



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday June 4th 2024 at 6:00 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted this 31st day of May, 2024 at the Hobart Village Office and on the village website.

MEETING NOTICE – VILLAGE BOARD (Regular)

Date/Time: Tuesday June 4th 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Modifications/Amendments to the Zoning Ordinance, Chapter 295, Sections 295-30 (R-1: Residential District), 295-42 (R-2: Residential District), 295-55 (R-3: Residential District), 295-68 (R-4: Single and Two-Family Residential District), 295-174 (ER: Estate Residential District), and 295-187 (R-2-R: Rural Residential District) of Chapter 295 (Zoning) relating to conditional uses (Page 4)

Village Staff has recently received an inquiry to locate a Community Living Arrangement facility within the Village. Wisconsin State Statutes require that a municipality shall make a procedure available to enable such facilities to request permission to be located within residential zoning districts. When reviewing the state statutes and the Village's existing zoning code, it was noticed that the Village is not in compliance with state statutes relating to potential placements of "community living arrangement" facilities.

B. ACTION on aforesaid agenda item – Ordinance 2024-06 (AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 30 (CONDITIONAL USES) OF ARTICLE VI (R-1 RESIDENTIAL DISTRICT), SECTION 42 (CONDITIONAL USES) OF ARTICLE VII (R-2 RESIDENTIAL DISTRICT), SECTION 55 (CONDITIONAL USES) OF ARTICLE VIII (R-3 RESIDENTIAL DISTRICT), SECTION 68 (CONDITIONAL USES) OF ARTICLE IX (R-4 SINGLE- AND TWO-FAMILY RESIDENTIAL DISTRICT), SECTION 174 (CONDITIONAL USES) OF ARTICLE XVI (ER ESTATE RESIDENTIAL DISTRICT), SECTION 187 (CONDITIONAL USES) OF ARTICLE XVII (R-2-R RURAL RESIDENTIAL DISTRICT), OF CHAPTER 295 (ZONING)) (Page 20)

C. PUBLIC HEARING - Consider a Conditional Use Permit for a residential based wellness facility for substance and alcohol addiction residents located at 4735 Fonda Fields Ct., HB-2485 & HB-2492 (Page 27)

Summit Behavioral Health, LLC (Green Bay Recovery Center) is proposing to purchase the property located at 4735 Fonda Fields Ct., (HB-2485, HB-2492, & HB-2493) and operate a residential based wellness facility for substance and alcohol addiction residents at this location. The parcels HB-2485 & HB-2492 are currently zoned R-1: Residential and parcel HB-2493 is currently zoned B-1: Community Business District. Such a facility is only allowed in the R-1: Residential zoning district as a Conditional Use Permit (CUP).

D. ACTION of aforesaid agenda item

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices (Page 42); B. VILLAGE BOARD: Minutes of May 17th 2024 (Regular) (Page 45); C. SITE REVIEW COMMITTEE: Minutes of October 18th 2023 (Page 47)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – April 2024 Hobart-Lawrence Police Department Monthly Report (Page 49)

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION - New 11,873 square foot commercial building and associated site improvements – Founders Terrace, HB-524-2 (Page 65)

This property located along Founders Terrace at the intersection of Centerline Dr., is currently undeveloped, and the proposed project will consist of a new 11,873 square foot, single story, car wash and retail/commercial facility. Access to the site will be through multiple new driveways from both Founders Terrace and Centerline Dr. which will provide separate access to both the car wash and retail areas. (Developer: Folkman Holdings, LLC; Applicant: Robert E. Lee & Associates / Bayland Buildings, Inc.)

10. OLD BUSINESS

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Petition Requesting the Lowering of the Speed Limit And Sidewalks on Copilot Way and Autumn Joy Drive (Page 69)

A petition has been filed with the Village requesting that a sidewalk be installed from Autumn Joy to South Pine Tree Road, and that the speed limit on Autumn Joy be reduced from 35 MPH to 25 MPH. Staff is requesting the Board officially accept the petition and assign the issue to the Public Works and Utilities Advisory Commission for discussion at their June 10th meeting.

B. DISCUSSION AND ACTION – COPS Grant Authorization (Hobart-Lawrence Police Department) (Page 72)

HLPD is unable to have two officers on (one in Hobart and one in Lawrence) for 24-hour coverage, seven days a week, year-round - due to training, other administrative functions, vacations, sick leave, compensatory time off, and staffing vacancies. The department is requesting the Village of Hobart and the Town of Lawrence Boards to authorize submission to the 2024 COPS Hiring Grant. The deadline to apply in the current fiscal year is June 6th.

C. DISCUSSION AND ACTION – ARPA Funding (Page 73)

The request is to expend \$119,330.77 in ARPA (American Resue Plan Act) funds on a number of projects and items in the Village. This would exhaust nearly all of the remaining ARPA funds, which need to be expended by the end of the year.

D. DISCUSSION AND ACTION – Brown County Intergovernmental 2024-2025 Property Tax Bill Agreement (Page 75)

Staff would recommend approving the agreement, choosing Option A (where the County mails tax bills for the municipality). This is similar to agreements in previous years.

E. DISCUSSION - Items for future agenda consideration or Committee assignment

F. ADJOURN to CLOSED SESSION:

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

G. CONVENE into open session

H. ACTION from closed session

12. ADJOURN

Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

UPCOMING BOARD MEETINGS

Tuesday June 18th 2024 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday July 2nd 2024 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday July 16th 2024 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend who, because of their disability requires special accommodations, should contact the Village Clerk's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



VILLAGE OF HOBART - NOTICE OF PUBLIC HEARING

June 4th 2024 (6:00 PM)

2990 S. Pine Tree Rd., Hobart WI 54155

The Hobart Village Board will hold the following Public Hearing on June 4th 2024 at 6:00 p.m. for the purpose of gathering input on the following:

1. Consider Ordinance 2024-06 (AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 30 (CONDITIONAL USES) OF ARTICLE VI (R-1 RESIDENTIAL DISTRICT), SECTION 42 (CONDITIONAL USES) OF ARTICLE VII (R-2 RESIDENTIAL DISTRICT), SECTION 55 (CONDITIONAL USES) OF ARTICLE VIII (R-3 RESIDENTIAL DISTRICT), SECTION 68 (CONDITIONAL USES) OF ARTICLE IX (R-4 SINGLE- AND TWO-FAMILY RESIDENTIAL DISTRICT), SECTION 174 (CONDITIONAL USES) OF ARTICLE XVI (ER ESTATE RESIDENTIAL DISTRICT), SECTION 187 (CONDITIONAL USES) OF ARTICLE XVII (R-2-R RURAL RESIDENTIAL DISTRICT), OF CHAPTER 295 (ZONING)) – The purpose of this Ordinance is to bring the Village’s existing zoning code into compliance with state statutes relating to potential placements of “community living arrangement” facilities. Wisconsin Statute 60.63 requires that a municipality “shall make a procedure available to enable such facilities to request such permission”. It has been determined that the inclusion of a conditional use permit would be the clearest path to comply with the “special zoning permission” requirement in the state statutes.
2. Consider a Conditional Use Permit for a Community Living Arrangement (4735 Fonda Fields Court)

The materials for the hearing will be available on the Village website at www.hobart-wi.org/village-board and at the Village office for public inspection starting May 13th 2024 through June 4th 2024 during regular office hours. Office hours are Monday through Friday from 7:30 a.m. to 4:00 p.m. The Village Board will take comments from the public and act on the proposed items at the board meeting immediately following the public hearing.

Lisa Vanden Heuvel, Hobart Village Clerk
Published May 17th 2024 and May 24th 2024



TO: Planning & Zoning Commission

RE: Modifications/Amendments to the Zoning Ordinance, Chapter 295, Sections 295-30 (R-1: Residential District), 295-42 (R-2: Residential District), 295-55 (R-3: Residential District), 295-68 (R-4: Single and Two-Family Residential District), 295-174 (ER: Estate Residential District), and 295-187 (R-2-R: Rural Residential District) of Chapter 295 (Zoning) relating to conditional uses

FROM: Todd Gerbers, Director of Planning & Code Compliance

DATE: May 15, 2024

ISSUE: Discussion and action on modifications/amendments to the Zoning Ordinance, Chapter 295, Sections 295-30 (R-1: Residential District), 295-42 (R-2: Residential District), 295-55 (R-3: Residential District), 295-68 (R-4: Single and Two-Family Residential District), 295-174 (ER: Estate Residential District), and 295-187 (R-2-R: Rural Residential District) of Chapter 295 (Zoning) relating to conditional uses

RECOMMENDATION: Staff recommends approval.

GENERAL INFORMATION

Village Staff has recently received an inquiry to locate a Community Living Arrangement facility within the Village of Hobart. Wisconsin State Statutes require that a municipality shall make a procedure available to enable such facilities to request permission to be located within residential zoning districts. After reviewing the Village Zoning Code, Village Staff is recommending some amendments / modifications to the Conditional Uses listed in Sections 295-30 (Conditional Uses) of Article VI (R-1: Residential District), 295-42 (Conditional Uses) of Article VII (R-2: Residential District), 295-55 (Conditional Uses) of Article VIII (R-3: Residential District), 295-68 (Conditional Uses) of Article IX (R-4: Single and Two-Family Residential District), 295-174 (Conditional Uses) of Article XVI (ER: Estate Residential District), and 295-187 (Conditional Uses) Of Article XVII (R-2-R: Rural Residential District) of Chapter 295 (Zoning).

When reviewing the state statutes and the Village's existing zoning code, it was noticed that the Village is not in compliance with state statutes relating to potential placements of "*community living arrangement*" facilities. Statute 60.63 requires that a municipality "*shall make a procedure available to enable such facilities to request such permission*". Village Staff has worked with the Village Attorney and it was determined that the inclusion of a conditional use permit would be the clearest path to comply with the "special zoning permission" requirement in the state statutes.

Therefore, Staff is proposing an amendment to add "*Community Living Arrangements*" to the Conditional Uses in the R-1, R-2, R-3, R-4, ER, and R-2-R zoning districts.

RECOMMENDATION/CONDITIONS

Staff recommends approval of modifications to Chapter 295, Zoning Code, Sections 295-30 (R-1: Residential District), 295-42 (R-2: Residential District), 295-55 (R-3: Residential District), 295-68 (R-4: Single and Two-Family Residential District), 295-174 (ER: Estate Residential District), and 295-187 (R-2-R: Rural Residential District) of Chapter 295 (Zoning) relating to conditional uses.

§ 295-30. Conditional uses.

The following are conditional uses in the R-1 District:

A. Cemeteries.

B. Colleges and universities.

C. Community Living Arrangements serving 9 or more persons

D. Fire stations, police stations, post offices, and other municipal facilities necessary for Village

operation.

E. Manufactured home parks.

F. Planned unit development.

G. Ponds.

H. Public, parochial and private, elementary, junior high and senior high schools.

I. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels,

temples, synagogues, rectories, parsonages, and parish houses.

J. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

K. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

L. Public utility and service uses, and civic buildings as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad right-of-way but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

(7) Parcels that do not meet any one of the zoning requirements regarding building setbacks, lot frontage, lot size, accessory building size and number of buildings per parcel; provided that the remaining zoning requirements are all met.

§ 295-42. Conditional uses.

The following are conditional uses in the R-2 District:

A. Artificial lake, pond.

B. Cemeteries.

C. Colleges and universities.

D. Community Living Arrangements serving 9 or more persons

E. Floriculture, forestry, horticulture, hatcheries, nurseries, orchards, paddocks, riding academies and stables, game farms, wildlife sanctuaries and game preserves.

F. Planned unit development.

G. Public, parochial and private, elementary, junior high and senior high schools.

H. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels,

temples, synagogues, rectories, parsonages, and parish houses.

I. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

J. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

K. Public utility and service uses, and civic buildings as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

§ 295-55. Conditional uses.

The following are conditional uses in the R-3 District:

A. Artificial lake, pond.

B. Cemeteries.

C. Colleges and universities.

D. Community Living Arrangements serving 9 or more persons

E. Public, parochial and private, elementary, junior high and senior high schools.

F. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels,

temples, synagogues, rectories, parsonages, and parish houses.

G. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

H. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

I. Public utility and service uses, and civic buildings as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad right-of-way but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

§ 295-68. Conditional uses

The following are conditional uses in the R-4 District:

A. Artificial lakes and ponds.

B. Cemeteries and mausoleums.

C. Colleges and universities.

D. Community Living Arrangements serving 9 or more persons

E. Day-care centers.

F. Planned unit development.

G. Public utility and service uses, and civic buildings as follows:

(1) Substations and transmission lines.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations.

(5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

H. Public, parochial and private, elementary, junior high and senior high schools.

I. Radio and television stations and similar electronic communicating systems, towers - transmitting and receiving.

J. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels,

temples, synagogues, rectories, parsonages, and parish houses.

K. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

- L. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.
- M. Telephone and public utility installations, and cable television installations.

§ 295-174. Conditional uses.

The following are conditional uses in the ER District:

A. Up to 10 animal units.

B. Artificial lakes, ponds per Article XXIX.

C. Community Living Arrangements serving 9 or more persons

D. Retail landscape and retail tree farms.

E. Schools.

F. Satellite dishes larger than 38 inches.

G. Religious institutions.

H. Riding academies and stables.

I. Bed-and-breakfasts.

J. Any animal not listed in this article.

K. Lot frontage less than 150 feet.

L. Public utility and service uses, and civic buildings as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

M. Other business types may be approved by the Village Board, after receiving approval from

the Planning and Zoning Commission. This conditional use may be removed if declared a nuisance to surrounding area.

N. Accessory structures and fences which do not conform to the requirements identified

elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

[Amended 1-15-2013]

§ 295-187. Conditional uses.

The following are conditional uses in the R-2-R District:

A. Artificial lake, pond.

B. Community Living Arrangements serving 9 or more persons

C. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

D. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels,

temples, synagogues, rectories, parsonages, and parish houses.

E. Public utility and service uses, and civic buildings, as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad rights-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

F. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

G. Parcels that do not meet any one of the zoning requirements regarding building setbacks, lot

frontage, lot size, accessory building size and number of buildings per parcel, provided that the remaining zoning requirements are all met.

60.63 Community and other living arrangements. For purposes of s. 60.61, the location of a community living arrangement for adults, as defined in s. 46.03 (22), a community living arrangement for children, as defined in s. 48.743 (1), a foster home, as defined in s. 48.02 (6), or an adult family home, as defined in s. 50.01 (1), in any town shall be subject to the following criteria:

- (1) No community living arrangement may be established after March 28, 1978 within 2,500 feet, or any lesser distance established by an ordinance of the town, of any other such facility. Agents of a facility may apply for an exception to this requirement, and such exceptions may be granted at the discretion of the local town. Two community living arrangements may be adjacent if the town authorizes that arrangement and if both facilities comprise essential components of a single program.
- (2) Community living arrangements shall be permitted in each town without restriction as to the number of facilities, so long as the total capacity of the community living arrangements does not exceed 25 or one percent of the town's population, whichever is greater. If the capacity of the community living arrangements in the town reaches such total, the town may prohibit additional community living arrangements from locating in the township. Agents of a facility may apply for an exception to this requirement, and such exceptions may be granted at the discretion of the town.
- (3) A foster home that is the primary domicile of a foster parent and that is licensed under s. 48.62 or an adult family home certified under s. 50.032 (1m) (b) shall be a permitted use in all residential areas and is not subject to subs. (1) and (2) except that foster homes operated by corporations, child welfare agencies, churches, associations, or public agencies shall be subject to subs. (1) and (2).
 - (3m)
 - (a) No adult family home described in s. 50.01 (1) (b) may be established within 2,500 feet, or any lesser distance established by an ordinance of the town, of any other adult family home described in s. 50.01 (1) (b) or any community living arrangement. An agent of an adult family home described in s. 50.01 (1) (b) may apply for an exception to this requirement, and the exception may be granted at the discretion of the town.
 - (b) An adult family home described in s. 50.01 (1) (b) that meets the criteria specified in par. (a) and that is licensed under s. 50.033 (1m) (b) is permitted in the town without restriction as to the number of adult family homes and may locate in any residential zone, without being required to obtain special zoning permission except as provided in sub. (10).
- (4) If the community living arrangement has capacity for 8 or fewer persons being served by the program, meets the criteria listed in subs. (1) and (2), and is licensed, operated, or permitted under the authority of the department of health services or the department of children and families, the community living arrangement is entitled to locate in any residential zone, without being required to obtain special zoning permission except as provided under sub. (10).
- (5) In all cases where the community living arrangement has capacity for 9 to 15 persons being served by the program, meets the criteria listed in subs. (1) and (2), and is licensed, operated, or permitted under the authority of the department of health services or the department of children and families, that facility is entitled to locate in any residential area except areas zoned exclusively for single-family or 2-family residences except as provided in sub. (10), but is entitled to apply for special zoning permission to locate in those areas. The town may grant such special zoning permission at its discretion and shall make a procedure available to enable such facilities to request such permission.
- (6) In all cases where the community living arrangement has capacity for serving 16 or more persons, meets the criteria listed in subs. (1) and (2), and is licensed, operated, or permitted under the authority of the department of health services or the department of children and families, that facility is entitled to apply for special zoning permission to locate in areas zoned for residential use. The town may grant such special zoning permission at its discretion and shall make a procedure available to enable such facilities to request such permission.
- (7) The department of health services shall designate a single subunit within that department to maintain appropriate records indicating the location and the capacity of each community living arrangement for adults, and such information shall be available to the public. The department of children and families shall designate a single subunit within that department to maintain appropriate records indicating the location and the capacity of each community living arrangement for children, and such information shall be available to the public.
- (8) In this section, "special zoning permission" includes but is not limited to the following: special exception, special permit, conditional use, zoning variance, conditional permit and words of similar intent.
- (9) The attorney general shall take all necessary action, upon the request of the department of health services or the department of children and families, to enforce compliance with this section.

