.00
MISCELLANEOUS REVENUES		6,586.44	13,896.30	0.00	13,896.30	0.00
005-00-49001-000-000	Transfer from General Fund	0.00	0.00	168,396.71	-168,396.71	0.00
005-00-49005-000-000	Transfer from Debt Service	0.00	0.00	103,725.51	-103,725.51	0.00
005-00-49120-000-000	Bond Proceeds	0.00	0.00	0.00	0.00	0.00
005-00-49130-000-000	Bond Premium	167,008.35	0.00	0.00	0.00	0.00
005-00-49140-000-000	Note Proceeds	0.00	0.00	0.00	0.00	0.00
005-00-49150-000-000	Note Premium	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		167,008.35	0.00	272,122.22	-272,122.22	0.00
Total Revenues		1,127,156.99	633,402.44	891,492.22	-258,089.78	71.05

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Fund: 005 - Debt Service Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
005-00-58227-010-000	DEBT SERVICE - 6450000 TX GORB	460,000.00	475,000.00	475,000.00	0.00	100.00
005-00-58227-012-000	DEBT SERVICE - 6450000 TX GORB	124,220.00	109,720.00	109,720.00	0.00	100.00
005-00-58243-010-000	2965000 2020 GO Bonds	0.00	0.00	0.00	0.00	0.00
005-00-58243-012-000	2965000 2020 GO Bonds	4,250.00	4,250.00	4,250.00	0.00	100.00
005-00-58245-010-000	4425000 2021 GOPN	30,000.00	30,000.00	30,000.00	0.00	100.00
005-00-58245-012-000	4425000 2021 GOPN	900.00	300.00	300.00	0.00	100.00
005-00-58248-010-000	4900000 2023B GOF SB	0.00	0.00	0.00	0.00	0.00
005-00-58248-012-000	4900000 2023B GOF SB	0.00	272,222.24	272,222.22	-0.02	100.00
005-00-58250-010-000	1450000 2024B TAX GOPN	0.00	0.00	0.00	0.00	0.00
005-00-58250-012-000	1450000 2024B TAX GOPN	0.00	31,939.69	0.00	-31,939.69	0.00
DEBT SERVICE		619,370.00	923,431.93	891,492.22	-31,939.71	103.58
Total Expenses		619,370.00	923,431.93	891,492.22	-31,939.71	103.58
Net Totals		507,786.99	-290,029.49	0.00	290,029.49	

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Fund: 004 - Capital Projects Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
004-00-41110-000-000	General Prop Tax R/E Collected	466,908.00	777,560.00	777,560.00	0.00	100.00
TAXES		466,908.00	777,560.00	777,560.00	0.00	100.00
004-00-43550-000-000	Brown County Bridge Match	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
004-00-44940-000-000	Reimbursements paid to Village	37,833.44	29,663.31	61,697.00	-32,033.69	48.08
LICENSES & PERMITS		37,833.44	29,663.31	61,697.00	-32,033.69	48.08
004-00-48110-000-000	Interest on Accounts	130,875.01	18,160.95	50,000.00	-31,839.05	36.32
004-00-48300-000-000	Land Sales	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES		130,875.01	18,160.95	50,000.00	-31,839.05	36.32
004-00-49007-000-000	Transfer from Storm Water Fund	0.00	0.00	192,758.00	-192,758.00	0.00
004-00-49011-000-000	Transfer from ARPA	0.00	0.00	17,697.00	-17,697.00	0.00
004-00-49120-000-000	Bond Proceeds	4,900,000.00	0.00	0.00	0.00	0.00
004-00-49130-000-000	Bond Premium	54,292.00	0.00	0.00	0.00	0.00
004-00-49400-000-000	Gain on Sale of Capital	12,600.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		4,966,892.00	0.00	210,455.00	-210,455.00	0.00
Total Revenues		5,602,508.45	825,384.26	1,099,712.00	-274,327.74	75.05

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Fund: 004 - Capital Projects Fund

Account Number		2023 Actual 12/31/2023	2024 Actual 09/11/2024	2024 Budget	Budget Status	% of Budget
004-00-51420-015-000	General Office - New Equipment	0.00	0.00	30,000.00	30,000.00	0.00
004-00-51420-055-000	Clerk - Tech & Equip Reserve	15,287.75	0.00	0.00	0.00	0.00
004-00-51530-014-000	ASSESSOR - Revaluation	0.00	0.00	0.00	0.00	0.00
004-00-51530-055-000	Property Revaluation Reserve	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		15,287.75	0.00	30,000.00	30,000.00	0.00
004-00-52100-015-000	Police - New Equipment	23,487.60	0.00	45,394.00	45,394.00	0.00
004-00-52100-017-000	Police - New Vehicles	59,015.80	56,191.41	78,000.00	21,808.59	72.04
004-00-52200-015-000	Fire - New Equipment	0.00	11,085.20	132,000.00	120,914.80	8.40
004-00-52200-047-011	Fire Capital Outlay Station 1	4,992,132.78	0.00	0.00	0.00	0.00
004-00-52200-055-000	Fire - Equipment Reserve	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		5,074,636.18	67,276.61	255,394.00	188,117.39	26.34
004-00-53100-015-000	DPW - New Equipment	33,500.00	8,384.23	66,000.00	57,615.77	12.70
004-00-53100-047-000	DPW - Capital Outlay	0.00	0.00	115,000.00	115,000.00	0.00
004-00-53100-047-231	'23 Streets 2320-23-01	280,154.45	0.00	0.00	0.00	0.00
004-00-53100-047-241	'24 ST & DRAIN 2320-24-01	0.00	115,152.16	0.00	-115,152.16	0.00
004-00-53100-055-000	DPW - Equipment Reserve	0.00	0.00	0.00	0.00	0.00
004-00-53100-077-000	DPW - Paving	0.00	0.00	593,318.00	593,318.00	0.00
004-00-53100-078-000	DPW Road Const Engineering	0.00	0.00	0.00	0.00	0.00
004-00-53100-078-231	'23 Streets 2320-23-01	45,827.41	51,913.36	0.00	-51,913.36	0.00
004-00-53100-078-241	'24 ST & DRAIN 2320-24-01 ENG	0.00	472.12	0.00	-472.12	0.00
004-00-53100-079-000	Village Building Improvements	0.00	0.00	0.00	0.00	0.00
004-00-53100-101-000	Village Building Reserve	0.00	0.00	0.00	0.00	0.00
004-00-53101-000-000	Land Acquisition Costs	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		359,481.86	175,921.87	774,318.00	598,396.13	22.72
004-00-55200-015-000	Park & Rec - New Equip	0.00	0.00	0.00	0.00	0.00
004-00-55200-029-000	Park & Rec - Urban Forest	0.00	0.00	0.00	0.00	0.00
PARK & RECREATION		0.00	0.00	0.00	0.00	0.00
004-00-58248-099-000	2023B GOFBS Issuance Costs	123,307.00	0.00	0.00	0.00	0.00
DEBT SERVICE		123,307.00	0.00	0.00	0.00	0.00
Total Expenses		5,572,712.79	243,198.48	1,059,712.00	816,513.52	22.95
Net Totals		29,795.66	582,185.78	40,000.00	-542,185.78	1,455.46

VILLAGE OF HOBART INVESTMENT AGENCY

Account Number: [REDACTED] 01-7
 Investment ID: [REDACTED] 24 [REDACTED] 24

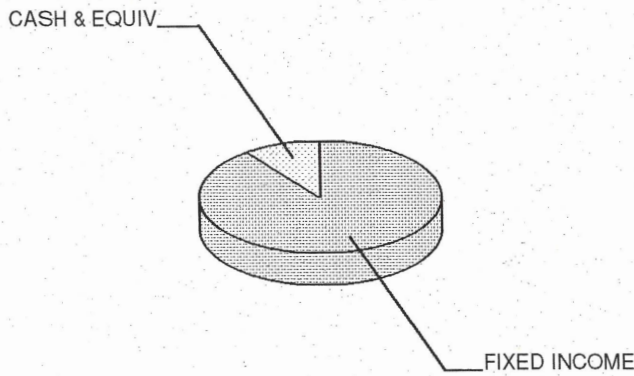
VILLAGE OF HOBART
 AARON KRAMER
 2990 S PINE TREE ROAD
 HOBART WI 54155



Relationship Manager
 Eric Wied 920-433-3275
 Eric.Wied@associatedbank.Com
Investment Manager
 Pat Fry 920-433-7703
 Pat.Fry@associatedbank.Com

Portfolio Summary

Value of Portfolio



Description	Market Value	% of Account
Cash & Equiv	182,967.94	9.6%
Fixed Income	1,719,369.72	90.4%
Total Portfolio	\$ 1,902,337.66	100.0%
Accrued Income	17,427.86	
Total Valuation	\$ 1,919,765.52	

Market Reconciliation

	Current Period	Year To Date
Beginning Market Value	\$ 1,906,057.10	\$ 1,860,685.68
Income		
Interest	8,263.98	52,085.86
Purchased Income	0.00	-2,087.37
Disbursements		
Fees/Expenses	-566.91	-4,467.00
Non-Cash Activity	6,479.21	19,105.04
Realized Gains/(Losses)	57.00	95.00
Change In Accrued Income	-2,080.74	-2,969.34
Unrealized Appreciation/(Depreciation)	1,555.88	-2,682.35
Ending Market Value	\$ 1,919,765.52	\$ 1,919,765.52



VILLAGE OF HOBART INVESTMENT AGENCY

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 [REDACTED] 1-7
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Portfolio Investments

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
Cash and Equivalent				
Principal Cash		-68,585.06 -68,585.06	0.00	0.00%
Income Cash		68,585.06 68,585.06	0.00	0.00%
Goldman Sachs Treasury Instruments Portfolio Fund 506	182,967.940	182,967.94 182,967.94	9,361.00 491.81	5.12%
Total Cash and Equivalent		\$ 182,967.94 \$ 182,967.94	9,361.00 491.81	5.12%
Fixed Income				
Cottage Grove Vlg WI Prom Nts Txbl A 5.000 04/01/2028	50,000.000	51,598.50 50,910.50	2,500.00 1,111.11	4.85%
Depere WI Prom Nts Txbl Ser B 4.950 09/01/2026	50,000.000	50,791.50 50,000.00	2,475.00 1,237.50	4.87%
Exxon Mobil Corp 2.275 08/16/2026	50,000.000	48,271.00 47,651.50	1,137.00 47.39	2.36%
FHLB 5.400 11/18/2025 Callable 08/18/2023 @ 100	50,000.000	49,964.00 49,921.00	2,700.00 772.50	5.40%
FFCB 3.780 08/15/2025 Callable 06/02/2023 @ 100	50,000.000	49,572.00 49,577.50	1,890.00 84.00	3.81%
FFCB 4.625 07/17/2026	50,000.000	50,534.50 50,043.00	2,312.00 282.63	4.58%
FHLMC 0.8300 07/22/2026 Callable 10/22/2023 @ 100	50,000.000	47,060.50 46,224.50	415.00 44.95	0.88%
FHLMC 4.000 08/26/2025 Callable 09/26/2023 @ 100	53,000.000	52,641.72 52,341.74	2,120.00 29.44	4.03%
FHLMC 5.125 01/07/2028 Callable 01/07/2025 @ 100	50,000.000	50,036.50 49,992.00	2,562.00 384.37	5.12%
FNMA 5.020 01/06/2028 Callable 01/06/2025 @ 100	50,000.000	49,979.00 50,000.00	2,510.00 383.47	5.02%
FNMA 4.125 08/28/2025 Callable 02/28/23 @100	50,000.000	49,727.50 49,473.00	2,062.00 17.18	4.15%
FNMA 0.600 08/28/2025 Callable 08/28/2023 @ 100	75,000.000	72,104.25 71,734.50	450.00 3.75	0.62%

VILLAGE OF HOBART INVESTMENT AGENCY

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 [REDACTED] [REDACTED]

Portfolio Investments

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
Madison WI Txbl Prom Nts Ser B 3.400 10/01/2026 Callable 10/01/2025 @ 100	50,000.000	49,350.50 48,457.00	1,700.00 708.33	3.44%
Menomonee Falls WI Txbl Ref Ser E 3.000 06/01/2025	50,000.000	49,383.00 48,917.50	1,500.00 375.00	3.04%
Nicollet Cnty MN Txbl Ref Cap Imp A 0.500 02/01/2025	50,000.000	49,162.50 48,759.50	250.00 20.83	0.51%
Olmsted Cnty MN Txbl Ref Ser A 1.050 02/01/2027	50,000.000	46,618.00 45,358.50	525.00 43.74	1.13%
Sioux Falls SD Sch Dist 49 5 Txbl .865 08/01/2025	50,000.000	48,398.00 47,784.00	432.00 36.04	0.89%
Tulsa Cnty OK Isd 3 Txbl Broken Arrow Board of Education 4.850 04/01/2026	50,000.000	50,333.50 49,532.50	2,425.00 1,010.41	4.82%
US Treasury Notes 4.125 10/31/2027	75,000.000	75,746.25 74,275.42	3,093.00 1,042.45	4.08%
US Treasury Notes 4.500 11/15/2025	75,000.000	75,224.25 74,669.52	3,375.00 999.66	4.49%
US Treasury Notes 4.500 11/30/2024	75,000.000	74,915.25 74,719.03	3,375.00 857.58	4.51%
US Treasury Notes 4.625 02/28/2025	75,000.000	74,946.00 74,819.74	3,468.00 1,753.90	4.63%
US Treasury Notes 4.625 03/15/2026	75,000.000	75,594.75 74,909.37	3,468.00 1,602.41	4.59%
US Treasury Notes 4.125 06/15/2026	75,000.000	75,165.75 74,294.25	3,093.00 659.32	4.12%
US Treasury Notes 4.625 06/30/2025	75,000.000	75,069.75 74,792.43	3,468.00 593.83	4.62%
US Treasury Notes 4.375 08/15/2026	75,000.000	75,614.25 74,579.35	3,281.00 151.57	4.34%
US Treasury Notes 4.625 10/15/2026	75,000.000	76,081.50 74,424.71	3,468.00 1,317.36	4.56%
US Treasury Bonds 4.875 10/31/2028	75,000.000	78,204.00 76,022.46	3,656.00 1,232.00	4.68%
Wisconsin St Txbl Ref Ser 3 0.800 05/01/2026	50,000.000	47,281.50 46,286.00	400.00 133.33	0.85%

VILLAGE OF HOBART INVESTMENT AGENCY

Account Number: [REDACTED]
 Investment Period: [REDACTED]

[REDACTED] 1-7
 [REDACTED]

Portfolio Investments

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
Total Fixed Income		\$ 1,719,369.72 \$ 1,700,470.52	64,110.00 16,936.05	3.73%
Total Market Value		\$ 1,902,337.66 \$ 1,883,438.46	73,471.00 17,427.86	3.86%
Total Market Value Plus Accruals		\$ 1,919,765.52		

