



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday December 3rd 2024 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:05 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS**

**A. PUBLIC HEARING – To Consider Rezoning of Parcel HB-889-1 (1380 East Adam Drive) from R-3: Residential District to R-1: Residential District** - The purpose of this Ordinance is to re-zone property, specifically Parcel HB-889-1, located at 1380 East Adam Drive, from R-3: Residential District to R-1: Residential District.

President Heidel opened the public meeting at 6:07 pm.

Appearing before the board:

No one spoke.

President Heidel closed the public meeting at 6:10 pm.

**B. ACTION on aforesaid agenda item (Ordinance 2024-09 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN))**

ACTION: To approve Ordinance 2024-09 as presented. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of November 19th 2024 (Regular)** - ACTION: To approve the Consent Agenda as presented. MOTION: Koepke SECOND: Zittlow VOICE VOTE: 5-0.

**6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

No one spoke.

**A. DISCUSSION AND ACTION – Resolution 2024-12 (A RESOLUTION AUTHORIZING THE VILLAGE TREASURER TO WRITE OFF OLD UNCOLLECTIBLE ACCOUNTS RECEIVABLE)**

This resolution will remove \$7,518.18 from the Village's accounting system due to a variety of reasons.

ACTION: To approve Resolution 2024-12 as presented. MOTION: Tanke SECOND: Dillenburg VOICE VOTE: 5-0.

## **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

### **A. INFORMATION -**

1. Hobart-Lawrence Police Department (August 2024)
2. Hobart-Lawrence Police Department (September 2024)
3. Hobart-Lawrence Police Department (October 2024)

The 3 Police Department Monthly Statements were presented.

The new K9 car was present for viewing.

Our new Captain starts next week and will be sworn in at our next Board Meeting.

Tax bills will be mailed out on December 9.

Administrator Kramer is working on updating our website.

### **9. COMMITTEE REPORTS AND ACTIONS**

There will not be a December Planning & Zoning meeting.

There will not be a December Site Review meeting.

The next HALO meeting should be 2 weeks from today.

Aaron and Vanya going to the Airport Development meeting.

Board of Review is being scheduled for June 4, 2025

There will not be a December Public Works meeting.

### **10. OLD BUSINESS** – None.

### **11. NEW BUSINESS**

#### **A. DISCUSSION AND ACTION – FY2025 Storm Water Budget**

The budget reflects the recently approved increase in the Storm Water ERU (Environmental Runoff Unit) to \$70 per single unit from the \$63 charge that was implemented during the COVID pandemic. The increased revenue is also reflected in increases in the culvert replacement and general repair and maintenance line items.

ACTION: To approve the proposed FY2025 Storm Water Budget as presented. MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 5-0.

#### **B. DISCUSSION AND ACTION – Authorization to Post Job Posting (Public Works and Utility Crew Member)**

With the FY2025 budget having been approved, with the addition of one (1) full-time position in the Public Works Department, staff is requesting permission to post the position and solicit applications with a goal of filling the position early next year.

ACTION: To authorize the posting of the Public Works and Utility Crew Member job posting as presented. MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 5-0.

#### **C. DISCUSSION - Items for future agenda consideration or Committee assignment**

Administrator Kramer asks that at the first meeting of Public Works & Utility Committee Meeting in January, the committee put together a prioritized list of jobs to take on in 2025.

ACTION: To recess prior to going into closed session (6:43 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

**D. ADJOURN to CLOSED SESSION (7:01 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements, 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation, and 3) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel MOTION: Heidel SECOND Dillenburg ROLL CALL VOTE: 5-0.

**E. CONVENE into open session (8:20 PM) –** MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 5-0.

**F. ACTION from closed session - ACTION:** To approve the purchase of HB-68-5 (The East 220 feet of the South Half of the North Half of the Southwest Quarter of the Northwest Quarter (S½ of the N½ of the SW¼ of the NW¼), Section One (1), Township Twenty-three (23) North, Range Nineteen (19) East, in the Village of Hobart, Brown) for \$625,000, and direct the Administrator to proceed with the necessary steps to finance the purchase. **MOTION:** Heidel **SECOND:** Tanke **ROLL CALL VOTE:** 5-0.

**12. ADJOURN (8:21 PM) – MOTION:** Dillenburg **SECOND:** Koepke **VOICE VOTE:** 5-0

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk