

V I L L A G E O F  
**HOBART**  
G R E A T N E S S I S G R O W I N G



Village of Hobart – [www.hobartwi.gov](http://www.hobartwi.gov)  
Village Office - 2990 South Pine Tree Road, Hobart, WI

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Wednesday February 19<sup>th</sup> 2025 at 6:00 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted this 14<sup>th</sup> day of February, 2025 at the Hobart Village Office and on the village website.

## **MEETING NOTICE – VILLAGE BOARD (Regular)**

**Date/Time: Wednesday February 19<sup>th</sup> 2025 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

NOTE: The meeting has been rescheduled from Tuesday February 18<sup>th</sup> due to the Spring Primary.

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### **4. PUBLIC HEARINGS**

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices (Page 3); B. VILLAGE BOARD: Minutes of February 4<sup>th</sup> 2025 (Regular) (Page 20); C. PUBLIC UTILITIES AND ADVISORY COMMITTEE: Minutes of January 13<sup>th</sup> 2025 (Page 23); D. PLANNING AND ZONING COMMISSION: Minutes of November 13<sup>th</sup> 2024 (Page 24)**

### **6. ITEMS REMOVED FROM CONSENT AGENDA**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

**A. SWEARING IN – Amanda Wangerin as Deputy Clerk for the Village of Hobart**

**B. SWEARING IN – Tim Allen as Hobart-Lawrence Police Department Lieutenant**

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

#### **A. INFORMATION**

1. Hobart-Lawrence Police Department December 2024 Monthly Report (Page 25)
2. January 2025 Village Investment Report (Page 41)

### **9. COMMITTEE REPORTS AND ACTIONS**

### **10. OLD BUSINESS**

#### **11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Ordinance 2025-01 (AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 250 (REGULATION OF SPECIAL EVENTS) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) (Page 47)**

The purpose of this Ordinance is to amend the current Special Events Ordinance (Chapter 250) to improve the application process, and bring the Village Board into the process. Staff would recommend a second reading (March 4<sup>th</sup>).

**B. DISCUSSION AND ACTION – To set a Public Hearing to consider a Conditional Use Permit allowing a maximum of 10 animal units, exceeding the 5 units permitted in the ER: Estate Residential District (HB-210-2, 2264 S. Pine Tree Road)**

Staff would recommend the Public Hearing be held at the March 18<sup>th</sup> Board Meeting.

**C. DISCUSSION AND ACTION – To set a Public Hearing to consider Ordinance 2025-02 (Modifications/Amendments to the Zoning Ordinance, Chapter 295, Section 295-17, Swimming Pools)**

Staff would recommend the Public Hearing be held at the March 18<sup>th</sup> Board Meeting.

**D. DISCUSSION - Items for future agenda consideration or Committee assignment**

**E. ADJOURN to CLOSED SESSION:**

1. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements
2. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

**F. CONVENE into open session**

**G. ACTION from closed session**

**12. ADJOURN**

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Aaron Kramer, Village Administrator

**UPCOMING BOARD MEETINGS**

Tuesday March 4<sup>th</sup> 2025 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

Tuesday March 18<sup>th</sup> 2025 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

\* Wednesday April 2<sup>nd</sup> 2025 (6:00 PM) – Regular Board Meeting at Village Office (2990 South Pine Tree Road)

\* - Rescheduled from Tuesday April 1<sup>st</sup> due to the Spring General Election.

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobartwi.gov](http://www.hobartwi.gov). Any person wishing to attend, who, because of their disability, requires special accommodation, should contact the Village Clerk's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

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 Accounting Checks ACCT  
 ALL BANK ACCOUNTS

Dated From: 2/04/2025 From Account:  
 Thru: 2/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
60410	2/18/2025	4M BUILDING SOLUTIONS INC CLEANING SERVICES 2025	
001-00-51600-014-000		Building / Plant - Out. Serv. FEBRUARY MONTHLY CLEANING SERVICES 303183	1,578.00
Total			1,578.00
60411	2/18/2025	ADVANCE AUTO PARTS 1870759009 JAN25	
001-00-53100-021-000		DPW - Vehicle Maint. OIL FILTER & DEICER 8859500208685	67.42
007-00-64000-021-000		Storm Wat - Vehicle Maint BATTERY 8859801709024	279.10
001-00-53100-006-000		DPW - Supplies MISC SUPPLIES 8859503009327	190.83
007-00-64000-021-000		Storm Wat - Vehicle Maint CORE RETURNS CORE RETURNS	-76.00
Total			461.35
60412	2/18/2025	AMERICAN WATER WORKS ASSOCIATION ORDER:SO208009 MEMBER: 1275500	
002-00-60000-011-000		Water - Ed / Conf / Travel RENEWAL MEMBER DUES 01275500 01102025	288.00
Total			288.00
60413	2/18/2025	ANGEL VAN NOIE REIMBURSEMENT TRAINING EXPENSES	
001-00-52100-011-000		Police - Ed / Conf / Travel REIMBURSEMENT TRAINING EXPENSE 2/4/2025	123.24
Total			123.24
60414	2/18/2025	ASHWAUBENON AUTO REPAIR LLC E6821 OIL CHANGE	
001-00-52100-021-000		Police - Vehicle Maint OIL CHANGE & FILTER E8621 69762	51.96
Total			51.96
60415	2/18/2025	BADGER LABORATORIES & ENGINEERING CO. INC. 25-55005136	
002-00-60000-014-000		Water - Outside Services WATER TESTING COLIFORM BACTERIA - 10 SIT 25-55005136	240.00

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Check Nbr	Check Date	Payee	Amount
Total			240.00
60416	2/18/2025	BADGER METER INC. BEACON HOSTING JAN25	
002-00-60000-014-000		Water - Outside Services MBL HOSTING SERV UNIT BEACON JAN25 80185728	215.90
Total			215.90
60417	2/18/2025	BAY EAST ANIMAL HOSPITAL K9 CARE - JAX	
006-00-52109-006-000		K-9 - Supplies JAX - ANNUAL EXAM, SHOTS & MEDICATIONS 16566	169.84
Total			169.84
60418	2/18/2025	BAYSIDE PRINTING LLC ENVELOPES	
001-00-51422-006-000		Gen Office Supply WINDOW ENVELOPES 145705	232.39
Total			232.39
60419	2/18/2025	BERGSTROM CUSTOMER 157788 C1790 PICKUP	
001-00-52200-021-000		Fire - Vehicle Maint CHECK BRAKES AND SEAT BELT RECALL 2056827	634.97
Total			634.97
60420	2/18/2025	BRENDA SCHNEIDER REFUNDD OVERPAYMENT CLOSED UTILITY ACCT	
002-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCT 1-30-25	250.63
003-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCT 1-30-25	441.12
Total			691.75
60421	2/18/2025	BRETT STAUBER REFUND TAX OVERPAYMENT HB-784-2	
001-00-12100-000-000		Current Property Taxes Rec REFUND TAX OVERPAYMENT HB-784-2 1-29-25	36.65
Total			36.65



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60422	2/18/2025	BROWN COUNTY TREASURER 2025 RMS COST SHARING GERP/NET MOTION LI	
001-00-52100-007-000		Police - Phone & Tech Support 2025 RMS COST SHARING GERP/NET MOTION LI 2025-00000018	14,546.98
001-00-24300-000-000		Tax Due Brown County FEBRUARY 2025 SETTLEMENT FEBRUARY 2025 SETTLEMENT	958,659.43
001-00-23300-000-000		Municipal Court Deposits COURT FINES/SURCHARGES JAN25 COURT FINES/SURCHARGES JAN25	714.60
001-00-24300-000-000		Tax Due Brown County SPEC FEB CHARGEBACKS-POWTS71 2025-00000018.	16,848.00
001-00-24300-000-000		Tax Due Brown County SPEC FEB CHARGEBACKS-DELQACRE 73 2025-00000018.	645.48
009-00-69000-047-244		Packerland 2320-24-04 CTH EE-21 PROGRESS BILLING 23-24 2024-000000110	815.85
<b>Total</b>			<b>992,230.34</b>

60423	2/18/2025	CAMERA CORNER CONNECTING POINT NEW POLICE ACCOUNT 3832 SETUP	
001-00-52100-007-000		Police - Phone & Tech Support NEW POLICE ACCOUNT 3832 SET UP 21430	95.00
<b>Total</b>			<b>95.00</b>

60424	2/18/2025	COMPASS MINERALS AMERICA 1441733	
001-00-53100-090-000		DPW - Salt / Sand ROAD SALT 1441733	5,754.68
<b>Total</b>			<b>5,754.68</b>

60425	2/18/2025	CONWAY SHIELD INC. 0532312 & 0532397	
001-00-52200-067-000		Fire - 2% Fire Expenses ATTACK NOZZLE 532312	3,829.84
004-00-52200-015-000		Fire - New Equipment NEW 2ND GEAR 532397	25,000.00
012-00-48120-000-000		Fire Department Donation NEW 2ND GEAR 532397	35,885.00
<b>Total</b>			<b>64,714.84</b>

60426	2/18/2025	COUNTRY VISIONS COOPERATIVE CUST 1015976	
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Check Nbr	Check Date	Payee	Amount
007-00-64000-016-000		Storm Wat - Fuel	848.54
		DEFMASTER 55.0 GALLONS 25375	
Total			848.54
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60427 2/18/2025 DIGGERS HOTLINE INC. ANNUAL PREPAYMENT 250 1 11251			
002-00-60000-014-000		Water - Outside Services	950.20
		1ST PREPAYMENT 2025 250 1 11251 PREPAY	
003-00-62000-014-000		San Sew - Outside Services	950.20
		1ST PREPAYMENT 2025 250 1 11251 PREPAY	
007-00-64000-014-000		Storm Wat - Outside Services	950.20
		1ST PREPAYMENT 2025 250 1 11251 PREPAY	
Total			2,850.60
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60428 2/18/2025 DIVERSIFIED BENEFIT SERVICES INC. HRA - ADMIN SERVICES FEBRUARY			
001-00-51930-033-000		Insurance - Health Reimburse	40.00
		HRA ADMIN SERVICES - FEBRUARY -8 GENERAL 432436	
001-00-52100-033-000		Police - Health Reimbursement	65.00
		HRA ADMIN SERVICES - FEBRUARY -1 POLICE 432436	
Total			105.00
<hr/>			
60429 2/18/2025 DOMINION TITLE & EXCHANGE SERVICES REFUND TAX OVERPAYMENT HB-1493-A-6			
001-00-12100-000-000		Current Property Taxes Rec	29.39
		REFUND TAX OVERPAYMENT HB-1493-A-6 2425	
Total			29.39
<hr/>			
60430 2/18/2025 ERC INC MONTHLY EAP SERVICES			
001-00-52100-033-000		Police - Health Reimbursement	160.32
		MONTHLY SERVICES 02/2025 ERC 0225-1274	
001-00-51930-033-000		Insurance - Health Reimburse	98.01
		MONTHLY SERVICES 02/2025 ERC 0225-1274	
Total			258.33
<hr/>			
60431 2/18/2025 FASTSIGNS T.CARPENTER SIGN			
010-00-55200-006-000		Park & Rec - Supplies	4,309.41
		T.CARPENTER SIGN FOR NATURE PRESERVE GB-79205	

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<b>Total</b>			<b>4,309.41</b>
60432	2/18/2025	FEDEX STATE CRIME LAB - POLICE	
001-00-52100-006-000		Police - Supplies STATE CRIME LAB - POLICE	13.16
		8-754-26355	
<b>Total</b>			<b>13.16</b>
60433	2/18/2025	FIRE-RESCUE SUPPLY LLC 10697	
001-00-52200-050-000		Fire - Equipment Repair TNT RESCUE TOOLS ANNUAL MAINTENANCE SERV 10697	715.00
<b>Total</b>			<b>715.00</b>
60434	2/18/2025	FRANKS RADIO SERVICE INC. INV 126399 WILDLAND	
001-00-52200-015-000		Fire - New Equipment WILDLAND GRANT	2,514.86
		126399	
<b>Total</b>			<b>2,514.86</b>
60435	2/18/2025	GAT SUPPLY INC. CUST HOBART	
007-00-64000-006-000		Storm Wat - Supplies TOWSTRAP	369.12
		443728-1	
<b>Total</b>			<b>369.12</b>
60436	2/18/2025	GENERAL CODE LLC SUPPLEMENT NO 19	
001-00-51300-059-000		General Legal Expenses SUPPLEMENT NO 19	790.00
		PG000039842	
<b>Total</b>			<b>790.00</b>
60437	2/18/2025	GREEN BAY METROPOLITAN SEWERAGE DISTRICT JAN 2024 TREATMENT INVOICE	
003-00-62000-080-000		San Sew - GBMSD Treatment JAN 2025 TREATMENT FEES	91,199.64
		3029	
<b>Total</b>			<b>91,199.64</b>
60438	2/18/2025	HANAWAY ROSS LAW FIRM MUNICIPAL PROSECUTION JAN25	

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001-00-51200-059-000		Municipal Court Atty	680.80
		MUNICIPAL PROSECUTION JANUARY 2025 115	
		Total	680.80
60439	2/18/2025	IDEALAIR HEATING & COOLING INC. CUST 2703SPINETRE	
001-00-52200-039-000		Fire - Station Maintenance	107.05
		FIRE STN 1 FROZEN VENT 71026	
		Total	107.05
60440	2/18/2025	IRON MOUNTAIN SHREDDING 1-31-25	
001-00-52100-006-000		Police - Supplies	38.38
		SHREDDING - POLICE KBTW691	
001-00-51200-006-000		Municipal Court - Supplies	38.38
		SHREDDING - COURT KBTW691	
001-00-51422-006-000		Gen Office Supply	38.38
		SHREDDING - GENERAL KBTW691	
		Total	115.14
60441	2/18/2025	JACOB SWANEY PLOW BLADE	
007-00-64000-015-000		Storm Wat - New Equipment	2,000.00
		PLOW BLADE & WING WITH MOUNTS 02-12-2025	
		Total	2,000.00
60442	2/18/2025	JERRY LANCELLE INSURANCE DEDUCTBILE DEER HIT	
001-00-59999-000-000		GEN FUND CONTINGENCY	500.00
		DEER HIT DEDUCTIBLE 02-12-2025	
		Total	500.00
60443	2/18/2025	JOE DENOBLE SEWER & WATER CONSTRUCTION INC. 05-02888 & 05-00907	
002-00-60000-051-000		Water - Repairs & Hydrants	4,535.25
		WATE REPAIR 1185 PLEASANT VALLEY DR 05-2888	
002-00-60000-051-000		Water - Repairs & Hydrants	4,340.75
		WATER REPAIR 817 BROOKWOOD CRL 05-00907	
		Total	8,876.00

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60444	2/18/2025	KIMPS ACE HARDWARE ACCT 721	
001-00-53100-006-000		DPW - Supplies POWER EQUIPMENT PARTS	18.96 416934
001-00-53100-006-000		DPW - Supplies POWER EQUIPMENT PARTS	5.98 416942
001-00-53100-006-000		DPW - Supplies POWER EQUIP AND BAR OIL	65.95 417337
Total			90.89
60445	2/18/2025	LEXINGTON HOMES INC. REFUND OVERPAYMENT UTILITY ACCT	
002-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCOUNT	3.70 01/30/25
003-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCOUNT	7.69 01/30/25
002-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCOUNT	10.47 02/10/25
003-00-46101-000-000		Metered Sales Residential REFUND CLOSED UTILITY ACCOUNT	21.97 02/10/25
Total			43.83
60446	2/18/2025	LINDE GAS & EQUIPMENT (PRAXAIR) INC. CUST 71367771	
001-00-53100-006-000		DPW - Supplies PROPANE 7.3 GALLONS	229.81 47837257
Total			229.81
60447	2/18/2025	MCC INC. CUST 32121	
001-00-53100-088-000		DPW - Repair/ Preventive Maint COLD MIX	636.25 364529
Total			636.25
60448	2/18/2025	METRO SALES INC PRINTER CONTRACT	
001-00-52100-006-000		Police - Supplies CONTRACT BASE RATE AND USAGE CHARGES	25.34 2705252
001-00-51200-006-000		Municipal Court - Supplies CONTRACT BASE RATE AND USAGE CHARGES	25.33 2705252