Income Activity

	Date	Income Cash	Principal Cash
Interest Income			
Exxon Mobil Corp 2.275 08/16/2026 Int To 08/16/24 on 50,000	08/16/24	568.75	
FFCB 3.780 08/15/2025 Callable 06/02/2023 @ 100 Int To 08/15/24 on 50,000	08/15/24	945.00	
FFCB 5.540 08/28/2025 Callable 08/28/2024 @ 100 Int To 08/28/24 on 75,000	08/28/24	2,077.50	
FHLMC 4.000 08/26/2025 Callable 09/26/2023 @ 100 Int To 08/26/24 on 53,000	08/26/24	1,060.00	
FNMA 4.125 08/28/2025 Callable 02/28/23 @100 Int To 08/28/24 on 50,000	08/28/24	1,031.25	
FNMA 0.600 08/28/2025 Callable 08/28/2023 @ 100 Int To 08/28/24 on 75,000	08/28/24	225.00	
Goldman Sachs Treasury Instruments Portfolio Fund 506 Int To 07/31/24	08/01/24	112.10	
Nicollet Cnty MN Txbl Ref Cap Imp A 0.500 02/01/2025 Int To 08/01/24 on 50,000	08/01/24	125.00	
Olmsted Cnty MN Txbl Ref Ser A 1.050 02/01/2027 Int To 08/01/24 on 50,000	08/01/24	262.50	

VILLAGE OF HOBART INVESTMENT AGENCY

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Income Activity

	Date	Income Cash	Principal Cash
Sioux Falls SD Sch Dist 49 5 Txbi .865 08/01/2025 Int To 08/01/24 on 50,000	08/01/24	216.25	
US Treasury Notes 4.375 08/15/2026 Int To 08/15/24 on 75,000	08/15/24	1,640.63	
Total Interest Income		\$ 8,263.98	\$ 0.00
Total Income		\$ 8,263.98	\$ 0.00

Disbursement Activity

	Date	Income Cash	Principal Cash
Fees/Expenses			
Monthly Fee To 07/31/24	08/16/24		-566.91
Total Fees/Expenses		\$ 0.00	\$ -566.91
Total Disbursements		\$ 0.00	\$ -566.91

Purchase Activity

	Date	Income Cash	Principal Cash
Goldman Sachs Treasury Purchases (5) 08/01/24 To 08/31/24	08/31/24		-83,263.98
Total Purchases		\$ 0.00	\$ -83,263.98

Sale Activity

	Date	Proceeds	Realized Gain/Loss
FFCB 5.540 08/28/2025 Callable 08/28/2024 @ 100 Recd Proceeds on Full Call Par Value @ 100	08/28/24	75,000.00	57.00
Goldman Sachs Treasury Sales (1) 08/01/24 To 08/31/24	08/31/24	566.91	
Total Sales		\$ 75,566.91	\$ 57.00



SEP 11 2024

VILLAGE OF HOBART INVESTMENT AGENCY

Account Number: [Redacted]
Account ID: [Redacted]

01-7
[Redacted]

Non-Cash Activity

	Date	Cost
Exxon Mobil Corp 2.275 08/16/2026 Accretion of Discount	08/16/24	553.50
FFCB 3.780 08/15/2025 Callable 06/02/2023 @ 100 Accretion of Discount	08/15/24	204.00
FHLMC 4.000 08/26/2025 Callable 09/26/2023 @ 100 Accretion of Discount	08/26/24	316.41
FNMA 4.125 08/28/2025 Callable 02/28/23 @100 Accretion of Discount	08/28/24	232.50
FNMA 0.600 08/28/2025 Callable 08/28/2023 @ 100 Accretion of Discount	08/28/24	1,542.75
Nicollet Cnty MN Txbl Ref Cap Imp A 0.500 02/01/2025 Accretion of Discount	08/01/24	1,206.50
Olmsted Cnty MN Txbl Ref Ser A 1.050 02/01/2027 Accretion of Discount	08/01/24	861.00
Sioux Falls SD Sch Dist 49 5 Txbl .865 08/01/2025 Accretion of Discount	08/01/24	1,063.50
US Treasury Notes 4.625 02/28/2025 Accretion of Discount	08/30/24	399.82
US Treasury Notes 4.375 08/15/2026 Accretion of Discount	08/15/24	99.23
Total Non-Cash Transactions		\$ 6,479.21



TO: Hobart Village Board
FROM: Aaron Kramer, Village Administrator
RE: FY2025 Budget Schedule
DATE: September 17th 2024

PROPOSED BUDGET SCHEDULE

OCTOBER

Tuesday 1st (REGULAR BOARD MEETING) – Presentation of proposed amended FY2024 budget.

Tuesday 15th (REGULAR BOARD MEETING) – Approval of amended FY2024 budget.

Tuesday 29th (SPECIAL BOARD MEETING) – Presentation of FY2025 budget (General Fund, Capital, Debt Service).
Establishing of public hearing for FY2025 budget on November 19th.

NOTE: This meeting will be held at the Fire Station on South Pine Tree Road due to the Village Board room being used for early voting.

NOVEMBER

Wednesday 6th (REGULAR BOARD MEETING) – Revisions and action on proposed FY2025 budget (General Fund, Capital, Debt Service) if needed. This meeting has been moved from Tuesday November 5th due to the General Election.

Tuesday 12th (SPECIAL BOARD MEETING) - Special Board meeting on the FY2025 budget if needed.

Tuesday 19th (REGULAR BOARD MEETING) - Public hearing on FY2025 budget. The levy will be set by Board action at this meeting. Action on resolution adopting the FY2025 budget, the property tax levy, the refuse and recycling special charges and the storm water management utility charges.

Saturday 30th – Deadline to get levy information to Brown County in order to have the tax bills printed.

DECEMBER

Tuesday 3rd (REGULAR BOARD MEETING) - Presentation of proposed FY2025 budgets for Water Utility, Sanitary Sewer District, Storm Water Fund, Tax Increment District #1 and Tax Increment District #2.

Tuesday 17th (REGULAR BOARD MEETING) - Final action on proposed FY2025 budgets for Water Utility, Sanitary Sewer District, Storm Water Fund, Tax Increment District #1 and Tax Increment District #2. Action on resolution establishing Village fee schedule for 2025.

PORT & RESOURCE RECOVERY DEPARTMENT

*Brown County*2561 SOUTH BROADWAY
GREEN BAY, WI 54304

DEAN R. HAEN

PHONE: (920) 492-4950 FAX: (920) 492-4957

DIRECTOR

MEMORANDUM

To: Brown County Municipalities

From: Mark Walter, Business Development Manager

Re: 2025 RU Agreement

As in prior years, I am reaching out to you to ensure that your municipality remains eligible for the WDNR's Wisconsin Recycling Consolidation Grant. In order to qualify for the 2024 Grant "by October 1 in the year preceding the year for which the grant is made, the Responsible Unit must enter into a cooperative agreement with another Responsible Unit for the joint provision of at least one of the elements of an effective recycling program."

I have attached an updated resolution that will need to be passed by each municipality to establish eligibility and satisfy these program requirements. It is a model that has been used in other counties in the state and has been approved by WDNR.

Please review and have it signed and returned to Brown County prior to **October 1, 2024**.

If you should have any additional questions or comments, please contact me at (920) 492-4965 or via email Mark.Walter@browncountywi.gov.

Sincerely,



Mark Walter
Business Development Manager

Attachment

Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2025

This agreement is made by and between the Cities of De Pere and Green Bay, the Villages of Allouez, Ashwaubenon, Bellevue, Denmark, Hobart, Howard, Pulaski, Suamico, Wrightstown, and the Towns of Eaton, Glenmore, Green Bay, Holland, Humboldt, Lawrence, Ledgeview, Morrison, New Denmark, Pittsfield, Rockland, Scott and Wrightstown, each of which is a municipal corporation, and the Oneida Nation, a federally recognized Indian tribe, all of which are a Responsible Units as defined in Section 287.01(9) of the Wisconsin Statutes (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2025 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Brown County partnered with Outagamie and Winnebago Counties, collectively known as Tri-County Recycling, to fund, host, and promote the *Tri-County Recycling Guide*; and

WHEREAS Tri-County Recycling will continue to fund, host, and promote the smartphone recycling app Betterbin; and

WHEREAS Tri-County Recycling will continue to fund, host, and promote the Waste Wizard Material Search Engine tool; and

WHEREAS the Tri-County Recycling Guide, the Betterbin smartphone app, and the Waste Wizard Material Search Engine provide comprehensive information on single-stream recycling guidelines, recycling plastic bags, proper medical sharps disposal, electronics recycling, universal waste recycling, household hazardous waste programs, pharmaceutical drop boxes and waste reduction tips; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and between municipalities and Indian tribes, and allows municipalities to contract with each other and with Indian tribes for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs' cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

NOW THEREFORE IT IS AGREED THAT the above listed RUs have and will continue to make available to its residents the *Tri-County Recycling Guide*, the Tri-County Recycling Betterbin smartphone app and Waste Wizard Material Search Engine (<https://recyclemoretricity.org/waste-wizard/>), recognizing additional and consistent education will reduce contamination and improve recycling, thereby enabling the processing and marketing of these recyclables in the most efficient and cost-effective manner possible.

SIGNATURE

TITLE

MUNICIPALITY

DATE

Village of Hobart

WOOD HARVEST PERMIT

2990 South Pine Tree Road
 Hobart, WI 54155
 Email: hobart@hobart-wi.org
 Phone: (920) 869-1011
 Fax: (920) 869-2048

Permittee Information		
Name	Street or Route	
City	State	ZIP Code
Personal Phone Number (include area code)	Work Phone Number (include area code)	
Email Address		

Permit Information	
Permit Number	Tax Parcel Number from which wood may be harvested (Property)
Date Permit Issued	Permit Expiration Date (30 days from issuance)
Location and Description of wood to be harvested	

GENERAL CONDITIONS

1. This permit grants to Permittee limited permission to access the Village Property described above to cut and remove wood from fallen trees (Wood Harvesting) subject to the conditions and restrictions herein, including the Representation, Hold Harmless Indemnification and Waiver Agreement.
2. Permits are not transferrable.
3. The Permittee must be present when Wood Harvesting occurs.
4. Permittee shall have no ownership or other rights to any wood remaining on Village Property at expiration of the permit.
5. The Village may immediately cancel or revoke this permit by oral or written notice or upon breach of any condition, restriction, or representation contained herein.
6. This permit is temporarily suspended during emergency burning regulations pursuant to section NR 30.05, Wis. Adm. Code.
7. The Permittee may engage in Wood Harvesting only from fallen trees located on the Property for the sole purpose of producing firewood for himself or herself on a recreational, noncommercial basis. Splitting or other processing of the wood may not take place on the Village Property. The Permittee may not cut trees that are still standing on the Property or alter the Property in any manner.
8. For the safety of the Permittee and the public, the Permittee may not engage in any activities, including parking or storage or placement of materials, within the right of way, or within fifteen feet from the edge of the road, whichever is greater **unless granted an exception in writing by the Village.**

9. As a condition to cutting wood located on the Property, the Permittee shall, at his or her own cost and expense, add the Village as an additional insured on his or her homeowner's insurance policy. Prior to cutting any wood on the Property, the Permittee shall provide the Village a certificate of insurance confirming it has been added as an additional insured on the Permittee's policy.

REPRESENTATIONS, HOLD HARMLESS, INDEMNIFICATION AND WAIVER PROVISIONS

1. The Permittee hereby **represents and warrants to the Village** that he or she is experienced with the use of chainsaws, axes, handheld saws, and other equipment typically used for cutting trees and otherwise processing fallen trees and removing them from their location. The Permittee further represents and warrants to the Village that he or she shall at all times use proper safety equipment when engaging in activities on the Property. The Permittee acknowledges that the Village has not and is not expected to provide any wood cutting equipment, safety equipment, training, or instructions in any way relating to the wood cutting activities. The Permittee further acknowledges that the Village is relying on these Representations and Warranties in allowing the Permittee to engage in activities under this agreement.
2. Permittee **agrees to protect, indemnify, and hold harmless the Village** and the Village's employees and agents from and against all causes of action, claims, demands, suits, liability or expense by reason of loss or damage to any Property or bodily injury to any person, including death, asserted by anyone, as a direct or indirect result of Permittee's operations under this permit or in connection with any action or omission of the Permittee, and shall defend the Village and the Village's employees and agents in any cause of action or claim.
3. The Permittee **waives all claims**, causes of action, expenses, and costs, including, but not limited to, claims for bodily injury, death, property damage, attorney fees, liabilities, and all other damages and claims, he or she may have against the Village or its agents and employees in any way linked, directly or indirectly, Permittee's cutting and removal of wood from the Property, or otherwise linked to activities conducted under this Permit.
4. The Permittee **recognizes the applicability of section 895.52, Wis. Stats.** for the Wood Harvesting activities allowed hereunder and its provision of immunity to the Village.

I have read, understand, and agree to be bound by all of the above, including the "General Conditions" and the "Representations, Hold Harmless, Indemnification, and Waiver Provisions:"	
Permittee (Print Name)	Date
Signature	

PERMIT APPROVAL

The Village of Hobart hereby grants the Wood Harvest Permit to Permittee.	
Name and Title	Date
Signature	

V I L L A G E O F
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Hobart Village Board
FROM: Aaron Kramer, Village Administrator
RE: Village Employee Sick Leave Policy
DATE: September 17th 2024.

BACKGROUND

This proposal was presented to the Village Board last month. It would allow employees to carry over up to two (2) days of sick leave to the 2025 calendar year by notifying the Village Treasurer prior to November 1st. This would allow an employee to have up to eight (8) days of sick leave available in 2025. It would also establish a maximum cap of thirty (30) days of total sick leave. Additionally, employees would not be able to use more than two (2) consecutive sick days without providing medical certification at the request of their department head.

CURRENT POLICY

C. SICK LEAVE

1. Sick leave shall include absence from duty because of illness, including but not limited to pregnancy and for visits to the doctor, dentist, or other recognized health care examinations; bodily injury, when not a Worker's Compensation case; exposure to contagious disease; and illness or death in the immediate family of the employee.
2. All full-time employees (except full-time sworn patrol officers) shall have 6 days (48 hours) of sick leave per calendar year available for use in the manner prescribed above. Full-time, sworn patrol officers shall have 6 "occurrences" of annual sick leave per calendar year available for use in the manner proscribed in Section 1 above. One occurrence is interpreted to mean one 12-hour shift. All regular part-time employees shall accrue annual sick leave on a prorated basis as compared to full-time employees based upon the percentage of a full week that the regular part-time employee works. For example, if a regular part-time employee works 32 hours per week on a regular basis (80% of a 40-hour work week) the employee would receive 4.8 days (38.4 hours) of annual sick leave per calendar year available for use in the manner proscribed above.
3. At the request of the department head, an employee may be required to provide a medical certificate or like documentation before being granted time off as sick leave exceeding three (3) days in a pay period.
4. Probationary employees shall not be entitled to use sick leave until completion of their probationary period of employment.
5. ABUSE OF SICK LEAVE. Employees who abuse sick leave shall be subject to disciplinary action. Specifically, whenever an employee establishes a pattern of use of sick leave which may be considered abusive, the supervisor shall counsel the employee about his or her sick leave habits and the Village's expectation about attendance. If such a pattern continues, the supervisor shall notify the employee in writing of the problem and require that future absences will require a medical certificate or like documentation to verify illness of the employee or family member.

