



Village of Hobart
Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday January 2nd 2024 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 27th day of December, 2023 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday January 2nd 2024 (6:00 P.M.)
Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of December 19th 2023 (Regular) (Page 3); C. APPOINTMENT – Board members and Committee assignments

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

A. DISCUSSION AND ACTION – Swearing In

Ryan Peterson (Part-time officer) and Brock Peters (Full-time officer) will be sworn in at this time as members of the Hobart-Lawrence Police Department.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

9. COMMITTEE REPORTS AND ACTIONS

10. OLD BUSINESS

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Street Light Replacement – Centennial Centre (Page 5)

Staff is recommending the purchase of eighteen (18) streetlights, totaling \$38,399.94, from Graybar (De Pere, WI), and waive the bid process as the lights are being purchased through the state contract, and to fund the purchase with ARPA funds. These lights are to replace existing lights that have failed, and build up an inventory for future replacement.

D. DISCUSSION - Items for future agenda consideration or Committee assignment

E. ADJOURN to CLOSED SESSION:

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements

3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
RE: Tribal Affairs; Potential Litigation

F. CONVENE into open session

G. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

UPCOMING BOARD MEETINGS

Tuesday January 16th 2024 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday February 6th 2024 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday February 20th 2024 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday December 19th 2023 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Rich Heidel, David Dillenburg, Tammy Zittlow, Melissa Tanke, and Vanya Koepke were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda MOTION: Heidel SECOND: Koepke VOTE: 5-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS - None

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices. Discussion. ACTION: To approve the payment of Invoices. MOTION: Heidel SECOND: Zittlow VOTE: 5-0; **B. VILLAGE BOARD: Minutes of December 5th 2023 (Regular)** ACTION: To approve the Minutes of December 5, 2023. MOTION: Heidel SECOND Dillenburg VOTE 5-0; **C. APPOINTMENT – Board members and Committee assignments.** Discussion. Item postponed; **D. APPROVAL – 2024-25 Election Inspector Appointments;** ACTION: To approve the Election Inspector Appointments. MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0. **E. APPOINTMENT – Larry Potter to the Hobart-Lawrence Police Commission, replacing Melissa Tanke (for a term ending May 1st 2027).** ACTION: To appoint Larry Potter to the Hobart-Lawrence Police Commission. MOTION: Heidel SECOND: Koepke VOTE 5-0. **F. APPOINTMENT – David Charles Bainbridge to the Ethics Committee, replacing Jim Goral (for a term ending May 1st 2025).** ACTION: To appoint David Bainbridge to the Ethics Committee. MOTION: Heidel SECOND: Zittlow VOTE: 5-0. **G. APPOINTMENT – Vanya Koepke to the Bay Area Room Tax Commission -** ACTION: To appoint Vanya Koepke to the Bay Area Room Tax Commission. MOTION Heidel SECOND: Tanke VOTE: 4-0-1, Koepke abstained.

6. ITEMS REMOVED FROM CONSENT AGENDA - None

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) – No one addressed the Board.

A. DISCUSSION AND ACTION – Resolution 2023-16 (A RESOLUTION ESTABLISHING VILLAGE FEE SCHEDULES)

Staff is recommending no increase in the Village fee schedule. ACTION: To approve Resolution 2023-16 MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

- A. INFORMATIONAL – 2024 Mill Rates** Administrator Kramer presented the 2024 Mill Rates. No action was taken.
- B. INFORMATIONAL – S&P Water Bond Rating** Administrator Kramer reviewed the S&P Water Bond Rating. No action was taken.
- C. INFORMATIONAL – American Rescue Plan (ARPA) Expenditure Update** Administrator Kramer reviewed the ARPA Expenditures. No action was taken.

Administrator Kramer informed the Board that the auditors were here for their interim audit. He also advised that the front office remodel is complete. And the town of Hobart flag in the board room has been replaced by the Village of Hobart flag. No action was taken.

9. COMMITTEE REPORTS AND ACTIONS - None

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – 2024 Non-General Fund Budgets

1. Water Fund
2. Sanitary Sewer Fund
3. Storm Water Fund
4. TID #1 Fund
5. TID #2 Fund

ACTION: To approve all 2024 Non-General Fund Budgets. MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0.

B. DISCUSSION AND ACTION – Disposal of Village Property Staff is recommending disposal of the old flail mower in exchange for a brine pre-wet system. Director Lancelle explained the equipment swap. ACTION: To approve the exchange of the flail mower for a brine pre-wet system. MOTION: Dillenburg SECOND: Tanke VOTE: 5-0.