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Check Nbr	Check Date	Payee	Amount
001-00-51422-006-000		Gen Office Supply	25.34
		CONTRACT BASE RATE AND USAGE CHARGES 2705252	
		Total	76.01
60449	2/18/2025	MILES GANZ	
		REFUND TAX OVERPAYMENT HB-1694-20	
001-00-12100-000-000		Current Property Taxes Rec	59.80
		REFUND TAX OVERPAYMENT HB-1694-20 2-3-25	
		Total	59.80
60450	2/18/2025	MULTI MEDIA CHANNELS SUBSCRIPTION DEPT	
		LEGAL AD 1-26-25 & 2-9-25	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	50.79
		LEGAL AD 1-26-2025 IN247329	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	214.32
		BUDGET AMENDMENT 2-9-25 IN249432	
		Total	265.11
60451	2/18/2025	NATIONAL FIRE PROTECTION ASSOCIATION	
		I.D. 2995080	
001-00-52200-011-000		Fire - Ed / Conf / Travel	175.00
		ANNUAL 2025 DUES J. LANCELLE ID#2995080 0956120M	
		Total	175.00
60452	2/18/2025	NICOLE CROCKER MARKUSEN	
		REIMBURSEMENT - TRAINING EXPENSES	
001-00-52100-011-000		Police - Ed / Conf / Travel	111.75
		REIMBURSEMENT - TRAINING EXPENSES 1-30-25	
		Total	111.75
60453	2/18/2025	NORTHLAND ELECTRICAL SERVICES	
		ADA DOORS FIRE STATION 1	
011-00-51440-000-000		Elections Expenses	480.43
		ADA DOORS FIRE STATION 1 0038982-IN	
		Total	480.43
60454	2/18/2025	NSIGHT TELESERVICE	
		PHONE LINES - ALL DEPARTMENTS	
001-00-52100-007-000		Police - Phone & Tech Support	210.56
		POLICE 2/20/25	

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Check Nbr	Check Date	Payee	Amount
001-00-51422-007-000		All Phones	329.36
	GENERAL	2/20/25	
001-00-52200-007-000		Fire - Phone & Tech Support	287.35
	FIRE DEPARTMENT	2/20/25	
002-00-60000-043-000		Water - Power/Utilities/Phone	26.60
	WATER	2/20/25	
003-00-62000-043-000		San Sewer - Power	26.60
	SANITARY	2/20/25	
Total			880.47
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60455	2/18/2025	NWTC DISTRICT	
FEBRUARY 2025 SETTLEMENT			
001-00-24500-000-000		Tax Due NWTC	186,530.61
	FEBRUARY 2025 SETTLEMENT	FEBRUARY 2025 SETTLEMENT	
Total			186,530.61
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60456	2/18/2025	ONE SOURCE TECHNOLOGIES	
ADA DOORS FIRE STATION 1			
011-00-51440-000-000		Elections Expenses	449.00
	ADA DOORS FIRE STATION 1	16053	
Total			449.00
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60457	2/18/2025	PULASKI SCHOOL DISTRICT	
FEBRUARY 2025 SETTLEMENT			
001-00-24510-000-000		Tax Due Pulaski School Dist.	1,557,072.40
	FEBRUARY 2025 SETTLEMENT	FEBRUARY 2025 SETTLEMENT	
Total			1,557,072.40
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60458	2/18/2025	ROBERT E. LEE & ASSOCIATES INC.	
VARIOUS INVOICES			
009-00-69000-078-232		Gateway (Volante) 2320-23-02	140.00
		2320-23-02 SUBDIVISION DESIGN & FINALS 87979	
009-00-69000-078-243		S PINETREE/SCHEUR 2320-24-03	31,478.04
		2320-24-03 WETLAND INVEST & DESIGN 87980	
008-00-68000-014-000		TID #1 Outside Services	553.00
		HB-537 MAP FOR PARK SPACE REMOVAL 87982	
009-00-69000-047-244		Packerland 2320-24-04	1,465.00
		2320-24-04 PACKERLAND SEWER EXT 87981	
Total			33,636.04

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60459	2/18/2025	ROLAND MACHINERY CO. ACCOUNT 367550	
007-00-64000-021-000		Storm Wat - Vehicle Maint PLOW BLADE 41137230	338.45
Total			338.45
60460	2/18/2025	SECURIAN FINANCIAL GROUP INC LIFE INS 03-01-25	
001-00-21532-000-000		Life Ins - Payable LIFE INSURANCE PREMIUMS MAR25 #539780 MARCH2025	688.26
001-00-51930-049-000		Insurance - Life LIFE INSURANCE PREMIUMS MAR25 #539780 MARCH2025	94.88
Total			783.14
60461	2/18/2025	SOUTHSIDE TIRE INC. DE PERE 10320030, 10320079, 10320149	
001-00-53100-050-000		DPW - Equipment Repair TRAILER TIRES 10320030	293.90
001-00-52200-021-000		Fire - Vehicle Maint 1790 PICKUP 10320079	694.86
001-00-53100-021-000		DPW - Vehicle Maint. TRAVERSE 10320149	599.00
001-00-52200-021-000		Fire - Vehicle Maint TRAVERSE 10320149	149.26
Total			1,737.02
60462	2/18/2025	STATE OF WISCONSIN COURT FINES & SURCHARGES FINES AND SURCHARGES JAN25	
001-00-23300-000-000		Municipal Court Deposits COURT FINES & SURCHARGES JAN25 01312025	2,094.55
Total			2,094.55
60463	2/18/2025	STEIRO APPRAISAL SERVICE INC. SCHEURING RD	
009-00-69000-078-243		S PINETREE/SCHEUR 2320-24-03 SALES STUDY FOR PROJECT 2320-24-03 3237	7,500.00
Total			7,500.00
60464	2/18/2025	STORDEUR SANITATION INC. HOABRT#1	



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Dated From: 2/04/2025 From Account:  
 Thru: 2/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-52200-039-000		Fire - Station Maintenance	160.00
		PUMP HOLDING TANK 2703 S PINE TREE RD 221738	
		Total	160.00
<hr/>			
60465	2/18/2025	TOWN OF LAWRENCE	
		DITCH MOWING 2024	
007-00-64000-021-000		Storm Wat - Vehicle Maint	1,526.94
		2024 DITCH MOWING REPAIRS & EQUIP 25-0025	
		Total	1,526.94
<hr/>			
60466	2/18/2025	VON BRIESEN & ROPER S.C. ATTORNEYS AT LAW	
		MULTIPILE INVOICES	
001-00-51300-059-000		General Legal Expenses	60.00
		BALANCE ON INVOICE 021053-00021 456644	
001-00-51300-059-000		General Legal Expenses	6,952.00
		ONEIDA MATTERS 01053-00003 482835	
001-00-51300-059-000		General Legal Expenses	197.50
		APPEAL OF IBIA DECISION 021053-00023 482836	
001-00-51300-059-000		General Legal Expenses	800.50
		2024 MATTERS 021053-00025 482837	
008-00-68000-014-000		TID #1 Outside Services	536.00
		2024 MATTERS 021053-00025 482837	
009-00-69000-014-000		TID #2 Outside Services	1,708.50
		2024 MATTERS 021053-00025 482837	
001-00-51300-059-000		General Legal Expenses	6,352.21
		ELM FEE TO TRUST APPEAL 021053-00026 482838	
		Total	16,606.71
<hr/>			
60467	2/18/2025	WEST DE PERE SCHOOL DISTRICT	
		FEBRUARY 2025 SETTLEMENT	
001-00-24520-000-000		Tax Due W. DePere School Dist	752,690.89
		FEBRUARY 2025 SETTLEMENT FEBRUARY 2025 SETTLEMENT	
		Total	752,690.89
<hr/>			
60468	2/18/2025	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU	
		BACKGROUND CHECKS - 7	
001-00-44130-000-000		Operators & Background Checks	49.00
		7 - BACKGROUND CHECKS 2025-02-28	
		Total	49.00

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Dated From: 2/04/2025

From Account:

Thru: 2/18/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
60469	2/18/2025	WPS	
DAMAGES			
001-00-59999-000-000		GEN FUND CONTINGENCY	3,660.57
		ACCT133 REPAIRS AT 1111 HILL DR	5351197380
			Total
3,660.57			
<hr/>			
	2/18/2025	CINTAS CORP	
CINTAS MATS AT BUILDING			
			Manual Check
001-00-51600-006-000		Building / Plant - Supplies	33.55
		MATS AT OFFICE 01/29/25	4219376187
			Total
33.55			
<hr/>			
	2/18/2025	AMPLITEL TECHNOLOGIES	
AMPLITEL HUNTRESS EDR AND SOC			
			Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	6,181.48
		HUNTRESS - EDR: HUNTRESS-EDR AND SOC	24971
			Total
6,181.48			
<hr/>			
	2/18/2025	AMPLITEL TECHNOLOGIES	
AMPLITEL MANAGED MONTHLY SERVICE			
			Manual Check
001-00-51100-006-000		Village Board Supplies	686.25
		BOARD	25042
001-00-51422-042-000		Info / Tech - Computer Support	1,372.50
		OFFICE	25042
001-00-53100-007-000		DPW - Phone & Tech Support	1,162.50
		DPW	25042
001-00-52100-007-000		Police - Phone & Tech Support	3,050.00
		POLICE	25042
001-00-52200-007-000		Fire - Phone & Tech Support	1,041.25
		FIRE DEPARTMENT	25042
001-00-51200-007-000		Municipal Court - Tech	457.50
		COURT	25042
			Total
7,770.00			
<hr/>			
	2/18/2025	CULLIGAN GREEN BAY	
CULLIGAN FILTER RENTAL			
			Manual Check
001-00-51600-039-000		Building / Plant - Maintenance	50.20
		OFFICE WATER/FILTER AUTO PAY	546X04112602
			Total
50.20			

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Dated From: 2/04/2025 From Account:  
 Thru: 2/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
WPSJAN25	2/18/2025	WPS	
		FACILITIES AND STREET LIGHTS JAN 25	
			Manual Check
003-00-62000-043-000		San Sewer - Power	105.46
		00001-LIFT STATION RIVERDALE 5348770086	
003-00-62000-043-000		San Sewer - Power	117.57
		00004 - LIFT STATION RIVERDALE & HILLCRE 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	29.94
		00007-FF & PLEASANT VALLEY 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	186.51
		00009 - N. PINE TREE - WATER TOWER 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	351.23
		00010 - 471 FOUR SEASONS DRIVE SHELTER 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	0.00
		00011-1229 PLEASANTVALLEY PUMPSTN 5348770086	
003-00-62000-043-000		San Sewer - Power	153.03
		00012 - CONRAD DRIVE LIFT ST 5348770086	
001-00-53100-094-000		DPW - Street Lights	6,722.35
		00013 - STREET LIGHTING 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	650.95
		00014 - 482 COUNTRY COURT FIRE #2 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	994.54
		00015 - 2990 S. PINE TREE / OFFICE 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	212.80
		00018 - 1680 ADAM DR / METER STATION 5348770086	
003-00-62000-043-000		San Sewer - Power	0.00
		00019 - MAGELLEN WAY LIFT STATION 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	467.70
		00025 - 3769 N. OVERLAND / DPW / SHOP 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	275.83
		00026 - 3769 N. OVERLAND RD / DPW OFFICE 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	29.94
		00027 - HILLCREST EMERGENCY PUMP 5348770086	
001-00-53100-094-000		DPW - Street Lights	50.18
		00040 - STREET LIGHT PLEASANT VALLEY 5348770086	
001-00-53100-094-000		DPW - Street Lights	42.07
		00043 - STREET LIGHT N. PINE TREE 5348770086	
001-00-53100-094-000		DPW - Street Lights	188.24
		00052 - STREET LIGHTS CENTENNIAL 5348770086	

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Dated From: 2/04/2025

From Account:

Thru: 2/18/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-53100-094-000		DPW - Street Lights	33.29
		00055 - ST LIGHT WINDEMER & TROUT CREEK 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	1,172.49
		00058 - 1285 RIVERDALE DR - WTR BOOSTER 5348770086	
001-00-53100-094-000		DPW - Street Lights	517.22
		00067 - CENT CENTRE & OVERLAND ST LGTS 5348770086	
001-00-53100-094-000		DPW - Street Lights	42.83
		00081 - 1900 RIVERDALE DR SIGN 5348770086	
001-00-53100-094-000		DPW - Street Lights	46.69
		00082 - 4600 HILLCREST SIGN 5348770086	
003-00-62000-043-000		San Sewer - Power	290.20
		00090 - PACKERLAND DRIVE LFT STN 5348770086	
001-00-53100-094-000		DPW - Street Lights	30.98
		00095 - CENTEN BLVD & LARSON ORCH PKWY 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	604.74
		00099 - 750 CENTERLINE DR 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	844.57
		00100-4685 NPINETREE WTRPMP STN- 5348770086	
002-00-60000-043-000		Water - Power/Utilities/Phone	263.70
		00106 CENTCENTRE PRV 5348770086	
001-00-53100-094-000		DPW - Street Lights	81.62
		00116 TRIANGLE AT CTH TS SW QUAD 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	133.42
		00121 SALT SHED N. OVERLAND RD 5348770086	
001-00-53100-094-000		DPW - Street Lights	226.09
		00127 - N OVERLAND RD - 5006063 5348770086	
001-00-51600-040-000		Building / Plant - Utilities	2,653.86
		00128 - 2703 S PINE TREE FIRE STATION #1 5348770086	
		<b>Total</b>	<b>17,520.04</b>

NSF020625 2/06/2025 ASSOCIATED BANK

NSF 02-06-2025

Manual Check

001-00-51420-006-000		Clerk-Treasurer Supplies	12.00
		RETURNED TAXES BELSCHNER	

Total

12.00

NSF021125 2/11/2025 ASSOCIATED BANK

NSF 02-11-25

Manual Check

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Dated From: 2/04/2025 From Account:  
 Thru: 2/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51420-006-000		Clerk-Treasurer Supplies	12.00
		NSF TAXES THOMAS	
Total			12.00

FLEETFEB25	2/18/2025	ENTERPRISE-FLEET MANAGEMENT	
		FLEET LEASE 02-06-25	
			Manual Check
004-00-53100-015-000		DPW - New Equipment	2,106.64
		DPW FLEET RENTAL	
		FBN5246225	
004-00-52100-017-000		Police - New Vehicles	7,532.46
		POLICE FLEET RENTALS	
		FBN5246225	
Total			9,639.10

GBH20JAN25	2/18/2025	GREEN BAY WATER UTILITY	
		PURCHASED WATER JAN25	
			Manual Check
002-00-60000-061-006		Purchased Water - GBWU	35,329.89
		ACCT#00039348-00 WATER USAGE JAN25	
		022525	
Total			35,329.89

HRA021425CY	2/14/2025	DIVERSIFIED BENEFIT SERVICES INC.	
		HRA 021425CY	
			Manual Check
001-00-51930-033-000		Insurance - Health Reimburse	37.22
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
007-00-64000-033-000		Storm Wat - Health Reimburse	13.82
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
002-00-60000-033-000		Water - Health Reimbursement	13.82
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
003-00-62000-033-000		San Sew - Health Reimbursement	13.82
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
008-00-68000-033-000		Insurance - Health Reimburse	13.82
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
009-00-69000-033-000		Insurance -Health Reimburse	13.83
		KRAMER HRA021425CY	
		KRAMER HRA021425CY	
Total			106.33

HRA021425PY	2/14/2025	DIVERSIFIED BENEFIT SERVICES INC.	
		HRA021425PY	
			Manual Check
001-00-51930-033-000		Insurance - Health Reimburse	5.65
		BELL HRA021425PY	
		BELL HRA021425PY	
007-00-64000-033-000		Storm Wat - Health Reimburse	0.94
		BELL HRA021425PY	
		BELL HRA021425PY	

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Dated From: 2/04/2025

From Account:

Thru: 2/18/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
002-00-60000-033-000		Water - Health Reimbursement	0.94
		BELL HRA021425PY	
003-00-62000-033-000		San Sew - Health Reimbursement	0.94
		BELL HRA021425PY	
008-00-68000-033-000		Insurance - Health Reimburse	0.47
		BELL HRA021425PY	
009-00-69000-033-000		Insurance -Health Reimburse	0.47
		BELL HRA021425PY	
Total			9.41
<hr/>			
AMERICANHERI	2/18/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	
		INSURANCE PREMIUMS FEBRUARY	
			Manual Check
001-00-21546-000-000		ALLSTATE PAYABLE	185.72
		ALLSTATE PREMIUM - CASE # AP378	
		01-12-25	
Total			185.72
<hr/>			
FIRSTBILLING	2/18/2025	FIRST BILLING SERVICES	
		UTILITY ONLINE PAYMENT SERVICE	
			Manual Check
002-00-46101-000-000		Metered Sales Residential	3.50
		ONLINE PAYMENT SERVICE - UTILITIES	
		02042025	
003-00-46101-000-000		Metered Sales Residential	3.50
		ONLINE PAYMENT SERVICE - UTILITIES	
		02042025	
Total			7.00
<hr/>			
Grand Total			3,828,542.34

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Dated From: 2/04/2025 From Account:  
 Thru: 2/18/2025 Thru Account:

	Amount
Total Expenditure from Fund # 001 - General Fund	3,559,247.39
Total Expenditure from Fund # 002 - Water Fund	49,554.34
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	93,331.74
Total Expenditure from Fund # 004 - Capital Projects Fund	34,639.10
Total Expenditure from Fund # 006 - K-9 Fund	169.84
Total Expenditure from Fund # 007 - Storm Water Fund	6,251.11
Total Expenditure from Fund # 008 - TID #1 Fund	1,103.29
Total Expenditure from Fund # 009 - TID #2 Fund	43,121.69
Total Expenditure from Fund # 010 - Parks & Recreation	4,309.41
Total Expenditure from Fund # 011 - ARPA	929.43
Total Expenditure from Fund # 012 - Fire Department	35,885.00
Total Expenditure from all Funds	3,828,542.34



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday February 4<sup>th</sup> 2025 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:01 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, and Rich Heidel were present. Excused: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 4-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** – None.

### **5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of January 21<sup>st</sup> (Regular) and January 27<sup>th</sup> 2025 (Special)** ACTION: To approve the Consent Agenda as presented. MOTION: Koepke SECOND: Dillenburg. VOICE VOTE: 4-0.

### **6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

Nancy Barden, 3499 N Overland Rd.

Scott Wesolowski, 1561 Fox Ct.

### **A. DISCUSSION AND ACTION – Resolution 2025-02 (RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$593,000 GENERAL OBLIGATION PROMISSORY NOTE)** Adam Ruechel, Baird, presented the information behind the sale.

ACTION: To approve Resolution 2025-02 (RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$593,000 GENERAL OBLIGATION PROMISSORY NOTE) as presented. MOTION: Heidel SECOND: Tanke. ROLL CALL VOTE: 4-0.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

#### **A. INFORMATION**

**1. 2024 Brown County Recycling Composition Report (Village of Hobart)** – 738.14 tons of recycling material was collected in 2024, virtually the same as the previous year (740.78 tons in 2023). The amount of paper/cardboard recycled decreased five (5) percent to 473.5 tons from 498 tons in 2023; the collection of other recyclables (aluminum, steel, bimetal and plastic containers) jumped over eight (8) percent from 242.8 tons to 264.7 tons.

Administrator Kramer presented the recycling numbers from 2024

**2. December 2024 Investment Update** – Administrator Kramer reviewed the Investment update with the Board.

The Public Works and Utilities Commission will meet next Monday, February 10.

The Site Review Committee will meet on Wednesday, February 19, before the Village Board meeting.

Planning and Zoning will meet in February.

The auditors will be here next week.

The Spring Primary is February 18, 2025.



**9. COMMITTEE REPORTS AND ACTIONS** – None.

**10. OLD BUSINESS** – None.

**11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Final Amended FY2024 General Fund, Capital Fund and Debt Service Fund Budgets**

The Village's auditors will conduct their 2024 audit the week of February 10th. The Board is being asked to approve amended 2024 budgets for the General Fund, Debt Service Fund, and Capital Fund to close out the fiscal year, and allocate surplus funds for future debt payments.

Administrator Kramer presented the Amended FY2024 General Fund, Capital Fund and Debt Service Fund Budgets.

ACTION: To approve the amended FY2024 budgets for the General Fund, Capital Fund and Debt Service Fund as presented. MOTION: Heidel SECOND: Koepke. ROLL CALL VOTE: 4-0.

**B. DISCUSSION AND ACTION – Policy 2025-01 (EMERGENCY VOLUNTEER RESPONSE)**

The purpose of this policy is to provide guidelines to employees responding to emergencies as first responders during Village work hours.

Public Works and Utilities Director Lancelle explained this policy to the Board.

ACTION: To approve Policy 2025-01 (EMERGENCY VOLUNTEER RESPONSE) as presented. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 4-0.

**C. DISCUSSION AND ACTION – Policy 2025-02 (ASSIGNMENT OF CURRENT AND FUTURE BUDGET SURPLUSES AND CERTAIN UNDESIGNATED RESERVE FUNDS TO PROVIDE BUDGET STABILITY AND RETIRE THE EXISTING DEBT)**

The purpose of this policy is to provide guidance for the payment of future debt payments by utilizing current and former budget surpluses and current undesignated reserves, therefore providing budget stability.

Administrator Kramer reviewed the policy with the Board.

ACTION: To approve Policy 2025-02 (ASSIGNMENT OF CURRENT AND FUTURE BUDGET SURPLUSES AND CERTAIN UNDESIGNATED RESERVE FUNDS TO PROVIDE BUDGET STABILITY AND RETIRE THE EXISTING DEBT) as presented. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

**D. DISCUSSION AND ACTION – Business Associate Agreement with McClone**

This agreement would consolidate the Village's insurance programs with the McClone Agency, effective March 1<sup>st</sup> 2025. There is no budgetary impact. The Board is being asked to authorize the Village Administrator to sign the BAA.

Administrator Kramer explained the move of the management of all Village insurance to the McClone Agency.

ACTION: To authorize the Village Administrator to sign the Business Associate Agreement with McClone. MOTION: Tanke SECOND: Koepke. VOICE VOTE: 4-0.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment**

The Special Event ordinance.

Swearing in the new Police Lieutenant.

Administrator Kramer will be meeting with Representative Goeben.

Administrator Kramer and President Heidel will be meeting with Badger Institute.

ACTION: To recess prior to going into closed session (7:21 PM). MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

**F. ADJOURN to CLOSED SESSION (7:35 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements, 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

RE: Tribal Affairs; Potential Litigation, and 3) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

**G. CONVENE into open session (9:15 PM)** – MOTION: Dillenburg SECOND: Tanke ROLL CALL VOTE: 4-0.

**H. ACTION from closed session** – ACTION: To approve payment of \$3,660.57 to satisfy a claim from Wisconsin Public Service for damages done to the electrical service in the area of 1111 Hill Drive in October 2024 MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0. ACTION: To appoint Amanda Wangerin to the position of Deputy Clerk MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

**12. ADJOURN (9:16 PM)** – MOTION: Dillenburg SECOND: Heidel VOICE VOTE: 4-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk



Village of Hobart Public Works & Utilities Advisory Committee Minutes  
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI

Date/Time: Monday, January 13<sup>th</sup>, 2025 (5:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

**ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
  - a. **The meeting was called to order by Dave Dillenburg at 5:01pm. Roll Call: Dave Dillenburg, Dave Baranczyk, Kevin Gannon, Don Dahlstrom, James Kubalak, Dan DeRuyter present.**
  - b. **Vanya Koepke and Ron Hieronimczak were excused.**
2. Approval of the Minutes – November 11<sup>th</sup>, 2024
  - a. **Motion by Dan DeRuyter, second by Dave Baranczyk All in Favor, Motion Carried.**
3. Public comments on non-agenda items.
  - a. **No Comments**

**ACTION ITEMS**

4. DISCUSSION AND ACTION – Emergency Responders Policy
  - a. **Committee reviewed a draft of the proposed Emergency Responders Policy, discussion was held on what the state statute allowed and how the Village will handle pay for employees responding to an emergency.**
  - b. **Motion to approve the draft with minor changes to draft wording by Don Dahlstrom, second by Dave Baranczyk, all in favor. Motion carried.**
5. DISCUSSION AND ACTION – 2025 Public Works Task Lists
  - a. **Committee was shown the current tasks and projects for 2025, discussion was held on various projects, timelines, and various additional small projects.**
  - b. **No Action**
6. UPDATE – Director and Activity Reports
  - c. **Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations.**
  - d. **No Action**
7. ADJOURNMENT
  - a. **Motion by Don Dahlstrom, second by Dave Baranczyk, all in favor. Motion carried. Meeting adjourned at 6:05pm.**



Village of Hobart Planning & Zoning Commission Minutes  
 Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI  
 Wednesday, November 13, 2024 – 5:30 pm

**Date/Time: Wednesday November 13th 2024 (5:30 P.M.)**

**Location: Hobart Fire Station #1 (2703 South Pine Tree Road)**

**ROUTINE ITEMS TO BE ACTED UPON:**

1. **Call to order/Roll Call** – The meeting was called to order by Rich Heidel at 5:31 pm. Jeff Ambrosius, Dave Dillenburg, David Johnson, John Rather, Bob Ross, and Rich Heidel were present. Excused: Tom Dennee.
2. **Certification of the open meeting law agenda requirements and approval of the agenda** – ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Ambrosius SECOND: Ross VOICE VOTE: 6-0.
3. **Approval of Minutes of the September 11, 2024 meeting** – ACTION: To approve the Minutes of the September 11, 2024 meeting. MOTION: Johnson SECOND: Dillenburg VOICE VOTE: 4-0. Ross and Heidel abstained.
4. **Public Comment on Non-Agenda Items** – None.

**ACTION ITEMS**

**5. DISCUSSION AND ACTION – Rezoning of Parcel HB-889-1 (1380 East Adam Drive) from R-3: Residential District to R-1: Residential District**

The property owner of parcel HB-889-1, located at 1380 E. Adam Dr. is requesting to rezone this parcel from R-3: Residential District to R-1: Residential District. The existing parcel is approximately 3.521 acres and complies with all zoning requirements for lot area, lot width, and setbacks for the proposed zoning district. (Applicant: Timothy Bostedt; Owner: Donna Bostedt)

ACTION: To recommend approval of Rezoning of Parcel HB-889-1 (1380 East Adam Drive) from R-3: Residential District to R-1: Residential District: MOTION: Ross SECOND: Ambrosius VOICE VOTE: 6-0.

**6. ADJOURN(5:40 PM) – MOTION: Heidel SECOND: Johnson VOICE VOTE: 6-0.**

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk

REPORT

# MONTHLY

DECEMBER 2024



[www.hobart-wi.org/police-department](http://www.hobart-wi.org/police-department)



# Introduction

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January 30th, 2025

Village of Hobart Board - Town of Lawrence Board - Police Commission

RE: Monthly Report - December 2024

Dear Members:

Please review the monthly report for December.

If you have any questions, please feel free to contact me.

Sincerely,

Michael Renkas  
Chief of Police



# MONTHLY REPORT

## DECEMBER 2024 - SNAPSHOT



	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents	508	538	-6%	8640	9937	-13%
Requests for Service	294	250	18%	3098	3483	-11%
Officer Initiated	214	288	-26%	5213	6154	-15%
Citizen Contacts/ Warnings	25	56	-55%	1158	859	35%
Traffic Citations	36	95	-62%	1202	1428	-16%
Speeding	7	13	-46%	302	290	4%
OWI	1	4	-75%	29	32	-9%
Ordinance Summons	4	4	0%	83	59	41%
Parking Tickets	5	26	-81%	74	131	-44%
Warrant Pick Ups	1	1	0%	26	30	-13%
Accidents (TRAcS)	17	27	-37%	248	276	-10%
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
District Attorney Referrals/ In-Custody	14	25	-44%	316	240	32%
Juvenile Criminal Referrals	1	0	100%	4	2	100%
Emergency Detentions	0	1	-100%	6	9	-33%
Alcohol Holds	0	0	0%	0	0	0%
Animal Bite	1	1	0%	24	16	50%

# HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2023	14	12	6	11	10	16	9	8	9	7	10	9	121	-
	2024	7	6	3	9	12	13	8	11	8	4	16	14	111	-8.3%
911 HANG UP	2023	6	13	14	16	13	29	11	10	1	9	4	3	129	-
	2024	8	8	4	4	7	6	11	2	5	5	5	3	68	-47.3%
ABANDONED VEHICLE	2023	0	0	1	0	1	0	1	3	1	1	1	1	10	-
	2024	1	0	0	1	3	1	3	2	0	0	1	1	13	30.0%
ACCIDENT CALL	2023	12	13	10	8	19	11	13	9	6	9	21	14	145	-
	2024	12	7	8	15	20	10	11	9	11	17	16	15	151	4.1%
ACCIDENT WITH INJURY	2023	2	0	3	1	0	1	0	1	0	1	2	0	11	-
	2024	0	1	1	2	0	0	2	1	0	1	1	1	10	-9.1%
ALARM CALL	2023	4	4	3	6	3	7	11	9	7	9	9	8	80	-
	2024	12	5	9	7	8	4	9	6	3	3	7	13	86	7.5%
ALCOHOL CALL	2023	0	0	1	0	0	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
ANIMAL CALL	2023	7	9	8	21	17	11	10	4	13	16	21	20	157	-
	2024	17	15	16	10	21	17	10	14	12	12	19	14	177	12.7%
ASSIST MOTORIST	2023	19	37	37	7	8	22	16	14	17	14	17	17	225	-
	2024	37	5	12	20	7	22	17	3	8	8	18	25	182	-19.1%
ASSIST OTHER LEO AGENCY	2023	10	13	3	5	7	10	6	17	9	8	5	5	98	-
	2024	8	7	4	3	7	5	7	8	7	4	2	2	64	-34.7%
AUTO THEFT	2023	1	0	0	2	2	1	0	0	0	0	0	0	6	-
	2024	0	0	1	1	1	2	1	1	1	1	2	0	11	83.3%
BUILDING SECURITY	2023	70	62	37	16	22	17	22	26	53	30	56	21	432	-
	2024	74	73	60	44	22	32	22	32	12	18	8	16	413	-4.4%
BURGLARY IN PROGRESS	2023	0	0	0	0	1	0	0	0	0	1	0	0	2	-
	2024	0	1	0	0	0	2	0	1	0	0	0	0	4	100.0%
BURGLARY OVERWITH	2023	0	1	0	0	0	0	1	1	0	2	1	0	6	-
	2024	0	0	0	0	0	0	0	0	0	0	0	2	2	-66.7%
CARBON MONOXIDE ADAM RESPONSE	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	1	0	0	0	0	0	0	0	0	0	0	1	N/A
CARBON MONOXIDE FIRE	2023	0	1	0	0	2	2	1	0	1	2	0	3	12	-
	2024	2	1	2	2	1	1	0	1	0	2	2	5	19	58.3%
CARBON MONOXIDE POLICE	2023	0	0	1	0	0	0	1	1	0	0	0	0	3	-
	2024	0	0	0	0	0	0	0	1	0	0	0	0	1	-66.7%
CIVIL MATTER	2023	0	0	0	0	0	1	0	0	0	0	0	0	1	-
	2024	0	0	0	1	0	2	1	0	1	0	0	0	5	400.0%
CIVIL PROCESS	2023	1	0	1	0	1	0	0	0	0	0	1	0	4	-
	2024	0	1	0	0	0	0	0	0	1	2	0	0	4	0.0%
COURT CALL	2023	0	0	0	1	0	0	0	0	3	0	1	0	5	-
	2024	0	0	0	0	0	0	0	0	0	0	1	0	1	-80.0%
CRIME PREVENTION	2023	264	186	194	186	133	141	118	108	84	90	73	61	1638	-
	2024	55	102	114	103	81	93	72	78	80	99	76	50	1003	-38.8%
DAMAGE TO PROPERTY/CRIMINAL	2023	2	1	1	2	3	3	1	0	1	1	2	4	21	-
	2024	1	1	2	3	3	1	1	3	1	1	0	2	19	-9.5%
DISTURBANCE	2023	5	4	4	6	5	4	13	11	6	6	7	8	79	-
	2024	4	6	4	7	5	10	12	3	4	11	10	10	86	8.9%
DRUGS CALL	2023	0	1	0	1	2	0	2	1	2	2	1	0	12	-
	2024	0	1	0	1	1	0	0	0	0	0	0	0	3	-75.0%
EMERGENCY COMMITTAL EM-1	2023	0	0	0	0	1	0	0	0	0	1	0	1	3	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
EXTRICATION RESCUE	2023	0	0	0	0	1	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	1	0	0	0	0	0	1	0.0%
FIRE ALARM	2023	3	4	1	2	0	6	3	3	1	4	4	1	32	-
	2024	1	2	5	4	3	4	7	3	5	3	4	5	46	43.8%
FIRE ALARM POLICE	2023	0	0	0	1	0	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	1	0	0	1	1	0	3	200.0%