PROPOSED CHANGES TO CURRENT POLICY

1. Sick leave shall include absence from duty because of illness including, but not limited to: pregnancy; visits to the doctor, dentist, or other recognized health care examinations; bodily injury, when not a Worker's Compensation case; exposure to contagious disease; and illness or death in the immediate family of the employee.
2. All full-time employees (except full-time sworn patrol officers) shall have 6 days (48 hours) of sick leave per calendar year available for use in the manner prescribed above. ~~Full-time, sworn patrol officers shall have 6 "occurrences" of annual sick leave per calendar year available for use in the manner proscribed in Section 1 above. One occurrence is interpreted to mean one 12-hour shift. All regular part-time employees shall accrue annual sick leave on a prorated basis as compared to full-time employees based upon the percentage of a full week that the regular part-time employee works. For example, if a regular part-time employee works 32 hours per week on a regular basis (80% of a 40-hour work week) the employee would receive 4.8 days (38.4 hours) of annual sick leave per calendar year available for use in the manner proscribed above.~~
3. At the request of the department head, an employee may be required to provide a medical certificate or like documentation before being granted time off as sick leave exceeding ~~three (3)~~ two (2) days in a pay period.
4. *Employees will be permitted to carry over two (2) unused sick days from one calendar year to the subsequent year by notifying the Village Treasurer prior to November 1st of each year. No employee shall be permitted to have accumulated and retained more than thirty (30) unused sick days.*
5. *There will not be any payout of any unused sick leave upon termination of an individual's employment with the Village.*
6. Probationary employees shall not be entitled to use sick leave until completion of their probationary period of employment.
7. ABUSE OF SICK LEAVE. Employees who abuse sick leave shall be subject to disciplinary action. Specifically, whenever an employee establishes a pattern of use of sick leave which may be considered abusive, the supervisor shall counsel the employee about his or her sick leave habits and the Village's expectation about attendance. If such a pattern continues, the supervisor shall notify the employee in writing of the problem and require that future absences will require a medical certificate or like documentation to verify illness of the employee or family member.

RECOMMENDED MOTION

To approve Policy 2024-02 (Employee Sick Leave)



POLICY 2024-02 (EMPLOYEE SICK LEAVE)

PURPOSE: The purpose of this policy is to amend the current sick leave for employees to allow them to carry over two (2) unused sick days to the following year, with a limit of thirty (30) unused sick days being accumulated.

This policy shall amend Section C (Sick Leave) of Section 4 (Leave and Time Off) of the current Personnel Manual of the Village of Hobart:

1. **SICK LEAVE USAGE.** Sick leave shall include absence from duty because of illness including, but not limited to: pregnancy; visits to the doctor, dentist, or other recognized health care examinations; bodily injury, when not a Worker's Compensation case; exposure to contagious disease; and illness or death in the immediate family of the employee.
2. **ACCUMULATION:** All full-time employees (except full-time sworn patrol officers) shall have 6 days (48 hours) of sick leave per calendar year available for use in the manner prescribed above.
3. **LIMITATION ON USE:** At the request of the department head, an employee may be required to provide a medical certificate or similar documentation before being granted time off as sick leave exceeding two (2) days in a pay period.
4. **CARRY OVER OF UNUSED SICK LEAVE.** Employees will be permitted to carry over two (2) unused sick days from one calendar year to the subsequent year by notifying the Village Treasurer prior to November 1st of each year. No employee shall be permitted to have accumulated and retained more than thirty (30) unused sick days.
5. **PAYOUT PROHIBITED.** There will not be any payout of any unused sick leave upon termination of an individual's employment with the Village.
6. **PROBATIONARY EMPLOYEES.** Probationary employees shall not be entitled to use sick leave until completion of their probationary period of employment.
7. **ABUSE OF SICK LEAVE.** Employees who abuse sick leave shall be subject to disciplinary action. Specifically, whenever an employee establishes a pattern of use of sick leave which may be considered abusive, the supervisor shall counsel the employee about his or her sick leave habits and the Village's expectation about attendance. If such a pattern continues, the supervisor shall notify the employee in writing of the problem and require that future absences will require a medical certificate or similar documentation to verify illness of the employee or family member.

This policy has been approved by the Board of Trustees of the Village of Hobart, Brown County, Wisconsin, at a regular meeting of the Board, held on September 17th 2024.

Richard Heidel, President, Hobart Village Board

Attest:

Aaron Kramer, Village Administrator

Attest:

Lisa Vanden Heuvel, Village Clerk



TO: Hobart Village Board
FROM: Aaron Kramer, Village Administrator
RE: Proposed Changes to the Special Events Ordinance
DATE: September 17th 2024

BACKGROUND

Earlier this year, the Board approved changes to the fee schedule for the Special Events Ordinance. The attached copy of the current ordinance does not contain those changes, which are as follows:

§ 250-12. Permit application fee structure.

A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.

(1) Class I (Per the annual fee schedule adopted by the Village Board by resolution):

- (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
- (b) Event is open and may attract interest from the general population of the community and surrounding areas.
- (c) Usually involves the closing of a street.
- (d) May involve multiple events.

(2) Class II (Per the annual fee schedule adopted by the Village Board by resolution):

- (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
- (b) Most athletic events (i.e., tournaments).
- (c) May involve the closing of a street.

(3) Class III (Per the annual fee schedule adopted by the Village Board by resolution):

- (a) Event is closed to the public or will only appeal to the members of a particular group and their guests.

(b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.

(c) Does not include the closing of a street.

Staff has been reviewing and discussing possible changes to the current ordinance, and Police Chief Renkas has been working with Lawrence to amend their ordinance as well. The changes we are proposing are basically as follows:

- Better clarifications on definitions
- Outlining various activities that would not be required to have a permit
- Incorporating the Village Board into the process depending on the Class of the permit being requested.

PROPOSED REVISIONS AND DELETIONS

The proposed changes are as follows (additions are in italics):

§ 250-1. Title. – None

§ 250-2. Purpose and intent. – None

§ 250-3. Severability. – None

§ 250-4. Applicability; administration.

This chapter is intended to apply to all persons within the Village, and its provisions shall be administered by the Village Board, and/or other Village officials designated by the Village Board. This chapter does not apply to any event which is sponsored by the Village. ~~or to any persons who already have a standing agreement with the Village for frequent use of public property.~~

§ 250-5. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICANT

Any person applying for a special event permit.

EXPRESSIVE ACTIVITY

Conduct, the sole or principal object of which is the expression dissemination or communication by verbal, visual, literary, or auditory means of opinion, views, or ideas and for which no fee or donation is charged or required as a condition of participation in or attendance at such activity. It includes public oratory and distribution of literature, and picketing.

PERSON

Any person, firm, partnership, association, corporation, company, governmental entity, or organization of any kind.

