



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday February 6th 2024 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:03 pm. Rich Heidel, David Dillenburg, Melissa Tanke, and Vanya Koepke were present. Excused: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA - **A. Payment of Invoices** – the WPS payment was added due to timing to avoid late fees; **B. VILLAGE BOARD: Minutes of January 16th, 2024 (Regular);** **C. APPOINTMENT: Lisa Wheeler to the Ethics Committee (for a term expiring on May 1st, 2025)** President Heidel introduced Lisa Wheeler and Lisa addressed the board. - ACTION: To approve the consent agenda with the added WPS check. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 4-0

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

Appearing before the board:

Steve Leigl, 1567 Krause Road, Sobieski

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION

1. 2022 Brown County Recycling Composition Report (Village of Hobart) - 740.78 tons of recycling material was collected in the Village in 2023, a four (4) percent increase from the 2022 total (712.35 tons). The amount of paper/cardboard recycled increased nine (9) percent from 467.20 tons in 2022 to 498.01 tons; the collection of other recyclables (aluminum, steel, bimetal and plastic containers) was virtually unchanged from year to year (243.86 tons in 2022 to 242.77 tons). – Administrator Kramer discussed the Brown County Report of Hobart's recycling for 2023.

2. Highway 29/VV Interchange Return Payment - Due to the project coming under budget, the Villages of Hobart and Howard received \$261,077.71 back from their initial \$3.212 million investment in the project. - Administrator Kramer discussed the Highway 29/VV Interchange project refund.

3. Tax Increment District CD Investment Portfolio - Administrator Kramer discussed the Investment Portfolio for TIDs 1 and 2.

- The auditors will be here starting on February 12, 2024.
- Administrator Kramer is attending the Leadership Green Bay Economic Development Session Day on Tuesday.
- Public Works & Utilities will be meeting in February.
- Unsure if there will be a Planning and Zoning meeting this month.
- The next village board meeting will be February 21 as the Election is being held on February 20, 2024.
- This month's HALOs Meeting will be hosted by Hobart and will be held on February 20, 2024, at Fire Station 1.

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION – Creation of Public Works Foreman Position

The Public Works and Utilities Advisory Committee recently approved the job description. - Administrator Kramer and Public Works Director Lancelle discussed the new Public Works position. – ACTION: To approve the job description for the Public Works Foreman Position as presented. MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION - 2023 Budget Adjustment

Staff is requesting a reallocation of the FY2023 property tax levy in order to fund future Fire Station bond debt payments. – Administrator Kramer discussed the budget adjustment. ACTION: That the allocation of the FY2023 Property Tax levy be adjusted as follows: General Fund (\$2,070,872.22 to \$1,870,872.22), Capital Projects Fund (\$597,908.00 to \$466,908.00), Debt Service Fund (\$619,370.00 to \$950,370.00). MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

B. DISCUSSION AND ACTION – Proposed Changes to Animal Control Policy

Administrator Kramer presented a series of proposals and initiatives to address the Village's animal control needs.

Action: To suspend the rules of order to open the meeting to the public. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 4-0

Appearing before the board:

Roberta Rather, 697 Maple View Ct

Action: To return to the rules of regular order to close the meeting to the public. MOTION: Dillenburg SECOND: Heidel VOICE VOTE: 4-0

No Action was taken.

C. DISCUSSION - Items for future agenda consideration or Committee assignment

A neighborhood or village wide alert system is being considered to improve how the village notifies residents. Information will be presented in one of the next meetings.

ACTION: To recess before the closed session commences (7:12 PM) MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0

D. ADJOURN to CLOSED SESSION (7:29 PM) -: ACTION: To go into closed session.

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Village Administrator Performance Review and Evaluation)
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. - MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0

E. CONVENE into open session (10:25 PM) - MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0

F. ACTION from closed session – None

12. ADJOURN (10:25 PM) - MOTION: Dillenburg SECOND: Tanke VOTE: 4-0

Respectfully submitted by Lisa Vanden Heuvel, Clerk