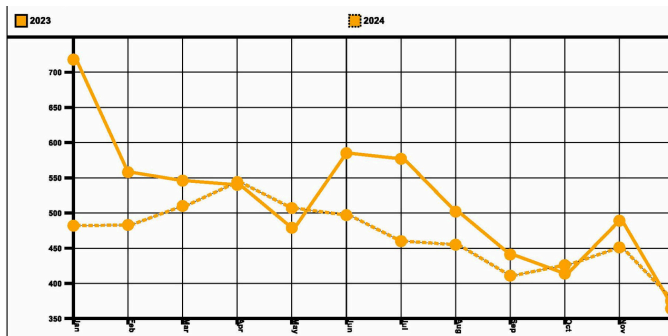


# HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
FIREWORKS COMPLAINT	2023	0	0	0	0	0	0	1	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	3	0	0	0	0	0	3	200.0%
FLAMMABLE SPILLS/LEAKS	2023	0	1	0	0	0	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	1	0	0	0	0	0	1	0.0%
FRAUD CALL	2023	4	2	4	3	0	5	1	3	5	2	3	1	33	-
	2024	2	2	3	0	4	3	5	4	0	5	2	5	35	6.1%
GAS LEAK (NATURAL GAS/PROPANE)	2023	0	0	1	0	0	0	1	2	0	0	3	1	8	-
	2024	0	1	0	1	0	0	1	0	0	0	0	0	3	-62.5%
HARASSMENT COMPLAINT	2023	6	3	3	4	3	5	4	2	4	3	1	5	43	-
	2024	4	1	5	1	4	2	3	0	6	3	4	2	35	-18.6%
HAZARD CALL	2023	5	9	8	16	12	14	11	13	11	8	14	3	124	-
	2024	9	10	5	15	37	14	8	19	4	6	7	8	142	14.5%
ILLEGAL/UNAUTHORIZED BURNING	2023	0	0	1	2	1	0	0	0	2	1	2	0	9	-
	2024	0	0	0	1	0	0	1	0	0	1	1	0	4	-55.6%
JUVENILE CALL	2023	0	0	1	1	1	1	1	2	1	3	0	0	11	-
	2024	0	2	0	2	1	3	2	1	2	1	1	1	16	45.5%
LOCK-OUT FIRE CALL	2023	0	1	0	0	0	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
LOST AND FOUND CALL	2023	1	1	0	0	2	1	1	1	2	0	0	1	10	-
	2024	0	0	0	1	0	0	2	2	2	0	0	0	7	-30.0%
MEDICAL CALL LAW	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	1	0	0	0	0	0	0	1	N/A
MEDICAL/LIFT ASSIST CALL	2023	1	2	0	2	1	1	0	1	1	2	0	0	11	-
	2024	2	1	1	1	2	0	3	3	1	0	0	0	14	27.3%
MISSING PERSON	2023	1	0	0	0	3	0	0	1	1	0	0	0	6	-
	2024	1	0	0	0	0	1	2	1	0	0	1	2	8	33.3%
NOISE COMPLAINT	2023	4	3	0	0	2	2	3	3	1	1	2	0	21	-
	2024	1	4	2	2	1	1	4	4	1	3	2	0	25	19.0%
ODOR	2023	0	0	0	0	0	0	0	1	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
ONLY IF NO OTHER INCIDENT TYPE	2023	8	3	3	9	9	13	11	12	11	12	12	7	110	-
	2024	10	5	9	6	9	9	13	9	11	8	6	8	103	-6.4%
OPEN DOOR CALL	2023	0	0	0	0	1	0	0	0	0	0	0	0	1	-
	2024	0	0	0	1	1	0	0	1	1	1	0	0	5	400.0%
ORDINANCE VIOLATION	2023	0	1	2	1	1	10	13	5	4	4	4	5	50	-
	2024	5	0	8	1	17	1	1	3	4	3	2	0	45	-10.0%
OTHER VEH FIRE -SEMI, TRAIN,ETC	2023	0	0	0	0	0	0	0	0	1	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
PARKING VIOLATION	2023	34	17	12	2	1	1	5	6	2	5	65	24	174	-
	2024	19	7	8	2	2	2	1	3	2	1	54	9	110	-36.8%
PRE-ALERT MEDICAL	2023	58	30	43	63	37	39	52	40	28	38	40	32	500	-
	2024	51	47	46	36	43	39	50	38	50	50	42	65	557	11.4%
PUBLIC RELATIONS FIRE	2023	0	1	0	0	3	1	0	0	0	0	0	0	5	-
	2024	0	0	0	3	1	1	0	0	0	2	0	1	8	60.0%
RECKLESS DRIVING COMPLAINT	2023	9	7	14	14	14	13	11	13	7	9	8	11	130	-
	2024	4	11	13	8	9	8	10	13	13	12	13	15	129	-0.8%
RESCUE ALS CALL	2023	5	8	3	5	8	6	9	7	10	4	2	8	75	-
	2024	9	7	5	6	10	9	8	9	7	9	4	12	95	26.7%
RESCUE BLS	2023	0	0	1	1	0	0	0	0	0	0	0	0	2	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
RUNAWAY CALL	2023	0	0	1	0	0	0	0	0	0	0	1	0	2	-
	2024	0	0	0	0	0	0	0	1	0	1	0	0	2	0.0%
SCAM CALL	2023	0	0	2	0	0	2	0	1	0	1	0	1	7	-
	2024	1	1	3	0	1	2	0	1	0	0	0	1	10	42.9%
SEX OFFENSES	2023	4	1	2	1	1	0	0	1	2	0	2	2	16	-
	2024	2	1	1	2	3	1	1	0	1	1	0	1	14	-12.5%
SMOKE/ODOR REMOVAL	2023	0	0	0	0	0	0	0	0	0	1	0	0	1	-
	2024	0	1	0	0	0	0	0	1	0	0	0	0	2	100.0%
STRUCTURE FIRE	2023	1	0	0	0	1	3	1	0	1	3	1	1	12	-
	2024	1	0	1	2	0	3	2	1	1	2	2	1	16	33.3%

# HOBART

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
SUSPICIOUS PERSON	2023	3	0	1	3	2	4	6	6	2	3	1	0	31	-
	2024	0	2	0	3	0	4	4	4	2	2	2	1	24	-22.6%
SUSPICIOUS SITUATIONS	2023	6	8	2	9	11	7	6	3	6	7	1	4	70	-
	2024	3	4	6	6	6	5	8	7	6	3	2	5	61	-12.9%
SUSPICIOUS VEHICLE	2023	8	3	0	10	10	12	11	13	4	1	6	8	86	-
	2024	7	3	6	9	10	6	10	7	7	10	5	5	85	-1.2%
TEST CALL	2023	0	0	1	0	0	0	0	0	0	0	1	0	2	-
	2024	0	0	0	0	0	0	1	2	1	0	0	1	5	150.0%
TEXT TO 911	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	0	0	0	0	0	1	0	1	N/A
THEFT CALL	2023	1	2	3	9	3	3	7	2	0	2	2	4	38	-
	2024	5	1	1	3	3	5	2	4	1	2	4	4	35	-7.9%
TRAFFIC STOP	2023	67	49	66	54	79	134	160	118	95	64	57	53	996	-
	2024	89	118	125	159	129	129	104	111	106	82	90	28	1270	27.5%
TRANSPORT CALL FOR LAW	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	1	0	0	0	0	0	0	1	0	0	0	2	N/A
TRESPASS CALL	2023	1	1	0	0	0	0	0	0	0	1	1	0	4	-
	2024	0	1	0	0	1	0	1	0	1	1	0	0	5	25.0%
TRUANCY CALL	2023	0	0	1	0	0	0	0	0	0	0	1	1	3	-
	2024	1	0	0	0	0	0	0	0	0	0	1	0	2	-33.3%
Traffic Complaint	2023	56	32	21	20	0	1	1	5	5	2	0	2	145	-
	2024	0	1	0	1	0	3	0	2	1	0	3	0	11	-92.4%
VEGETATION FIRE	2023	0	0	0	0	3	1	0	0	0	0	0	0	4	-
	2024	0	0	3	3	1	0	0	0	1	2	1	0	11	175.0%
VEHICLE ACCIDENT WITH INJURY	2023	0	2	1	0	1	0	2	0	0	0	1	0	7	-
	2024	0	0	0	0	0	0	0	0	0	0	1	1	2	-71.4%
VEHICLE FIRE	2023	1	0	1	0	1	3	0	0	3	1	0	0	10	-
	2024	0	0	0	1	1	0	1	0	1	0	0	1	5	-50.0%
VIOLATION OF COURT ORDER	2023	0	0	0	0	0	0	1	1	2	2	4	3	13	-
	2024	1	1	0	0	1	3	3	0	0	2	1	0	12	-7.7%
WARRANT PICKUP/SERVICE	2023	2	1	1	2	2	2	0	2	0	0	0	1	13	-
	2024	3	2	1	0	1	0	2	2	2	1	0	0	14	7.7%
WATER PROBLEMS	2023	0	0	0	1	0	1	0	0	0	0	0	0	2	-
	2024	1	0	0	0	0	0	0	0	0	0	0	0	1	-50.0%
WEAPONS CALL	2023	0	0	0	1	0	0	1	0	0	1	1	2	6	-
	2024	0	0	0	1	0	1	0	0	1	0	0	1	4	-33.3%
WELFARE CHECK	2023	11	8	22	15	15	17	18	11	16	20	17	8	178	-
	2024	12	5	13	16	6	15	7	20	14	19	10	19	156	-12.4%
WIRE DOWN CALL	2023	1	1	0	0	0	1	0	1	0	0	0	0	4	-
	2024	0	0	0	14	1	1	0	3	1	1	0	0	21	425.0%
<b>Monthly Totals:</b>		<b>1200</b>	<b>1041</b>	<b>1056</b>	<b>1084</b>	<b>986</b>	<b>1082</b>	<b>1037</b>	<b>957</b>	<b>852</b>	<b>840</b>	<b>940</b>	<b>739</b>	<b>11814</b>	



**COMMITMENT ★ INTEGRITY ★ DIGNITY ★ COMPASSION**

# LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
911 ASSIST CALL	2023	4	7	9	11	15	13	7	5	7	7	4	6	95	-
	2024	9	7	6	7	11	6	1	6	6	10	6	3	78	-17.9%
911 HANG UP	2023	8	8	7	6	17	22	20	7	2	1	1	3	102	-
	2024	5	4	5	1	3	8	2	5	5	7	4	6	55	-46.1%
ABANDONED VEHICLE	2023	0	0	0	2	0	0	0	1	4	0	1	0	8	-
	2024	2	0	0	0	0	2	2	0	1	1	0	0	8	0.0%
ACCIDENT CALL	2023	16	22	13	7	18	17	10	20	12	20	21	12	188	-
	2024	23	17	13	16	19	20	15	11	15	18	15	17	199	5.9%
ACCIDENT WITH INJURY	2023	1	0	0	1	0	1	0	0	0	0	0	3	6	-
	2024	1	1	0	0	0	1	1	2	0	6	2	2	16	166.7%
ALARM CALL	2023	6	6	4	10	3	3	9	3	6	7	7	1	65	-
	2024	5	4	5	2	2	7	4	1	5	13	3	4	55	-15.4%
ALCOHOL CALL	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	0	0	1	0	0	0	0	1	N/A
ANIMAL CALL	2023	3	5	3	7	7	8	5	10	4	8	7	6	73	-
	2024	7	4	4	2	9	4	7	4	4	4	1	3	53	-27.4%
ASSIST MOTORIST	2023	16	28	38	13	24	24	19	23	15	16	14	16	246	-
	2024	39	11	29	17	24	18	12	27	18	21	17	19	252	2.4%
ASSIST OTHER LEO AGENCY	2023	4	2	0	1	0	0	1	1	0	1	4	1	15	-
	2024	2	0	5	2	1	1	2	1	1	2	3	3	23	53.3%
AUTO THEFT	2023	0	0	1	0	0	1	0	0	0	0	0	0	2	-
	2024	0	0	0	0	0	0	0	0	0	0	0	1	1	-50.0%
BUILDING SECURITY	2023	64	43	17	8	7	6	11	11	21	16	8	7	219	-
	2024	28	35	40	26	16	16	24	28	17	26	19	5	280	27.9%
BURGLARY IN PROGRESS	2023	0	0	0	1	0	0	0	0	0	0	1	0	2	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
BURGLARY OVERWITH	2023	1	0	2	0	0	0	0	0	1	0	0	0	4	-
	2024	0	1	0	1	0	0	0	0	0	0	0	0	2	-50.0%
CARBON MONOXIDE FIRE	2023	0	1	0	0	0	0	1	0	0	0	0	3	5	-
	2024	5	1	1	3	1	0	0	0	0	0	0	0	11	120.0%
CARBON MONOXIDE POLICE	2023	0	0	0	0	0	0	0	1	0	0	0	0	1	-
	2024	0	0	0	1	0	0	0	0	0	0	0	0	1	0.0%
CIVIL MATTER	2023	0	0	0	0	1	0	0	2	0	0	0	0	3	-
	2024	0	0	1	0	0	0	0	1	0	0	0	0	2	-33.3%
CIVIL PROCESS	2023	1	0	0	1	0	0	0	0	0	0	0	0	2	-
	2024	0	0	0	0	1	0	1	0	0	0	0	0	2	0.0%
COURT CALL	2023	1	0	0	1	0	0	0	0	0	0	0	0	2	-
	2024	0	0	2	0	0	0	0	0	0	0	0	0	2	0.0%
CRIME PREVENTION	2023	128	95	98	80	62	87	54	46	81	52	46	32	861	-
	2024	45	63	94	68	52	49	37	44	38	55	53	40	638	-25.9%
DAMAGE TO PROPERTY/CRIMINAL	2023	0	0	4	4	1	1	0	1	3	0	0	0	14	-
	2024	1	1	0	3	4	1	3	3	2	2	1	1	22	57.1%
DISTURBANCE	2023	7	0	5	1	2	6	2	5	2	6	3	4	43	-
	2024	5	3	2	6	2	2	4	7	3	5	5	5	49	14.0%
DRUGS CALL	2023	0	0	1	0	0	0	2	2	1	1	0	0	7	-
	2024	0	3	1	0	1	3	1	0	0	0	0	0	9	28.6%
FIRE ALARM	2023	0	2	2	1	3	0	1	4	2	2	1	0	18	-
	2024	3	0	3	0	3	2	3	3	1	0	1	0	19	5.6%
FIRE CALL FOR LAW	2023	0	0	0	0	0	0	0	0	1	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
FIREWORKS COMPLAINT	2023	0	0	0	0	0	1	2	2	0	0	1	1	7	-
	2024	0	0	0	0	0	0	5	0	0	0	0	0	5	-28.6%
FLAMMABLE SPILLS/LEAKS	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	0	1	1	0	0	0	0	2	N/A
FRAUD CALL	2023	3	2	2	4	2	1	3	2	1	5	1	0	26	-
	2024	5	1	0	1	2	2	1	3	0	1	1	4	21	-19.2%