- (10)** Not less than 11 months nor more than 13 months after the first licensure of an adult family home under s. 50.033 or of a community living arrangement and every year thereafter, the town board of a town in which a licensed adult family home or a community living arrangement is located may make a determination as to the effect of the adult family home or community living arrangement on the health, safety or welfare of the residents of the town. The determination shall be made according to the procedures provided under sub. (11). If the town board determines that the existence in the town of a licensed adult family home or a community living arrangement poses a threat to the health, safety or welfare of the residents of the town, the town board may order the adult family home or community living arrangement to cease operation unless special zoning permission is obtained. The order is subject to judicial review under s. 68.13, except that a free copy of the transcript may not be provided to the licensed adult family home or community living arrangement. The licensed adult family home or community living arrangement must cease operation within 90 days after the date of the order, or the date of final judicial review of the order, or the date of the denial of special zoning permission, whichever is later.
- (10m)** The fact that an individual with acquired immunodeficiency syndrome or a positive HIV test, as defined in s. 252.01 (2m), resides in a community living arrangement with a capacity for 8 or fewer persons may not be used under sub. (10) to assert or prove that the existence of the community living arrangement in the town poses a threat to the health, safety or welfare of the residents of the town.
- (11)** A determination made under sub. (10) shall be made after a hearing before the town board. The town shall provide at least 30 days' notice to the licensed adult family home or the community living arrangement that such a hearing will be held. At the hearing, the licensed adult family home or the community living arrangement may be represented by counsel and may present evidence and call and examine witnesses and cross-examine other witnesses called. The town board may call witnesses and may issue subpoenas. All witnesses shall be sworn by the town board. The town board shall take notes of the testimony and shall mark and preserve all exhibits. The town board may, and upon request of the licensed adult family home or the community living arrangement shall, cause the proceedings to be taken by a stenographer or by a recording device, the expense thereof to be paid by the town. Within 20 days after the hearing, the town board shall deliver to the licensed adult family home or the community living arrangement its written determination stating the reasons therefor. The determination shall be a final determination.

History: 1983 a. 532; 1985 a. 281; 1987 a. 161; 1989 a. 56, 201; 1993 a. 27, 327, 446, 491; 1995 a. 27 s. 9126 (19); 1995 a. 225, 417; 2007 a. 20 ss. 1861 to 1866, 9121 (6) (a); 2009 a. 28, 209; 2011 a. 32.

50.01 Definitions. As used in this subchapter:

- (1)** "Adult family home" means one of the following and does not include a place that is specified in sub. (1g) (a) to (d), (f), or (g):
- (a)** A private residence to which all of the following apply:
1. Care and maintenance above the level of room and board but not including nursing care are provided in the private residence by the care provider whose primary domicile is this residence for 3 or 4 adults, or more adults if all of the adults are siblings, each of whom has a developmental disability, as defined in s. 51.01 (5), or, if the residence is licensed as a foster home, care and maintenance are provided to children, the combined total of adults and children so served being no more than 4, or more adults or children if all of the adults or all of the children are siblings.
 2. The private residence was licensed under s. 48.62 as a home for the care of the adults specified in subd. 1. at least 12 months before any of the adults attained 18 years of age.
- (b)** A place where 3 or 4 adults who are not related to the operator reside and receive care, treatment or services that are above the level of room and board and that may include up to 7 hours per week of nursing care per resident.
- (1b)** "Advanced practice nurse prescriber" means an advanced practice nurse who is certified under s. 441.16 (2) to issue prescription orders.
- (1e)** "Basic care" includes periodic skilled nursing services or physical, emotional, social or restorative care.
- (1g)** "Community-based residential facility" means a place where 5 or more adults who are not related to the operator or administrator and who do not require care above intermediate level nursing care reside and receive care, treatment or services that are above the level of room and board but that include no more than 3 hours of nursing care per week per resident. "Community-based residential facility" does not include any of the following:
- (a)** A convent or facility owned or operated by members of a religious order exclusively for the reception and care or treatment of members of that order.
- (b)** A facility or private home that provides care, treatment, and services only for victims of domestic abuse, as defined in s. 49.165 (1) (a), and their children.
- (c)** A shelter facility as defined under s. 16.308 (1) (d).
- (d)** A place that provides lodging for individuals and in which all of the following conditions are met:
1. Each lodged individual is able to exit the place under emergency conditions without the assistance of another individual.
 2. No lodged individual receives from the owner, manager or operator of the place or the owner's, manager's or operator's agent or employee any of the following:
 - a. Personal care, supervision or treatment, or management, control or supervision of prescription medications.
 - b. Care or services other than board, information, referral, advocacy or job guidance; location and coordination of social services by an agency that is not affiliated with the owner, manager or operator, for which arrangements were made for an individual before he or she lodged in the place; or, in the case of an emergency, arrangement for the provision of health care or social services by an agency that is not affiliated with the owner, manager or operator.
- (e)** An adult family home.
- (f)** A residential care apartment complex.
- (g)** A residential facility in the village of Union Grove that was authorized to operate without a license under a final judgment entered by a court before January 1, 1982, and that continues to comply with the judgment notwithstanding the expiration of the judgment.
- (h)** A private residence that is the home to adults who independently arrange for and receive care, treatment, or services for themselves from a person or agency that has no authority to exercise direction or control over the residence.
- (i)** A group home licensed under s. 48.625 or a residential care center for children and youth licensed under s. 48.60 that provides care and maintenance for persons who are in extended out-of-home care under s. 48.366 or 938.366.
- (1m)** "Facility" means a nursing home or **(1m)** community-based residential facility. If notice is required to be served on a facility or a facility is required to perform any act, "facility" means the person licensed or required to be licensed

under s. 50.03 (1).

- (1ng)** "Immediate jeopardy" means a situation in which a nursing home's noncompliance with one or more requirements under 42 CFR 483 related to the operation of a nursing home has caused, or is likely to cause, serious injury, harm, impairment, or death to a resident.
- (1r)** "Home health agency" has the meaning given under s. 50.49 (1) (a).
- (1s)** "Intensive skilled nursing care" means care requiring specialized nursing assessment skills and the performance of specific services and procedures that are complex because of the resident's condition or the type or number of procedures that are necessary, including any of the following:
- (a)** Direct patient observation or monitoring or performance of complex nursing procedures by registered nurses or licensed practical nurses on a continuing basis.
 - (b)** Repeated application of complex nursing procedures or services every 24 hours.
 - (c)** Frequent monitoring and documentation of the resident's condition and response to therapeutic measures.
- (1t)** "Intermediate level nursing care" means basic care that is required by a person who has a long-term illness or disability that has reached a relatively stable plateau.
- (1w)** "Licensed practical nurse" means a licensed practical nurse who is licensed or has a temporary permit under s. 441.10 or who holds a multistate license, as defined in s. 441.51 (2) (h), issued in a party state, as defined in s. 441.51 (2) (k).
- (2)** "Nurse aide" means a person who performs routine patient care duties delegated by a registered nurse or licensed practical nurse who supervises the person, for the direct health care of a patient or resident. "Nurse aide" does not mean a feeding assistant, as defined in s. 146.40 (1) (aw); a person who is licensed, permitted, certified, or registered under ch. 441, 448, 449, 450, 451, 455, 459, or 460; or a person whose duties primarily involve skills that are different than those taught in instructional programs for nurse aides.
- (2m)** "Nursing care" means nursing procedures, other than personal care, that are permitted to be performed by a registered nurse under s. 441.01 (3) or by a licensed practical nurse under s. 441.001 (3), directly on or to a resident.
- (3)** "Nursing home" means a place where 5 or more persons who are not related to the operator or administrator reside, receive care or treatment and, because of their mental or physical condition, require access to 24-hour nursing services, including limited nursing care, intermediate level nursing care and skilled nursing services. "Nursing home" does not include any of the following:
- (c)** A convent or facility owned or operated exclusively by and for members of a religious order that provides reception and care or treatment of an individual.
 - (d)** A hospice, as defined in s. 50.90 (1), that directly provides inpatient care.
 - (e)** A residential care apartment complex.
- (4)** "Nursing home administrator" has the meaning assigned in s. 456.01 (3).
- (4m)** "Operator" means any person licensed or required to be licensed under s. 50.03 (1) or a person who operates an adult family home that is licensed under s. 50.033 (1m) (b).
- (4o)** "Personal care" means assistance with the activities of daily living, such as eating, dressing, bathing and ambulation, but does not include nursing care.
- (4r)** "Plan of correction" means a nursing home's response to alleged deficiencies cited by the department on forms provided by the department.
- (5m)** "Recuperative care" means care anticipated to be provided in a nursing home for a period of 90 days or less for a resident whose physician has certified that he or she is convalescing or recuperating from an illness or medical treatment.
- (5r)** "Registered nurse" means a registered nurse who is licensed under s. 441.06 or permitted under s. 441.08 or who holds a multistate license, as defined in s. 441.51 (2) (h), issued in a party state, as defined in s. 441.51 (2) (k).
- (6)** "Resident" means a person who is cared for or treated in and is not discharged from a nursing home, community-based residential facility or adult family home, irrespective of how admitted.
- (6d)** "Residential care apartment complex" means a place where 5 or more adults reside that consists of independent apartments, each of which has an individual lockable entrance and exit, a kitchen, including a stove, and individual bathroom, sleeping and living areas, and that provides, to a person who resides in the place, not more than 28 hours per week of services that are supportive, personal and nursing services. "Residential care apartment complex" does

not include a nursing home or a community-based residential facility, but may be physically part of a structure that is a nursing home or community-based residential facility. In this subsection, "stove" means a cooking appliance that is a microwave oven of at least 1,000 watts or that consists of burners and an oven.

- (6g)** "Respite care" means care anticipated to be provided in a nursing home for a period of 28 days or less for the purpose of temporarily relieving a family member or other caregiver from his or her daily caregiving duties.
- (6r)** "Short-term care" means recuperative care or respite care provided in a nursing home.
- (6v)** "Skilled nursing services" means those services, to which all of the following apply, that are provided to a resident under a physician's orders:
- (a)** The services require the skills of and are provided directly by or under the supervision of a person whose licensed, registered, certified or permitted scope of practice is at least equivalent to that of a licensed practical nurse.
 - (b)** Any of the following circumstances exist:
 1. The inherent complexity of a service prescribed for a resident is such that it can be safely and effectively performed only by or under the supervision of registered nurses or licensed practical nurses.
 2. The full recovery or medical improvement of the resident is not possible, but the services are needed to prevent, to the extent possible, deterioration of the resident's condition or to sustain current capacities of the resident.
 3. Because of special medical complications, performing or supervising a service that is generally unskilled or observing the resident necessitates the use of a person whose licensed, registered, certified or permitted scope of practice is at least equivalent to that of a licensed practical nurse.
- (7)** "Violation" means a failure to comply with any provision of this subchapter or administrative rule promulgated thereunder. An alleged deficiency in a nursing home reported in writing to the department by any of its authorized representatives shall not be deemed to be a violation until the department determines it is a violation by serving notice under s. 50.04 (4). If the facility contests the department determination, the facility shall be afforded the due process procedures in this subchapter.

History: 1975 c. 413; 1977 c. 170, 418; 1979 c. 111; 1983 a. 189 s. 329 (18); 1985 a. 29, 276; 1985 a. 332 s. 251 (1); 1987 a. 127, 161; 1989 a. 31, 136, 199; 1991 a. 39; 1993 a. 327, 446, 491; 1995 a. 27; 1997 a. 13, 27, 156, 237; 1999 a. 22, 32; 2001 a. 74, 107; 2003 a. 33; 2005 a. 187; 2007 a. 20, 153; 2009 a. 28; 2011 a. 32, 70, 161; 2013 a. 20; 2013 a. 165 s. 114; 2015 a. 55; 2017 a. 135; 2021 a. 23.

Cross-reference: See s. 46.011 for definitions applicable to chs. 46, 48, 50, 51, 54, 55 and 58.

Up to seven hours of nursing care may be provided by a community-based residential facility under sub. (1g). *Hacker v. DHSS*, 197 Wis. 2d 441, 541 N.W.2d 766 (1995), 93-1043.

The department can constitutionally license and regulate community-based residential facilities operated by religious organizations that are not exempt under sub. (1) [now sub. (1g)] or s. 50.03 (9). 71. Atty. Gen. 112.



ORDINANCE 2024-06

AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 30 (CONDITIONAL USES) OF ARTICLE VI (R-1 RESIDENTIAL DISTRICT), SECTION 42 (CONDITIONAL USES) OF ARTICLE VII (R-2 RESIDENTIAL DISTRICT), SECTION 55 (CONDITIONAL USES) OF ARTICLE VIII (R-3 RESIDENTIAL DISTRICT), SECTION 68 (CONDITIONAL USES) OF ARTICLE IX (R-4 SINGLE- AND TWO-FAMILY RESIDENTIAL DISTRICT), SECTION 174 (CONDITIONAL USES) OF ARTICLE XVI (ER ESTATE RESIDENTIAL DISTRICT), SECTION 187 (CONDITIONAL USES) OF ARTICLE XVII (R-2-R RURAL RESIDENTIAL DISTRICT), OF CHAPTER 295 (ZONING)

Purpose: The purpose of this Ordinance is to bring the Village's existing zoning code into compliance with state statutes relating to potential placements of "community living arrangement" facilities. Wisconsin Statute 60.63 requires that a municipality "shall make a procedure available to enable such facilities to request such permission". It has been determined that the inclusion of a conditional use permit would be the clearest path to comply with the "special zoning permission" requirement in the state statutes.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

Section 1: Section 30 (Conditional Uses) of Article VI (R-1 Residential District) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-30. Conditional uses.

The following are conditional uses in the R-1 District:

- A. Cemeteries.
- B. Colleges and universities.
- C. Community Living Arrangements serving 9 or more persons
- D. Fire stations, police stations, post offices, and other municipal facilities necessary for Village operation.
- E. Manufactured home parks.
- F. Planned unit development.
- G. Ponds.
- H. Public, parochial and private, elementary, junior high and senior high schools.

I. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels, temples, synagogues, rectories, parsonages, and parish houses.

J. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

K. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

L. Public utility and service uses, and civic buildings as follows:

- (1) Substations.
- (2) Fire stations.
- (3) Gas regulator stations.
- (4) Police stations, public works facilities.
- (5) Railroad right-of-way but not including railroad yards and shops, other than for passenger purposes.
- (6) Telephone exchanges, transmission equipment buildings and microwave relay towers.
- (7) Parcels that do not meet any one of the zoning requirements regarding building setbacks, lot frontage, lot size, accessory building size and number of buildings per parcel; provided that the remaining zoning requirements are all met.

Section 2: Section 42 (Conditional Uses) of Article VII (R-2 Residential District) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-42. Conditional uses.

The following are conditional uses in the R-2 District:

A. Artificial lake, pond.

B. Cemeteries.

C. Colleges and universities.

D. Community Living Arrangements serving 9 or more persons

E. Floriculture, forestry, horticulture, hatcheries, nurseries, orchards, paddocks, riding academies and stables, game farms, wildlife sanctuaries and game preserves.

F. Planned unit development.

G. Public, parochial and private, elementary, junior high and senior high schools.

H. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels, temples, synagogues, rectories, parsonages, and parish houses.

I. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

J. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

K. Public utility and service uses, and civic buildings as follows:

- (1) Substations.
- (2) Fire stations.
- (3) Gas regulator stations.
- (4) Police stations, public works facilities.
- (5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.
- (6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

Section 3: Section 55 (Conditional Uses) of Article VIII (R-3 Residential District) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-55. Conditional uses.

The following are conditional uses in the R-3 District:

- A. Artificial lake, pond.
- B. Cemeteries.
- C. Colleges and universities.
- D. Community Living Arrangements serving 9 or more persons
- E. Public, parochial and private, elementary, junior high and senior high schools.
- F. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels, temples, synagogues, rectories, parsonages, and parish houses.
- G. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.
- H. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

I. Public utility and service uses, and civic buildings as follows:

- (1) Substations.
- (2) Fire stations.
- (3) Gas regulator stations.
- (4) Police stations, public works facilities.

(5) Railroad right-of-way but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

Section 4: Section 68 (Conditional Uses) of Article IX (R-4 Single- and Two-Family Residential District) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-68. Conditional uses.

The following are conditional uses in the R-4 District:

A. Artificial lakes and ponds.

B. Cemeteries and mausoleums.

C. Colleges and universities.

D. Community Living Arrangements serving 9 or more persons

E. Day-care centers.

F. Planned unit development.

G. Public utility and service uses, and civic buildings as follows:

(1) Substations and transmission lines.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations.