SPECIAL EVENT

~~Any temporary event or activity occurring on public or private property that interferes with or differs from the normal and ordinary use of the property or adjacent public or private property which, due to the number of people involved, timing of the event, or other similar factors deemed reasonably relevant by the Village, would require Village services beyond those normally provided.~~

Events that include, but are not limited to, fun runs, roadway foot races, fundraising walks, bicycle races, parades, carnivals, shows, gatherings, circuses, block parties, festivals, fireworks, and/or involve one or more of the following factors:

- A. The event is to be conducted on public property or right-of-way; or the event is to be conducted on private property, and is open to the public and not within the normal and ordinary use of the property.
- B. The event will cause a significant impact on traffic congestion or traffic flow to and from the event over public streets or rights-of-way, or will significantly impact public streets or rights-of-way near the event.
- C. The event is likely to create the need for Village-provided emergency services, such as police, fire, or medical aid.
- D. The event will have a presumptive impact on neighboring properties.
- E. The nature of the event requires additional permits, inspections, or variances.
- F. The event will be held at a Village park, and expected attendance will exceed the maximum capacity set by the Village. Such special event permit shall be in addition to any street, park use, or other regular permits as may be required by ordinance.
- G. The Village reserves the right to deem an event a "special event".

§ 250-6. Permit requirements.

A. No person shall conduct a special event within the Village of Hobart without first having obtained a rental and/or special event permit. ~~A special event permit may be issued to any person that the Village Administrator or his/her designee finds appropriate.~~

B. Any person may file an application for a special event permit. Application for a special event permit shall be filed with the Village Clerk-Treasurer ~~at least 60 days prior to the proposed event date based on the permit structure (refer to §250-12).~~ If an application is filed less than ~~60 days~~ *the required time based on the permit structure* prior to the proposed event, the Village may attempt to process the application but is not obligated to do so. Payment is required for the application fee (refer to § 250-12) at the time of submittal, and the application shall contain such information as the Village Clerk-Treasurer may require. The permit shall set forth the exact days on which and the exact location where such activities shall be carried on and shall be valid only during the dates and times and at the location specified. The applicant for the permit shall provide the Village with a complete list of sponsors and vendors at the time of making the application as well as a map for approval showing the location of booths, tents, port-a-potties, and other special and temporary facilities on the special event property.

C. Upon receipt of both the application for a permit and the fee, the Village Clerk-Treasurer shall review the information given on the application for conformity with the provisions of this section. The Village Clerk-Treasurer shall distribute the application and accompanying materials to the Police Department, Fire Department, Public Works, and any other related department for review and comment. If the applicable requirements are satisfied, the Village Clerk-Treasurer will then forward the application to the Village Administrator or his/her designee.

D. ~~The Village Administrator or his/her designee~~ Village staff shall review the application and *recommend to Village Board for approval on Class I or II permits for approval, denial, or approval with conditions* ~~either deny the permit, approve the permit, or approve the permit with conditions.~~ The permit shall be signed by the Village Administrator or his/her designee and shall be issued to the applicant, who, in turn, shall issue identification permits to each vendor approved by the applicant. All vendors shall prominently display these permits during the event period.

E. A special event permit is not required for the following, unless the event is deemed to have a significant impact on Village services and/or the community.

- (1) Parades, athletic events, or other special events that occur exclusively on Village property and are sponsored or conducted in full by the Village.

- (2) Funeral and wedding processions.
- (3) Military convoys.
- (4) Groups required by law to be so assembled.
- (5) Gatherings not exceeding maximum capacity in a Village park, unless merchandise or services are offered for sale or trade.
- (6) Temporary sales conducted by businesses, such as holiday sales, grand opening sales, or anniversary sales.
- (7) Garage sales and rummage sales.
- (8) The exhibition of films or motion pictures.
- (9) Other similar events and activities which do not directly affect or use Village services or property.
- (10) A gathering for the specific purpose of expressive activity.

§ 250-7. Permit conditions.

Any person or applicant for a special event shall satisfy all of the following permit conditions, if applicable:

A. Liability insurance. The person or applicant and each special event sponsoring group or vendor shall be required to supply the Village with a certificate of insurance with coverage in the amount of not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to: 1) an event that includes alcohol; or 2) an event that is anticipated to have attendance greater than 50 people per day; or 3) an event that includes a road closure. Proof of insurance shall be submitted to the Village a minimum of 30 days before the start of the event. The applicant shall also be required to notify the Village in the event there is a modification of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of that termination. *No insurance shall be required for any permitted event held on private property.*

B. Indemnification. The person or applicant shall agree to indemnify, defend, and hold harmless the Village, its employees, and agents against all demands, claims, liabilities, losses, damages or expenses, including but not limited to reasonable attorney's fees, incurred by the Village for any damage or injury to person or property caused by or resulting from in any way the activities for which the permit is granted. No permit may be issued unless the person or applicant has agreed to this indemnification in writing and in a manner confirming its enforceability.

C. Village services. All requests by applicants for Village services must be made to the Village Administrator or his/her designee. The applicant shall be responsible for reimbursement to the Village for any Village personnel, services, equipment, and facilities provided for the special event in the following circumstances for special events: 1) when deemed necessary by the Village, or 2) when requested by the applicant and approved by the Village. For Village personnel, including local Police Department security services, *Fire Department, and Public Works*, the reimbursable costs associated with the event shall include wages, overtime, and fringe benefits. An invoice shall be sent to the applicant, if applicable, for Village personnel, services, equipment, and facilities *within* 15 days following the event. Payment is due within 30 days of invoice. The Village reserves the right to require full or partial payment of estimated costs in advance. The event organizer must cancel *in writing* at least 48 hours before the event in order to be refunded for personnel costs.

D. Police Department security services. Where in the Village's reasonable discretion the circumstances require a security presence due to the scope and nature of the event, the Hobart/Lawrence Police Department shall be utilized to provide the required security. Said security presence will be over and above the normal policing which would be provided; however, it is subject to emergent needs for policing which may otherwise exist at the time of the event. The Chief of Police or his/her designee shall determine the level of coverage necessary to provide adequate security for an event covered under this chapter. The applicant shall be required to reimburse the Village of Hobart for security-related services in accordance with Subsection C above.

E. Cleaning/damage deposit. The applicant shall be required to submit to the Village a cleaning/damage deposit, *as set by the annual Village fee schedule*, of ~~\$200 per day~~ for each scheduled day of the event, two weeks prior to the starting date of the event. The cleaning/damage deposit may be refunded to the applicant, if, upon inspection, all is in a reasonable condition that existed prior to the commencement of the event, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. *No cleaning/damage deposit shall be required for any permitted event held on private property.*

F. Business license required. All vendors operating a revenue-generating business as part of a special event permit obtained under this Code section shall obtain and display any and all required Village permits for the duration of the event (i.e., alcohol). Only those vendors on the applicant's list of sponsors and participants shall be allowed to receive permits subject to permit application requirements. All persons serving beer and/or alcohol must hold an operator's license in accordance with Wis. Stats. §§ 125.17(1), 125.32(2), and 125.68(2). Vendors wishing to serve food items must also obtain any required permit or license from the Brown County Health Department. The applicant and all vendors shall comply with any other applicable State of Wisconsin Statutes and Brown County ordinances and shall be responsible for any additional required licenses or requirements.