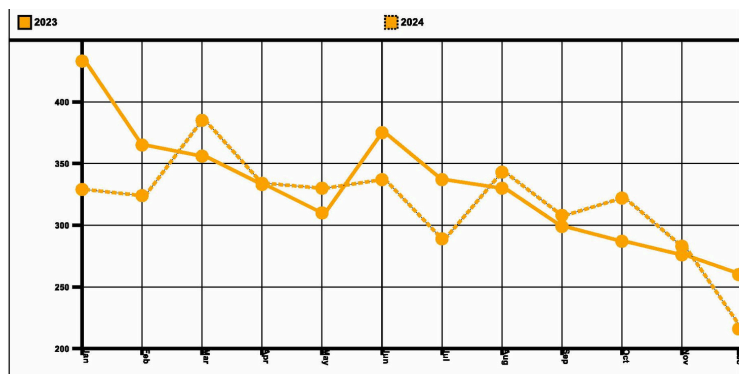
## LAWRENCE

Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
GAS LEAK (NATURAL GAS/PROPANE)	2023	0	0	1	0	0	0	0	1	0	0	0	1	3	-
	2024	0	0	0	0	0	0	1	1	0	1	0	0	3	0.0%
HARASSMENT COMPLAINT	2023	1	2	2	1	2	3	0	4	2	2	2	2	23	-
	2024	2	2	2	1	0	0	1	1	2	2	0	1	14	-39.1%
HAZARD CALL	2023	3	6	7	15	13	9	13	8	7	11	7	7	106	-
	2024	8	8	6	17	9	9	7	11	14	13	7	2	111	4.7%
ILLEGAL/UNAUTHORIZED BURNING	2023	0	0	0	0	1	0	1	0	0	1	2	0	5	-
	2024	0	0	1	1	0	0	2	0	0	0	1	0	5	0.0%
JUVENILE CALL	2023	1	0	0	0	1	1	0	0	1	0	0	1	5	-
	2024	0	0	1	1	1	0	0	0	0	0	0	0	3	-40.0%
LOCK-OUT FIRE CALL	2023	0	0	0	0	0	0	0	0	0	0	0	1	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
LOST AND FOUND CALL	2023	0	0	1	1	0	1	1	1	0	0	0	0	5	-
	2024	1	0	2	1	0	1	0	1	1	0	0	2	9	80.0%
MEDICAL CALL LAW	2023	0	1	0	0	1	1	0	0	0	0	0	0	3	-
	2024	0	0	0	0	0	0	1	0	0	0	0	0	1	-66.7%
MEDICAL/LIFT ASSIST CALL	2023	4	1	0	0	0	1	1	0	0	0	1	1	9	-
	2024	1	0	0	0	0	0	0	1	2	0	3	3	10	11.1%
MISSING PERSON	2023	0	0	0	0	1	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	2	1	0	0	3	200.0%
NOISE COMPLAINT	2023	1	0	1	1	1	0	1	0	1	0	0	0	6	-
	2024	0	1	1	0	3	4	3	0	0	0	1	0	13	116.7%
ODOR	2023	0	0	0	0	0	0	0	0	0	0	0	1	1	-
	2024	0	0	0	0	0	0	0	0	0	1	0	0	1	0.0%
ONLY IF NO OTHER INCIDENT TYPE	2023	2	3	2	5	3	12	2	3	5	6	4	2	49	-
	2024	8	4	4	1	5	10	4	6	2	4	1	4	53	8.2%
OPEN DOOR CALL	2023	1	0	0	0	0	0	0	0	0	0	0	1	2	-
	2024	0	1	0	1	0	0	0	1	0	0	0	0	3	50.0%
ORDINANCE VIOLATION	2023	2	1	3	0	2	5	2	2	3	0	4	2	26	-
	2024	1	2	1	0	0	3	4	1	0	0	1	0	13	-50.0%
OTHER VEH FIRE -SEMI, TRAIN, ETC	2023	0	0	0	1	0	0	0	0	0	1	0	0	2	-
	2024	0	0	0	0	1	0	0	0	0	0	0	0	1	-50.0%
PARKING VIOLATION	2023	9	4	4	0	0	2	2	2	2	0	13	5	43	-
	2024	13	0	4	2	2	4	0	1	1	2	12	5	46	7.0%
PNB ECHO RESPONSE	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	0	0	0	0	1	0	0	1	N/A
PRE-ALERT MEDICAL	2023	26	20	16	17	25	20	29	32	19	22	14	25	265	-
	2024	19	24	20	22	19	27	20	29	30	23	20	19	272	2.6%
PUBLIC RELATIONS FIRE	2023	0	0	0	0	0	0	1	1	0	2	0	0	4	-
	2024	0	0	0	0	0	0	1	1	1	0	0	1	4	0.0%
RECKLESS DRIVING COMPLAINT	2023	14	21	30	32	32	22	33	24	21	24	20	24	297	-
	2024	16	20	19	23	25	24	29	39	31	29	33	27	315	6.1%
RESCUE ALS CALL	2023	2	1	1	1	3	1	1	1	4	2	3	1	21	-
	2024	0	2	0	0	2	1	0	1	1	1	0	2	10	-52.4%
RUNAWAY CALL	2023	0	0	0	0	0	0	0	0	0	0	1	0	1	-
	2024	1	0	0	0	0	0	0	0	0	0	0	0	1	0.0%
Retail Theft Overwith	2023	0	0	1	0	0	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
SCAM CALL	2023	3	0	1	0	1	0	0	0	1	0	0	0	6	-
	2024	1	0	1	2	0	0	2	0	1	0	1	1	9	50.0%
SEIZURE/CONVULSIONS DAVID	2023	0	0	0	0	0	0	0	0	0	0	0	1	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
SEX OFFENSES	2023	0	0	0	0	1	1	1	0	0	2	2	2	9	-
	2024	1	0	0	1	0	0	0	1	0	0	1	1	5	-44.4%
SICK CHARLES RESPONSE	2023	0	0	0	0	1	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
SMOKE/ODOR REMOVAL	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	1	0	0	0	0	0	0	1	0	0	0	2	N/A
STRUCTURE FIRE	2023	1	0	1	1	0	0	1	0	0	1	3	2	10	-
	2024	0	1	1	0	1	1	2	0	2	0	1	0	9	-10.0%



# LAWRENCE

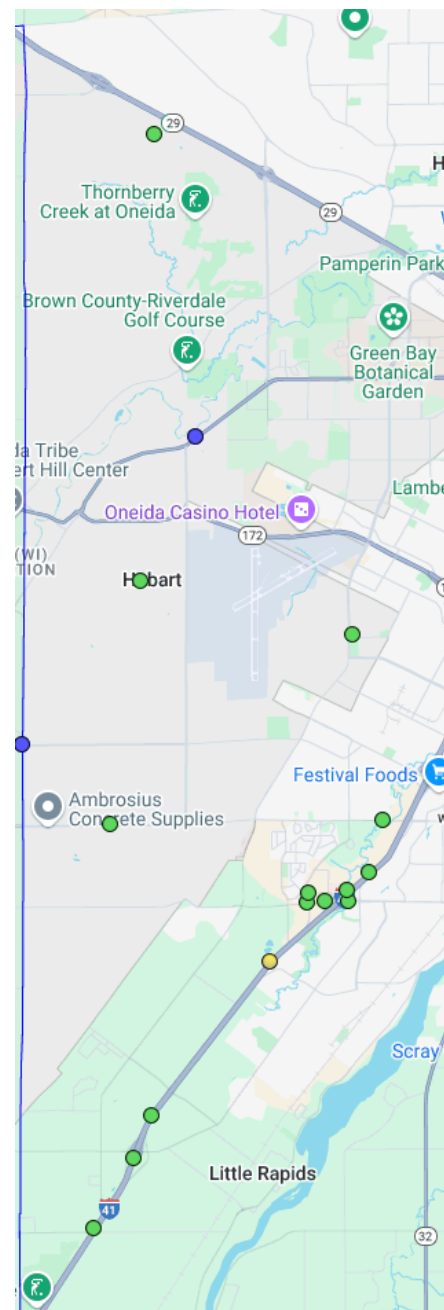
Call Type	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Change
SUSPICIOUS PERSON	2023	2	0	0	1	1	4	0	2	2	3	2	1	18	-
	2024	0	0	2	1	1	1	3	2	1	2	2	2	17	-5.6%
SUSPICIOUS SITUATIONS	2023	2	6	2	5	3	10	7	5	2	3	4	0	49	-
	2024	2	3	4	3	5	4	2	2	4	0	1	4	34	-30.6%
SUSPICIOUS VEHICLE	2023	3	3	3	3	2	3	2	10	3	0	3	3	38	-
	2024	2	2	3	3	8	9	4	5	8	6	2	3	55	44.7%
TEST CALL	2023	0	1	1	0	0	0	0	0	0	1	0	1	4	-
	2024	0	0	0	0	0	1	0	0	0	0	1	0	2	-50.0%
TEXT TO 911	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	0	0	0	1	0	0	0	0	1	N/A
THEFT CALL	2023	4	0	2	1	3	2	1	1	1	0	1	0	16	-
	2024	2	3	1	2	7	3	3	0	3	2	3	1	30	87.5%
TRAFFIC STOP	2023	48	45	47	54	40	68	77	74	47	53	56	68	677	-
	2024	57	83	91	73	72	84	63	74	79	49	52	18	795	17.4%
TRANSPORT CALL FOR LAW	2023	0	0	0	0	0	0	0	0	0	0	1	0	1	-
	2024	0	0	0	1	0	0	0	0	0	0	0	0	1	0.0%
TRESPASS CALL	2023	1	0	0	0	0	0	0	2	1	0	0	1	5	-
	2024	0	0	0	2	0	1	0	1	0	0	1	0	5	0.0%
TRUANCY CALL	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	0	1	0	0	0	0	0	0	0	1	N/A
Traffic Complaint	2023	28	18	16	16	1	1	2	1	0	0	0	1	84	-
	2024	0	1	2	0	0	0	2	1	0	3	0	2	11	-86.9%
VEGETATION FIRE	2023	0	0	0	1	1	1	1	1	2	2	2	1	12	-
	2024	0	0	2	0	1	0	0	0	0	1	0	0	4	-66.7%
VEHICLE ACCIDENT WITH INJURY	2023	0	0	0	2	0	0	1	2	0	0	1	0	6	-
	2024	0	0	1	0	1	0	0	0	0	1	1	0	4	-33.3%
VEHICLE FIRE	2023	2	0	1	0	0	1	0	0	2	2	0	0	8	-
	2024	1	3	0	1	2	1	2	0	1	0	0	1	12	50.0%
VIOLATION OF COURT ORDER	2023	0	1	0	0	0	1	0	0	1	0	0	0	3	-
	2024	1	0	1	0	0	0	0	0	1	1	0	0	4	33.3%
WARRANT PICKUP/SERVICE	2023	0	0	0	0	0	5	0	1	1	0	0	0	7	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
WATER RESCUE FOR FIRE	2023	0	0	0	0	1	0	0	0	0	0	0	0	1	-
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%
WEAPONS CALL	2023	2	0	0	0	0	0	0	0	0	2	0	0	4	-
	2024	0	0	1	0	1	1	0	0	0	0	0	0	3	-25.0%
WELFARE CHECK	2023	8	10	7	16	8	9	10	6	8	5	10	10	107	-
	2024	7	7	3	11	12	5	7	10	4	8	7	4	85	-20.6%
WIRE DOWN CALL	2023	0	0	0	0	0	0	0	0	0	0	0	0	0	-
	2024	0	0	0	8	0	1	0	4	0	0	0	0	13	N/A
Monthly Totals:		762	689	741	667	640	712	626	673	607	609	559	476	7761	



**COMMITMENT INTEGRITY DIGNITY COMPASSION**

# MONTHLY REPORT

## DECEMBER 2024 - CRASH DATA



Crash Date	Municipality	Type
12/1/2024	LAWRENCE	PROPERTY
12/2/2024	HOBART	PROPERTY
12/4/2024	HOBART	PROPERTY
12/4/2024	LAWRENCE	PROPERTY
12/9/2024	HOBART	PROPERTY
12/11/2024	HOBART	PROPERTY
12/12/2024	LAWRENCE	PROPERTY
12/13/2024	LAWRENCE	PROPERTY
12/13/2024	LAWRENCE	PROPERTY
12/18/2024	LAWRENCE	INJURY
12/19/2024	LAWRENCE	INJURY
12/19/2024	HOBART	INJURY
12/20/2024	LAWRENCE	PROPERTY
12/21/2024	LAWRENCE	PROPERTY
12/23/2024	LAWRENCE	PROPERTY
12/23/2024	LAWRENCE	PROPERTY
12/27/2024	HOBART	INJURY

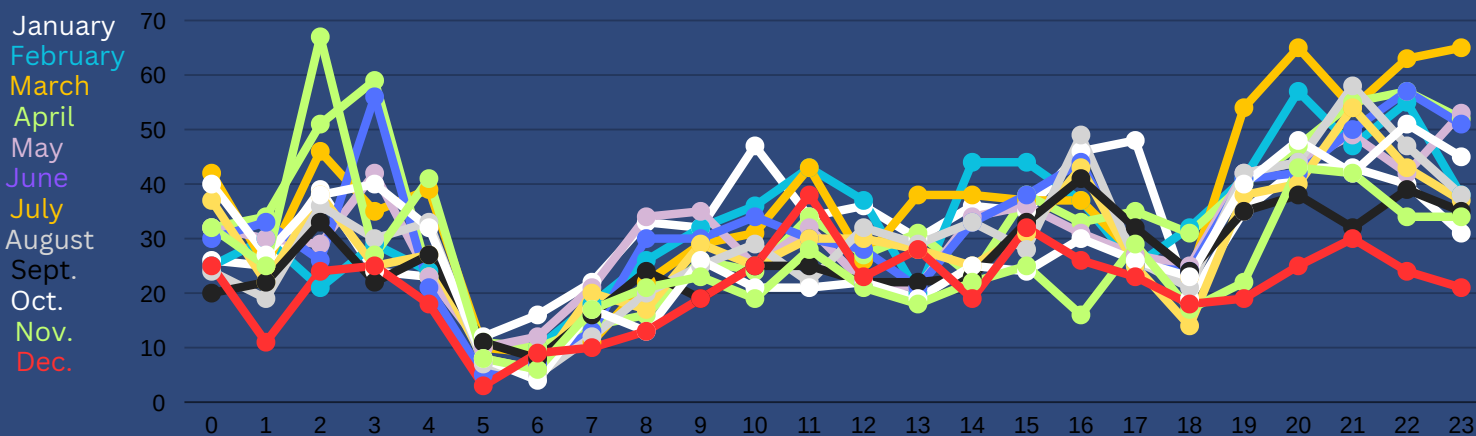
# MONTHLY REPORT

## DECEMBER 2024 - CALLS BY DAY & TIME



To ensure the department has the proper resources necessary for the delivery of high quality police services to the residents of both Hobart and Lawrence, we carefully analyze a variety of workload factors for planning purposes. This includes tracking and reviewing the number of police incidents as well as when they are occurring. Calls for service can be initiated by a variety of means to include, but not limited to, officer observed, being dispatched by 911, approached in person, email correspondence, and/or social media notifications. Calls for service can vary in nature, severity, and level of resources needed to address the issue.