*** C. DISCUSSION AND ACTION – Statement of Work and Master Services Agreement between Village and Amplitel**

These agreements are related to the Village's IT need and services, which will be provided by Amplitel starting in 2024. ACTION: To approve the Village Agreement with Amplitel. MOTION: Heidel SECOND: Koepke VOTE: 5-0.

D. DISCUSSION - Items for future agenda consideration or Committee assignment – Administrator Kramer will not be attending the January 2 Village Board Meeting; Clerk Vanden Heuvel will be running that meeting. We will be swearing in two new police officers at the next meeting. Streetlight heads in the Centennial Centre area will be discussed at the next meeting.

ACTION: To go into a five-minute recess before the closed session commences MOTION: Heidel SECOND: Koepke VOTE: 5-0

E. ADJOURN to CLOSED SESSION (7:30 PM): ACTION: To go into closed session.

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. MOTION: Heidel SECOND: Koepke VOTE: 5-0.

F. CONVENE into open session (8:35 PM) – MOTION: Koepke SECOND: Zittlow VOTE: 5-0

G. ACTION from closed session - None

12. ADJOURN (8:36 PM) – MOTION: Heidel SECOND: Zittlow VOTE: 5-0

Respectfully submitted by Lisa Vanden Heuvel, Clerk

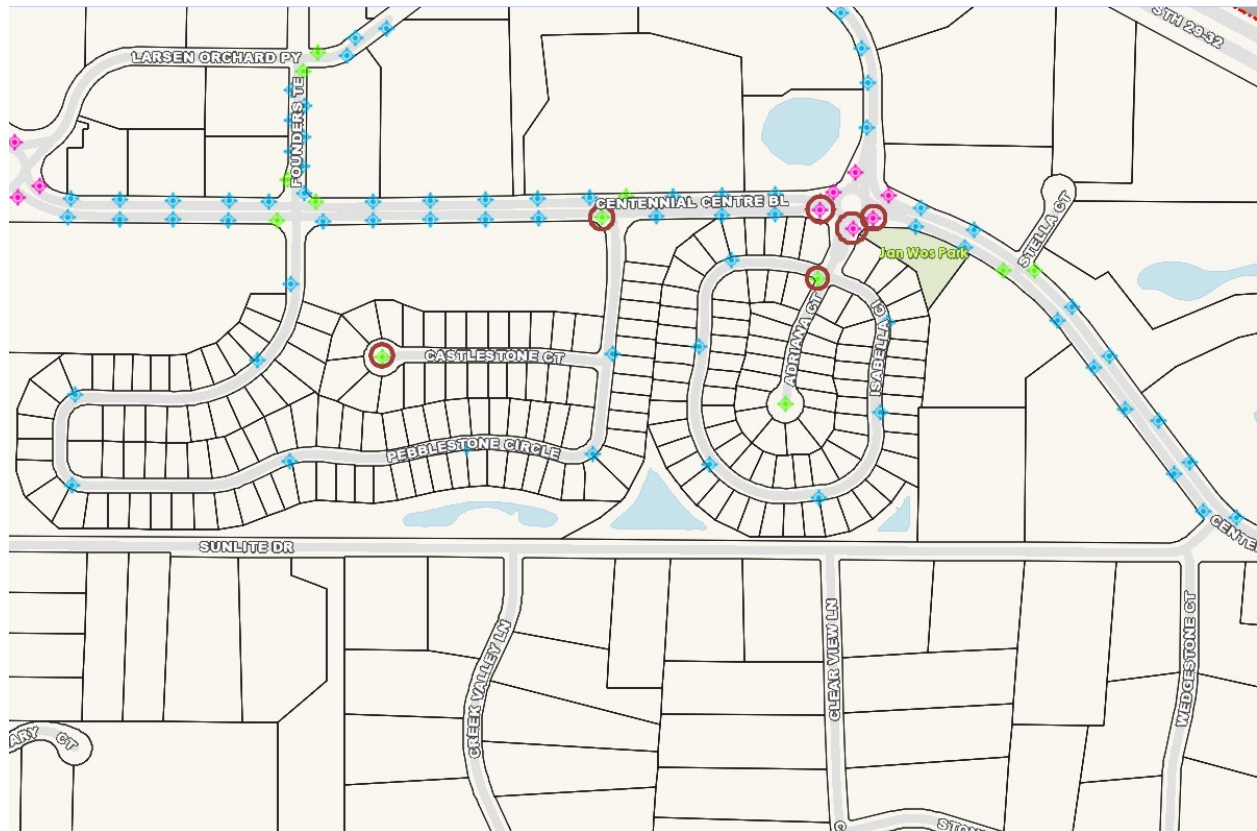
VILLAGE OF
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: Street Light Replacement – Centennial Centre
DATE: January 2nd 2024

BACKGROUND

A number of streetlights in Centennial Centre have reached the end of their lifespan and are need in replacement. The remainder will likely need to be replaced in the near future. We are proposing using ARPA funds to replace the lights that do not currently work – as well as building up an inventory for future replacement.