G. Applicant representative. The special event sponsoring applicant shall have at least one representative on site during the event to coordinate events and enforce guidelines and standards on behalf of the Village and the County or State Health Department, and shall also be the primary Village contact for the event. The applicant shall also provide sufficient staffing to provide assistance with crowd control, parking, and sanitation. The determination of what constitutes sufficient staffing will be made in conjunction with Village officials.

H. Inspections required. All tentage must be installed under the ~~Wisconsin SPS, Chapter 314, and National Fire Protection Association, Chapter 25~~ Wisconsin Uniform Commercial Building Code, International Mechanical Code, International Fuel & Gas Code, and the International Fire Code. The applicant shall be responsible for reimbursing the Village for any and all fire inspections required in association with the proposed event. Wiring shall be installed by a licensed electrician and a temporary permit issued with appropriate fees. All wiring shall be inspected by the Village prior to being energized. Failure to obtain inspections may result in the termination of the event.

I. Termination of event. The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village ordinances, state statutes or the terms of the applicant's permit. The Village ~~Administrator or his/her designee~~ Board may revoke an approved special event permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

§ 250-8. Denial of permit.

Reasons for denial of a special event permit may include, but are not limited to:

- A. The event will disrupt traffic within the Village beyond a reasonably practical solution.
- B. The event will create a likelihood of endangering the public.
- C. The event will interfere with access to emergency services.
- D. The length, location, or time of the special event will cause undue hardship or excessive noise levels to adjacent businesses or residents.
- E. The event will require the diversion of Village resources that would unreasonably affect the maintenance of regular Village service levels.
- F. The application contains incomplete or false information.
- G. The applicant fails to provide proof of insurance.
- H. The applicant fails to agree to the indemnification requirements in this chapter.

- I. Any vendor fails to obtain the proper permits required by the Village.
- J. Inadequate provision for garbage or debris removal.
- K. Inadequate provision of temporary restroom facilities.
- L. Inadequate provisions for parking.
- M. The event conflicts with another event in the area.

§ 250-9. Violations and penalties.

Any person, applicant, organization, vendor, firm, or corporation violating any of the requirements of this chapter shall be subject to a forfeiture as defined in § 1-3 of the Village of Hobart Municipal Code. Each violation shall be considered a separate offense. In addition, the Village may enforce this section by way of injunctive relief and all other remedies available at law and in equity.

§ 250-10. Notification to property owners or tenants.

The Village may condition any special event permit on a requirement that the person or applicant give written advance notice of the event and its probable impact to any property owners or tenants who will be impacted by the event.

§ 250-11. Appeal.

Any person or applicant that is denied a special event permit may appeal to the Village Board by requesting such appeal in writing to the Village Administrator. Pursuant to Wis. Stat. § 68.16, the Village Board elects that Chapter 68 shall not apply to any such appeal.

§ 250-12 Permit application fee structure.

A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification. *The Village Board shall establish a list of approved fees by Resolution. No permit shall be issued without payment of the required permit fee(s).*

(1) Class I (~~Per the annual fee schedule adopted by the Village Board by resolution~~):

- (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
- (b) Event is open and may attract interest from the general population of the community and surrounding areas.
- (c) Usually involves the closing of a street.
- (d) May involve multiple events.
- (e) *Requires Village Board approval*
- (f) *Permit must be issued at least 60 days prior to scheduled events*

(2) Class II (~~Per the annual fee schedule adopted by the Village Board by resolution~~):

- (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
- (b) Most athletic events (i.e., tournaments).
- (c) ~~May involve~~ Involves the closing of a street.
- (d) *Requires Village Board approval*
- (e) *Permit must be issued at least 60 days prior to scheduled events*

- (3) Class III (Per the annual fee schedule adopted by the Village Board by resolution):
- (a) Event is ~~closed to the public or will only appeal to the members of a particular group and their guests~~ *open to the public, but is only of interest to certain segment of the community (i.e. runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50-200 people.*
 - ~~(b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.~~
 - (b) Does not include the closing of a street.
 - (c) Requires Village staff approval
 - (d) Permit must be issued at least 60 days prior to scheduled events

B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.

RECOMMENDED ACTION

If the Board is in agreement with the changes, staff will draft those changes into an Ordinance for the Board to take formal action on in October.

Chapter 250. Special Events, Regulation of

[HISTORY: Adopted by the Village Board of the Village of Hobart 3-1-2016 by Ord. No. 03-2016.^[1] Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. **215**.

Peace and good order — See Ch. **221**.

Public property — See Ch. **227**.

[1] *Editor's Note: This ordinance also repealed former Ch. 250, Special Events, Regulation of, adopted 6-3-2014.*

§ 250-1. Title.

The title of this chapter shall be the "Special Event Permit Ordinance."

§ 250-2. Purpose and intent.

The purpose and intent of this chapter is to protect the public interest and promote the general health, safety, and welfare of the Village by establishing rules and a permit process in order to hold a special event on any property within the Village so as to address potential impacts on the general public of a special event, including without limitation noise, light, dust, traffic, parking, and other public health safety and welfare concerns. Further, the purpose and intent of this chapter is to promote the economic welfare and general prosperity of the community by safeguarding and preserving property values by addressing potential impacts of a special event.

§ 250-3. Severability.

Should any portion of this chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

§ 250-4. Applicability; administration.

This chapter is intended to apply to all persons within the Village, and its provisions shall be administered by the Village Board, and/or other Village officials designated by the Village Board. This chapter does not apply to any event which is sponsored by the Village, or to any persons who already have a standing agreement with the Village for frequent use of public property.

§ 250-5. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICANT

Any person applying for a special event permit.

PERSON

Any person, firm, partnership, association, corporation, company, governmental entity, or organization of any kind.

SPECIAL EVENT

Any temporary event or activity occurring on public or private property that interferes with or differs from the normal and ordinary use of the property or adjacent public or private property which, due to the number of people involved, timing of the event, or other similar factors deemed reasonably relevant by the Village, would require Village services beyond those normally provided.

§ 250-6. Permit requirements.

- A. No person shall conduct a special event within the Village of Hobart without first having obtained a rental and/or special event permit. A special event permit may be issued to any person that the Village Administrator or his/her designee finds appropriate.
- B. Any person may file an application for a special event permit. Application for a special event permit shall be filed with the Village Clerk-Treasurer at least 60 days prior to the proposed event date. If an application is filed less than 60 days prior to the proposed event, the Village may attempt to process the application but is not obligated to do so. Payment is required for the application fee (refer to § 250-12) at the time of submittal, and the application shall contain such information as the Village Clerk-Treasurer may require. The permit shall set forth the exact days on which and the exact location where such activities shall be carried on and shall be valid only during the dates and times and at the location specified. The applicant for the permit shall provide the Village with a complete list of sponsors and vendors at the time of making the application as well as a map for approval showing the location of booths, tents, port-a-potties, and other special and temporary facilities on the special event property.
- C. Upon receipt of both the application for a permit and the fee, the Village Clerk-Treasurer shall review the information given on the application for conformity with the provisions of this section. The Village Clerk-Treasurer shall distribute the application and accompanying materials to the Police Department, Fire Department, Public Works, and any other related department for review and comment. If the applicable requirements are satisfied, the Village Clerk-Treasurer will then forward the application to the Village Administrator or his/her designee.
- D. The Village Administrator or his/her designee shall review the application and either deny the permit, approve the permit, or approve the permit with conditions. The permit shall be signed by the Village Administrator or his/her designee and shall be issued to the applicant, who, in turn, shall issue identification permits to each vendor approved by the applicant. All vendors shall prominently display these permits during the event period.

§ 250-7. Permit conditions.