(5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

H. Public, parochial and private, elementary, junior high and senior high schools.

I. Radio and television stations and similar electronic communicating systems, towers - transmitting and receiving.

J. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels, temples, synagogues, rectories, parsonages, and parish houses.

K. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

L. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.

M. Telephone and public utility installations, and cable television installations.

Section 5: Section 174 (Conditional Uses) of Article XVI (ER Estate Residential) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-174. Conditional uses.

The following are conditional uses in the ER District:

A. Up to 10 animal units.

B. Artificial lakes, ponds per Article XXIX.

C. Community Living Arrangements serving 9 or more persons

D. Retail landscape and retail tree farms.

E. Schools.

F. Satellite dishes larger than 38 inches.

G. Religious institutions.

H. Riding academies and stables.

I. Bed-and-breakfasts.

J. Any animal not listed in this article.

K. Lot frontage less than 150 feet.

L. Public utility and service uses, and civic buildings as follows:

(1) Substations.

(2) Fire stations.

(3) Gas regulator stations.

(4) Police stations, public works facilities.

(5) Railroad right-of-way, but not including railroad yards and shops, other than for passenger purposes.

(6) Telephone exchanges, transmission equipment buildings and microwave relay towers.

M. Other business types may be approved by the Village Board, after receiving approval from the Planning and Zoning Commission. This conditional use may be removed if declared a nuisance to surrounding area.

N. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.

Section 6: Section 187 (Conditional Uses) of Article XVII (R-2-R Rural Residential District) of Chapter 295 (Zoning), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 295-187. Conditional uses.

The following are conditional uses in the R-2-R District:

- A. Artificial lake, pond.
- B. Community Living Arrangements serving 9 or more persons
- C. Satellite dish antennas larger than 38 inches and less than 12 feet in diameter.
- D. Religious institutions in the form of convents, seminaries, monasteries, churches, chapels, temples, synagogues, rectories, parsonages, and parish houses.
- E. Public utility and service uses, and civic buildings, as follows:
 - (1) Substations.
 - (2) Fire stations.
 - (3) Gas regulator stations.
 - (4) Police stations, public works facilities.
 - (5) Railroad rights-of-way, but not including railroad yards and shops, other than for passenger purposes.
 - (6) Telephone exchanges, transmission equipment buildings and microwave relay towers.
- F. Accessory structures and fences which do not conform to the requirements identified elsewhere in this chapter, but which are designed, constructed and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity or use and will not change the essential character of the same area.
- G. Parcels that do not meet any one of the zoning requirements regarding building setbacks, lot frontage, lot size, accessory building size and number of buildings per parcel, provided that the remaining zoning requirements are all met.

Section 7: Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

Section 8. This Ordinance shall be effective from and after its passage by the Village Board and publication as required by law.

Passed and approved this 4th day of June, 2024.

Richard Heidel, Village President

Attest:

Aaron Kramer, Village Administrator

CERTIFICATION

The undersigned, being the duly appointed Clerk of the Board of the Village of Hobart, certifies that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on June 4th 2024.

(Seal)

Lisa Vanden Heuvel, Village Clerk



TO: Planning & Zoning Commission

RE: Consider CUP for a residential based wellness facility for substance and alcohol addiction residents located at 4735 Fonda Fields Ct., HB-2485 & HB-2492

FROM: Todd Gerbers, Director of Planning and Code Compliance

DATE: May 15, 2024

ISSUE: Review and consider CUP request to operate a residential based wellness facility for substance and alcohol addiction residents located at 4735 Fonda Fields Ct., HB-2485 & HB-2492

RECOMMENDATION:

GENERAL INFORMATION

1. Current Owner: Golden Pond Development, LLC / Gary DeCaster
2. Agent(s)/Petitioner(s): Summit Behavioral Health, LLC / John Flanagan
3. Parcel(s): HB-2485 & HB-2492
4. Present Zoning: R-1: Residential District

BACKGROUND

Summit Behavioral Health, LLC (Green Bay Recovery Center) is proposing to purchase the property located at 4735 Fonda Fields Ct., (HB-2485, HB-2492, & HB-2493) and operate a residential based wellness facility for substance and alcohol addiction residents at this location. The parcels HB-2485 & HB-2492 are currently zoned R-1: Residential and parcel HB-2493 is currently zoned B-1: Community Business District. Such a facility is only allowed in the R-1: Residential zoning district as a Conditional Use Permit (CUP). This request is for a CUP to operate such a facility at this location.

The applicant(s) is proposing to operate a wellness and recovery facility at this location that would be in excess of 16 persons being served by the program. Being that there will be more than 16 residents, in accordance with Wisconsin State Statutes 60.63(6), such a *“facility is entitled to apply for special zoning permission to locate in areas zoned for residential use.”* Therefore, the applicant(s) is requesting a CUP (aka “special zoning permission”) to operate such a facility at this location.

Village Staff has met with the petitioners to discuss items including but not limited to, buffering from neighboring properties, traffic flow, and policing. As for the operation and structure of the facility/program itself, the team from Summit Behavioral, LLC will be at the meeting to present their plans and address any question/concerns that are brought forward.

RECOMMENDATION/CONDITIONS

Village Staff recommends that any recommendation to the Village Board include a detailed list of conditions of which a preliminary draft is included in this packet and additional conditions may be brought to the meeting for discussion and consideration.



- Rezoning Review
- Conditional Use Permit Review
- Planned Development Review
- CSM/Plat Review

Village of Hobart
 Dept of Planning & Code Compliance
 2990 S Pine Tree Rd
 Hobart WI 54155
 Phone: (920) 869-3809
 Fax: (920) 869-2048

APPLICANT INFORMATION

Petitioner: Summit Behavioral Health LLC Date: 05-02-2024
 Petitioner's Address: 501 Coprorate Centre Drvie St 600 City: Franklin State: TN Zip: 37067
 Telephone #: 214-240-9476 Email: john.flanagan@summitbhc.com

Status of Petitioner (Please Check): Owner Representative Tenant Prospective Buyer

Petitioner's Signature (required): *John Flanagan* Date: 05-02-2024

OWNER INFORMATION

Owner(s): Golden Pond Development Gary DeCaster Date: 05-02-2024
 Owner(s) Address: 5696 School Drive City: Green Bay State: WI Zip: 54313
 Telephone #: 920-371-2923 Email: Gary De Caster <gdecastersr@yahoo.com>

Ownership Status (Please Check): Individual Trust Partnership Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that Village officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Neighborhood Services Department for incomplete submissions or other administrative reasons.

Property Owner's Signature: *X Gary DeCaster* Date: 05-02-2024

SITE INFORMATION

Address/Location of Proposed Project: 4735 Fonda Fields Ct Parcel #: HB-2495
2485, Lot 4 & 2492

Proposed Project Type: Residential

Current Use of Property: vacant Zoning: Commercial, Residential, Forest Lands

Land Uses Surrounding Site:

North: Tribal/Forest Land

South: Residential Homes

East: Residential Homes

West: Medical Offices and Residential Homes

****Please note that a meeting notice will be mailed to all abutting property owners regarding your request prior to any Public Hearing.**

- > Application fees are due at time of submittal. Make check payable to Village of Hobart.
- > Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

CONDITIONAL USE PERMIT / PLANNED DEVELOPMENT APPLICATIONS

Briefly explain how the proposed **conditional use/development plan** will not have a negative effect on the issues below.

1. Health, safety, and general welfare of occupants of surrounding lands.

The facility will be staffed twenty four hours a day seven days a week. The facility will only accept adult vountary patients, who want to engage in treatment. The facility implements a state of the art patient alert system "Observe Smart." This is implemented with the use of IPAD's for staff and wrist bands, patients are required to wear. Support staff perform patient safety rounds every thirty minutes at a mininum.

The facility will be licensed by the state of Wisconson as a CBRF AA and willl accredited nationally by CARF and or The Joint Commission.

These licensing and accrediting bodies have strict guidlines and policies, which the foundation is patient and staff safety.

2. Pedestrian and vehicular circulation and safety.

Based on Golden Pond Developments previous interactions with the Village of Hobart we realize that an additional driveway into the property will need to be created from Centennial Drive. This will allow for traffic flow to be less disruptive to current and future home owners of adjacent properties.

3. Noise, air, water, or other forms of environmental pollution.

Summit is considering this location due to its peaceful atmosphere. We feel this is conducive to creating a theraputic environment for the clients we will serve. We will have adequate water and sewage systems. Additionally,we will be adding a fire supression system.

Will assure all HVAC systems are maintained and inspected following local and state guidlines. We will have a contract with a local landscape and snow removal company.

4. The demand for and availability of public services and facilities.

The facilities water, sewage, gas, and electric will be provided by the city of Hobarts public utilites.

5. Character and future development of the area.

The addition of the aforementioned drive way coming in from Centennial Drive , along with creating walking paths around the property will add to the astetics. We willl create flower beds, add shurberries to improve the landscape.

We do not anticipate any major reconstruction to the exterior of the building. Renovations will occur to the interior of the property structure.

Green Bay Recovery Center	SECTION: Services Overview and Staffing
	TITLE: LD-01 SCOPE OF SERVICES
Original Date of Issue: 5/1/2024	Date of Last Revision: 05/01/2024

Overview

Green Bay Recovery Center is privately owned and operates for profit. The facility will license 48 beds which consist of 24-hour medically supported detox, residential, and partial hospitalization programming. The facility will have budgeted expectations to grow census annually starting at 20 beds in year one, progressing to 30 beds in year two. The Residential programming is offered 24 hours a day, 7 days a week. Detox clients are encouraged to participate in as much programming as they can, dependent on severity of detox symptoms. In addition, Green Bay Recovery Center provides residential treatment for co-occurring mental health disorders and an Intensive Outpatient program is available for individuals not in need of detoxification or residential services.

Staffing

UR Director – 9-5 Mon-Fri
 Tech Supervisor – 9-5 Mon-Fri, on call Sat-Sun
 Director of Plant Ops – 9-5 Mon-Fri, on call Sat-Sun
 Dietary Manager – meal coverage daily
 Cook x2 – meal coverage daily
 Therapist/Counselor – 9-5 Mon-Fri
 Intake Coordinator (Admissions) – 10-6 Mon-Fri
 Medical Director – contracted, provides on call coverage
 APRN – 9-5 Mon-Fri, provides on call coverage
 Nurse RN/LPN x2 – 7a-7p Sun-Sat
 Nurse RN/LPN x2 – 7p-7a Sun-Sat
 Tech x2 – 7a-3p Sun-Sat
 Tech x2 – 3p-11p Sun-Sat
 Tech x2 – 11p-7a Sun-Sat
 Director of Clinical Services - Mon-Fri 9a-5p; provides on call coverage
 CEO - Mon-Fri 9a-5p; provides on call coverage
 Director of Nursing - Mon-Fri 9a-5p; provides on call coverage
 Director of Admissions – Mon-Fri 9a-5p; provides on call coverage
 Director of Business Development Mon-Fri 9a-5p; provides on call coverage
 Human Resources Director – Mon-Fri 9a-5p; provides on call coverage

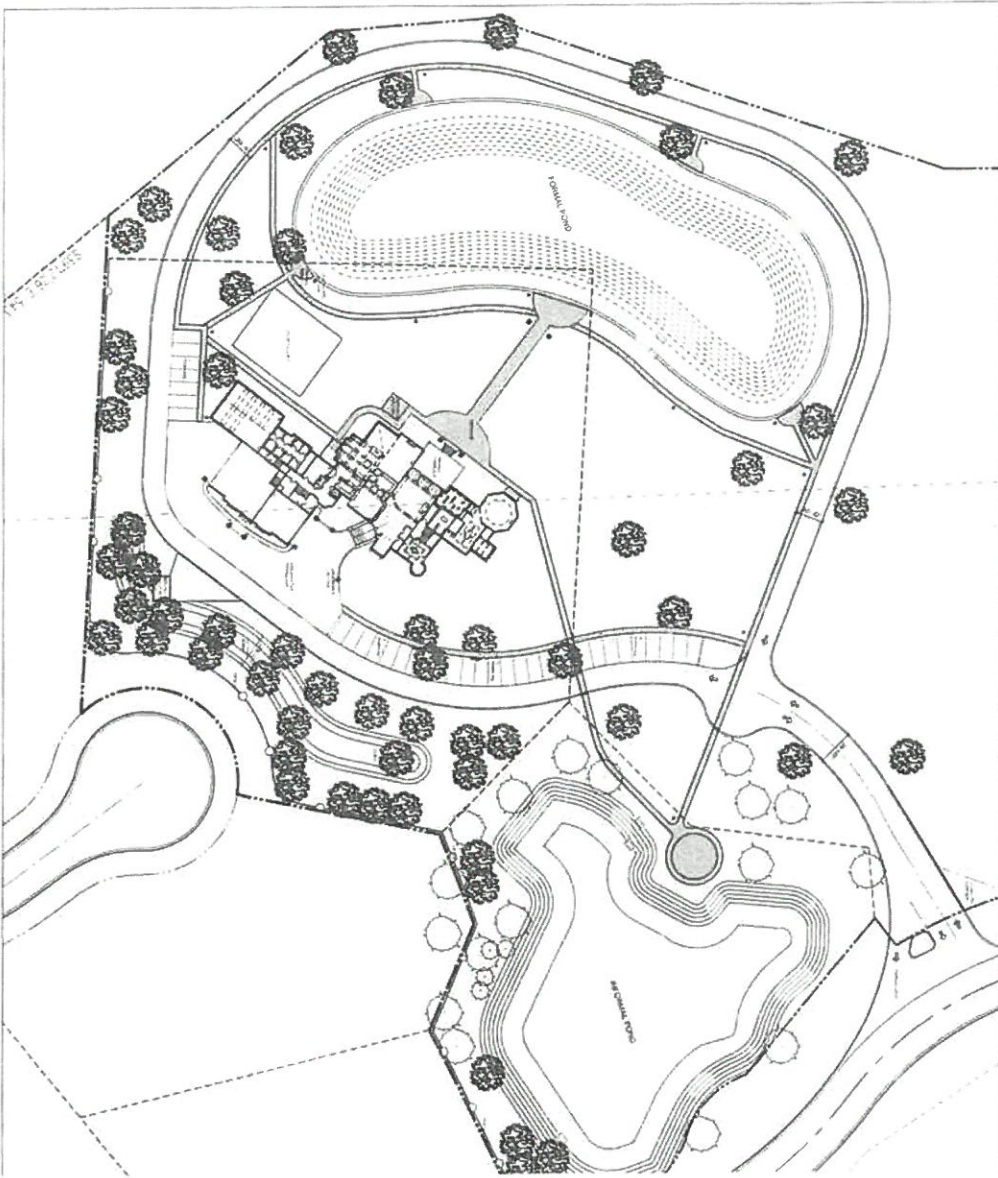
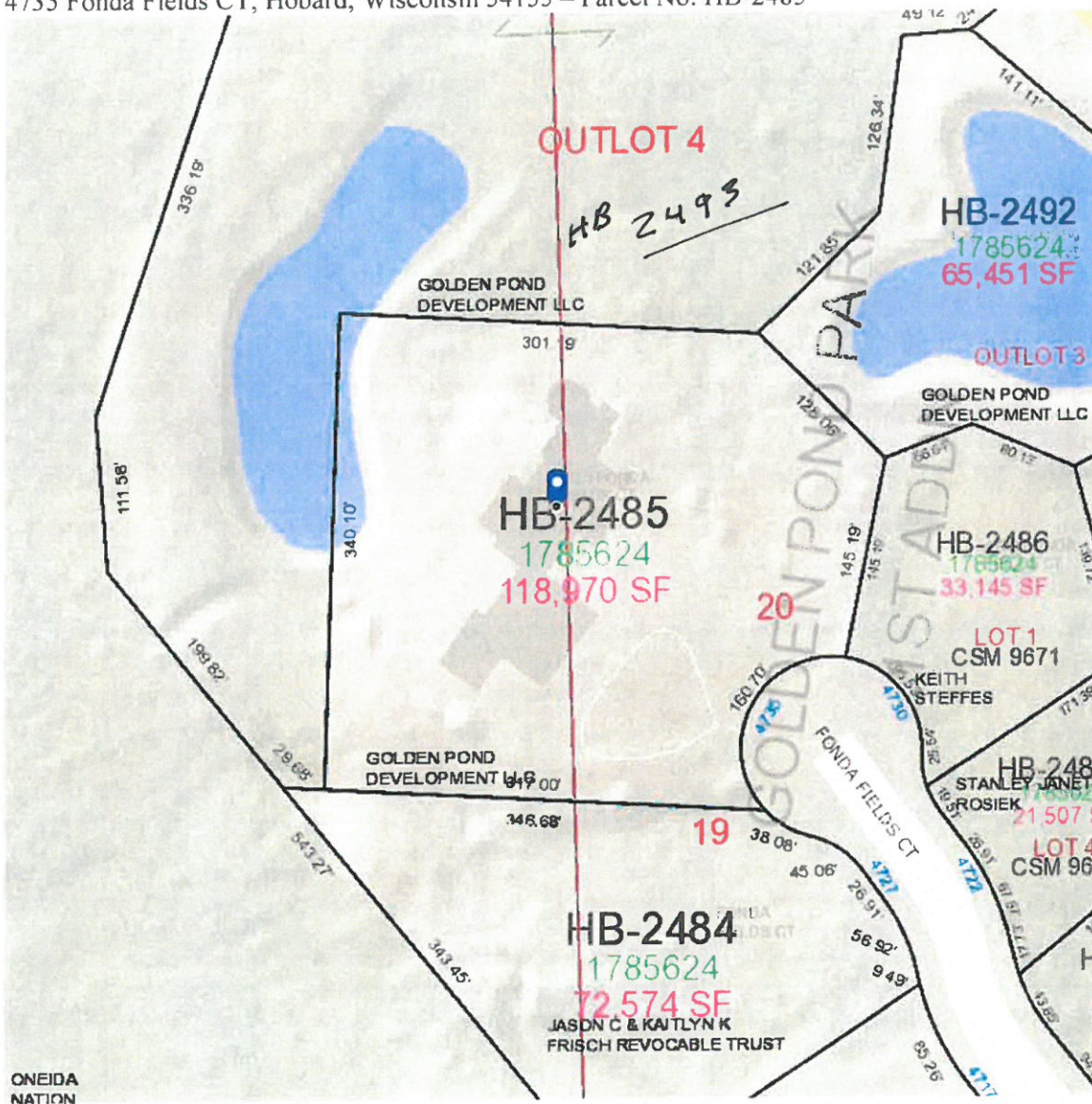


EXHIBIT A

Legal Description of Real Property

4735 Fonda Fields CT, Hobard, Wisconsin 54155 – Parcel No. HB-2485





2990 S. Pine Tree Rd.
 Hobart, WI 54155
 tele: 920-869-3809
 fax: 920-869-2048

Conditional Use Permit

A Conditional Use Permit is hereby granted for a community living arrangement for residential wellness with substance abuse issues to be located at 4735 Fonda Fields Ct., Hobart, Wisconsin 54155 (HB-2485& HB-2492) as approved by the Village Board on June 4, 2024. This Permit is subject to the following Limitations and Conditions:

Limitations:

- Properties are limited to only residents with substance abuse to drugs and alcohol.