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	3	5	5	4	2	2	4	25
01:00-01:59	1	0	3	2	1	1	3	11
02:00-02:59	2	4	3	3	5	4	3	24
03:00-03:59	5	3	6	1	3	2	5	25
04:00-04:59	3	6	2	0	2	2	3	18
05:00-05:59	1	0	0	0	0	0	2	3
06:00-06:59	0	1	1	4	2	0	1	9
07:00-07:59	3	2	3	1	1	0	0	10
08:00-08:59	2	2	0	2	2	1	4	13
09:00-09:59	4	1	3	1	4	2	4	19
10:00-10:59	5	3	1	4	5	3	4	25
11:00-11:59	9	9	1	6	1	4	8	38
12:00-12:59	8	4	2	3	1	3	2	23
13:00-13:59	7	3	1	5	7	2	3	28
14:00-14:59	5	2	0	3	4	3	2	19
15:00-15:59	5	6	9	3	3	3	3	32
16:00-16:59	3	2	9	1	4	6	1	26
17:00-17:59	2	6	5	1	6	2	1	23
18:00-18:59	5	1	3	4	1	3	1	18
19:00-19:59	2	3	3	2	5	3	1	19
20:00-20:59	5	6	4	1	4	3	2	25
21:00-21:59	3	5	1	4	5	7	5	30
22:00-22:59	4	3	4	4	3	3	3	24
23:00-23:59	3	1	4	1	5	4	3	21
<b>Total by Day</b>	<b>90</b>	<b>78</b>	<b>73</b>	<b>60</b>	<b>76</b>	<b>63</b>	<b>68</b>	<b>508</b>



# MONTHLY REPORT

## DECEMBER 2024 - INVESTIGATIONS



CASE TYPE	DETAILS
Fraud	24-508112
Disturbance	24-508--
Disturbance	24-508---
Disturbance	24-508---
Death	24-508---
Burglary	24-508327
Sexual Contact - CPS	24-508---
Disturbance	24-508---
Fraud	24-508340
Burglary	24-508345
Fraud	24-508371
Fraud	24-508373
Fraud	24-508375
Drug Activity	24-508407
Drug Activity	24-508448
Disturbance	24-508---
Hit and Run	24-508514
Fraud	24-508524
Drug Activity	24-508547
Disturbance	24-508---
Theft	24-5085584
Disturbance	24-508---



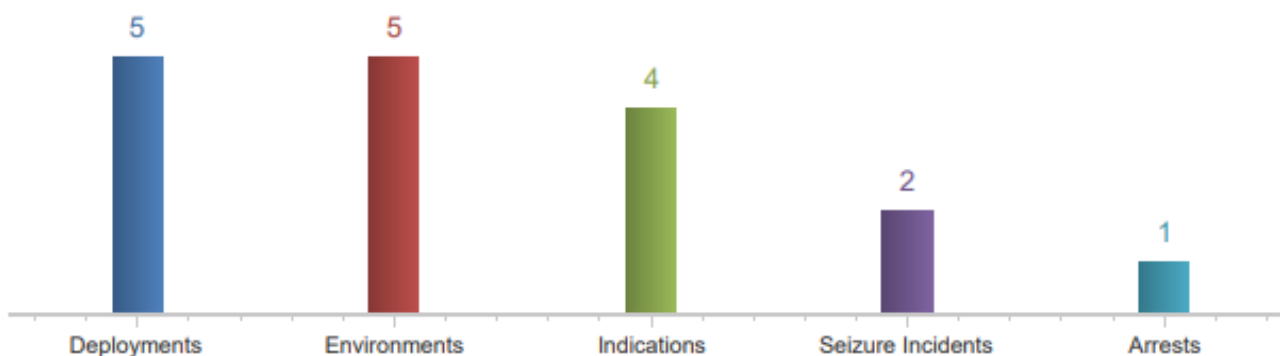
# MONTHLY REPORT

## DECEMBER 2024 - CANINE TEAMS



Officer Name & Duty Assignment	DETECTION				PATROL				
	Deploy-ments	Environ-ments	Seizure Incidents	Arrests	Deploy-ments	People Found	Arrests	Arrests W/ Bites	Bite Ratio
Chris Tremel	5	5	2	1	4	2	1	0	0%
Sarah Manning	0	0	0	0	0	0	0	0	0%

### Detection Statistics



### Drug Paraphernalia Indications

Paraphernalia: 1 seizure incident (100%): 1 items

#### Packaging Around Drug Paraphernalia

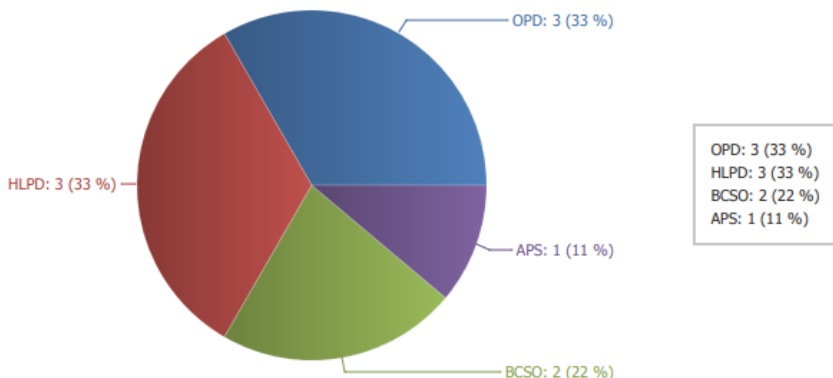
Tinfoil: 1 (100%)

### Drug Indications

Cocaine: 1 seizure incident (100%): 1 grams

#### Packaging Around Drugs

Plastic Bag: 1 (100%)



# MONTHLY REPORT

## DECEMBER 2024 - ADMINISTRATIVE



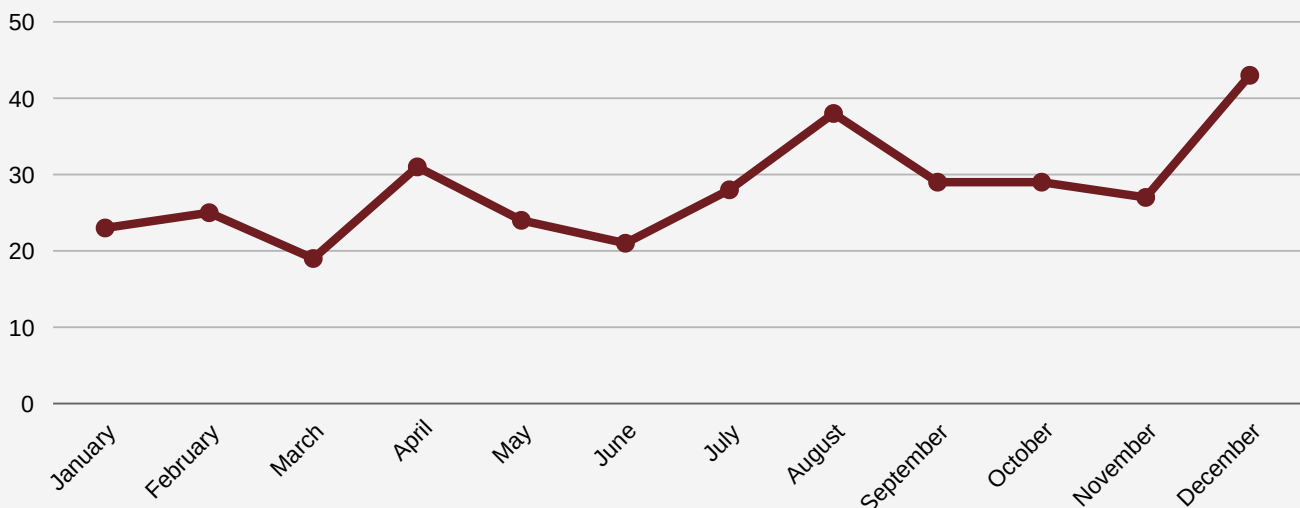
The administrative division of the police department consists of the Chief of Police, Captain, and Administrative Assistant.

Managing the department budget, schedule, officer training, and writing policies and procedures are just a few of the tasks that the Chief of Police and Captain conduct.

Our Administrative Assistant is typically our first point of contact with our citizens either in the lobby or by phone. One of her primary tasks include fulfilling records request, ensuring quality reports, and distributing reports as needed. Abiding to State of Wisconsin records laws, we disperse reports to those who request copies. These again are just a few of the tasks that are required of her.

AMOUNT	ACTIVITY
43	• Open Record Requests
3	• Bartender Applications
1	• Other Background Checks
3	• Permit Renewal or Ordinance Variance

## OPEN RECORDS REQUEST



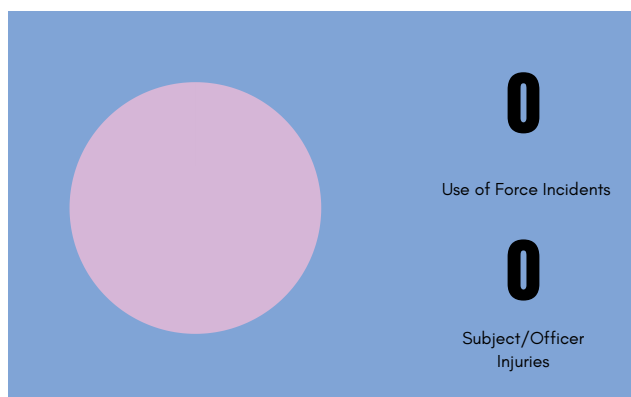
# MONTHLY REPORT

## DECEMBER 2024 - ACCOUNTABILITY



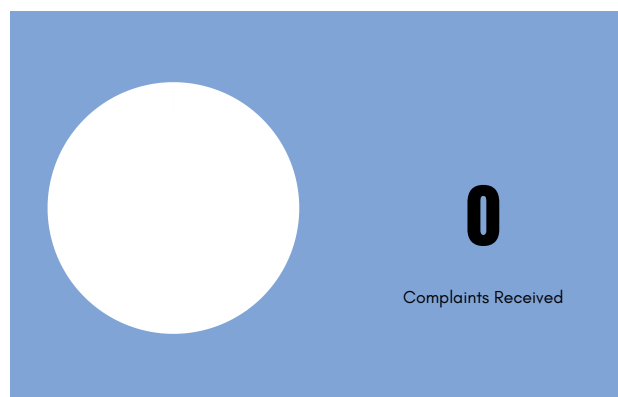
The use of force by law enforcement personnel is a matter of critical concern, both to the public and to the law enforcement community. Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their legitimate duties. The Hobart-Lawrence Police Department recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests. Our Use of Force Policy is available online - <https://www.hobart-wi.org/police-resources>.

## USE OF FORCE



There were no incidents that involved use of force during the month of December.

## COMPLAINTS



*HLPD is committed to transparency and accountability while improving community confidence. Tracking and reporting complaints is a measure to meet those goals.*

*This chart will track any allegation of serious and/or minor misconduct that is reported against any employee - either civilian or sworn - reported from individual(s) outside the police department.*

During the month of December the department received no complaints against an officer(s) or staff.

# MONTHLY REPORT

DECEMBER 2024 - TRAINING



## TRAINING ACTIVITY

- Chief Renkas - Wisconsin Command College
- Ofc. Tremel - K9 Maintenance Training
- Capt. Crocker - New Employee Orientation Training

# MONTHLY REPORT

DECEMBER 2024 - CONCLUSION

The Hobart-Lawrence Police Department is committed to providing high quality, professional police services to the residents, business owners, and visitors to both the Village of Hobart and the Town of Lawrence. Hopefully, the information contained in this report demonstrates we are achieving that goal. Should this report generate any questions or concerns, we would be happy to answer them.

**VILLAGE OF HOBART INVESTMENT AGENCY**

**Account Number:**  
**Statement Period:**

**61-G499-01-7**  
**01/01/25 - 01/31/25**

VILLAGE OF HOBART  
STACY BELL  
2990 SOUTH PINE TREE ROAD  
HOBART WI 54155

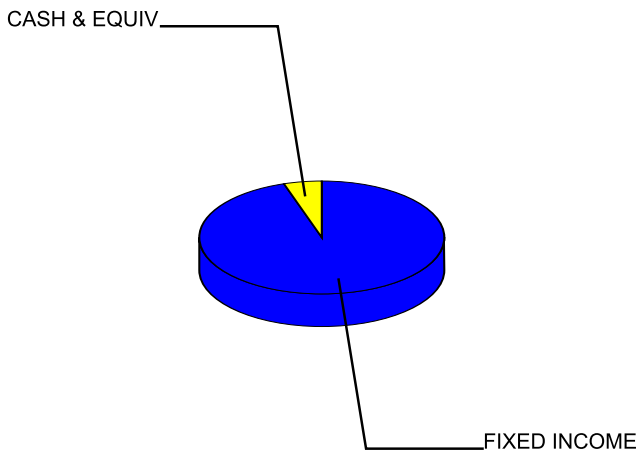
**Relationship Manager**

Eric Wied 920-433-3275  
Eric.Wied@associatedbank.Com

**Investment Manager**

Pat Fry 920-433-7703  
Pat.Fry@associatedbank.Com

**Portfolio Summary**



**Value of Portfolio**

Description	Market Value	% of Account
Cash & Equiv	86,835.07	4.5%
Fixed Income	1,835,734.47	95.5%
<b>Total Portfolio</b>	<b>\$ 1,922,569.54</b>	<b>100.0%</b>
Accrued Income	21,357.02	
<b>Total Valuation</b>	<b>\$ 1,943,926.56</b>	

**Market Reconciliation**

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$ 1,936,467.69</b>	<b>\$ 1,936,467.69</b>
Income		
Interest.....	4,254.15	4,254.15
Purchased Income.....	-243.14	-243.14
Disbursements		
Fees/Expenses.....	-575.83	-575.83
Non-Cash Activity.....	901.00	901.00
Realized Gains/(Losses).....	7.00	7.00
Change In Accrued Income.....	2,007.52	2,007.52
Unrealized Appreciation/(Depreciation).....	1,108.17	1,108.17
<b>Ending Market Value</b>	<b>\$ 1,943,926.56</b>	<b>\$ 1,943,926.56</b>

## VILLAGE OF HOBART INVESTMENT AGENCY

Account Number:  
Statement Period:61-G499-01-7  
01/01/25 - 01/31/25

## Portfolio Investments

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
<b>Cash and Equivalent</b>				
Principal Cash		-94,677.98 -94,677.98	0.00	0.00%
Income Cash		94,677.98 94,677.98	0.00	0.00%
Goldman Sachs Treasury Instruments Portfolio Fund 506	86,835.070	86,835.07 86,835.07	3,687.00 411.51	4.25%
<b>Total Cash and Equivalent</b>		<b>\$ 86,835.07</b> <b>\$ 86,835.07</b>	<b>3,687.00</b> <b>411.51</b>	<b>4.25%</b>
<b>Fixed Income</b>				
Cottage Grove Vlg WI Prom Nts Txbl A 5.000 04/01/2028	50,000.000	50,822.50 50,910.50	2,500.00 2,152.77	4.92%
Dane Cnty WI Txbl Prom Nts B 4.000 06/01/2029	50,000.000	49,119.50 50,421.50	2,000.00 661.11	4.07%
Depere WI Prom Nts Txbl Ser B 4.950 09/01/2026	50,000.000	50,531.00 50,000.00	2,475.00 1,031.25	4.90%
Exxon Mobil Corp 2.275 08/16/2026	50,000.000	48,476.00 47,651.50	1,137.00 521.35	2.35%
FHLB 4.250 10/22/2029 Callable 10/22/2026 @ 100	50,000.000	49,442.50 50,000.00	2,125.00 584.37	4.30%
FHLB 4.500 10/10/2029 Callable 10/10/2025 @ 100	50,000.000	49,502.50 50,000.00	2,250.00 687.50	4.55%
FHLB 4.620 12/26/2028 Callable 12/26/2025 @ 100	50,000.000	49,976.50 50,000.00	2,310.00 224.58	4.62%
FFCB 3.780 08/15/2025 Callable 06/02/2023 @ 100	50,000.000	49,858.00 49,577.50	1,890.00 871.50	3.79%
FFCB 4.625 07/17/2026	50,000.000	50,260.00 50,032.50	2,312.00 89.93	4.60%
FHLMC 0.8300 07/22/2026 Callable 10/22/2023 @ 100	50,000.000	47,558.50 47,135.00	415.00 10.37	0.87%
FHLMC 4.000 08/26/2025 Callable 09/26/2023 @ 100	53,000.000	52,912.02 52,341.74	2,120.00 912.77	4.01%