REPLACEMENT PROPOSAL (See attachment)

6 lights to be repaired - \$14,599.98

12 lights to be placed in reserve - \$23,799.96

TOTAL - \$38,399.94



RECOMMENDED MOTION

To approve the purchase of eighteen (18) streetlights, totaling \$38,399.94, from Graybar (De Pere, WI), and waive the bid process as the lights are being purchased through the state contract, and to fund the purchase with ARPA funds.



1869 AMERICAN BLVD
DE PERE WI 54115-7461
Phone: 920-403-1890
Fax: 920-403-1899

To: VILLAGE OF HOBART
2990 SOUTH PINE TREE ROAD
HOBART WI 54155
Attn: Jerry Lancelle
Phone: 920-869-1011
Email:
Fax: 920-869-2048

Date: 12/08/2023
Project Name: VILLAGE STREET LIGHTING REPLACEMENT
GB Quote #: 0244958688
Purchase Order Nbr:
Release Nbr:
Additional Ref#:
Revision Nbr:
Valid From: 12/08/2023
Valid To: 12/31/2023
Contact: Trace Gast
Email: trace.gast@graybar.com

Proposal

We appreciate your request and take pleasure in responding as follows

Notes:

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100	6	CURRENT LIGHTING SOL	PROV2-36L-61 5-5K7-2-CL-B LS-STND_MNT-UNV	* ARCHITECTURAL AREA LIGHTING PROVIDENCE T	\$1,533.33	1	\$9,199.98

GB Part#:NOF GEN CURRENT

Item Note: * NOMINAL 18" DIAMETER DIECAST ALUMINUM CUT-OFF LUMINAIRE, 16-FOOT * POLE * 240 * PR44R16 226 GFI PTF BC6 BLT ABT/BBS4-24 (QTY OF 2) * STRAIGHT ALUMINUM 4" DIAMETER POLE, BLACK POWDERCOAT PAINT, POLE-MOUNTED * GFCI RECEPTACLE AND IN-USE COVER, BANNER ARMS, POLE BASE COVER

200	6	CURRENT LIGHTING SOL	PROL2-72L-42 5-5K7-2-CL-B LS-STND_MNT-UNV	* ARCHITECTURAL AREA LIGHTING PROVIDENCE T	\$2,433.33	1	\$14,599.98
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GB Part#:NOF GEN CURRENT

Item Note: * NOMINAL 24" DIAMETER DIECAST ALUMINUM CUT-OFF LUMINAIRE, 21-FOOT STRAIGHT ALUMINUM 5" DIAMETER POLE, BLACK POWDERCOAT PAINT, POLE-MOUNTED * GFCI RECEPTACLE AND IN-USE COVER, BANNER ARMS, POLE BASE COVER

300	6	CURRENT LIGHTING SOL	PROL2-72L-50 0-5K7-2-CL-B LS-STND_MNT-UNV	* ARCHITECTURAL AREA LIGHTING PROVIDENCE T	\$2,433.33	1	\$14,599.98
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GB Part#:NOF GEN CURRENT

Item Note: * NOMINAL 24" DIAMETER DIECAST ALUMINUM CUT-OFF LUMINAIRE, 25-FOOT STRAIGHT ALUMINUM 5" DIAMETER POLE, BLACK POWDERCOAT PAINT, POLE-MOUNTED * GFCI RECEPTACLE AND IN-USE COVER, BANNER ARMS, POLE BASE COVER

Total in USD (Tax not included): \$38,399.94

F O B: * Freight Allowed on Standard Ground

Delivery:* Items shipped Direct from factory to your site ETA 9 - 10 weeks A.R.O.

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

This Graybar quote is based on the terms of sale in the EV2370 Master Agreement which can be found by clicking the link found at https://www.omniapartners.com/hubfs/PUBLIC%20SECTOR/Supplier%20Information/Graybar/EV2370_Graybar_MAD_2017_12_20.pdf

To: VILLAGE OF HOBART
2990 SOUTH PINE TREE ROAD
HOBART WI 54155
Attn: Jerry Lancelle

Date: 12/08/2023
Project Name: VILLAGE STREET LIGHTING REPLACEMENT
GB Quote #: 0244958688

Proposal

We appreciate your request and take pleasure in responding as follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
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This Graybar quote is based on the terms of sale in the EV2370 Master Agreement which can be found by clicking the link found at https://www.omniapartners.com/hubfs/PUBLIC%20SECTOR/Supplier%20Information/Graybar/EV2370_Graybar_MAD_2017_12_20.pdf