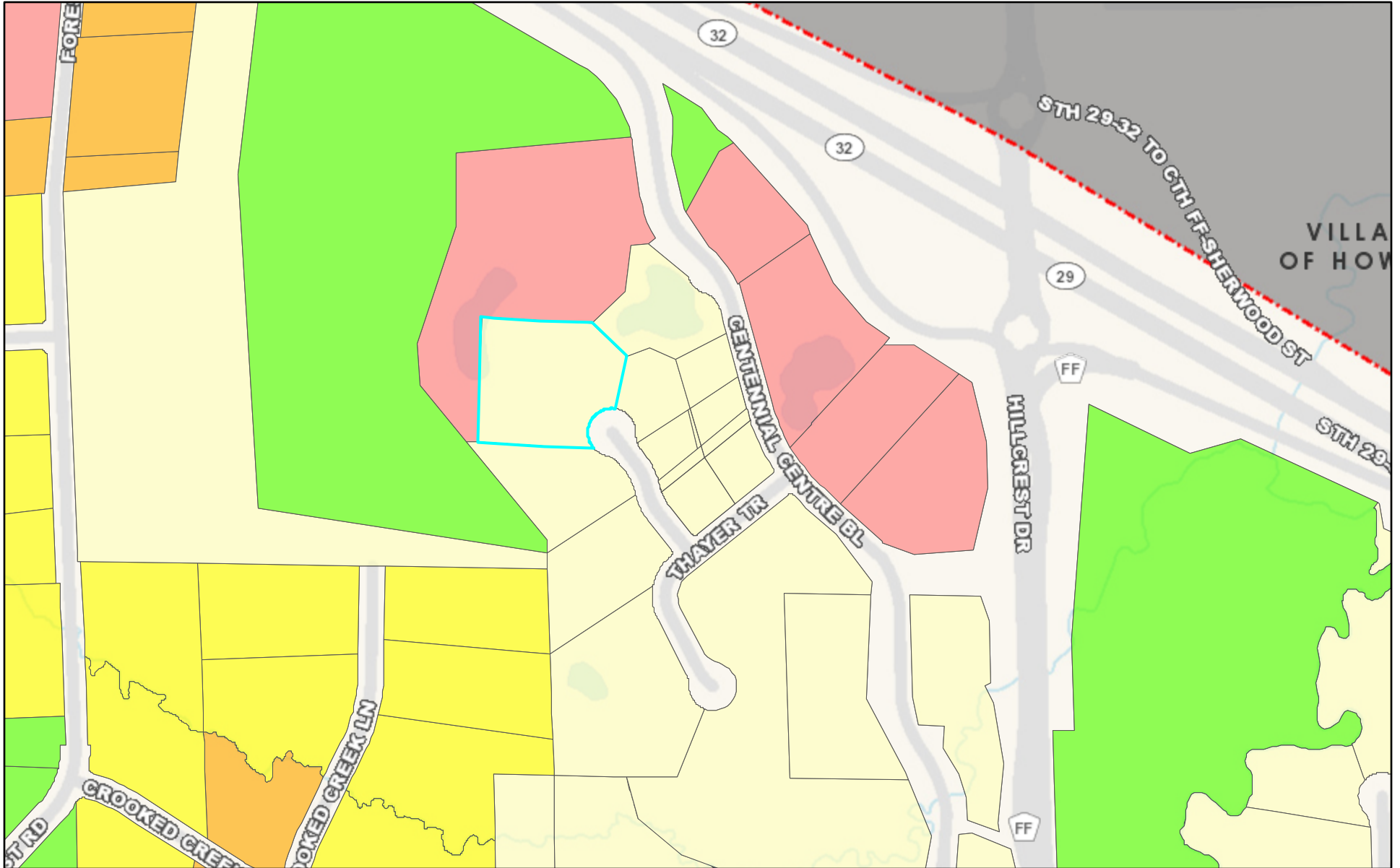
Conditions:

1. Maximum capacity of residents in treatment shall not exceed 48 residents at any one time;
2. All egress doorways accessible to residents shall be controlled by audio alarms that activate to alert staff members and same egress doors shall be covered by security cameras;
3. There shall be no exterior group activities on the premises between the hours of 10:00 P.M. and 7:00 A.M. that create noise or light that project past the property lines of these properties;
4. Vehicular and pedestrian traffic to this site shall only be accessed through the ingress/egress from Centennial Centre Blvd.;
5. Any such collection of refuse and/or recycling materials shall take place between the weekday hours of 8:00 A.M. and 6:00 P.M.;
6. All vehicle and trailer parking shall be on private property and on hard surface material such as concrete, asphalt, or paver / block system;
7. There shall be no exterior storage of materials visible from adjoining properties;
8. Completion and compliance will all building, electrical, HVAC, plumbing, fire suppression, and any other applicable codes prior the staffing and arrival of the first resident to the facility;
9. Review and approval from the Village Site Review Committee of site and exterior building elevations improvements;
10. The Conditional Use Permit may be brought back to the Village Board for reconsiderations and possible revocation if the activities of the operation results in repeated violations or complaints of Village, County, State or Federal regulations, rules or laws;
11. This Conditional Use Permit shall be brought back to the Village Board for a review on neighborhood impacts no later than one year from date of first resident arrival to the facility at which time these above detailed conditions may be modified, expanded, or reduced.

Director of Planning and Code Compliance

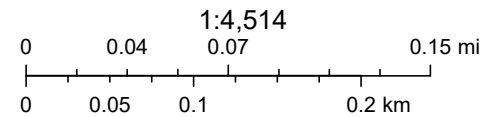
Date

Village of Hobart Zoning



5/8/2024, 3:46:11 PM

- Zoning
- R-2-R: Rural Residential District
 - R-1: Residential District
 - R-2: Residential District
 - A-1: Agricultural District
 - B-1: Community Business District
 - Zoning Not Designated



Brown County, Robert E. Lee & Associates, Inc.



This is a custom map created by an online user of GIS map services provided by Brown County Municipalities, Brown County, Brown County WI

Part of Brown County WI

Map printed on 5/8/2024

1:2,400
1 inch = 200 feet*
1 inch = 0.0379 miles*
**original page size: 8.5"x11"*
Appropriate format depends on zoom level



Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap
- "hooks" indicate parcel ownership crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov

TO: Village of Hobart ("Village") Planning & Zoning Commission
 FROM: Summit Behavioral Health LLC ("Applicant")

The Applicant has submitted an Application for Conditional Use Permit ("CUP") for the property located at 4735 Fonda Fields Court in the Village ("Property"). The Property is currently owned by Golden Pond Development ("Owner") and Owner has consented to the Application. The existing site improvements and plans were previously approved by the Village and the existing improvements and structures (other than interior work) were completed many years ago.

The Village recently amended its CUP ordinance (Section 295-342) to conform with Wisconsin statutory changes. This memo will demonstrate Applicant's compliance with the CUP standards and considerations set forth in the ordinance.

295-342 Conditional Uses.

G. Standards and considerations for conditional uses.

(1) Standards. No application for a conditional use shall be recommended for approval by the Planning and Zoning Commission, or approved by the Village Board, unless the following conditions are present:

- (a) That the applicant has demonstrated that the application and all requirements and conditions established by the Village relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. Per §62.23(7)(de)b, Wis. Stats., "substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

Response:

Applicant will present a power point and packet of information at the upcoming Commission meeting supporting our compliance with local, state, and federal guidelines and the standards and considerations of the ordinance. The Applicant's presentation and responses in this letter will provide the necessary substantial evidence.

- (b) That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response:

The Applicant operates thirty-seven (37) voluntary residential drug and alcohol treatment centers throughout the United States. The facility to be located on the Property will be licensed by the Wisconsin Department of Health Services ("DHS") as a community-based residential facility under Wisconsin Statutes (Chapter 50) and Administrative Code (DHS 83) and certified as a residential community substance use treatment facility under DHS 75. Applicant is regulated by and accountable to DHS. The facility will house voluntary patients only. The residents will live at the facility for an average of 24 days. The facility will be staffed by employees licensed and certified and will receive continuing education for the treatment of resident clients.

Residential drug and alcohol treatment involves individual, group, music, and art therapy delivered within a peaceful and respectful residential environment. The Property offers a significant amount of indoor meeting and program space, in addition to outdoor acreage for fresh air and recreation.

Daily traffic will primarily consist of staff coming and going over two daily shifts with residents typically receiving rides to begin and end a stay at the facility. Traffic impacts are addressed elsewhere in this letter.

- (c) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.

Response:

The facility will be staffed around the clock by professional staff and residents will be monitored by policy and practice. Applicant will adhere to the time frames set forth by the Village of Hobart referring to curfews. The facility will only admit voluntary patients. If clients request to leave, they are free to discharge. There will not be any incarceration of clients.

- (d) That the establishment of the conditional use will not impede the normal and orderly use, development and improvement of the surrounding property for uses permitted in the district.

Response:

Much of the daily programming activities will be conducted indoors. The large, wooded lot will minimize any disruptions that the arrival, departure, and use of the Property by residents and staff will have on surrounding properties. Likewise, the structured daily outdoor activities enjoyed by residents will be consistent with those of other residential users. The program will have a very structured daily schedule. An example is provided in the submitted packet of information. This means that the Property grounds will not primarily be used for the residents to linger without activities. The facility will maintain grounds, and beautify the landscape with flower beds, fountain, and perhaps a walking path.

- (e) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided.

Response:

Applicant's site plan includes a planned access drive off Centennial Centre Boulevard. The opposite side of the road consists of numerous office buildings and Centennial Centre Boulevard itself has been designed and constructed with traffic-generating uses in mind. Vehicle trips added for staff and resident arrivals and departures will be consistent with the current use of that road. Applicant has commissioned third-party property assessments, including a property condition report. At present, nothing has been identified that raises concerns about drainage, water, or sewage. The facility appears to have adequate utility systems to support the anticipated number of residents receiving care at the facility. Applicant will have utilities provided by the vendors recommended by the Village of Hobart.

- (f) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

Response:

As discussed elsewhere, Applicant intends to add an entrance drive off Centennial Centre Boulevard. This will minimize the impact on Thayer Trail and is consistent with the design and uses present on the Centennial Centre corridor.

- (g) That the conditional use shall conform to all applicable regulations of the district in which it is located.

Response:

Applicant will conform to all local, state, and federal guidelines. The structures that are present on the Property were approved and constructed in a manner that was and continues to be consistent with zoning district requirements. Interior changes to the structures will occur, but minimal exterior alterations are contemplated. The access drive will be the notable outdoor change and will be done to minimize traffic impacts on adjacent residential properties. The drive will be constructed in accordance with applicable regulations.

- (h) That the proposed use does not violate floodplain regulations governing the site.

Response:

The Property does not and will not violate any floodplain regulations.

- (i) That adequate measures have been or will be taken to prevent and control water pollution, including sedimentation, erosion and runoff.

Response:

The site plan approved many years ago retains surface water onsite utilizing the two large ponds on the Property. Applicant is not aware of any concerns with sedimentation, erosion, or runoff to date.

- (2) Application of standards. When applying the above standards to any new construction of a building or an addition to an existing building, the Village Board and Planning and Zoning Commission shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objective of the zoning district and the Village Comprehensive Plan.

Response:

The building located on the Property was designed by a local architect many years ago and was approved at that time as being consistent with the zoning district and Village Comprehensive Plan. The Wisconsin legislature has also recognized the importance of siting adult community living arrangements in residential zoning districts. No material exterior changes will occur other than an improved entrance drive off Centennial Centre Boulevard. The only planned changes to the building on the Property will be to the interior. Applicant will work with the Village and its Planning and Code Compliance staff to ensure the renovation plans are approved.

- (3) Additional considerations. In addition, in passing upon a conditional use permit application, the Planning and Zoning Commission and Village Board shall also evaluate the effect of the proposed use upon:
- (a) The maintenance of safe and healthful conditions.

Response:

Applicant's programs are operated with the safety and well-being of its voluntary residents and staff in mind. This emphasis on safety and recovery extends to its neighbors and the broader community. Applicant will be proud to maintain this beautiful property in a healthy and respectful manner.

- (b) The prevention and control of water pollution, including sedimentation.

Response:

Applicant will conduct quarterly and annual inspections of stormwater management, including and concerns with sedimentation and pollution impacts. As a licensed and certified facility, Applicant will undergo period inspections and reviews to maintain its DHS compliance.

- (c) Existing topographic and drainage features and vegetative cover on the site.

Response:

The exterior of structures and site improvements were constructed long ago. The issuance of a conditional use permit in connection with Property use will not affect the existing topographic and drainage features and vegetative cover on site. The entrance drive to be constructed off Centennial Centre Boulevard will minimize traffic impacts and will be constructed in a manner that complies with existing ordinances.

- (d) The location of the site with respect to floodplains and floodways of rivers and streams.

Response:

There will be no effect. The conditional use and proposed entrance drive will present no impact on floodplains or floodways of rivers and streams.

- (e) The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.

Response:

The contemplated use itself will present no substantial modification to the current structure and site plan. A new entrance drive is proposed, but any water run off due to the new drive and parking will be designed to divert into existing retention pond.

- (f) The location of the site with respect to existing or future access roads.

Response:

See above reference to added drive off of Centennial Centre Boulevard.

- (g) The need of the proposed use for a shoreland location.

Response:

The Property does not involve a shoreland location.

- (h) Its compatibility with uses on adjacent land.

Response:

The facility will be licensed by the State of Wisconsin as a Community-Based Residential Treatment Facility. As a residential facility, its use is intended to be consistent with surrounding residential districts. Given the size of the Property of greater than 10 acres total, Applicant can create a best-in-class environment of care, providing clients with fresh air space, outdoor activities, including walking paths and other positive amenities. These are the same uses that the structure was designed and built for many years ago and it will not be disruptive to any adjacent land.

- (i) The amount of liquid wastes to be generated and the adequacy of the proposed disposal systems.

Response:

Public sewer and water are adequate to handle the facility as proposed.