## VILLAGE OF HOBART INVESTMENT AGENCY

Account Number:  
Statement Period:61-G499-01-7  
01/01/25 - 01/31/25

Portfolio Investments				
Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
FHLMC 3.500 09/16/2027 Callable 09/16/2025 @ 100	50,000.000	48,813.00 49,575.00	1,750.00 656.24	3.59%
FNMA 4.125 08/28/2025 Callable 02/28/23 @100	50,000.000	49,921.50 49,473.00	2,062.00 876.56	4.13%
FNMA 0.600 08/28/2025 Callable 08/28/2023 @ 100	75,000.000	73,448.25 71,734.50	450.00 191.25	0.61%
King Cnty WA Txbl 4.819 12/01/2029	45,000.000	45,560.70 45,773.10	2,168.00 361.42	4.76%
Madison WI Txbl Prom Nts Ser B 3.400 10/01/2026 Callable 10/01/2025 @ 100	50,000.000	49,349.00 48,751.50	1,700.00 566.66	3.44%
Menomonee Falls WI Txbl Ref Ser E 3.000 06/01/2025	50,000.000	49,776.00 49,451.50	1,500.00 250.00	3.01%
Nicollet Cnty MN Txbl Ref Cap Imp A 0.500 02/01/2025	50,000.000	50,000.00 48,759.50	250.00 124.99	0.50%
Olmsted Cnty MN Txbl Ref Ser A 1.050 02/01/2027	50,000.000	46,970.50 45,358.50	525.00 262.49	1.12%
Oregon St Txbl P 1.967 05/01/2026	50,000.000	48,606.50 48,584.50	983.00 245.87	2.02%
Sioux Falls SD Sch Dist 49 5 Txbl .865 08/01/2025	50,000.000	49,165.50 47,784.00	432.00 216.25	0.88%
Tulsa Cnty OK Isd 3 Txbl Broken Arrow Board of Education 4.850 04/01/2026	50,000.000	50,345.00 49,644.50	2,425.00 808.33	4.82%
US Treasury Notes 4.125 10/31/2027	75,000.000	74,823.00 74,372.26	3,093.00 794.80	4.13%
US Treasury Notes 4.500 11/15/2025	75,000.000	75,123.75 74,777.07	3,375.00 727.20	4.49%
US Treasury Notes 4.625 02/28/2025	75,000.000	75,010.50 74,819.74	3,468.00 1,475.65	4.62%
US Treasury Notes 4.625 03/15/2026	75,000.000	75,319.50 74,931.25	3,468.00 1,331.92	4.61%
US Treasury Notes 4.125 06/15/2026	75,000.000	74,919.75 74,464.69	3,093.00 407.96	4.13%

## VILLAGE OF HOBART INVESTMENT AGENCY

Account Number:  
Statement Period:61-G499-01-7  
01/01/25 - 01/31/25

## Portfolio Investments

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
US Treasury Notes 4.625 06/30/2025	75,000.000	75,100.50 74,894.96	3,468.00 306.62	4.62%
US Treasury Notes 4.375 08/15/2026	75,000.000	75,180.75 74,579.35	3,281.00 1,515.79	4.36%
US Treasury Notes 4.625 10/15/2026	75,000.000	75,496.50 74,534.20	3,468.00 1,038.71	4.59%
US Treasury Bonds 4.875 10/31/2028	75,000.000	76,496.25 75,928.79	3,656.00 939.31	4.78%
Wisconsin St Txbl Ref Ser 3 0.800 05/01/2026	50,000.000	47,849.00 47,182.00	400.00 99.99	0.84%
<b>Total Fixed Income</b>		<b>\$ 1,835,734.47</b> <b>\$ 1,823,444.15</b>	<b>66,549.00</b> <b>20,945.51</b>	<b>3.63%</b>
<b>Total Market Value</b>		<b>\$ 1,922,569.54</b> <b>\$ 1,910,279.22</b>	<b>70,236.00</b> <b>21,357.02</b>	<b>3.65%</b>
<b>Total Market Value Plus Accruals</b>		<b>\$ 1,943,926.56</b>		

## Income Activity

	Date	Income Cash	Principal Cash
<b>Interest Income</b>			
FFCB 4.625 07/17/2026 Int To 01/17/25 on 50,000	01/17/25	1,156.25	
FHLMC 0.8300 07/22/2026 Callable 10/22/2023 @ 100 Int To 01/22/25 on 50,000	01/22/25	207.50	
FHLMC 5.125 01/07/2028 Callable 01/07/2025 @ 100 Int To 01/07/25 on 50,000	01/07/25	1,281.25	
FNMA 5.020 01/06/2028 Callable 01/06/2025 @ 100 Int To 01/06/25 on 50,000	01/06/25	1,255.00	
Goldman Sachs Treasury Instruments Portfolio Fund 506 Int To 12/31/24	01/02/25	354.15	
<b>Total Interest Income</b>		<b>\$ 4,254.15</b>	<b>\$ 0.00</b>



## VILLAGE OF HOBART INVESTMENT AGENCY

Account Number:  
Statement Period:61-G499-01-7  
01/01/25 - 01/31/25

## Income Activity

	Date	Income Cash	Principal Cash
<b>Purchased Income</b>			
Oregon St Txbl P 1.967 05/01/2026 Accrued Int To 01/30/25 Paid on Purchase of 50,000	01/30/25	-243.14	
<b>Total Purchased Income</b>		<b>\$ -243.14</b>	<b>\$ 0.00</b>
<b>Total Income</b>		<b>\$ 4,011.01</b>	<b>\$ 0.00</b>

## Disbursement Activity

	Date	Income Cash	Principal Cash
<b>Fees/Expenses</b>			
Monthly Fee To 12/31/24	01/17/25		-575.83
<b>Total Fees/Expenses</b>		<b>\$ 0.00</b>	<b>\$ -575.83</b>
<b>Total Disbursements</b>		<b>\$ 0.00</b>	<b>\$ -575.83</b>

## Purchase Activity

	Date	Income Cash	Principal Cash
Goldman Sachs Treasury Purchases (5) 01/01/25 To 01/31/25	01/31/25		-104,254.15
Oregon St Txbl P 1.967 05/01/2026 Purchased 50000 01/29/25 @ 97.169	01/30/25		-48,584.50
<b>Total Purchases</b>		<b>\$ 0.00</b>	<b>\$ -152,838.65</b>

## Sale Activity

	Date	Proceeds	Realized Gain/Loss
FHLMC 5.125 01/07/2028 Callable 01/07/2025 @ 100 Recd Proceeds on Full Call Par Value @ 100	01/07/25	50,000.00	7.00
FNMA 5.020 01/06/2028 Callable 01/06/2025 @ 100 Recd Proceeds on Full Call Par Value @ 100	01/06/25	50,000.00	

## VILLAGE OF HOBART INVESTMENT AGENCY

Account Number:  
Statement Period:61-G499-01-7  
01/01/25 - 01/31/25**Sale Activity**

	<b>Date</b>	<b>Proceeds</b>	<b>Realized Gain/Loss</b>
Goldman Sachs Treasury Sales (2) 01/01/25 To 01/31/25	01/31/25	49,403.47	
<b>Total Sales</b>		<b>\$ 149,403.47</b>	<b>\$ 7.00</b>

**Non-Cash Activity**

	<b>Date</b>	<b>Cost</b>
FFCB 4.625 07/17/2026 Amortization of Premium	01/17/25	-10.50
FHLMC 0.8300 07/22/2026 Callable 10/22/2023 @ 100 Accretion of Discount	01/22/25	910.50
FHLMC 5.125 01/07/2028 Callable 01/07/2025 @ 100 Accretion of Discount	01/07/25	1.00
<b>Total Non-Cash Transactions</b>		<b>\$ 901.00</b>



**TO:** Hobart Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Proposed Changes to the Special Events Ordinance  
**DATE:** February 19<sup>th</sup> 2025

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**BACKGROUND**

Staff has been reviewing and discussing possible changes to the current ordinance for the past several months. Police Chief Renkas had been working with Lawrence to amend their ordinance as well, which has been adopted. The changes we are proposing are basically as follows:

- Better clarifications on definitions
- Outlining various activities that would not be required to have a permit
- Incorporating the Village Board into the process depending on the Class of the permit being requested (Class I and II permits), and allowing staff, specifically the Village Administrator, to approve Class III permits

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**RECOMMENDED ACTION**

If the Board is in agreement with the changes, staff recommends that a second reading be held on the proposed Ordinance at the March 4<sup>th</sup> meeting prior to a final vote.



## ORDINANCE 2025-01

### AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 250 (REGULATION OF SPECIAL EVENTS) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN

**Purpose:** The purpose of this Ordinance is to amend the current Special Events Ordinance (Chapter 250) to improve the application process, and bring the Village Board into the process.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

**Section 1:** Section 12 (Permit Application Fee Structure) of Chapter 250 (Regulation of Special Events), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

#### § 250-1. Title.

The title of this chapter shall be the "Special Event Permit Ordinance."

#### § 250-2. Purpose and intent.

The purpose and intent of this chapter is to protect the public interest and promote the general health, safety, and welfare of the Village by establishing rules and a permit process in order to hold a special event on any property within the Village so as to address potential impacts on the general public of a special event, including without limitation noise, light, dust, traffic, parking, and other public health safety and welfare concerns. Further, the purpose and intent of this chapter is to promote the economic welfare and general prosperity of the community by safeguarding and preserving property values by addressing potential impacts of a special event. Any determination of discretion by the Village provided herein shall be exercised in a manner consistent with this provision.

#### § 250-3. Severability.

Should any portion of this chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

#### § 250-4. Applicability; administration.

This chapter is intended to apply to all persons within the Village, and its provisions shall be administered by the Village Board, and/or other Village officials designated by the Village Board. This chapter does not apply to any event which is sponsored by the Village.

#### § 250-5. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

A. "Applicant" shall be defined as any person applying for a special event permit.

B. "Expressive Activity" shall be defined as conduct, the sole or principal object of which is the expression dissemination or communication by verbal, visual, literary, or auditory means of opinion, views, or ideas and for which no fee or donation is charged or required as a condition of participation in or attendance at such activity. It includes public oratory and distribution of literature, and picketing.

C. "Person" shall be defined as any person, firm, partnership, association, corporation, company, governmental entity, or organization of any kind.

D. "Special Event" shall be defined as any events that include, but are not limited to, fun runs, roadway foot races, fundraising walks, bicycle races, parades, carnivals, shows, gatherings, circuses, block parties, festivals, fireworks, and/or involve one or more of the following factors:

(1). The event is to be conducted on public property or right-of-way; or the event is to be conducted on private property, and is open to the public and not within the normal and ordinary use of the property.

(2). The event will cause a significant impact on traffic congestion or traffic flow to and from the event over public streets or rights-of-way, or will significantly impact public streets or rights-of-way near the event.

(3). The event is likely to create the need for Village-provided emergency services, such as police, fire, or medical aid.

(4). The event will have a presumptive impact on neighboring properties.

(5). The nature of the event requires additional permits, inspections, or variances.

(6). The event will be held at a Village park, and expected attendance will exceed the maximum capacity set by the Village. Such special event permit shall be in addition to any street, park use, or other regular permits as may be required by ordinance.

(7). The Village reserves the right to deem an event a "special event".

#### § 250-6. Permit requirements.

A. No person shall conduct a special event within the Village of Hobart without first having obtained a rental and/or special event permit.

B. Any person may file an application for a special event permit. Application for a special event permit shall be filed with the Village Clerk based on the permit structure (refer to §250-12). If an application is filed in less than the required time based on the permit structure prior to the proposed event, the Village may attempt to process the application but is not obligated to do so. Payment is required for the application fee (refer to § 250-12) at the time of submittal, and the application shall contain such information as the Village Clerk may require. The permit shall set forth the exact days on which and the exact location where such activities shall be carried out and shall be valid only during the dates and times and at the location specified. The applicant for the permit shall provide the Village with a complete list of sponsors and vendors at the time of making the application as well as a map for approval showing

the location of booths, tents, port-a-potties, and other special and temporary facilities on the special event property.

C. Upon receipt of both the application for a permit and the fee, the Village Clerk shall review the information given on the application for conformity with the provisions of this section. The Village Clerk shall distribute the application and accompanying materials to the Police Department, Fire Department, Public Works, and any other related department for review and comment. If the applicable requirements are satisfied, the Village Clerk will then forward the application to the Village Administrator or his/her designee.

D. Village staff shall review the application and recommend to Village Board for approval on Class I or II permits for approval, denial, or approval with conditions either deny the permit, approve the permit, or approve the permit with conditions. Class III permits will be reviewed by the Village Administrator or his/her designee for approval, denial, or approval with conditions, with notification of the Village Board of any action on the application. The permit shall be signed by the Village Administrator or his/her designee and shall be issued to the applicant, who, in turn, shall issue identification permits to each vendor approved by the applicant. All vendors shall prominently display these permits during the event period.

E. A special event permit is not required for the following, unless the event is deemed to have a significant impact on Village services and/or the community.

- (1) Parades, athletic events, or other special events that occur exclusively on Village property and are sponsored or conducted in full by the Village.
- (2) Funeral and wedding processions.
- (3) Military convoys.
- (4) Groups required by law to be so assembled.
- (5) Gatherings not exceeding maximum capacity in a Village park, unless merchandise or services are offered for sale or trade.
- (6) Temporary sales conducted by businesses, such as holiday sales, grand opening sales, or anniversary sales.
- (7) Garage sales and rummage sales.
- (8) The exhibition of films or motion pictures.
- (9) Other similar events and activities which do not directly affect or use Village services or property.
- (10) A gathering for the specific purpose of expressive activity.

§ 250-7. Permit conditions.

Any person or applicant for a special event shall satisfy all of the following permit conditions, if applicable:

A. Liability insurance. For any special event held on Village property, the person or applicant and each special event sponsoring group or vendor shall be required to supply the Village with a certificate of insurance with coverage in the amount of not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to:

- (1) an event that includes alcohol; or
- (2) an event that is anticipated to have attendance greater than 50 people per day; or
- (3) an event that includes a road closure.

Proof of insurance shall be submitted to the Village a minimum of 30 days before the start of the event. The applicant shall also be required to notify the Village in the event there is a modification of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of that termination. No insurance shall be required for any permitted event held on private property.

B. Indemnification. The person or applicant shall agree to indemnify, defend, and hold harmless the Village, its Employees, and Agents against all demands, claims, liabilities, losses, damages or expenses, including but not limited to reasonable attorney's fees, incurred by the Village for any damage or injury to person or property caused by or resulting from in any way the activities for which the permit is granted. No permit may be issued unless the person or applicant has agreed to this indemnification in writing and in a manner confirming its enforceability.

C. Village services. All requests by applicants for Village services must be made to the Village Administrator or his/her designee. The applicant shall be responsible for reimbursement to the Village for any Village personnel, services, equipment, and facilities provided for the special event in the following circumstances for special events: 1) when deemed necessary by the Village, or 2) when requested by the applicant and approved by the Village. For Village personnel, including local Police Department security services, Fire Department, and Public Works, the reimbursable costs associated with the event shall include wages, overtime, and fringe benefits. An invoice shall be sent to the applicant, if applicable, for Village personnel, services, equipment, and facilities within 15 days following the event. Payment is due within 30 days of invoice. The Village reserves the right to require full or partial payment of estimated costs in advance. The event organizer must cancel in writing at least 48 hours before the event in order to be refunded for personnel costs.