Any person or applicant for a special event shall satisfy all of the following permit conditions, if applicable:

- A. Liability insurance. The person or applicant and each special event sponsoring group or vendor shall be required to supply the Village with a certificate of insurance with coverage in the amount of not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to: 1) an event that includes alcohol; or 2) an event that is anticipated to have attendance greater than 50 people per day; or 3) an event that includes a road closure. Proof of insurance shall be submitted to the Village a minimum of 30 days before the start of the event. The applicant shall also be required to notify the Village in the event there is a

modification of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of that termination.

- B. Indemnification. The person or applicant shall agree to indemnify, defend, and hold harmless the Village, its employees, and agents against all demands, claims, liabilities, losses, damages or expenses, including but not limited to reasonable attorney's fees, incurred by the Village for any damage or injury to person or property caused by or resulting from in any way the activities for which the permit is granted. No permit may be issued unless the person or applicant has agreed to this indemnification in writing and in a manner confirming its enforceability.
- C. Village services. All requests by applicants for Village services must be made to the Village Administrator or his/her designee. The applicant shall be responsible for reimbursement to the Village for any Village personnel, services, equipment, and facilities provided for the special event in the following circumstances for special events: 1) when deemed necessary by the Village, or 2) when requested by the applicant and approved by the Village. For Village personnel, including local Police Department security services, the reimbursable costs associated with the event shall include wages, overtime, and fringe benefits. An invoice shall be sent to the applicant, if applicable, for Village personnel, services, equipment, and facilities with 15 days following the event. Payment is due within 30 days of invoice. The Village reserves the right to require full or partial payment of estimated costs in advance. The event organizer must cancel at least 48 hours before the event in order to be refunded for personnel costs.
- D. Police Department security services. Where in the Village's reasonable discretion the circumstances require a security presence due to the scope and nature of the event, the Hobart/Lawrence Police Department shall be utilized to provide the required security. Said security presence will be over and above the normal policing which would be provided; however, it is subject to emergent needs for policing which may otherwise exist at the time of the event. The Chief of Police or his/her designee shall determine the level of coverage necessary to provide adequate security for an event covered under this chapter. The applicant shall be required to reimburse the Village of Hobart for security-related services in accordance with Subsection C above.
- E. Cleaning/damage deposit. The applicant shall be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event, two weeks prior to the starting date of the event. The cleaning/damage deposit may be refunded to the applicant, if, upon inspection, all is in a reasonable condition that existed prior to the commencement of the event, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event.
- F. Business license required. All vendors operating a revenue-generating business as part of a special event permit obtained under this Code section shall obtain and display any and all required Village permits for the duration of the event (i.e., alcohol). Only those vendors on the applicant's list of sponsors and participants shall be allowed to receive permits subject to permit application requirements. All persons serving beer and/or alcohol must hold an operator's license in accordance with Wis. Stats. §§ 125.17(1), 125.32(2), and 125.68(2). Vendors wishing to serve food items must also obtain any required permit or license from the Brown County Health Department. The applicant and all vendors shall comply with any other applicable State of Wisconsin Statutes and Brown County ordinances and shall be responsible for any additional required licenses or requirements.
- G. Applicant representative. The special event sponsoring applicant shall have at least one representative on site during the event to coordinate events and enforce guidelines and standards on behalf of the Village and the County or State Health Department, and shall also be the primary Village contact for the event. The applicant shall also provide sufficient staffing to provide assistance with crowd control, parking, and sanitation. The determination of what constitutes sufficient staffing will be made in conjunction with Village officials.

- H. Inspections required. All tentage must be installed under the Wisconsin SPS, Chapter 314, and National Fire Protection Association, Chapter 25. The applicant shall be responsible for reimbursing the Village for any and all fire inspections required in association with the proposed event. Wiring shall be installed by a licensed electrician and a temporary permit issued with appropriate fees. All wiring shall be inspected by the Village prior to being energized. Failure to obtain inspections may result in the termination of the event.
- I. Termination of event. The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village ordinances, state statutes or the terms of the applicant's permit. The Village Administrator or his/her designee may revoke an approved special event permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

§ 250-8. Denial of permit.

Reasons for denial of a special event permit may include, but are not limited to:

- A. The event will disrupt traffic within the Village beyond a reasonably practical solution.
- B. The event will create a likelihood of endangering the public.
- C. The event will interfere with access to emergency services.
- D. The length, location, or time of the special event will cause undue hardship or excessive noise levels to adjacent businesses or residents.
- E. The event will require the diversion of Village resources that would unreasonably affect the maintenance of regular Village service levels.
- F. The application contains incomplete or false information.
- G. The applicant fails to provide proof of insurance.
- H. The applicant fails to agree to the indemnification requirements in this chapter.
- I. Any vendor fails to obtain the proper permits required by the Village.
- J. Inadequate provision for garbage or debris removal.
- K. Inadequate provision of temporary restroom facilities.
- L. Inadequate provisions for parking.
- M. The event conflicts with another event in the area.

§ 250-9. Violations and penalties.

Any person, applicant, organization, vendor, firm, or corporation violating any of the requirements of this chapter shall be subject to a forfeiture as defined in § 1-3 of the Village of Hobart Municipal Code. Each violation shall be considered a separate offense. In addition, the Village may enforce this section by way of injunctive relief and all other remedies available at law and in equity.

§ 250-10. Notification to property owners or tenants.

The Village may condition any special event permit on a requirement that the person or applicant give written advance notice of the event and its probable impact to any property owners or tenants who will be impacted by the event.

§ 250-11. Appeal.

Any person or applicant that is denied a special event permit may appeal to the Village Board by requesting such appeal in writing to the Village Administrator. Pursuant to Wis. Stat. § 68.16, the Village Board elects that Chapter 68 shall not apply to any such appeal.

§ 250-12. Permit application fee structure.

A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.

(1) Class I (\$100):

- (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
- (b) Event is open and may attract interest from the general population of the community and surrounding areas.
- (c) Usually involves the closing of a street.
- (d) May involve multiple events.

(2) Class II (\$75):

- (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
- (b) Most athletic events (i.e., tournaments).
- (c) May involve the closing of a street.

(3) Class III (\$50):

- (a) Event is closed to the public or will only appeal to the members of a particular group and their guests.
- (b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.
- (c) Does not include the closing of a street.

B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.



VILLAGE OF HOBART - NOTICE OF PUBLIC HEARING

October 15th 2024 (6:00 PM)

2990 S. Pine Tree Rd., Hobart WI 54155

The Hobart Village Board will hold the following Public Hearing on October 15th 2024 at 6:00 p.m. for the purpose of gathering input on the following:

1. Consider Ordinance 2024-08 (AN ORDINANCE TO REPEAL AND RECREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY A PORTION OF SECTION 8 (DEFINITIONS) OF ARTICLE III (TERMINOLOGY) AND SECTION 15 (FENCES, WALLS, HEDGES AND BERMS) OF ARTICLE IV (GENERAL PROVISIONS) OF CHAPTER 295 (ZONING)) – The purpose of this Ordinance is to change the definition of “earthen berm” and establish new regulations for the construction of berms in the Village.

The materials for the hearing will be available on the Village website at www.hobart-wi.org/village-board and at the Village office for public inspection September 20th through October 15th 2024 during regular office hours. Office hours are Monday through Friday from 7:30 a.m. to 4:00 p.m. The Village Board will take comments from the public and act on the proposed items at the board meeting immediately following the public hearing.

Lisa Vanden Heuvel, Hobart Village Clerk

Published September 20th 2024 and September 27th 2024