5/29/2024 11:36 AM

Check Register - Quick Report - Regular

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 6/04/2024 From Account:
 Thru: 6/04/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
59499	6/04/2024	ARING EQUIPMENT COMPANY INC. 9-SQUARE NECK SCREW - PARTS	81.68
59500	6/04/2024	ASHWAUBENON AUTO REPAIR LLC SQUAD 194 OIL CHANGE	51.96
59501	6/04/2024	ATMOSPHERE COMMERCIAL INTERIORS GROMMET SLEEVE & FREIGHT	46.50
59502	6/04/2024	BADGER LABORATORIES & ENGINEERING CO. INC. COLIFORM BACTERIA TESTING - 10	220.00
59503	6/04/2024	BAY VERTE MACHINERY INC. BAND SAW BLADES -2	91.98
59504	6/04/2024	BAYSIDE PRINTING LLC EMBROIDER SAFETY GARMENTS -DPW	428.28
59505	6/04/2024	BE'S COFFEE & VENDING SERVICE COFFEE OFFICE	81.00
59506	6/04/2024	BRIAN RUECHEL ACCOUNTING- THROUGH MAY 28	5,313.75
59507	6/04/2024	BROWN COUNTY PORT & RESOURCE RECOVERY REFUSE & RECYCLING APRIL	7,938.76
59508	6/04/2024	CATS ANONYMOUS INC. APRIL 20 TNR - 1 FELINE	65.00
59509	6/04/2024	CHARTER COMMUNICATIONS / SPECTRUM SERVICES 5/30-6/29/2024	615.00
59510	6/04/2024	CINTAS CORP MATS AT BUILDING	24.28
59511	6/04/2024	CITY OF DEPERE 7,183.00 GAL OF BRINE	2,054.34
59512	6/04/2024	COUNTRY VISIONS COOPERATIVE FIELDMASTER DIESEL & FUEL OIL	1,631.39
59513	6/04/2024	DELTA DENTAL OF WISCONSIN DENTAL & VISION PREMIUMS JUNE	2,025.89
59514	6/04/2024	DIVERSIFIED BENEFIT SERVICES INC. 125-FSA ADMINISTRATIVE SERVICES	95.00
59515	6/04/2024	ELAINE D. WILLMAN MAY 2024 INVOICE	1,000.00
59516	6/04/2024	FAIR MARKET ASSESSMENTS JUNE 2024 ASSESSMENT SERVICES	3,085.00
59517	6/04/2024	FIRST NET CELLPHONES	405.42

5/29/2024 11:36 AM

Check Register - Quick Report - Regular

Page: 2

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 6/04/2024 From Account:
 Thru: 6/04/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
59518	6/04/2024	FIRST NET HL-PUBLIC SAFETY CELLPHONES/TABLETS	316.02
59519	6/04/2024	GAT SUPPLY INC. BATTERY ALKALINE	38.39
59520	6/04/2024	GERRITTS PLUMBING INC REPLACE PUMP TRUCK FILLING	2,285.00
59521	6/04/2024	GFL - GFL SOLID WASTE MIDWEST LLC REFUSE & RECYCLING COLLECTION 2615 UNITS	24,811.05
59522	6/04/2024	HAWKINS INC. CHLORINE CYLINDERS - 4	40.00
59523	6/04/2024	LEGAL LOGISTICS LLC BEASTER BRADYN A	75.00
59524	6/04/2024	LISA VANDEN HEUVEL REIMBURSEMENT MILEAGE - ELECTIONS	172.86
59525	6/04/2024	MACQUEEN EMERGENCY SCBA FLOW TESTING & ANNAUL SERVICE	2,450.00
59526	6/04/2024	MARCO TECHNOLOGIES LLC SHARP /MX-4071	500.86
59527	6/04/2024	MICHELLE NEELEY REFUND OVERPAYMENT DOG LICENSE	10.00
59528	6/04/2024	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC LEASE PAYMENT INVOICE #3319140318	222.06
59529	6/04/2024	PLB ELECTRICAL SERVICES LIGHTING WORK 4-25 AND 4-29-24	625.00
59530	6/04/2024	TECHNOLOGY ARCHITECTS INC. MICROSOFT 0365 SUBSCRIPTIONS	2,582.50
59531	6/04/2024	TRUCK EQUIPMENT INC 6" ROUND MIRROR HEAD, CONVEX.SST & MARKE	54.84
59532	6/04/2024	VANYA KOEPKE REFUND PARK DEPOSIT 5-4-24	175.00
59533	6/04/2024	WI DNR 2024 WATER USE FEES MUNI002068	125.00
59534	6/04/2024	WI MUNICIPAL COURT CLERKS ASSOCIATION - WMCCA JUDICIAL EDUCATION CERTIFICATE PROGRAM	290.00
Grand Total			60,028.81

5/29/2024 11:36 AM

Check Register - Quick Report - Regular
ALL Checks
ALL BANK ACCOUNTS

Page: 3
ACCT

Dated From: 6/04/2024 From Account:
Thru: 6/04/2024 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 001 - General Fund	51,088.14
Total Expenditure from Fund # 002 - Water Fund	1,288.68
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	903.71
Total Expenditure from Fund # 007 - Storm Water Fund	2,517.02
Total Expenditure from Fund # 008 - TID #1 Fund	885.63
Total Expenditure from Fund # 009 - TID #2 Fund	885.63
Total Expenditure from Fund # 010 - Parks & Recreation	175.00
Total Expenditure from Fund # 012 - Fire Department	2,285.00
Total Expenditure from all Funds	60,028.81



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday May 21st 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:03 pm. Rich Heidel, David Dillenburg, Vanya Koepke, Tammy Zittlow and Melissa Tanke were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda with item 11-C being removed. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of May 7th 2024 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of April 10th 2024 - ACTION: To approve the consent agenda MOTION: Dillenburg SECOND: Tanke VOTE: 5-0

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

No one spoke under Citizen's Comments.

A. DISCUSSION AND ACTION – Resolution 2023-07 (A RESOLUTION CHANGING THE NAME OF QUAIL RIDGE CIRCLE TO QUAIL RIDGE COURT WITHIN THE BARNARD WOODS PLAT) - The resolution approved on May 7th is being brought back with some modifications requested by Brown County. ACTION: To approve Resolution 2023-07 MOTION: Heidel SECOND: Tanke VOTE: 5-0

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Village Administrator Kramer informed the Board that the Site Review Committee would meet May 22nd and again in June, and that the Public Works and Utilities Advisory Committee would meet June 10th.

A. INFORMATION - 2024-2025 Liquor & Cigarette License Applications

B. INFORMATION – Monthly Investment Report

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION - Consider Preliminary Plat for Sanctuary Estates Subdivision, Parcel HB-353, 1300 Block of S. Pine Tree Rd. (Planning and Zoning Commission) (Page 33)

Lexington Homes, Inc. is proposing a 23-lot subdivision in the 1300 Block of S. Pine Tree Rd. (parcel HB-353). The plat that has been submitted is the preliminary plat that would have 23 single-family lots, and 1 Outlot (largely for storm water and environmental sensitive areas). Public access into this subdivision will be from a new public roadway leading from S. Pine Tree Road. The name of the subdivision has been changed to Enclave since the Planning and Zoning Commission meeting. ACTION: To approve the preliminary plat for the Enclave Estates Subdivision MOTION: Heidel SECOND: Zittlow VOTE: 5-0

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed Change in Village Office Hours - Staff is requesting the Board approve a change in the Village Office hours, whereby the office would close at 11 AM on Fridays. The proposal would not change the current 40 hour per week schedule for employees in the office. Considerable discussion was held on the proposal. ACTION: To approve the closing of the Village Office on Friday at 11:00 AM, starting on June 21st MOTION: Dillenburg SECOND: Tanke VOTE: 5-0

B. DISCUSSION AND ACTION – Authorization to Hire Additional Summer Help in Public Works Department - Staff is seeking authorization to hire one (1) additional summer employee for the Public Works Department. The proposal would have a negligible impact on the budget. ACTION: To approve the hiring of one (1) additional summer employee in the Public Works Department for 2024 MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

C. DISCUSSION AND ACTION – Redesign of Village Website – This item was removed from the agenda earlier in the meeting.

D. DISCUSSION AND ACTION – Ordinance 2024-07 (AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 12 (PERMIT APPLICATION DEE STRUCTURE) OF CHAPTER 250 (REGULATION OF SPECIAL EVENTS)) - The purpose of this Ordinance is to bring the Special Events Ordinance (Chapter 250) into compliance with the annual fee schedule adopted by the Village Board. ACTION: To approve Ordinance 2024-07 MOTION: Zittlow SECOND: Koepke VOTE: 5-0

E. DISCUSSION - Items for future agenda consideration or Committee assignment - None

ACTION: To recess prior to going into closed session (7:05 PM). MOTION: Heidel SECOND: Dillenburg VOTE:5-0

F. ADJOURN to CLOSED SESSION (7:20 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel; 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow VOTE: 5-0

G. CONVENE into open session (8:40 PM) – MOTION: Heidel SECOND: Dillenburg VOTE: 5-0

H. ACTION from closed session – None

12. ADJOURN (8:41 PM) – MOTION: Heidel SECOND: Koepke VOTE: 5-0

Respectfully submitted by Village Administrator Aaron Kramer



Village of Hobart Site Review Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, October 18, 2023 – 5:30 pm

1. Call to Order, Roll Call:

The meeting was called to order by Dave Dillenburg at 5:31 pm. Roll call: Dave Dillenburg, aye; Tammy Zittlow, aye; Steve Riley, aye; Dave Baranczyk, aye; Tom Tengowski, excused; Peter Zobro, excused; Rick Nuetzel, aye.

2. Verify/Modify/Approve Agenda:

Motion by Tammy Zittlow, seconded by Steve Riley, to approve the agenda as presented. All in favor. Motion carried.

3. Approval of Site Review Minutes:

Motion by Dave Baranczyk, seconded by Rick Nuetzel, to approve the September 20, 2023 minutes as presented. All in favor. Motion carried.

4. Public Comment on Non-Agenda Items:

None.

5. DISCUSSION AND ACTION - New 2,760 square foot commercial building and associated site improvements (Cyrus Dr., Portion of HB-194):

Director of Planning & Code Compliance, Todd Gerbers, presented the committee with the proposed new building and associated site improvements request.

The committee discussed.

Motion by Rick Nuetzel, seconded by Dave Baranczyk, to approve the proposed project as presented subject to the following conditions:

1. Wall mounted lighting shall be submitted to Village Staff for approval prior to installation.
2. Signage details shall be submitted for approval prior to installation.
3. Screening of any proposed roof mounted HVAC equipment with materials similar to those utilized for the principal building, or landscaping if such equipment is located on the ground.
4. The installation of four (4) windows on the front (north) building elevation.

All in favor. Motion carried.

6. DISCUSSION AND ACTION - New 2,950 square foot Clubhouse Building and a 784 Square Foot Mail Room/Garage and associated site improvements (Lear Ln., Portion of HB-L159-2):

Director of Planning & Code Compliance, Todd Gerbers, presented the committee with the proposed new building and associated site improvements request.

The committee discussed.

Motion by Dave Baranczyk, seconded by Tammy Zittlow, to approve the proposed project as presented subject to the following conditions:

1. Storm water drainage plan shall be reviewed and approved by Village Staff and Village Engineer prior to implementation. Wall mounted lighting shall be submitted to Village Staff for approval prior to installation.
2. Landscape plan shall be better detailed and submitted for review and approval prior to implementation. Additional landscaping shall be required to buffer the view of proposed buildings to the residential property to the south.
3. Both the lighting plan and specs on building mounted lighting shall be submitted for review and approval prior to installation. utilized for the principal building, or landscaping if such equipment is located on the ground.
4. Signage details shall be submitted for approval prior to installation.
5. Screening of any proposed roof mounted HVAC equipment with materials similar to those utilized for the principal building, or landscaping if such equipment is located on the ground.

All in favor. Motion carried.

7. DISCUSSION AND ACTION - Review of light and landscape plans for Fire Station (2703 S. Pine Tree Rd., HB-83-1):

Director of Planning & Code Compliance, Todd Gerbers, presented the committee with the proposed lighting and landscape plans request.

Motion by Dave Steve Riley seconded by Dave Baranczyk, to approve the proposed project as presented subject to the following conditions:

1. A minimum 5' landscape area shall be planted around the perimeter of the ground mount sign along S. Pine Tree Rd.
2. Work with adjoining property owner to the west relating to light trespass from pole lighting.

All in favor. Motion carried.

8. Adjourn:

Motion by Steve Riley, seconded by Tammy Zittlow, to adjourn. All in favor. Motion carried.
Adjourned at 6:59 pm.



MONTHLY

REPORT

2024

APRIL



Introduction

May 29th, 2024

Village of Hobart Board - Town of Lawrence Board - Police Commission

RE: Monthly Report - April 2024

Dear Members:

Please review the monthly report for April.

Some information to note for the boards are the grants the department has received.

The department has been awarded the following grants:

- The Law Enforcement Drug Trafficking Response Grant - \$43,546.00
- The Capital Credit Union - Elevate Communities Program - \$5,000.00
- The Brown County Crime Prevention Foundation - \$3,000.00

With these grants we were able to obtain the following items:

- TruNarc Drug Analyzer
- Needle Collection Kiosk / Needle Disposal
- 250 Detera Drug Deactivation Systems
- Drug Education Materials & Prevention Education Products
- Outfitting our Unmarked Squad with Necessary Equipment
- Materials for our School Resource Officers
- Community Policing Materials

If you have any questions, please feel free to contact me.

Sincerely,

Michael Renkas
Chief of Police

Hobart-Lawrence Police Department
Monthly Report - April 2024

MONTHLY REPORT

APRIL 2024 - SNAPSHOT



	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents	803	792	1%	3226	3667	-12%
Requests for Service	293	317	-8%	1060	1129	-15%
Officer Initiated	510	475	7%	2166	2538	-15%
Citizen Contacts/ Warnings	122	58	11%	482	212	127%
Traffic Citations	112	154	-27%	517	463	12%
Speeding	19	10	90%	122	66	85%
OWI	2	3	-33%	9	13	-31%
Ordinance Summons	8	3	167%	37	11	236%
Parking Tickets	0	1	-100%	50	69	-28%
Warrant Pick Ups	6	1	500%	10	4	150%
Accidents (TRAcS)	24	14	71%	82	84	-2%
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
District Attorney Referrals/ In-Custody	29	15	93%	113	64	77%
Juvenile Criminal Referrals	1	0	100%	2	0	100%
Emergency Detentions	1	1	0%	3	3	0%
Alcohol Holds	0	0	0%	0	0	0%
Animal Bite	2	3	-33%	8	6	33%

HOBART

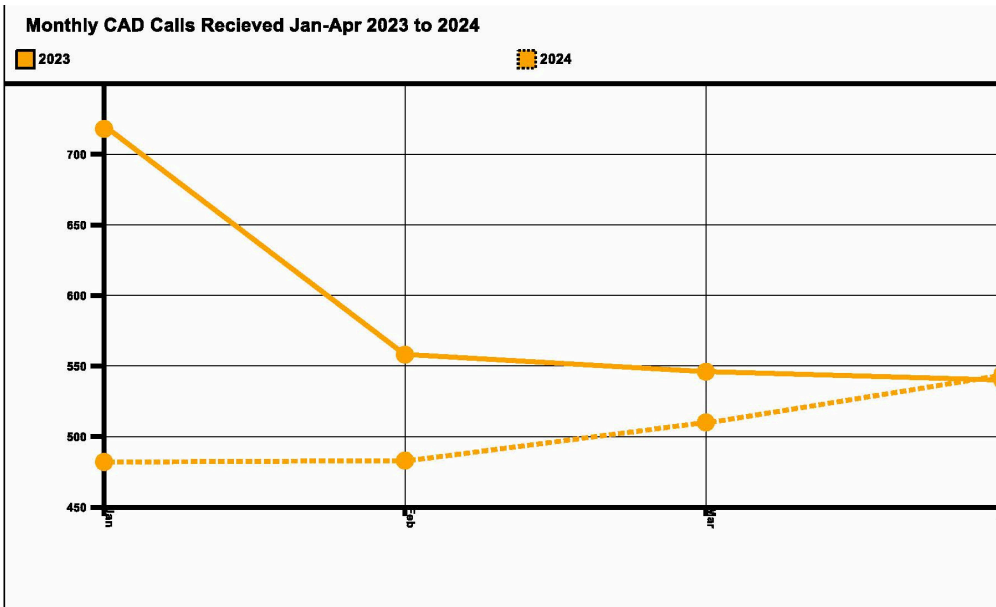
Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2023	14	12	6	11									43	-
	2024	7	6	3	9									25	-41.9%
911 HANG UP	2023	6	13	14	16									49	-
	2024	8	8	4	4									24	-51.0%
ABANDONED VEHICLE	2023	0	0	1	0									1	-
	2024	1	0	0	1									2	100.0%
ACCIDENT CALL	2023	12	13	10	8									43	-
	2024	12	7	8	15									42	-2.3%
ACCIDENT WITH INJURY	2023	2	0	3	1									6	-
	2024	0	1	1	2									4	-33.3%
ALARM CALL	2023	4	4	3	6									17	-
	2024	12	5	9	7									33	94.1%
ALCOHOL CALL	2023	0	0	1	0									1	-
	2024	0	0	0	0									0	-100.0%
ANIMAL CALL	2023	7	9	8	21									45	-
	2024	17	15	16	10									58	28.9%
ASSIST MOTORIST	2023	19	37	37	7									100	-
	2024	37	5	12	20									74	-26.0%
ASSIST OTHER LEO AGENCY	2023	10	13	3	5									31	-
	2024	8	7	4	3									22	-29.0%
AUTO THEFT	2023	1	0	0	2									3	-
	2024	0	0	1	1									2	-33.3%
BUILDING SECURITY	2023	70	62	37	16									185	-
	2024	74	73	60	44									251	35.7%
BURGLARY IN PROGRESS	2023	0	0	0	0									0	-
	2024	0	1	0	0									1	N/A
BURGLARY OVERWITH	2023	0	1	0	0									1	-
	2024	0	0	0	0									0	-100.0%
CARBON MONOXIDE ADAM RESPONSE	2023	0	0	0	0									0	-
	2024	0	1	0	0									1	N/A
CARBON MONOXIDE FIRE	2023	0	1	0	0									1	-
	2024	2	1	2	2									7	600.0%
CARBON MONOXIDE POLICE	2023	0	0	1	0									1	-
	2024	0	0	0	0									0	-100.0%
CIVIL MATTER	2023	0	0	0	0									0	-
	2024	0	0	0	1									1	N/A
CIVIL PROCESS	2023	1	0	1	0									2	-
	2024	0	1	0	0									1	-50.0%
COURT CALL	2023	0	0	0	1									1	-
	2024	0	0	0	0									0	-100.0%
CRIME PREVENTION	2023	264	186	194	186									830	-
	2024	55	102	114	103									374	-54.9%
DAMAGE TO PROPERTY/CRIMINAL	2023	2	1	1	2									6	-
	2024	1	1	2	3									7	16.7%
DISTURBANCE	2023	5	4	4	6									19	-
	2024	4	6	4	7									21	10.5%
DRUGS CALL	2023	0	1	0	1									2	-
	2024	0	1	0	1									2	0.0%
FIRE ALARM	2023	3	4	1	2									10	-
	2024	1	2	5	4									12	20.0%
FIRE ALARM POLICE	2023	0	0	0	1									1	-
	2024	0	0	0	0									0	-100.0%
FLAMMABLE SPILLS/LEAKS	2023	0	1	0	0									1	-
	2024	0	0	0	0									0	-100.0%
FRAUD CALL	2023	4	2	4	3									13	-
	2024	2	2	3	0									7	-46.2%

HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
GAS LEAK (INTO THE AIR)-FIRE	2023	0	0	1	0									1	-
	2024	0	1	0	1									2	100.0%
HARASSMENT COMPLAINT	2023	6	3	3	4									16	-
	2024	4	1	5	1									11	-31.2%
HAZARD CALL	2023	5	9	8	16									38	-
	2024	9	10	5	15									39	2.6%
ILLEGAL/UNAUTHORIZED BURNING	2023	0	0	1	2									3	-
	2024	0	0	0	1									1	-66.7%
JUVENILE CALL	2023	0	0	1	1									2	-
	2024	0	2	0	2									4	100.0%
LOCK-OUT FIRE CALL	2023	0	1	0	0									1	-
	2024	0	0	0	0									0	-100.0%
LOST AND FOUND CALL	2023	1	1	0	0									2	-
	2024	0	0	0	1									1	-50.0%
MEDICAL/LIFT ASSIST CALL	2023	1	2	0	2									5	-
	2024	2	1	1	1									5	0.0%
MISSING PERSON	2023	1	0	0	0									1	-
	2024	1	0	0	0									1	0.0%
NOISE COMPLAINT	2023	4	3	0	0									7	-
	2024	1	4	2	2									9	28.6%
ONLY IF NO OTHER INCIDENT TYPE	2023	8	3	3	9									23	-
	2024	10	5	9	6									30	30.4%
OPEN DOOR CALL	2023	0	0	0	0									0	-
	2024	0	0	0	1									1	N/A
ORDINANCE VIOLATION	2023	0	1	2	1									4	-
	2024	5	0	8	1									14	250.0%
PARKING VIOLATION	2023	34	17	12	2									65	-
	2024	19	7	8	2									36	-44.6%
PRE-ALERT MEDICAL	2023	58	30	43	63									194	-
	2024	51	47	46	36									180	-7.2%
PUBLIC RELATIONS FIRE	2023	0	1	0	0									1	-
	2024	0	0	0	3									3	200.0%
RECKLESS DRIVING COMPLAINT	2023	9	7	14	14									44	-
	2024	4	11	13	8									36	-18.2%
RESCUE ALS CALL	2023	5	8	3	5									21	-
	2024	9	7	5	6									27	28.6%
RESCUE BLS	2023	0	0	1	1									2	-
	2024	0	0	0	0									0	-100.0%
RUNAWAY CALL	2023	0	0	1	0									1	-
	2024	0	0	0	0									0	-100.0%
SCAM CALL	2023	0	0	2	0									2	-
	2024	1	1	3	0									5	150.0%
SEX OFFENSES	2023	4	1	2	1									8	-
	2024	2	1	1	2									6	-25.0%
SMOKE/ODOR REMOVAL	2023	0	0	0	0									0	-
	2024	0	1	0	0									1	N/A
STRUCTURE FIRE	2023	1	0	0	0									1	-
	2024	1	0	1	2									4	300.0%
SUSPICIOUS PERSON	2023	3	0	1	3									7	-
	2024	0	2	0	3									5	-28.6%
SUSPICIOUS SITUATIONS	2023	6	8	2	9									25	-
	2024	3	4	6	6									19	-24.0%
SUSPICIOUS VEHICLE	2023	8	3	0	10									21	-
	2024	7	3	6	9									25	19.0%
TEST CALL	2023	0	0	1	0									1	-
	2024	0	0	0	0									0	-100.0%
THEFT CALL	2023	1	2	3	9									15	-
	2024	5	1	1	3									10	-33.3%
TRAFFIC STOP	2023	67	49	66	54									236	-
	2024	89	118	125	159									491	108.1%

HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
TRANSPORT CALL FOR LAW	2023	0	0	0	0									0	-
	2024	0	1	0	0									1	N/A
TRESPASS CALL	2023	1	1	0	0									2	-
	2024	0	1	0	0									1	-50.0%
TRUANCY CALL	2023	0	0	1	0									1	-
	2024	1	0	0	0									1	0.0%
Traffic Complaint	2023	56	32	21	20									129	-
	2024	0	1	0	1									2	-98.4%
VEGETATION FIRE	2023	0	0	0	0									0	-
	2024	0	0	3	3									6	N/A
VEHICLE ACCIDENT WITH INJURY	2023	0	2	1	0									3	-
	2024	0	0	0	0									0	-100.0%
VEHICLE FIRE	2023	1	0	1	0									2	-
	2024	0	0	0	1									1	-50.0%
VIOLATION OF COURT ORDER	2023	0	0	0	0									0	-
	2024	1	1	0	0									2	N/A
WARRANT PICKUP/SERVICE	2023	2	1	1	2									6	-
	2024	3	2	1	0									6	0.0%
WATER PROBLEMS	2023	0	0	0	1									1	-
	2024	1	0	0	0									1	0.0%
WEAPONS CALL	2023	0	0	0	1									1	-
	2024	0	0	0	1									1	0.0%
WELFARE CHECK	2023	11	8	22	15									56	-
	2024	12	5	13	16									46	-17.9%
WIRE DOWN CALL	2023	1	1	0	0									2	-
	2024	0	0	0	14									14	600.0%
Monthly Totals:		1200	1041	1056	1084									4381	



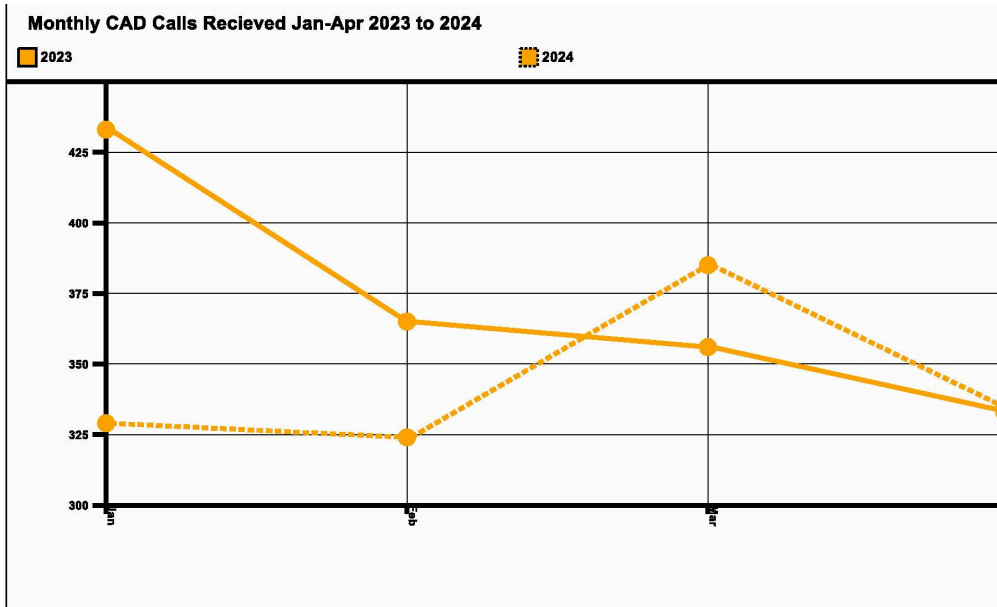
COMMITMENT ★ INTEGRITY ★ DIGNITY ★ COMPASSION

LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
JUVENILE CALL	2023	1	0	0	0									1	-
	2024	0	0	1	1									2	100.0%
LOST AND FOUND CALL	2023	0	0	1	1									2	-
	2024	1	0	2	1									4	100.0%
MEDICAL CALL LAW	2023	0	1	0	0									1	-
	2024	0	0	0	0									0	-100.0%
MEDICAL/LIFT ASSIST CALL	2023	4	1	0	0									5	-
	2024	1	0	0	0									1	-80.0%
NOISE COMPLAINT	2023	1	0	1	1									3	-
	2024	0	1	1	0									2	-33.3%
ONLY IF NO OTHER INCIDENT TYPE	2023	2	3	2	5									12	-
	2024	8	4	4	1									17	41.7%
OPEN DOOR CALL	2023	1	0	0	0									1	-
	2024	0	1	0	1									2	100.0%
ORDINANCE VIOLATION	2023	2	1	3	0									6	-
	2024	1	2	1	0									4	-33.3%
OTHER VEH FIRE -SEMI,TRAIN,ETC	2023	0	0	0	1									1	-
	2024	0	0	0	0									0	-100.0%
PARKING VIOLATION	2023	9	4	4	0									17	-
	2024	13	0	4	2									19	11.8%
PRE-ALERT MEDICAL	2023	26	20	16	17									79	-
	2024	19	24	20	22									85	7.6%
RECKLESS DRIVING COMPLAINT	2023	14	21	30	32									97	-
	2024	16	20	19	23									78	-19.6%
RESCUE ALS CALL	2023	2	1	1	1									5	-
	2024	0	2	0	0									2	-60.0%
RUNAWAY CALL	2023	0	0	0	0									0	-
	2024	1	0	0	0									1	N/A
Retail Theft Overwith	2023	0	0	1	0									1	-
	2024	0	0	0	0									0	-100.0%
SCAM CALL	2023	3	0	1	0									4	-
	2024	1	0	1	2									4	0.0%
SEX OFFENSES	2023	0	0	0	0									0	-
	2024	1	0	0	1									2	N/A
SMOKE/ODOR REMOVAL	2023	0	0	0	0									0	-
	2024	0	1	0	0									1	N/A
STRUCTURE FIRE	2023	1	0	1	1									3	-
	2024	0	1	1	0									2	-33.3%
SUSPICIOUS PERSON	2023	2	0	0	1									3	-
	2024	0	0	2	1									3	0.0%
SUSPICIOUS SITUATIONS	2023	2	6	2	5									15	-
	2024	2	3	4	3									12	-20.0%
SUSPICIOUS VEHICLE	2023	3	3	3	3									12	-
	2024	2	2	3	3									10	-16.7%
TEST CALL	2023	0	1	1	0									2	-
	2024	0	0	0	0									0	-100.0%
THEFT CALL	2023	4	0	2	1									7	-
	2024	2	3	1	2									8	14.3%
TRAFFIC STOP	2023	48	45	47	54									194	-
	2024	57	83	91	73									304	56.7%
TRANSPORT CALL FOR LAW	2023	0	0	0	0									0	-
	2024	0	0	0	1									1	N/A
TRESPASS CALL	2023	1	0	0	0									1	-
	2024	0	0	0	2									2	100.0%
Traffic Complaint	2023	28	18	16	16									78	-
	2024	0	1	2	0									3	-96.2%
VEGETATION FIRE	2023	0	0	0	1									1	-
	2024	0	0	2	0									2	100.0%
VEHICLE ACCIDENT WITH INJURY	2023	0	0	0	2									2	-
	2024	0	0	1	0									1	-50.0%

LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
VEHICLE FIRE	2023	2	0	1	0									3	-
	2024	1	3	0	1									5	66.7%
VIOLATION OF COURT ORDER	2023	0	1	0	0									1	-
	2024	1	0	1	0									2	100.0%
WEAPONS CALL	2023	2	0	0	0									2	-
	2024	0	0	1	0									1	-50.0%
WELFARE CHECK	2023	8	10	7	16									41	-
	2024	7	7	3	11									28	-31.7%
WIRE DOWN CALL	2023	0	0	0	0									0	-
	2024	0	0	0	8									8	N/A
Monthly Totals:		762	689	741	667									2859	



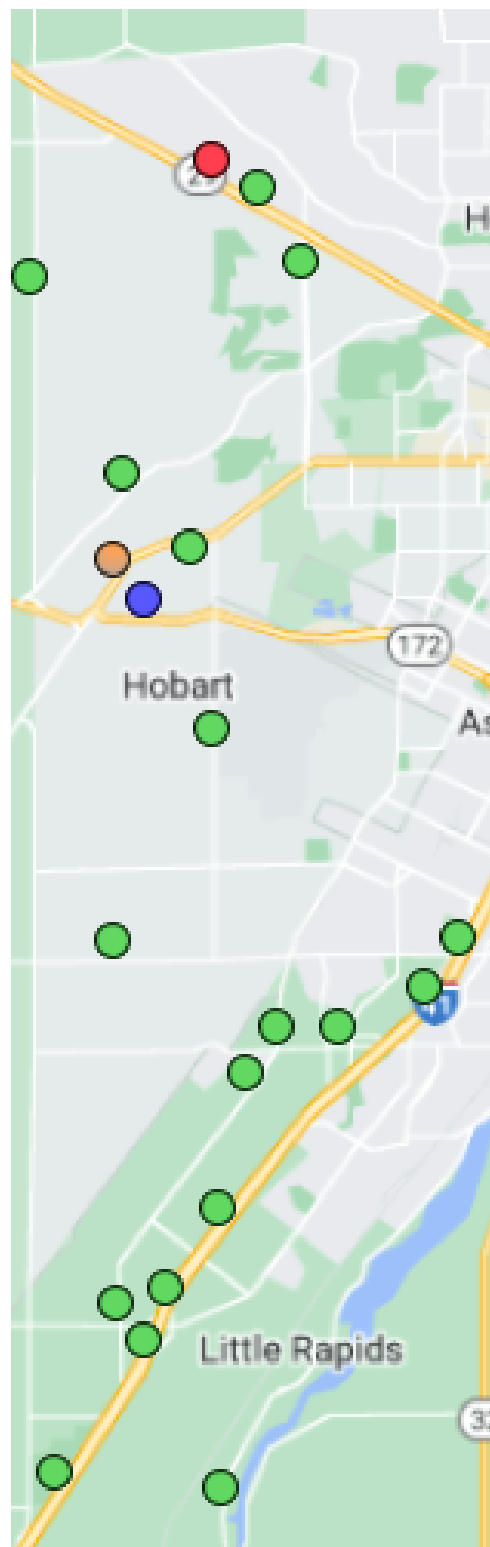
COMMITMENT INTEGRITY DIGNITY COMPASSION

MONTHLY REPORT

APRIL 2024 - CRASH DATA



Crash Date	Municipality	Type
4/2/2024	Lawrence	Property
4/2/2024	Lawrence	Property
4/2/2024	Hobart	Property
4/3/2024	Lawrence	Property
4/4/2024	Lawrence	Property
4/4/2024	Hobart	Property
4/5/2024	Hobart	Injury
4/5/2024	Hobart	Property
4/6/2024	Hobart	Fatal
4/6/2024	Hobart	Injury
4/9/2024	Lawrence	Property
4/15/2024	Lawrence	Property
4/15/2024	Lawrence	Property
4/17/2024	Lawrence	Property
4/17/2024	Hobart	Property
4/17/2024	Hobart	Property
4/18/2024	Lawrence	Property
4/21/2024	Hobart	Property
4/25/2024	Hobart	Property
4/26/2024	Lawrence	Property
4/27/2024	Lawrence	Property



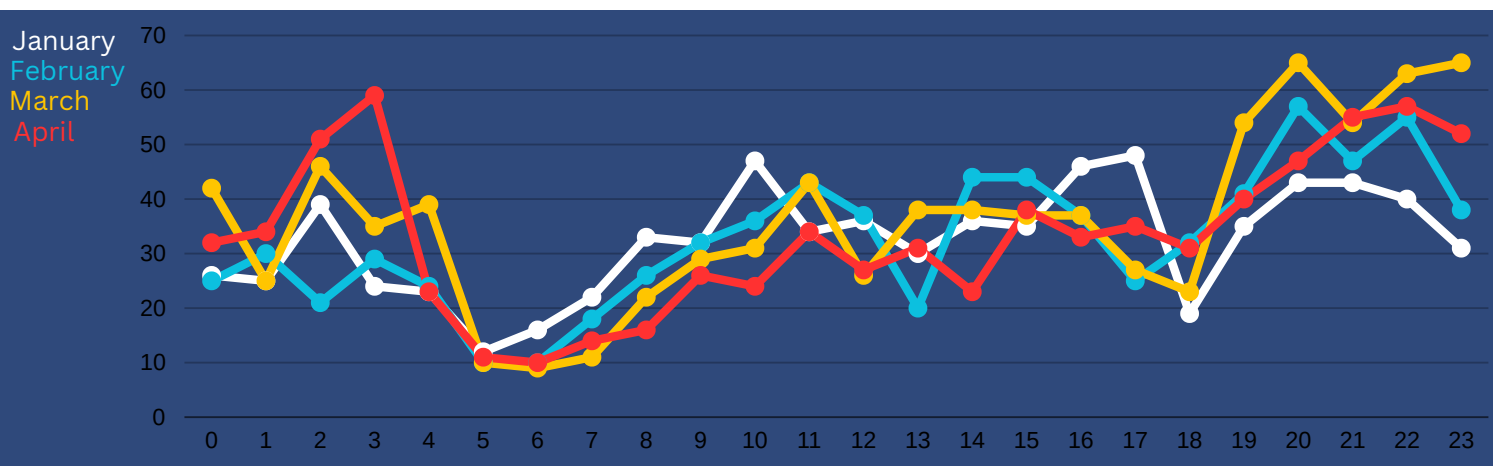
MONTHLY REPORT

APRIL 2024 - CALLS BY DAY & TIME



To ensure the department has the proper resources necessary for the delivery of high quality police services to the residents of both Hobart and Lawrence, we carefully analyze a variety of workload factors for planning purposes. This includes tracking and reviewing the number of police incidents as well as when they are occurring. Calls for service can be initiated by a variety of means to include, but not limited to, officer observed, being dispatched by 911, approached in person, email correspondence, and/or social media notifications. Calls for service can vary in nature, severity, and level of resources needed to address the issue.