D. Police Department security services. Where in the Village's reasonable discretion the circumstances require a security presence due to the scope and nature of the event, the Hobart/Lawrence Police Department shall be utilized to provide the required security. Said security presence will be over and above the normal policing which would be provided; however, it is subject to emergent needs for policing which may otherwise exist at the time of the event. The Chief of Police or his/her designee shall determine the level of coverage necessary to provide adequate security for an event covered under this chapter. The applicant shall be required to reimburse the Village of Hobart for security-related services in accordance with Subsection C above.

E. Cleaning/damage deposit. The applicant shall be required to submit to the Village a cleaning/damage deposit, as set by the annual Village fee schedule, for each scheduled day of the event, two weeks prior

to the starting date of the event. The cleaning/damage deposit may be refunded to the applicant, if, upon inspection, all is in a reasonable condition that existed prior to the commencement of the event, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. No cleaning/damage deposit shall be required for any permitted event held on private property.

F. Business license required. All vendors operating a revenue-generating business as part of a special event permit obtained under this Code section shall obtain and display any and all required Village permits for the duration of the event (i.e., alcohol). Only those vendors on the applicant's list of sponsors and participants shall be allowed to receive permits subject to permit application requirements. All persons serving beer and/or alcohol must hold an operator's license in accordance with Wis. Stats. §§ 125.17(1), 125.32(2), and 125.68(2). Vendors wishing to serve food items must also obtain any required permit or license from the Brown County Health Department. The applicant and all vendors shall comply with any other applicable State of Wisconsin Statutes and Brown County ordinances and shall be responsible for any additional required licenses or requirements.

G. Applicant representative. The special event sponsoring applicant shall have at least one representative on site during the event to coordinate events and enforce guidelines and standards on behalf of the Village and the County or State Health Department, and shall also be the primary Village contact for the event. The applicant shall also provide sufficient staffing to provide assistance with crowd control, parking, and sanitation. The determination of what constitutes sufficient staffing will be made in conjunction with Village Officials.

H. Inspections required. All tentage must be installed under the Wisconsin Uniform Commercial Building Code, International Mechanical Code, International Fuel & Gas Code, and the International Fire Code. The applicant shall be responsible for reimbursing the Village for any and all fire inspections required in association with the proposed event. Wiring shall be installed by a licensed electrician and a temporary permit issued with appropriate fees. All wiring shall be inspected by the Village prior to being energized. Failure to obtain inspections may result in the termination of the event.

I. Termination of event. The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Board may revoke an approved Class I or II special event permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date. The Village Administrator may revoke an approved Class III special event permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

#### § 250-8. Denial of permit.

Reasons for denial of a special event permit may include, but are not limited to:

- A. The event will disrupt traffic within the Village beyond a reasonably practical solution.
- B. The event will create a likelihood of endangering the public.



- C. The event will interfere with access to emergency services.
- D. The length, location, or time of the special event will cause undue hardship or excessive noise levels to adjacent businesses or residents.
- E. The event will require the diversion of Village resources that would unreasonably affect the maintenance of regular Village service levels.
- F. The application contains incomplete or false information.
- G. The applicant fails to provide proof of insurance.
- H. The applicant fails to agree to the indemnification requirements in this chapter.
- I. Any vendor fails to obtain the proper permits required by the Village.
- J. Inadequate provision for garbage or debris removal.
- K. Inadequate provision of temporary restroom facilities.
- L. Inadequate provisions for parking.
- M. The event conflicts with another event in the area.

§ 250-9. Violations and penalties.

Any person, applicant, organization, vendor, firm, or corporation violating any of the requirements of this chapter shall be subject to a forfeiture as defined in § 1-3 of the Village of Hobart Municipal Code. Each violation shall be considered a separate offense. In addition, the Village may enforce this section by way of injunctive relief and all other remedies available at law and in equity.

§ 250-10. Notification to property owners or tenants.

The Village may condition any special event permit on a requirement that the person or applicant give written advance notice of the event and its probable impact to any property owners or tenants who will be impacted by the event.

§ 250-11. Appeal.

Any person or applicant that is denied a special event permit may appeal to the Village Board by requesting such appeal in writing to the Village Administrator. Pursuant to Wis. Stat. § 68.16, the Village Board elects that Chapter 68 shall not apply to any such appeal.

§ 250-12 Permit application fee structure.

A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.

The Village Board shall establish a list of approved fees by Resolution. No permit shall be issued without payment of the required permit fee(s).

(1) Class I

- (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
- (b) Event is open and may attract interest from the general population of the community and surrounding areas.
- (c) Usually involves the closing of a street.
- (d) May involve multiple events.
- (e) Requires Village Board approval
- (f) Permit must be issued at least 60 days prior to scheduled events

(2) Class II

- (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
- (b) Most athletic events (i.e., tournaments).
- (c) Involves the closing of a street.
- (d) Requires Village Board approval
- (e) Permit must be issued at least 60 days prior to scheduled events

(3) Class III

- (a) Event is open to the public, but is only of interest to certain segment of the community (i.e. runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50-200 people.
- (b) Does not include the closing of a street.
- (c) Requires Village Administrator approval
- (d) Permit must be issued at least 60 days prior to scheduled events

B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.

**Section 2:** Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

**Section 3.** This Ordinance shall be effective from and after its passage by the Village Board and publication as required by law.

Passed and approved this 4<sup>th</sup> day of March, 2025.

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Richard Heidel, Village President

Attest:

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Aaron Kramer, Village Administrator

**CERTIFICATION**

The undersigned, being the duly appointed Clerk of the Board of the Village of Hobart, certifies that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on March 4<sup>th</sup> 2025.

(Seal)

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Lisa Vanden Heuvel, Village Clerk

Village of Hobart, WI  
Tuesday, February 11, 2025

## Chapter 250. Special Events, Regulation of

[HISTORY: Adopted by the Village Board of the Village of Hobart 3-1-2016 by Ord. No. 03-2016.<sup>[1]</sup> Amendments noted where applicable.]

### **GENERAL REFERENCES**

Parks and recreation areas — See Ch. **215**.

Peace and good order — See Ch. **221**.

Public property — See Ch. **227**.

[1] *Editor's Note: This ordinance also repealed former Ch. 250, Special Events, Regulation of, adopted 6-3-2014.*

### § 250-1. Title.

The title of this chapter shall be the "Special Event Permit Ordinance."

### § 250-2. Purpose and intent.

The purpose and intent of this chapter is to protect the public interest and promote the general health, safety, and welfare of the Village by establishing rules and a permit process in order to hold a special event on any property within the Village so as to address potential impacts on the general public of a special event, including without limitation noise, light, dust, traffic, parking, and other public health safety and welfare concerns. Further, the purpose and intent of this chapter is to promote the economic welfare and general prosperity of the community by safeguarding and preserving property values by addressing potential impacts of a special event.

### § 250-3. Severability.

Should any portion of this chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

### § 250-4. Applicability; administration.

This chapter is intended to apply to all persons within the Village, and its provisions shall be administered by the Village Board, and/or other Village officials designated by the Village Board. This chapter does not apply to any event which is sponsored by the Village, or to any persons who already have a standing agreement with the Village for frequent use of public property.

### § 250-5. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

#### **APPLICANT**

Any person applying for a special event permit.

### PERSON

Any person, firm, partnership, association, corporation, company, governmental entity, or organization of any kind.

### SPECIAL EVENT

Any temporary event or activity occurring on public or private property that interferes with or differs from the normal and ordinary use of the property or adjacent public or private property which, due to the number of people involved, timing of the event, or other similar factors deemed reasonably relevant by the Village, would require Village services beyond those normally provided.

## § 250-6. Permit requirements.

- A. No person shall conduct a special event within the Village of Hobart without first having obtained a rental and/or special event permit. A special event permit may be issued to any person that the Village Administrator or his/her designee finds appropriate.
- B. Any person may file an application for a special event permit. Application for a special event permit shall be filed with the Village Clerk-Treasurer at least 60 days prior to the proposed event date. If an application is filed less than 60 days prior to the proposed event, the Village may attempt to process the application but is not obligated to do so. Payment is required for the application fee (refer to § 250-12) at the time of submittal, and the application shall contain such information as the Village Clerk-Treasurer may require. The permit shall set forth the exact days on which and the exact location where such activities shall be carried on and shall be valid only during the dates and times and at the location specified. The applicant for the permit shall provide the Village with a complete list of sponsors and vendors at the time of making the application as well as a map for approval showing the location of booths, tents, port-a-potties, and other special and temporary facilities on the special event property.
- C. Upon receipt of both the application for a permit and the fee, the Village Clerk-Treasurer shall review the information given on the application for conformity with the provisions of this section. The Village Clerk-Treasurer shall distribute the application and accompanying materials to the Police Department, Fire Department, Public Works, and any other related department for review and comment. If the applicable requirements are satisfied, the Village Clerk-Treasurer will then forward the application to the Village Administrator or his/her designee.
- D. The Village Administrator or his/her designee shall review the application and either deny the permit, approve the permit, or approve the permit with conditions. The permit shall be signed by the Village Administrator or his/her designee and shall be issued to the applicant, who, in turn, shall issue identification permits to each vendor approved by the applicant. All vendors shall prominently display these permits during the event period.

## § 250-7. Permit conditions.

Any person or applicant for a special event shall satisfy all of the following permit conditions, if applicable:

- A. Liability insurance. The person or applicant and each special event sponsoring group or vendor shall be required to supply the Village with a certificate of insurance with coverage in the amount of not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to: 1) an event that includes alcohol; or 2) an event that is anticipated to have attendance greater than 50 people per day; or 3) an event that includes a road closure. Proof of insurance shall be submitted to the Village a minimum of 30 days before the start of the event. The applicant shall also be required to notify the Village in the event there is a

modification of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of that termination.

- B. Indemnification. The person or applicant shall agree to indemnify, defend, and hold harmless the Village, its employees, and agents against all demands, claims, liabilities, losses, damages or expenses, including but not limited to reasonable attorney's fees, incurred by the Village for any damage or injury to person or property caused by or resulting from in any way the activities for which the permit is granted. No permit may be issued unless the person or applicant has agreed to this indemnification in writing and in a manner confirming its enforceability.
- C. Village services. All requests by applicants for Village services must be made to the Village Administrator or his/her designee. The applicant shall be responsible for reimbursement to the Village for any Village personnel, services, equipment, and facilities provided for the special event in the following circumstances for special events: 1) when deemed necessary by the Village, or 2) when requested by the applicant and approved by the Village. For Village personnel, including local Police Department security services, the reimbursable costs associated with the event shall include wages, overtime, and fringe benefits. An invoice shall be sent to the applicant, if applicable, for Village personnel, services, equipment, and facilities with 15 days following the event. Payment is due within 30 days of invoice. The Village reserves the right to require full or partial payment of estimated costs in advance. The event organizer must cancel at least 48 hours before the event in order to be refunded for personnel costs.
- D. Police Department security services. Where in the Village's reasonable discretion the circumstances require a security presence due to the scope and nature of the event, the Hobart/Lawrence Police Department shall be utilized to provide the required security. Said security presence will be over and above the normal policing which would be provided; however, it is subject to emergent needs for policing which may otherwise exist at the time of the event. The Chief of Police or his/her designee shall determine the level of coverage necessary to provide adequate security for an event covered under this chapter. The applicant shall be required to reimburse the Village of Hobart for security-related services in accordance with Subsection C above.
- E. Cleaning/damage deposit. The applicant shall be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event, two weeks prior to the starting date of the event. The cleaning/damage deposit may be refunded to the applicant, if, upon inspection, all is in a reasonable condition that existed prior to the commencement of the event, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event.
- F. Business license required. All vendors operating a revenue-generating business as part of a special event permit obtained under this Code section shall obtain and display any and all required Village permits for the duration of the event (i.e., alcohol). Only those vendors on the applicant's list of sponsors and participants shall be allowed to receive permits subject to permit application requirements. All persons serving beer and/or alcohol must hold an operator's license in accordance with Wis. Stats. §§ 125.17(1), 125.32(2), and 125.68(2). Vendors wishing to serve food items must also obtain any required permit or license from the Brown County Health Department. The applicant and all vendors shall comply with any other applicable State of Wisconsin Statutes and Brown County ordinances and shall be responsible for any additional required licenses or requirements.
- G. Applicant representative. The special event sponsoring applicant shall have at least one representative on site during the event to coordinate events and enforce guidelines and standards on behalf of the Village and the County or State Health Department, and shall also be the primary Village contact for the event. The applicant shall also provide sufficient staffing to provide assistance with crowd control, parking, and sanitation. The determination of what constitutes sufficient staffing will be made in conjunction with Village officials.

- H. Inspections required. All tentage must be installed under the Wisconsin SPS, Chapter 314, and National Fire Protection Association, Chapter 25. The applicant shall be responsible for reimbursing the Village for any and all fire inspections required in association with the proposed event. Wiring shall be installed by a licensed electrician and a temporary permit issued with appropriate fees. All wiring shall be inspected by the Village prior to being energized. Failure to obtain inspections may result in the termination of the event.
- I. Termination of event. The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village ordinances, state statutes or the terms of the applicant's permit. The Village Administrator or his/her designee may revoke an approved special event permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## § 250-8. Denial of permit.

Reasons for denial of a special event permit may include, but are not limited to:

- A. The event will disrupt traffic within the Village beyond a reasonably practical solution.
- B. The event will create a likelihood of endangering the public.
- C. The event will interfere with access to emergency services.
- D. The length, location, or time of the special event will cause undue hardship or excessive noise levels to adjacent businesses or residents.
- E. The event will require the diversion of Village resources that would unreasonably affect the maintenance of regular Village service levels.
- F. The application contains incomplete or false information.
- G. The applicant fails to provide proof of insurance.
- H. The applicant fails to agree to the indemnification requirements in this chapter.
- I. Any vendor fails to obtain the proper permits required by the Village.
- J. Inadequate provision for garbage or debris removal.
- K. Inadequate provision of temporary restroom facilities.
- L. Inadequate provisions for parking.
- M. The event conflicts with another event in the area.

## § 250-9. Violations and penalties.

Any person, applicant, organization, vendor, firm, or corporation violating any of the requirements of this chapter shall be subject to a forfeiture as defined in § 1-3 of the Village of Hobart Municipal Code. Each violation shall be considered a separate offense. In addition, the Village may enforce this section by way of injunctive relief and all other remedies available at law and in equity.

## § 250-10. Notification to property owners or tenants.

The Village may condition any special event permit on a requirement that the person or applicant give written advance notice of the event and its probable impact to any property owners or tenants who will be impacted by the event.

## § 250-11. Appeal.

Any person or applicant that is denied a special event permit may appeal to the Village Board by requesting such appeal in writing to the Village Administrator. Pursuant to Wis. Stat. § 68.16, the Village Board elects that Chapter 68 shall not apply to any such appeal.

## § 250-12. Permit application fee structure.

[Amended 5-21-2024 by Ord. No. 2024-07]

- A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.
- (1) Class I (Per the annual fee schedule adopted by the Village Board by resolution):
    - (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
    - (b) Event is open and may attract interest from the general population of the community and surrounding areas.
    - (c) Usually involves the closing of a street.
    - (d) May involve multiple events.
  - (2) Class II (Per the annual fee schedule adopted by the Village Board by resolution):
    - (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
    - (b) Most athletic events (i.e., tournaments).
    - (c) May involve the closing of a street.
  - (3) Class III (Per the annual fee schedule adopted by the Village Board by resolution):
    - (a) Event is closed to the public or will only appeal to the members of a particular group and their guests.
    - (b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.
    - (c) Does not include the closing of a street.
- B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.