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	5	6	4	4	4	5	4	32
01:00-01:59	5	6	6	5	5	3	4	34
02:00-02:59	12	8	7	3	10	6	5	51
03:00-03:59	12	6	7	12	10	6	6	59
04:00-04:59	3	6	5	2	2	2	3	23
05:00-05:59	0	1	6	2	1	0	1	11
06:00-06:59	3	0	5	2	0	0	0	10
07:00-07:59	4	4	3	0	1	1	1	14
08:00-08:59	2	4	3	2	3	1	1	16
09:00-09:59	3	6	7	2	1	6	1	26
10:00-10:59	1	5	8	3	1	3	3	24
11:00-11:59	4	3	10	6	5	1	5	34
12:00-12:59	6	3	11	2	1	2	2	27
13:00-13:59	3	7	8	7	3	1	2	31
14:00-14:59	5	5	5	3	2	1	2	23
15:00-15:59	4	16	3	5	2	4	4	38
16:00-16:59	6	3	7	3	9	1	4	33
17:00-17:59	7	9	5	4	1	5	4	35
18:00-18:59	3	8	1	6	5	4	4	31
19:00-19:59	6	8	3	7	7	5	4	40
20:00-20:59	6	13	8	6	2	7	5	47
21:00-21:59	10	11	6	4	7	11	6	55
22:00-22:59	8	9	8	5	9	9	9	57
23:00-23:59	13	5	4	5	4	11	10	52
Total by Day	131	152	140	100	95	95	90	803



MONTHLY REPORT

APRIL 2024 - INVESTIGATIONS



CASE TYPE	DETAILS
Burglary	24-502457
Fatal Crash Investigation	24-502599
Sexual Assault	24-502---
Fraud	24-502638
Distrubance	24-502---
Theft	24-502735
Auto Theft	24-502785
Drug Activity	24-502915
Criminal Damage	24-502940
Child Sexual Assault	24-502---
Drug Activity	24-502954
Drug Activity	24-502961
Sexual Assault	24-502---
Criminal Damage	24-503016
Theft	24-503021
Theft	24-503033
Fraud	24-503045
Theft	24-503046
Distrubance	24-503---
Child Sexual Assault	24-503---

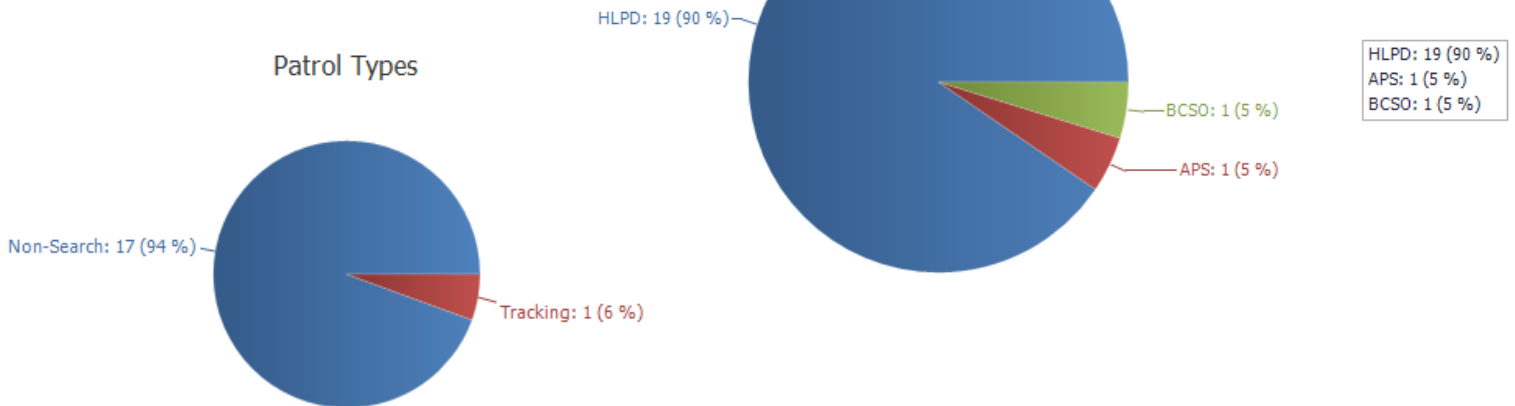
MONTHLY REPORT

APRIL 2024 - CANINE TEAMS

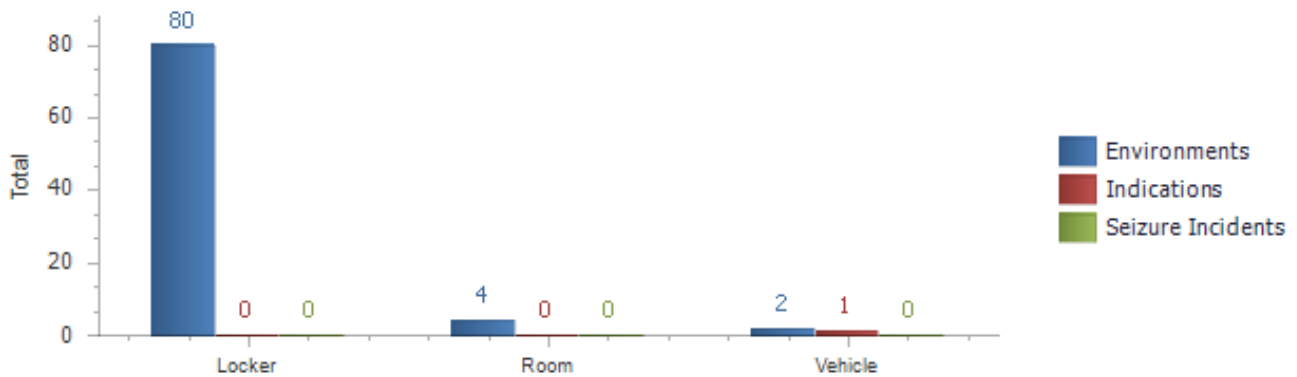


Officer Name & Duty Assignment	DETECTION				PATROL				
	Deployments	Environments	Seizure Incidents	Arrests	Deployments	People Found	Arrests	Arrests W/ Bites	Bite Ratio
Chris Tremel	3	86	0	0	3	0	0	0	0%
Sarah Manning	0	0	0	0	15	0	0	0	0%

Top 25 Requesting Agencies



Detection Environments



MONTHLY REPORT

APRIL 2024 - ADMINISTRATIVE



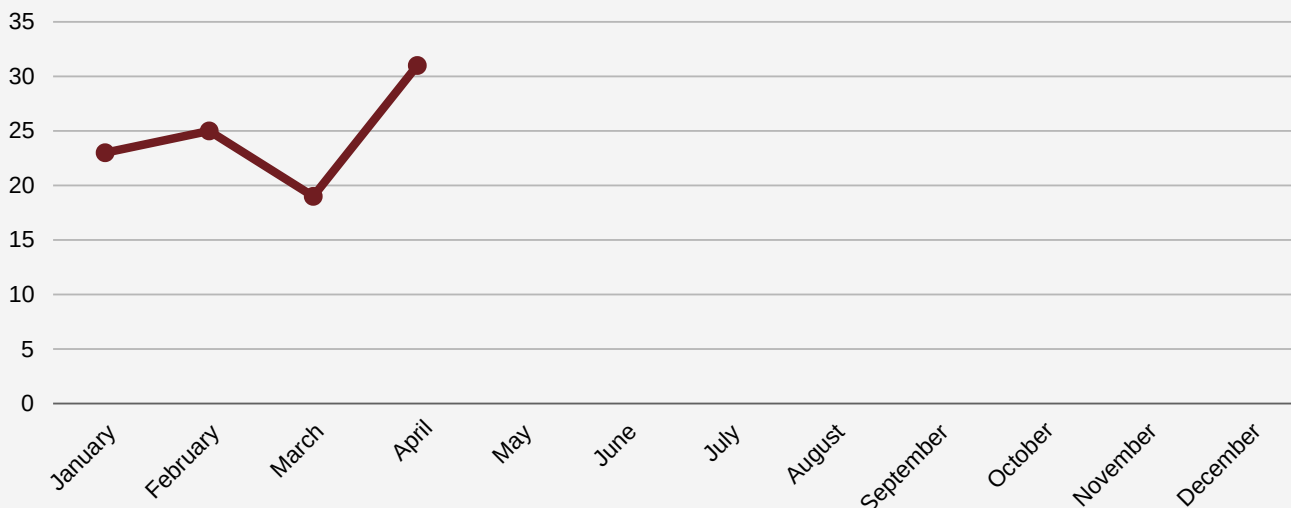
The administrative division of the police department consists of the Chief of Police, Captain, and Administrative Assistant.

Managing the department budget, schedule, officer training, and writing policies and procedures are just a few of the tasks that the Chief of Police and Captain conduct.

Our Administrative Assistant is typically our first point of contact with our citizens either in the lobby or by phone. One of her primary tasks include fulfilling records request, ensuring quality reports, and distributing reports as needed. Abiding to State of Wisconsin records laws, we disperse reports to those who request copies. These again are just a few of the tasks that are required of her.

AMOUNT	ACTIVITY
31	• Open Record Requests
4	• Bartender Applications
1	• Other Background Checks
0	• Permit Renewal or Ordinance Variance

OPEN RECORDS REQUEST



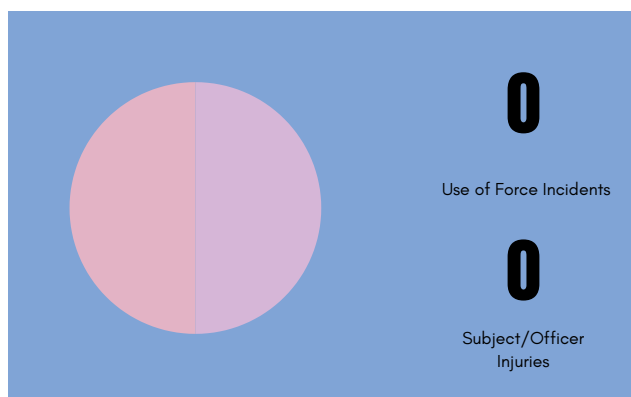
MONTHLY REPORT

APRIL 2024 - ACCOUNTABILITY



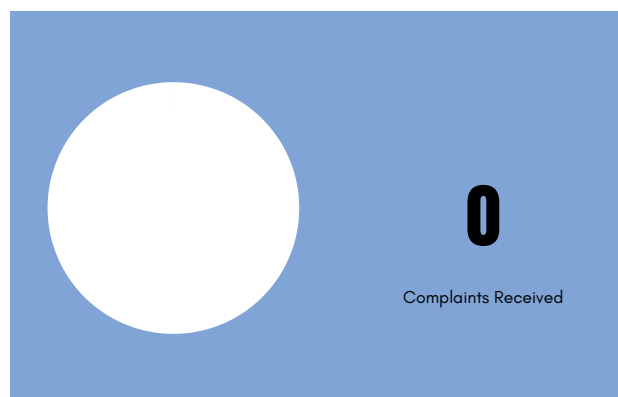
The use of force by law enforcement personnel is a matter of critical concern, both to the public and to the law enforcement community. Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their legitimate duties. The Hobart-Lawrence Police Department recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests. Our Use of Force Policy is available online - <https://www.hobart-wi.org/police-resources>.

USE OF FORCE



There were no use of force incidents during the month of April.

COMPLAINTS



HLPD is committed to transparency and accountability while improving community confidence. Tracking and reporting complaints is a measure to meet those goals.

This chart will track any allegation of serious and/or minor misconduct that is reported against any employee - either civilian or sworn - reported from individual(s) outside the police department.

MONTHLY REPORT

APRIL 2024 - TRAINING



TRAINING ACTIVITY

- Chief Renkas - Leadership Green Bay
- Sgt. Tremel & Ofc. Manning - K9 Training
- Inv. Van Lanen - Wisconsin Homicide Conference
- Sgt. Tremel, Sgt. Radloff, & Ofc. Schroeder - National Law Enforcement Roadway Safety Program
- Inv. Van Lanen - DCI Human Trafficking Investigations

MONTHLY REPORT

APRIL 2024 - CONCLUSION

The Hobart-Lawrence Police Department is committed to providing high quality, professional police services to the residents, business owners, and visitors to both the Village of Hobart and the Town of Lawrence. Hopefully, the information contained in this report demonstrates we are achieving that goal. Should this report generate any questions or concerns, we would be happy to answer them.



TO: Site Review Committee

RE: Founders Terrace, HB-524-2; New 11,873 Square Foot Commercial Building

FROM: Todd Gerbers, Director of Planning and Code Compliance

DATE: May 22, 2024

ISSUE: Discussion and action on a new 11,873 square foot commercial building and associated site improvements

RECOMMENDATION: Staff recommends conditional approval of this new development along with any conditions the Committee may identify.

GENERAL INFORMATION

1. Developer: Folkman Holdings, LLC
2. Applicant: Robert E. Lee & Associates / Bayland Buildings, Inc.
3. Address/Parcel: Founders Terrace / HB-524-2
4. Zoning: PDD #1: Centennial Centre at Hobart District
5. Use: Car Wash & Retail / Commercial

BACKGROUND

This property located along Founders Terrace at the intersection of Centerline Dr., is currently undeveloped, and the proposed project will consist of a new 11,873 square foot, single story, car wash and retail/commercial facility. Access to the site will be through multiple new driveways from both Founders Terrace and Centerline Dr. which will provide separate access to both the car wash and retail areas.

SITE REVIEW DEVELOPMENT AND DESIGN STANDARDS CHECKLIST

Section 1, Site Plan Approval

- A. **Zoning:** PDD #1: Centennial Centre at Hobart District
- B. **Green Space:** 31.7% green space proposed.
- C. **Setbacks:** Per the PDD #1 zoning district, “minimum setbacks will be established per the design of the structure”. Front setback along Founders Terrace – 101.9’ (front of building - east), 101.5’ to south property line (side of building), 137’ to west property line (side of building), and 56’ to north property line (side of building along Centerline Dr.). All comply with zoning requirements.
- D. **Parking:** 42 spaces proposed, 35 spaces are required per code of 1 stall per 200 square feet of building area for retail plus one stall per employee on the maximum shift (4,578 square feet of retail area, with 4 employees per tenant space).
- E. **Fire Dept. (and Police Dept.):** The plans presented have been reviewed and accepted by the Police Department and Fire Department with the conditions noted in the “Recommendation/Conditions”.

- F. Storm Water:** Storm water running off the proposed building and parking areas will be collected by the proposed on-site storm sewer and will be discharged to the Centennial Centre regional storm water retention area on the adjacent parcel to the south that will treat the storm water for TSS removal and peak discharge.
- G. Refuse Collection:** The Refuse/recycling enclosure is proposed to the south side of the development with access from the driveways from Founders Terrace. The enclosure will be of masonry to match the building with board on board for the gate.

Section 2, Architectural Plan Approval

A. Exterior Construction Information:

- 1. Materials:** Metal framed building.
- 2. Exterior Materials:** Proposed building materials consist of a mix of natural cut stone veneer on portions of all four elevations of the building along with 6” horizontal smart board lap siding, 12” vertical board & batten siding, and vertical shadow rib metal wall panels.
- 3. Height:** 26’ to top of ridge
- 4. Overhead doors:** There will be two overhead glass doors on the south and north ends of the car wash bay.
- 5. Mechanical equipment:** Should any equipment being installed on the roof it shall be screened from view by materials compatible with those used for the principal structure. Any such equipment located on the ground shall be screened from view by landscaping or fencing to compliment the building and overall landscaping.

Section 3, Landscaping Plan: Required tree planting along the public roadway is noted on plan and foundation plantings along the office area and plantings screening portions of the parking areas are shown on the plan. It must be noted that the proposed trees along Centerline Dr. may need to be eliminated as there is a 20’ “gas line” easement that may exclude any plantings from being located within this area. The applicant is currently in the process of checking with WPS to get confirmation.

Section 4, Lighting: Wall pack LED lighting is proposed around the perimeter of the building with ten pole mounted lighting located along the internal drive lanes and parking areas.

Section 5, Signage: Wall signage is noted on the front (east) elevation for all four tenant spaces on the attached plans and Staff would recommend that the two end tenant units be approved to have wall signage for the side wall of their respective tenant spaces. Additionally, the applicant is requesting the construction of two monument signs to be located along Centerline Dr. with one detailing the access for the car wash driveway. Location may need to be modified depending on confirmation to be received from WPS on the 20’ easement. Staff would recommend approval for sign placements only at this time with a more detailed sign package being submitted for review and approval prior to installation. (west, south, and east) of the building along the office area.

Section 6, Driveway-Curb Cut: There are two proposed curb cuts of 34’ and 41.2’ along Founders Terrace for the ingress/egress to the tenant spaces and drive-thru to the northern unit. Two additional curb cuts are proposed along Centerline Dr. of 22’ for the egress from the drive-thru and a 34’ ingress/egress to serve the car wash and vacuum areas.

RECOMMENDATION/CONDITIONS

Staff recommends conditional approval of this site plan in concept only, subject to the following in addition to any condition(s) the Site Review may identify:

1. Increase width of paved driveway from 12' to 14' in southwest exit lane from center vacuum area
2. Add hydrant to west side of building in green area south of west vacuum area
3. Village hydrant relocation can be performed by onsite utility contractor under Village supervision and standards
4. Founders Terrace roadway concrete replacement will be full panel replacement approved by the Village and replaced per original roadway specifications
5. Light Pole relocation will be by Village contractor reimbursed by developer
6. Wall signs to be located as noted on the submitted building elevation drawing in possibility to locate a second wall sign on the side walls (North and South elevations) of the two end tenant units. Signage details for all proposed signs on site shall be submitted for approval prior to installation
7. Alterations to the landscape plan following confirmation from WPS on the 20' gas line easement located along Centerline Dr. shall be approved by Village Staff. This may include the reduction in the number of trees located along Centerline Dr.
8. Should any equipment being installed on the roof it shall be screened from view by materials compatible with those used for the principal structure. Any such equipment located on the ground shall be screened from view by landscaping or fencing to compliment the building and overall landscaping

Petition Sign-Up Sheet




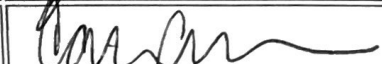


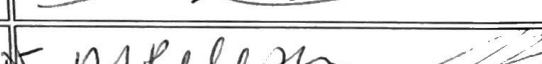






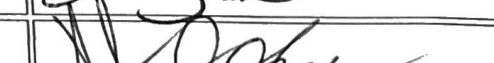
Date: May 6, 2024

Title: Petition for Safer Streets in Copilot Way and Autumn Joy, Hobart, WI

Summary:

We, the undersigned residents near Copilot Way in Hobart, Wisconsin, request the examination of the following measures by the city:

1. **Installation of Sidewalks:** Addition of a sidewalk from Autumn Joy to S Pine Tree Road to ensure safe passage for pedestrians, particularly with the planned expansion and sidewalk installation along S Pine Tree Road.
2. **Speed Limit Reduction:** Reduction of the speed limit on Autumn Joy from 35 Miles Per Hour (MPH) speed limit to 25 MPH speed limit to enhance safety for residents on this residential street.

Name	Address	Signature
David & Melissa Hernandez	1237 Copilot	
Kaleb + Abigail Farragh	1240 Copilot	
Tyler Van De Voorde + Courtney Malling	1231 Copilot	
Cathy Andersen	1266 Lear Ln	
Jim Pelt	1470 Navigator Ln	
Steven Kretzer	1418 Lear Ln.	
Jeremy + Melissa Pelesin	1296 Lear Lane Apt 11	
Ann Unstrom	1214 Copilot Way Apt 13	
Evan Sonkey	1264 Lear Ln.	
Emma Ashman	1264 Lear Ln.	
William Waxler	1249 Copilot Way	
ERE BURMEISTER	1010 GULFSTREAM CT	
Alex Green	1314 Copilot Way Unit 74	
Erin Bonnin	1219 Copilot Way	

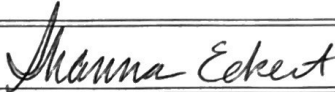

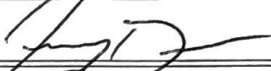
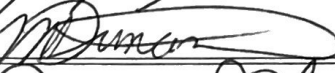





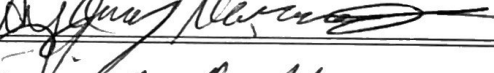
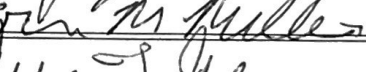
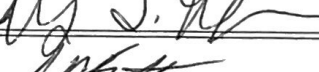

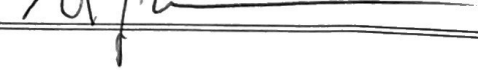
Petition Sign-Up Sheet

Date: May 6, 2024Title: Petition for Safer Streets in Copilot Way and Autumn Joy, Hobart, WI

Summary:

We, the undersigned residents near Copilot Way in Hobart, Wisconsin, request the examination of the following measures by the city:

1. **Installation of Sidewalks:** Addition of a sidewalk from Autumn Joy to S Pine Tree Road to ensure safe passage for pedestrians, particularly with the planned expansion and sidewalk installation along S Pine Tree Road.
2. **Speed Limit Reduction:** Reduction of the speed limit on Autumn Joy from 35 Miles Per Hour (MPH) speed limit to 25 MPH speed limit to enhance safety for residents on this residential street.

Name	Address	Signature
Shannon Eckert	1385 Lear Lane De Pere	
Mark Eckert	1385 Lear Lane De Pere	
Jeremy Duncan	1201 Copilot Way De Pere	
Melissa Duncan	1201 Copilot Way De Pere	
David DeNamus	1326 Copilot Way	
TRICK ALBANTI	1239 S. PINE ST, DP	
Patrick Morgan	1311 Copilot Way	
Lauren Rogan	1224 S Pine Tree	
Jacob Breteon	1342 Copilot Way	
Sydney Musserschmidt	1232 Copilot Way	
Erin Miller	1225 Copilot Way	
Jaclyn Verbrugge	1267 Copilot Way	
Cody Siorka	1246 Copilot Way	
Mark Cumbers	1341 Navigator way	

Petition Sign-Up Sheet

Date: May 15, 2024

Title: **Petition for Safer Streets in Copilot Way and Autumn Joy, Hobart, WI**

Summary:

We, the undersigned residents near Copilot Way in Hobart, Wisconsin, request the examination of the following measures by the city:

1. **Installation of Sidewalks:** Addition of a sidewalk from Autumn Joy to S Pine Tree Road to ensure safe passage for pedestrians, particularly with the planned expansion and sidewalk installation along S Pine Tree Road.
2. **Speed Limit Reduction:** Reduction of the speed limit on Autumn Joy from 35 Miles Per Hour (MPH) speed limit to 25 MPH speed limit to enhance safety for residents on this residential street.

Name	Address	Signature
Lexie LeClair	1291 Lear Ln Apt 5	<i>Lexie LeClair</i>
Jackie Elegeant	1286 Lear Ln Apt 2	<i>J. Elegeant</i>
Jon Shaffa	12515 Copilot Way	<i>Jon Shaffa</i>
Josh Summers	1286 Lear Ln Apt 21	<i>Josh Summers</i>
Kaya Jensen	786 Brookwood Cir.	<i>Kaya Jensen</i>
Dawn Hansen	2016 South Joint	<i>Dawn Hansen</i>
Ryan Jones	1226 Copilot Way	<i>Ryan Jones</i>



HOBART-LAWRENCE POLICE DEPARTMENT COPS GRANT AUTHORIZATION REQUEST

EXECUTIVE SUMMARY

OVERVIEW

The Hobart-Lawrence Police Department is requesting the Village of Hobart and the Town of Lawrence Boards to authorize submission to the 2024 COPS Hiring Grant.

PROBLEM STATEMENT

The Hobart-Lawrence Police Department is unable to have two officers on (one in Hobart and one in Lawrence) for 24 hour coverage, seven days a week, year round - due to training, other administrative functions, vacations, sick leave, compensatory time off, and staffing vacancies.

PROPOSED SOLUTION

Submit grant to the 2024 COPS Hiring program for two additional officers. This will allow the department to create a power shift on each off day group that can be flexed to cover those shifts that are vacant.

NEXT STEPS

The first step of the grant is due June 6th, 2024 - followed by the second portion being due June 12th, 2024. The award recipients will be notified by the end of the year 2024.

FINANCIAL REQUIREMENTS

Each award will support up to 75 percent of an officer entry-level salaries and fringe benefits for three years within a five-year period of performance to accommodate time needed for recruitment and hiring.

There is a minimum 25 percent local cash match (cost share) requirement, unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,000 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

V I L L A G E O F
HOBART
 GREATNESS IS GROWING
MEMORANDUM



TO: Village Board
FROM: Aaron Kramer, Village Administrator
RE: ARPA Funding
DATE: June 4th 2024

BACKGROUND

The Village's ARPA balance is \$168,217.83, as of May 15th. The only project outstanding at this point is the installation of the basketball court in Jan Wos Park, which has been approved by the Board. The estimated final cost of that project is \$40,000, leaving a balance of \$128,217.83 in the ARPA Fund.

PROPOSED EXPENDITURES

The following is the next proposed round of projects financed with ARPA funds:

PROJECT	COST
Updating Village Website to .gov – General This project will add .GOV email addresses for Village and Hobart/Lawrence Police (HLPD) employees.	\$3,840.00
New Server and Backup – General Amplitel will install a new physical host Server for Village and HLPD. They will re-purpose the old physical server for VEEAM Backups with new storage device	\$19,664.27
Printer – General (Village Office) This would replace the current printer (six years old) with a new model to be purchased from Wisconsin Document Imaging in the latter half of the year.	\$8,398.00
Door/Entrance Modifications – Village Office/Fire Station This would bring the doors up to ADA compliance, in part to address the move of the elections to the Fire Station. Four (4) doors at the Village Office, two (2) at the Fire Station	\$8,000.00
Stanchions – Elections Twelve (12) new stanchions with carts and four (4) signs will be purchased for the move of the elections to the Fire Station	\$1,179.95
Axon Body Cameras – Police Department (2024) Hobart pays one-half; Lawrence pays the other half.	\$19,426.92
Axon Body Cameras – Police Department (2025) Hobart pays one-half; Lawrence pays the other half.	\$19,552.33
Rifle Plates – Police Department Our officers are currently equipped with ballistic vests that are high quality. Unfortunately, most (if not all) of the ballistic vests commonly used by law enforcement do not provide any protection or coverage from rifle rounds. It is imperative that we equip our staff with additional equipment to provide this necessary protection and safety. To equip all staff with rifle plates (which insert into their current ballistic events), we are requesting this purchase. This cost also includes one test and evaluate vest.	\$7,596.60

<p>Rifles – Police Department The current rifles in our squads are several years old and need updates / replacement. In addition, most of the rifles that we currently have were from low quality manufacturers that are no longer in business. The uses of patrol rifles are too numerous to count, and it is a mandatory piece of equipment for our staff to have available for use. We need (8) new rifles at a cost of \$2,728.46 each (includes the sight, flashlight, suppressor, and all needed equipment) to equip all of our current squads. This is an upcoming capital expenditure request in a budget in the near future. Purchase of these rifles now is a long-term investment, as replacement with quality rifles will ensure that we don't need to consider replacements for another 15+ years. The usage of suppressors is also something that is necessary for our officer's safety and wellness. One of the leading causes of disability for law enforcement officers, hearing loss, is very preventable by these simple metal devices.</p>	\$21,827.70
<p>Live Scans – Police Department There are several number of circumstances in which a live scan is needed to confirm the identity of someone our department interacts with. We currently have (1) live scan, which is passed from shift to shift to try to maximize its usefulness. This device is also approximately five years old and is nearing the end of its useful life span. Our request is to purchase (2) additional live scans to allow officers working to always have this necessary technology available for their use in both sections.</p>	\$5,000.00
<p>Individual First Aid Kits (IFAK) – Police Department There is nothing more important than gear readiness when saving a life. The IFAK selected is designed to fit behind medium ballistic plates (that will be required to be worn in item #1 of this proposal), these kits are packed for quick deployment and designed around injury patterns in order of priority for trauma treatment with the necessary supplies.</p>	\$4,845.00
TOTAL	\$119,330.77

PROPOSED MOTION

To approve the proposal for ARPA funded projects as presented to the Board.

**BROWN COUNTY INTERGOVERNMENTAL 2024-2025 PROPERTY TAX BILL AGREEMENT
(TAX BILL PREPARATION, WITH MAILING OPTION)**

This Agreement is entered into by and between the **County of Brown ('County')**, a body corporate as that term is used in Wis. Stat. § 59.01, and the **Village of Hobart ('Municipality')**. This Agreement is made pursuant to Wis. Stat. § 66.0301, which allows a Wisconsin County to enter into Intergovernmental Agreements with other Wisconsin Municipalities.

Municipality desires for County to **prepare** (and, depending on the Mailing Option selected on Page 2, to mail) its **Real Property Tax Bills** on its behalf, and County desires to perform said Services, pursuant to the terms and conditions specified below.

1. The term of this Agreement is from the date the last signature on this Agreement is obtained to February of 2025.
2. Municipality's Clerk shall provide all approved 2024 tax rates to the Brown County Treasurer's Office by November 30, 2024, and on or before February 28, 2025 Municipality shall pay County **\$1,500 per year** to contribute to the cost of tax collection software.
3. County, via the Brown County Treasurer Office, shall prepare appropriate tax bills for Municipality, specifying the first installment payment, second installment payment and/or full payment of Real Property Taxes along with Special Charges and Special Assessments to be due on or before January 31st, 2025. Tax bill preparation includes providing forms, printing, folding, sealing, and presorting the tax bills.
4. **County shall not provide First Installment Property Tax Collection Services.** Municipality shall collect Real Property Taxes (including Special Charges and Special Assessments) per Wis. Stats. § 74.11(6). **County Treasurer shall collect Second Installment and Delinquent Real Property Taxes** per Wis. Stat. Sec. 74.11(6)(b).
5. On or before January 15, 2025, Municipality shall settle with County for all collections received *prior to* January 1, 2025, including collections for Special Assessments, Special Charges, and Special Taxes, and for General Property Taxes, and Municipality shall pay all taxing districts their proportionate share of levies collected per Wis. Stats. § 74.23.
6. On or before February 20, 2025, Municipality shall settle with County for all collections received *on or after* January 1, 2025 and *on or before* February 7, 2025, including collections for Special Assessments, Special Charges, and Special Taxes, and for General Property Taxes, and Municipality shall pay all taxing districts their proportionate share of levies collected per Wis. Stats. § 74.25.
7. If changes in state law occur during the course of this Agreement which substantially affect the obligations of the County or Municipality under this Agreement, such as a change to Property Tax Preparation and/or Billing requirements, then either County or Municipality may elect to terminate this Agreement by providing the other with thirty days prior written notice on or before October 4, 2024. Any material violation of the terms and conditions of this Agreement shall be grounds for termination upon ninety days written notice.

8. **Mailing Option** (Municipality shall select **one Option** by checking one of the below boxes):

OPTION A – COUNTY MAILS TAX BILLS FOR MUNICIPALITY

County shall mail tax bills to taxpayers on behalf of Municipality, and County shall invoice Municipality for actual postage costs incurred due to mailing tax bills to taxpayers, which shall be paid by Municipality on or before January 31, 2025. Municipality Payment to County: **\$0.00 per Property Tax Bill prepared plus Actual Postage Costs based on Number of Bills mailed.**

OPTION B – MUNICIPALITY MAILS ITS OWN TAX BILLS

Municipality shall mail its own tax bills to taxpayers at Municipality expense. County shall notify Municipality once tax bills are prepared, and Municipality shall pick up printed tax bills at the Brown County Treasurer Office.

By signing below, the parties affirm and acknowledge that they have read and understand this Agreement, that they shall be bound by the terms and conditions of this Agreement, and that they have authority to enter into this Agreement on behalf of their respective Municipality or County.

Village of Hobart	County of Brown	Brown County Treasurer's Office
Name of Municipality	Name of County	Name of County Department
Printed Name of Individual Signing on Behalf of Municipality	Troy Streckenbach Name of Individual Signing on Behalf of County	Charles Mahlik Name of Individual Signing on Behalf of County Department
Printed Title of Individual Signing on Behalf of Municipality	Brown County Executive Title of Individual Signing on Behalf of County	Brown County Deputy Treasurer Title of Individual Signing on Behalf of County Department
X	X	X
Signature of Individual Signing on Behalf of Municipality	Signature of Individual Signing on Behalf of County	Signature of Individual Signing on Behalf of County Department
Date Signed	Date Signed	Date Signed
Phone Number	(920) 448-4001 Phone Number	(920) 448-4074 Phone Number